



12/25

To: The Members of IGHTHAM PARISH COUNCIL – I hereby summon you to attend a meeting of the Parish Council to be held on Tuesday 16 December 2025 at 7.00pm at Ightham Village Hall to transact the undermentioned business – Sarah Huseyin, Parish Clerk

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATION OF INTERESTS - Cllr Gunson in relation to 25/01958

3. PUBLIC *A maximum of 15 Minutes will be allocated for Members of the Public to make representations in respect of business on the agenda. The Chairman shall determine when during the meeting the Public can speak. No person shall speak for more than 3 minutes unless the Chairman agrees. This is in accordance with Ightham Parish Council Standing Orders, January 2015*

4. MINUTES - Approval of the Minutes of the meeting held on Tuesday 18 November 2025

5. REPORTS FROM COUNTY COUNCILLOR & BOROUGH COUNCILLOR & POLICE

6. HIGHWAYS & PROW MATTERS – HIP update. KCC closure: Oldbury byway for reinstatement works. Verges on Fen Pond Rd and litter picking.

7. MATTERS ARISING

Recreation Ground –. Sovereign quote £1,796.65 Tyrrells – Awaiting date for woodwork repairs. VTA – approve works in report.

Village Hall – Update Survey – January 2026

Oldbury Annexe – Update

Village Fete July 2026 – Update

Casual Vacancy

(Standing matters to be deferred to January to allow time to discuss the Local Plan)

8. FINANCE

8.1 The following accounts are submitted for payment:

Clerks Salary & Expenses	£1,050.45
Clerks Tax & NI	£5.60
Clerks Pension DD	£32.64
Gel Creative - (Standing Order)	£50.00
Gel Creative – Domain renewal	£50.00
EDF – Electricity Pavilion (Direct Debit)*	£208.69
Zen Internet – Broadband at the Pavilion	£54.61
Anthony Edwards -Parish and Churchyard maintenance	£tbc
James Hayward - Trees and hedges (November)	£tbc
Wicksteed – Repairs to play equipment	£2,741.76
Scribe – New Finance Package DD	£62.40
Business Stream - Water rates for pavilion DD	£28.00
Donation DAVSS	£100.00
Donation Ightham Mote Civil War Enactment – August 2025	£600.00
NPC – Emergency removal of silver birch at recreation ground	£480.00
Treeability VTA	£450.00
St Peters – Contribution towards Parish magazine	£1,000.00
Bank Charges *	£6.00

- Will increase to £7 from 1st February 2026

NatWest Interest £tbc



Balances 30.11.25 Current accounts: Unity:£58,970.79, NatWest: £ 38,761.36

NatWest Deposit account: £tbc

- 8.2 **POLICY** - Review of: Financial Regs/Standing Orders/ Emergency Report
- 8.3 **Gov.UK** website and email addresses Update
- 8.4 **Banking** – Update
- 8.5 **Budget and Parish Council Precept for 2026 – 2027 – due 16th January 2026**
- 8.6 **Redeclaration of compliance with the Pensions Regulator – due 2nd March 2026**

9 PLANNING Tonbridge & Malling Local Plan – Regulation 18 consultation – 10
November to midnight on 2 January 2026. <https://www.tmbc.gov.uk/localplan> . **Agree response to consultation.**

Update regarding IDOX return for Planning and Building Control – Return to Agile System from January 2026.

9.1 PLANNING APPLICATIONS

25/01917/PA UPPER BROOMS, COMMON ROAD, IGHTHAM, SEVENOAKS, TN15 9ED. Outline

Application: All matter reserved except for access (Erection of 1x detached dwelling (Self build).

25/01939/PA LITTLE KNOLL, COMMON ROAD, IGHTHAM, SEVENOAKS, TN15 9DY. Remodelling of existing roof, alterations to fenestration, two storey extension and proposed detached garage.

25/01880/PA REDWELL HOUSE, REDWELL LANE, IGHTHAM, SEVENOAKS, TN15 9EE. 1 x Sweet Chestnut, 3 x Oak, Group of Thuja and Yew, 1 x dead Ash and 1 x small leaning Holly (applicants ref. T1, T3, T7, G1 and G2) - Remove. 1 x Sweet Chestnut (applicants ref. T2) - Reduce "historic limb". 1 x Sweet Chestnut (applicants ref. T4) - Reduce western side of the tree as specified by 2.5m and lifting drooping branches. 1 x Sweet Chestnut (applicants ref. T5) - Remove southern and southwest limbs overhanging the buildings. 1 x Beech (applicants ref. T6) - Remove 3 low limbs overhanging the boundary line, Lift the canopy by reducing the lower drooping branches.

25/01931/PA 51, FEN POND ROAD, IGHTHAM, SEVENOAKS, TN15 9JE. Single storey rear extension.

For information:

25/01852/PA WEYBREAD, COMMON ROAD, IGHTHAM, SEVENOAKS, TN15 9AY. T1 (Applicants ref) Sweet Chestnut –Crown lift to 4 m. T2 (Applicants ref) Sweet Chestnut –Dismantle to ground level. Standing in W1 of Tree Preservation Order. (Not proceeded with)

25/01864/PA MOTE FARM BUILDINGS AND LAND, MOTE ROAD, IVY HATCH, Section 73 application to vary condition 2 of planning permission TM/23/01590/FL Erection of a greenhouse, polytunnels and potting shed. To enable the structures to remain on site for a further 3 years, allowing time for funding to be identified to enable the approved greenhouses to be erected.

25/01932/PA 3, NUTFIELDS, Ightham, SEVENOAKS, TN15 9EA. G1 (Applicants ref) Prunus, Hawthorn & Beech saplings - Reduce height to approximately 4-5ft. G2(Applicants ref) 4x Oaks - Crown lift suckers up to 3m. T3 (Applicants ref) Whitebeam Saplings - Fell to near ground level. T4 (Applicants ref) 1x Beech & 1x Oak Sapling - Fell to near ground level. T5 (Applicants ref) Sweet Chestnut - Crown Lift by 2m. T6 (Applicants ref) Beech Saplings x2- Fell to near ground level. T7 (Applicants ref) 2x Beech- Remove suckers up to 3m. T8 (Applicants ref) Beech - Crown Lift by approximately 3m. T9 (Applicants ref) Yew under T8 (Applicants ref) - Reduce top by approximately 1.5m. W1 of Tree Preservation Order.

25/01958/PA HAWKWOOD, COMMON ROAD, IGHTHAM, SEVENOAKS, TN15 9AY. Non Material Amendment to planning application TM/22/02611/FL to remove side facing ground floor windows and addition of parapet wall along flank wall.



9.2 PLANNING DECISIONS – APPROVED

TM/25/01536/PA IGHTHAM RECREATION GROUND, Sevenoaks Road, Ightham, Sevenoaks.

Advertisement Consent for 1 x double post mounted sign.

25/01632/PA LITTLE HOLT, COPT HALL ROAD, IGHTHAM, SEVENOAKS, TN15 9DU. Details of conditions 3 (materials) and 8 (archaeology), submitted pursuant to planning permission

TM/25/00394/PA (Erection of detached five bedroom dwelling and double garage).

25/01719/PA APRIL COTTAGE, BATES HILL, IGHTHAM, SEVENOAKS, TN15 9HB. 1 x Acer Crimson King (front) (T1 applicant reference) - Crown reduce by 30% (1.7m height and 1.25m width). 1 x Cherry (T2 applicant reference) - Crown reduce 30% (2.0m height and 1.75m width)

25/01766/PA THE OLD FORGE, SEVENOAKS ROAD, IGHTHAM, SEVENOAKS, TN15 9AA. 1 x large willow tree. Reduce crown by 30-40%. Standing at front of property

25/01772/PA9, FEN MEADOW, IGHTHAM, SEVENOAKS, TN15 9HT. 1 x Willow (applicants ref. T1) - Reduce regrowth back to most recent historic points of reduction as specified. Standing in Area A3 of Tree Preservation Order.

10. CORRESPONDENCE – (* circulated in advance)

Local Government Reorganisation submission

Request to subscribe to CPRE - £5 per month

MOTO JR Update – Confirmation of contribution towards professional fees

Register of electors 2026

News updates from Tonbridge and Malling Borough Council

Deposit of building waste at Ashwell, Mote Road, Ivy Hatch

Tonbridge & Malling Borough Council Anti-Social Behaviour Enforcement Team report for 2025

PART 2

11. Exclusion of the Public and Press: Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960. Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of a confidential item.

Date of next meeting: Tuesday 20th January 2026 at 7pm

Signed: S R Huseyin, Parish Clerk and Responsible Finance Officer