



3/25

To: The Members of IGHTHAM PARISH COUNCIL – I hereby summon you to attend a meeting of the Parish Council to be held on Tuesday 18 March 2025 at 7.30pm at Ightham Village Hall to transact the undermentioned business – Sarah Huseyin, Parish Clerk

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATION OF INTERESTS

3. VACANCY FOR NEW COUNCILLOR

4. PUBLIC *A maximum of 15 Minutes will be allocated for Members of the Public to make representations in respect of business on the agenda. The Chairman shall determine when during the meeting the Public can speak. No person shall speak for more than 3 minutes unless the Chairman agrees. This is in accordance with Ightham Parish Council Standing Orders, January 2015*

5. MINUTES - Approval of the Minutes of the meeting held on Tuesday 25 February 2025

6. REPORTS FROM COUNTY COUNCILLOR AND BOROUGH COUNCILLOR

7. MATTERS ARISING

Highways & PROW Matters – Update HIP - Oldbury Lane 20mph consultation. Update on Bates Hill traffic calming and reduction of speeds at Ightham Common. Old Lane declassification. Speedwatch

Allotments – Silver Birch down on common land

Recreation Ground – Update. Car park repairs. Signage

Village Hall - Update - Solar Panels – update. UKPN - Date for completion of ground work.

Feasibility Study – Meeting on Tuesday 25th March at 11am. Works: Update & discussion on removal of the downstairs toilet & heater

Flooding – Busty Stream. Drainage mapping

Oldbury Annexe – Inspection.

MOTO - Meeting on 17th March 2025

Litter Pick – Great British Spring Clean – Saturday 5th April at 11am

Ightham Mote /English Civil War Partnership Event - Contribution

Annual Parish Meeting Thursday 24th April - Arrangements

8. FINANCE & POLICY

8.1 The following accounts are submitted for payment:

Clerks Salary & Expenses	£939.90
HMRC Clerks Tax & NI	£4.60
Gel Creative - (Standing Order)	£50.00
EDF – Electricity Pavilion (Direct Debit)*	£172.42
Zen Internet – Broadband at the Pavilion	£54.61
Anthony Edwards -Parish and Churchyard maintenance	£tbc
James Hayward - Cutting trees in recreation ground and holm oak on Coach Road	£tbc
Boyer – Planning Consultancy Fee – Attendance at Hearing	£2,931.24
Business Stream – Water rates Pavilion New Direct Debit	£329.09
Scribe – New Finance Package New Direct Debit	£62.40

Balances 28.2.25 tbc

8.2 Review of Policy Documents: Asset Register and Risk Assessment, Standing Orders and Financial Regs.

8.3 Gov.uk Email addresses



9 PLANNING

9.1 PLANNING APPLICATIONS

25/00314/PA ARBORET, OLDBURY LANE, IGHTHAM, SEVENOAKS, TN15 9DD. Single storey rear extension, remove porch, relocate entrance and build a new porch, change of windows, roof and facade materials.

25/00378/PA LITTLE HOLT, COPT HALL ROAD, IGHTHAM, SEVENOAKS, TN15 9DU. Conversion of existing double garage to home office

25/00394/PA LITTLE HOLT, COPT HALL ROAD, IGHTHAM, SEVENOAKS, TN15 9DU. Erection of detached five bedroom dwelling and double garage.

25/00192/PA 19, NUTFIELDS, IGHTHAM, SEVENOAKS, TN15 9EA. Single storey rear extension, single storey front extension (connecting house).

25/00245/PAPRESTON FIELDS, TONBRIDGE ROAD, IGHTHAM, SEVENOAKS, TN15 9AN. Demolition of existing outbuildings and erection of a single storey 3 bed dwelling (Self/custom build) to garage), first floor side extension and new roof light in kitchen.

25/00395/PA COLLINGWOOD, COMMON ROAD, IGHTHAM, SEVENOAKS, TN15 9ED. Details of conditions 5 (surface water drainage), 6 (Landscaping), 8 (Tree protection measures) and 10 (importing/exporting of soils) pursuant to planning permission TM/24/01035/PA (Retrospective application for relocation of sand school with associated engineering operations).

9.2 PLANNING DECISIONS – APPROVED

25/00038/PA GLENWOOD, SPRING LANE, IGHTHAM, SEVENOAKS, TN15 9DR Partial demolition of the existing dwelling and erection of a new two-storey rear extension including reforming of the roof to provide new bedrooms in the roof space with dormer windows, conversion of the existing garage to habitable room and infill of the car port to form new garage, new open porch and alteration of entrance steps, new terrace to rear and fenestration alterations (Revision to 23/01711/FL)

24/02081/PA OLDBURY FARM HOUSE, OLDBURY LANE, IGHTHAM, SEVENOAKS, TN15 9DE. Construction of 5-bar farm gate and 2-bar boundary fence.

24/00467/PA LAND BETWEEN OLDBURY HATCH AND OLDBURY HOUSE, OLDBURY LANE, IGHTHAM, SEVENOAKS. Erection of a 2-bedroom chalet style bungalow with associated access.

9.3 LOCAL PLAN Land Availability Assessment Call for Sites. Site submissions can be made until 5pm on 26th March. www.tmbc.gov.uk/local-plan

9.4 UPDATE FROM WOODFORD HEARING – Appeal allowed.

10. CORRESPONDENCE – (* circulated in advance)

KALC News March 2025*

KALC Training Bulletin & Weekly Briefings

TMBC News highlights for Tonbridge and Malling

KALC Weekly Bulletin Week Ended 14th March 2025

Letter from Tom Tugendhat about poor internet/phone signal -Areas that need improvement

Gatwick In Touch - Feb 2025

Kent Police Engagement with young people in our area

PART 2

11. Exclusion of the Public and Press: Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960. Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of a confidential item.

Date of next meeting Tuesday 15th April 2025

Signed: S R Huseyin, Parish Clerk and Responsible Finance Officer