



9/25

**To: The Members of IGHTHAM PARISH COUNCIL – I hereby summon you to attend a meeting of the Parish Council to be held on Thursday 16 September 2025 at 7.00pm at Ightham Village Hall to transact the undermentioned business – Sarah Huseyin, Parish Clerk**

## **AGENDA**

### **1. APOLOGIES FOR ABSENCE - Cllr Burgham, Cllr Hogarth (late arrival)**

### **2. DECLARATION OF INTERESTS**

**3. PUBLIC** *A maximum of 15 Minutes will be allocated for Members of the Public to make representations in respect of business on the agenda. The Chairman shall determine when during the meeting the Public can speak. No person shall speak for more than 3 minutes unless the Chairman agrees. This is in accordance with Ightham Parish Council Standing Orders, January 2015*

### **4. MINUTES** - Approval of the Minutes of the meeting held on Thursday 21 August 2025

### **5. REPORTS FROM COUNTY COUNCILLOR & BOROUGH COUNCILLOR**

### **6. MATTERS ARISING**

**Highways & PROW Matters** – HIP update. Mirror on Back Lane junction. Back Lane bus stop – update. Velocity – KCC agreement to share information. Openreach - Temporary Road Closure - Mill Lane, 3rd -17<sup>th</sup> September. Openreach - Temporary Road Closure - Mote Road, Ivy Hatch - 9<sup>th</sup>-10<sup>th</sup> October 2025. Busty stream & verge clearing

**Allotments** - Nothing to report

**Recreation Ground** –. Playground repairs. Surfacing quotes. Ightham Sign – planning application

**Village Hall** – Update. Approve quote for removing moss from steps and back wall & windows £150 (will include village sign)

**Flooding** – Busty Stream – clearing vegetation. Drainage mapping

**Oldbury Annexe** –New lease

**Archive** - Replacement archivist

**Nature Reserve** – Ismays Road

**TMBC ASB Enforcement Team** – Report - Request to ASB Team to monitor parking on Oldbury at school pick up.

**St Peters Church**– Update. Meeting arrangements to discuss maintenance of the churchyard.

Request for continued support for Parish Magazine printing £1,400

### **7. FINANCE**

#### **7.1 The following accounts are submitted for payment:**

Clerks Salary & Expenses (Includes reimbursement new gate lock (£145.02)	£1,261.06
Clerks Tax & NI	£35.76
Clerks Pension	£44.00
Gel Creative - (Standing Order)	£50.00
EDF – Electricity Pavilion (Direct Debit)*	£208.69
Zen Internet – Broadband at the Pavilion	£54.61
Anthony Edwards -Parish and Churchyard maintenance	£tbc
James Hayward - trees and hedges July & August	£2,214.00
Scribe – New Finance Package DD	£62.40
Business Stream - Water rates for pavilion DD	£28.00
Velocity – Fee to liaise with DfT & KCC Highways on 20mph scheme	£300.00
nPower – unmetered supply	£97.44
ICO – Data Protection Fee	£47.00
Water Works Windows	£50.00
Bank Charges	£6.00



- New tariff reduced dd from £276.90

**Income****Precept £66,075.50****NatWest Interest £tbc****Balances 30.8.25** Current accounts: Unity **£77,128.73**, NatWest **£ 38,156.36**NatWest Deposit account **£tbc****8.2 POLICY** - Review of: Financial Regs/Standing Orders/ Emergency Report**8.3 Gov.UK** website and email addresses, compliance with WCAG2.2AA (accessibility) and new IT Policy to meet Assertion 10 AGAR**9 PLANNING****9.1 PLANNING APPLICATIONS****25/01445/PA 1 EZEL VILLAS**, BOROUGH GREEN ROAD, IGHTHAM, SEVENOAKS, TN15

9HU. Section73 Application to vary condition 2 (Approved plans) Condition 3 (Materials)

Change of proposed materials from brick slate finish to zinc cladding of planning permission

**25/00630/PA** Removal of existing conservatory and construction of a new single storey rear/side extension.**25/01363/PA THE PADWELL COTTAGE**, ISMAYS ROAD, IVY HATCH, SEVENOAKS, TN15

0NX. Demolition of existing dwelling and erection of a replacement self-build dwelling with associated works.

**25/01306/PA HIGH DAPPLE**, COPT HALL ROAD, IGHTHAM, SEVENOAKS, TN15 9DT. 1 x Silver Birch (applicant ref: T1 circled red on map) Reduce crown to level shown on photograph. Height from 20.5m to 15m and reshape remaining branches, and radius from 5m to 3m. Standing in Area A2 of Tree Preservation Order.**25/01460/PA 9, NUTFIELDS**, Ightham, SEVENOAKS, TN15 9EA. Application to discharge conditions 1 and 2 (planting of replacement tree and notification of when the treatment has been/will be undertaken) of TM/25/00745/PA.**9.2 PLANNING DECISIONS – APPROVED****25/00759/PA 4 AND 5 MANOR FARM COTTAGES**. Proposed single storey rear extension, additional kitchen window to side elevation and additional rooflight to existing roof.**25/01267/PA OLDBURY HOUSE**, OLDBURY LANE. T1 Sycamore - Dismantle to near ground level and replant with a smaller ornamental, either cherry or rowan or similar.**25/01304/PA THREE BIRCHES**, COMMON ROAD, 1 x Oak (applicants ref. T1) - Crown reduce to previous pruning points (2-3m reduction). Work is to reduce it to where it was previously pruned, maintaining it at a favourable size. Standing in Area A1 of Tree Preservation Order.**25/01347/PA GLEBE COTTAGE**, OLDBURY LANE. 3x Oak trees (T1 - T2 - T3 applicants ref) reduce the canopy by 1-2 meters, thin out and remove epicormic growth from the stem. To maintain the shape and size of the trees and allow more light into the garden.**10. CORRESPONDENCE – (\* circulated in advance)**

KALC News September 2025\*

KALC Training Bulletin &amp; Weekly Briefings

Road Safety &amp; Active Travel Group Newsletter

PPP – 20<sup>th</sup> November TMBC Offices or via TeamsKCC Budget consultation - visit <https://letstalk.kent.gov.uk/budget-consultation-2026-27>

KALC - Call for Motions for KALC AGM (Deadline Monday 29th September 2025)

TMBC News highlights for Tonbridge and Malling

**Dark Hill Farm meeting request**



Mike Taylor – TMBC 21 day consultation

Mike Taylor – Borough Green Consultation - Do we become a Town?

Presentation on Local Government Reorganisation - Parish Partnership Panel - 28 August 2025

Call for motions for KALC AGM (Deadline Monday 29th September 2025)

Tonbridge & Malling Anti-Social Behaviour Enforcement Team report for August 2025

NALC – Local Government Services Pay Agreement 2025/6 – Clerk payscale (increase 0.71ph)

East Peckham Parish Council - TMBC Changes to Planning Committee Speakers (Max 5) -request for information and potential action.

KALC Website Accessibility Compliance

Kent County Council's (KCC) Budget Consultation 2026-27 is now open

<http://www.kent.gov.uk/budget>

## **PART 2**

**11. Exclusion of the Public and Press:** Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960. Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of a confidential item.

**Date of next meeting: Tuesday 21st October at 7pm**

**Signed: S R Huseyin, Parish Clerk and Responsible Finance Officer**