



4/25

To: The Members of IGHTHAM PARISH COUNCIL – I hereby summon you to attend a meeting of the Parish Council to be held on Tuesday 15 April 2025 at 7.30pm at Ightham Village Hall to transact the undermentioned business – Sarah Huseyin, Parish Clerk

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATION OF INTERESTS

3. VACANCY FOR NEW COUNCILLOR

4. PUBLIC *A maximum of 15 Minutes will be allocated for Members of the Public to make representations in respect of business on the agenda. The Chairman shall determine when during the meeting the Public can speak. No person shall speak for more than 3 minutes unless the Chairman agrees. This is in accordance with Ightham Parish Council Standing Orders, January 2015*

5. MINUTES - Approval of the Minutes of the meeting held on Tuesday 18 March 2025

6. REPORTS FROM COUNTY COUNCILLOR AND BOROUGH COUNCILLOR

7. MATTERS ARISING

Highways & PROW Matters – Oldbury Lane 20mph consultation – Feedback to date. Update on Bates Hill traffic calming and reduction of speeds at Ightham Common. Old Lane declassification – Stopping Up Order update. Signage at Ightham Rec. Request for mirrors on Back Lane junction

Allotments – Update

Recreation Ground – Updates. Quote car park repairs. Quote for fence repairs. Signage

Village Hall - Update - Solar Panels – Feasibility Study – Meeting feedback. Repairs.

Flooding – Busty Stream. Drainage mapping

Oldbury Annexe – Inspection.

Annual Parish Meeting Thursday 24th April – Arrangements

Defibrillator – Quote for replacement £850 plus VAT

Litter/Recycling - Update from litter pick and Cllr Mitchem

Archive - Advertise for replacement archivist

8. FINANCE & POLICY

8.1 The following accounts are submitted for payment:

Clerks Salary & Expenses	£984.75
Gel Creative - (Standing Order)	£50.00
EDF – Electricity Pavilion (Direct Debit)*	£172.42
Zen Internet – Broadband at the Pavilion	£54.61
Anthony Edwards -Parish and Churchyard maintenance	£tbc
James Hayward - trees and hedges	£624.00
Scribe – Set up Fee	£574.80
Scribe – New Finance Package New Direct Debit	£62.40
nPower - unmetered supply recreation ground	£140.44

Balances 31.3.25 Current accounts £159,347.65, Deposit account £205,183.83

8.2 Review of Policy Documents: Financial Regs/Workplace Pension Scheme.

8.3 Gov.uk Email addresses

8.4 AGAR Form 3 2024/25 – to be approved at the June meeting

9 PLANNING

CTIL 14155826 MANOR FARM, TN15 9DG proposed upgrade to the existing telecommunications installation at Manor Farm to provide enhanced 2G and 4G coverage and new 5G service provision.



9.1 PLANNING APPLICATIONS

25/00508/PA LITTLE HOLT, COPT HALL ROAD, IGHTHAM, SEVENOAKS, TN15 9DU. Demolition of existing car port and erection of two storey extension incorporating new garage with bedroom over
25/00546/PA CHANCE COTTAGE, BATES HILL, IGHTHAM, SEVENOAKS, TN15 9HB. Right hand side of driveway to the front of the property: Fell to as close to ground level as possible 2 sycamores.
25/00577/PA REDWELL, REDWELL LANE, IGHTHAM, SEVENOAKS, TN15 9EE. Details of Condition 3 (materials) pursuant to planning permission TM/24/01048/PA (Proposed first floor rear extension onto balcony and internal alterations)

9.2 PLANNING DECISIONS – APPROVED

25/00218/PA THE GATEHOUSE, RECTORY LANE, IGHTHAM, SEVENOAKS, TN15 9AJ. S73 application for variation of condition 3 (plans) of planning permission TM/22/00567/FL (Proposed rear extension and internal alterations).

25/00279/PA REDWELL, REDWELL LANE, Ightham, SEVENOAKS, TN15 9EE. Listed Building Application: Installation of home 7kw Electric Vehicle charging point on wall at East side of property.

25/00143/PA FARLEY COTTAGE, COPT HALL ROAD, IGHTHAM, SEVENOAKS, TN15 9DT. Lawful Development Certificate Proposed: Single storey rear extension.

25/00010/PA FIRCroFT, COPT HALL ROAD, IGHTHAM, SEVENOAKS, TN15 9DT. 1 x Willow (applicants ref. T4) - Reduce back to previous pruning points. Coppiced Willow (standing in front garden of Farley Cottage adjacent to the boundary with Fircroft - applicants ref. T6) - Prune branches back to previous pruning points. Standing in Area A2 of Tree Preservation Order.

25/00026/PA 70, NUTFIELDS, IGHTHAM, SEVENOAKS, TN15 9EA. Trees located on bank in rear garden in location of red line on applicants plan - Reduce the height of the Oak trees to previous reduction points, Reduce the height of the Birch trees by 6m, Lift the crowns of the Ash trees to 6m above ground level. All Standing in Woodland W1 of Tree Preservation Order.

24/01984/PA BOUNDARY OAST, FEN POND ROAD, IGHTHAM, SEVENOAKS, TN15 9JF. Timber orangery to replace the existing conservatory

9.3 LOCAL PLAN. www.tmbc.gov.uk/local-plan

10. CORRESPONDENCE – (* circulated in advance)

KALC News April 2025*

KALC – S.137 Expenditure - The new limit is £11.10 per elector

KALC Training Bulletin & Weekly Briefings

Parish Infrastructure Statement 2025 for completion – Deadline 1 June 2025

KALC SURVEY - 10 YEAR PLAN FOR THE NHS <https://www.surveymonkey.com/r/PY82TNZ> -

St Peter's Church, Ightham - churchyard working parties dates

Police CCTV Registry

Parish Partnership Panel - Thursday 29 May 2025 - 7.30pm

Letter from West Kent Mediation – Request for a donation

Tonbridge Counselling Service – Request for a donation

KCC Adoption of the Kent Minerals and Waste Local Plan 2024-39

PCC launches new Police & Crime Plan

KALC – Update to Chairman's database – Permission for details to be added

PART 2

11. Exclusion of the Public and Press: Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960. Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of a confidential item.

Date of next meeting Tuesday 20th May 2025

Signed: S R Huseyin, Parish Clerk and Responsible Finance Officer