



11/25

To: The Members of IGHTHAM PARISH COUNCIL – I hereby summon you to attend a meeting of the Parish Council to be held on Tuesday 18 November 2025 at 7.00pm at Ightham Village Hall to transact the undermentioned business – Sarah Huseyin, Parish Clerk

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATION OF INTERESTS

3. PUBLIC *A maximum of 15 Minutes will be allocated for Members of the Public to make representations in respect of business on the agenda. The Chairman shall determine when during the meeting the Public can speak. No person shall speak for more than 3 minutes unless the Chairman agrees. This is in accordance with Ightham Parish Council Standing Orders, January 2015*

4. MINUTES - Approval of the Minutes of the meeting held on Tuesday 21 October 2025

5. REPORTS FROM COUNTY COUNCILLOR & BOROUGH COUNCILLOR & POLICE

Highways & PROW Matters – HIP update – Velocity Design scheme for The Street - quote £1,525 & £300. Update on Old Lane. Request to improve pavement on The Street.

Openreach Temporary Road Closure - A227 Tonbridge Road, Ightham - 23rd November 2025 UK

Power Networks - Temporary Road Closure - Fen Pond Road, Ightham - 17th -19th November 2025

(Tonbridge and Malling District). Ismays Road, Ightham - alterations to the existing directional signage and route at High Cross Road. New directional signage for recreation ground installed. Ongoing leaks at The Street and Rectory Lane – action.

Allotments - Vacancy – Copt Hall Road

Recreation Ground – Wicksteed – Order processed, awaiting confirmation of date. Tyrrells – Awaiting date for woodwork repairs. Request for boot cleaner from football Club £350

Village Hall – Update from Committee meeting on 11 November. Approval of fees to instruct a Surveyor.

Flooding – Nothing to report

Oldbury Annexe – Awaiting signing of lease

Archive - New items from the football Club and WW2. Vacancy for Archivist

TMBC ASB Enforcement Team – Report circulated. Request for further funding 2026&2027 £2,000.

St Peters Church– Nothing to report

War Memorial – Removal of stones and new path. Request for flag pole. Christmas Tree

Meetings - PPP – 20th November TMBC Offices - Cllrs Willingham and Mitchem attending

Local Government Reorganisation - Letter on behalf of Parish Alliance - Approval

7. FINANCE

7.1 The following accounts are submitted for payment:

Clerks Salary & Expenses	£1,106.64
Clerks Tax & NI	£5.60
Clerks Pension DD	£32.64
Currys – New laptop (reimburse S Huseyin)	£499.00
Gel Creative - (Standing Order)	£50.00
EDF – Electricity Pavilion (Direct Debit)*	£208.69
Zen Internet – Broadband at the Pavilion	£54.61
Anthony Edwards -Parish and Churchyard maintenance	£tbc
James Hayward* - Trees and hedges (September & October)	£2,934.00
Scribe – New Finance Package DD	£62.40
Business Stream - Water rates for pavilion DD	£28.00



Donation Autism Society	£100.00
Edward Tyrrell – 30% deposit fence work recreation ground <i>paid</i>	£207.00
Aubergine – Website set up	£598.80
Royal British Legion Wreath plus donation	£50.00
KALC – Clerks Conference	£84.00
Bank Charges	£6.00

- Letter received about increase in costs

Income:**NatWest Interest** £tbc**Balances 31.10.25** Current accounts: Unity:£66,468.65, NatWest: £ 38,761.36NatWest Deposit account: **£tbc**

- 8.2 **POLICY** - Review of: Financial Regs/Standing Orders/ Emergency Report
- 8.3 **Gov.UK** website and email addresses, compliance with WCAG2.2AA (accessibility) and new IT Policy to meet Assertion 10 AGAR. Meeting for site mapping 26 November.
- 8.4 **Banking** – Awaiting Barclays pack
- 8.5 **Budget Meeting arrangements and draft budget**

9 PLANNING Tonbridge & Malling Local Plan – Regulation 18 consultation – 10

November to midnight on 2 January 2026. <https://www.tmbc.gov.uk/localplan> . Dop in sessions TMBC Offices 4-7pm on 25th November, Tonbridge Castle 4-7pm on 4th December. Public meetings: Friday 28th November 7pm – Borough Green Village Hall, **IGHTHAM PUBLIC MEETING Tuesday 9th December 7pm-9pm venue tbc)**

9.1 PLANNING APPLICATIONS

25/01766/PA THE OLD FORGE, SEVENOAKS ROAD, IGHAM, SEVENOAKS, TN15 9AA1 x large willow tree. Reduce crown by 30-40%. Standing at front of property.

25/01604/PA THE HARROW INN, COMMON ROAD, IGHAM, SEVENOAKS, TN15 9EB. Proposed change of use from a public house Class A4 with letting rooms to a 4-bed class C3 residential dwelling.

25/00984/PA CRICKETTS FARM, BOROUGH GREEN ROAD, IGHAM, SEVENOAKS, TN15 9JB. Proposed demolition of 2no. existing buildings, erection of a new commercial building (Use Class B8) and the extension of hard standing in connection with contractor depot / storage use (partly superseding development approved under reference 14/00182/FL [as amended by application reference 17/02169/NMA and 18/00771/NMA]).

25/01732/PA LITTLE KNOLL, COMMON ROAD, IGHAM, SEVENOAKS, TN15 9DY. 1 x Oak (in location of red circle on image/map annotated by applicant - with split in main trunk following recent failure of a large limb/stem) - Dismantle/remove to near ground level. Standing in Area A1 of Tree Preservation Order. **EXEMPT**

25/01743/PA TOWAN, MOTE ROAD, IVY HATCH, SEVENOAKS, TN15 0PG. Removal of the large declining maple tree on the boundary wall between Towan & The Old House and clearance of small section of shrubs and trees adjacent to the maple to make space for new parking area and clearance of power lines.

25/01719/PA APRIL COTTAGE, BATES HILL, IGHAM, SEVENOAKS, TN15 9HB. 1 x Acer Crimson King (front) (T1 applicant reference) - Crown reduce by 30% (1.7m height and 1.25m width). 1 x Cherry (T2 applicant reference) - Crown reduce 30% (2.0m height and 1.75m width).

25/01810/PA THE BROOM, THE BROOMS, SEAL, KENT, TN15 0EU, Consultation by Sevenoaks District Council: (25/03052/HOUSE) Single storey rear extension with roof lantern and roof lights; Single storey side extension (Western flank with roof lantern); Two storey side extension (Eastern flank); First floor rear addition and associated external



alterations to main house. Alterations to annexe including single storey rear extension, extension to roof, roof lantern and velux rooflights. Alterations to fenestration. Replacement garage with pitched roof and solar panels attached and associated landscaping works. **25/01772/PA 9, FEN MEADOW, IGHTHAM, SEVENOAKS, TN15 9HT. T1** (Applicants ref.) Willow: Reduce re growth back to most recent historic points of reduction, removing 6 meters of regrowth to reduce the likelihood of failure to the attachment points of regrowth from previous pollarding. Standing in Area A3 of Tree Preservation Order

9.2 PLANNING DECISIONS – APPROVED

25/01445/PA 1 EZEL VILLAS, BOROUGH GREEN ROAD, IGHTHAM, SEVENOAKS, TN15 9HU. Section 73 Application to vary Condition 2 (Approved plans) and Condition 3 (Materials). Change of proposed materials from brick slate finish to zinc cladding, and fenestration alterations, of planning permission 25/00630/PA Removal of existing conservatory and construction of a new single storey rear/side extension.

25/01555/PA GLENWOOD, SPRING LANE, IGHTHAM, SEVENOAKS, TN15 9DR, T2 large Sweet Chestnut leaning towards house on edge of lawn area- Crown reduce top two limbs towards house by 3-4m to reduce the unbalanced tree and reduce the risk of failure onto house.

25/01515/PA SOUTH VIEW, FEN POND ROAD, IGHTHAM, SEVENOAKS, TN15 9JF. Lawful Development Certificate Proposed: Single storey 6m x 4m outbuilding for use as a garden studio/home office.

10. CORRESPONDENCE – (* circulated in advance)

KCC Help Us Shape Kent's New Walking & Cycling Itineraries - deadline 30 November 2025

<https://forms.gle/owuT7mkrFod1nWUu8>

Request for Support for DAVSS – Ensuring Continued Domestic Abuse Services in West Kent

Letter of support needed - CIL funding - Heart of Kent Hospice *

LGR Slides from KALC Meeting*

PART 2

11. Exclusion of the Public and Press: Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960. Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of a confidential item.

Date of next meeting: Tuesday 16th December at 7pm

Signed: S R Huseyin, Parish Clerk and Responsible Finance Officer