



7/23

**To: The Members of IGHTHAM PARISH COUNCIL – I hereby summon you to attend a meeting of the Parish Council to be held on Tuesday 18 July 2023 at 7.30pm at Ightham Village Hall to transact the undermentioned business – Sarah Huseyin, Parish Clerk**

## AGENDA

**1. APOLOGIES FOR ABSENCE** - Cllr Hogarth, Cllr Hall

**2. DECLARATION OF INTERESTS**

**3. DELEGATED AUTHORITY – See wording at end**

**4. PUBLIC** *A maximum of 15 Minutes will be allocated for Members of the Public to make representations in respect of business on the agenda. The Chairman shall determine when during the meeting the Public can speak. No person shall speak for more than 3 minutes unless the Chairman agrees. This is in accordance with Ightham Parish Council Standing Orders, January 2015*

**5. MINUTES** - Approval of the Minutes of the Meeting held on Tuesday 20 June 2023

**6. REPORTS FROM COUNTY COUNCILLOR**

**7. REPORTS FROM BOROUGH COUNCILLOR**

**8. MATTERS ARISING**

**Highways & PROW Matters** - HIP update- Gateways, 20mph speed limit at Oldbury & Spring Lane, Sevenoaks Road and The Street. Speed Count 8<sup>th</sup> July– Borough Green Road. Double Yellow Lines at Cobs Close. Suggestion from Lisa Whitehead to set up Community Speedwatch to monitor speed in the village. Old Lane Road closure notice in respect of Old Lane drain clearance 18.07.23

**Allotments** –Update - Damaged trees

**Recreation Ground &**–Wicksteed repairs & Container repair – dates to be advised. Backfilling and reseeding trench from new water main. Rospa Inspection – July. Removal of graffiti – update. Gate - update. Broken light – Electrician informed.

**Recreation Ground Car Park** – Parking bays

**Tennis Club** - Removal of Goat Willow

**Village Hall** - Update - Solar Panels. Changing station installation and tap repair. New salt bin installation. Removal of recycling Bins. Parking

**Flooding** – Busty & drainage mapping. Flooding/drainage issues on Old Lane

**A25/Spring Lane** – Bench removed - remove from agenda

**Trees** – sites for Queens Green Canopy Trees.

**Social Media** –Update

**Noticeboards/Benches** – Repairs and replacement. Varnishing of benches. Quotes for noticeboards

**Arrangements for the annual parish meeting** on Thursday 14<sup>th</sup> September

**Trees** - Churchyard

## 9. FINANCE & POLICY

**9.1** The following accounts are submitted for payment:

Clerks Salary	£839.20
HMRC – Clerks Tax *	£22.00
Clerks Expenses (Inc reimbursement salt bin £133.12)	£153.57
Gel Creative - (Standing Order)	£50.00
EDF – Electricity Pavilion (Direct Debit) (Payment reduced to £1 from July)	£1.00
Zen Internet - Business Full Fibre 2 Price rise*(Direct Debit)	£54.61
Anthony Edwards – Work at Parish and Churchyard	£tbc
JH Gardening – Grass cutting (May & June)	£2,304.00
Rialtas – Software Licence renewal PAID outstanding amount from last June	£176.04
Kingfisher Direct – New salt bin village hall (reimburse S Huseyin)	£133.12



nPower – Unmetered supply – Ightham recreation ground	£76.62
Marian Hemsted – Internal Audit Review	£500.00
TMBC – Uncontested election costs	£737.40

\*EDF = new tariff starting 8<sup>th</sup> September 60p standing charge and 32.1 kwh fixed 2 years.

## 9.2 Income

Interest Nat West - awaiting statements

## 9.3 To sign mandate for CAF Bank

## 10. PLANNING

### 10.1 Planning Applications

**TM/23/01245/FL** – Washington, Redwell Lane, Ightham, Sevenoaks, Kent TN15 9EH, Section 73 application to vary planning condition 2 of TM/21/03254/FL (materials) and planning condition 1 of TM/23/00849/NMA (plans) to permit minor amendments to the fenestration arrangements:

TM/21/03254/FL: Demolition of conservatory. Part one/ Part two storey rear extension incorporating a first-floor terrace, conversion of loft to habitable room and extension to existing porch. Conversion of detached garage to habitable room. Internal and external alterations and associated landscaping works as amended by TM/23/00849/NMA: Nonmaterial amendment to permission TM/21/03254/FL to add an approved plans condition.

**TM/23/01374/RD** - Ightham Mote, Mote Road, Ivy Hatch, Sevenoaks, Kent ,TN15 0NT. Details of condition 3 (Hard and soft landscaping and boundary treatment to glasshouses site) pursuant to planning permission TM/20/00076/FL Change of use of land to the west of the Mansion and to the south of the Mote Cottages car park from paddock land to use by the estate gardeners with the construction of glasshouses, hardstanding area and vehicular access drive on the land to provide replacement facilities following the removal and relocation of the existing Gardeners' Compound. Full planning permission for the use of the existing Gardeners' Compound as a picnic lawn.

**TM/23/01298/FL** - Ightham Mote, Mote Road, Ivy Hatch, Sevenoaks, Kent, TN15 0NT. Proposed installation of a substation kiosk adjacent to the existing substation with associated works in conjunction with Planning Applications TM/21/01278/FL and TM/21/01279/LB.

### 10.2 Planning Applications APPROVED

**23/01240/TNCA** - 1 x Acacia (applicants ref. T1) - Remove. (EXEMPT WORKS - 1 x dead Walnut (applicants ref. T2) and 1 x Silver Birch with significant basal decay (applicants ref. T3) - Remove). The Old Rectory Rectory Lane.

**23/00627/FL** - Two storey part side extension with front facing dormers - Yew Tree Cottage Ismays Road.

**23/00865/TPOC** - 1 x Ash (applicants ref. T1 - front of house) - Crown reduction by up to 1m leaving residual height of 4m and spread of 3m. 1 x Cherry (applicants ref. T2 - adj. to Beech hedge) - Crown reduction by up to 2m leaving residual height and spread of 4m, Thin remaining canopy by 10%. 1 x Goat Willow (applicants ref. T4 - standing in neighbouring property 50 Nutfields) - Remove 2x low branches overhanging drive. 1 x Goat Willow (applicants ref. T7 - in rear right corner of garden) - Crown lift to provide 3m ground clearance, reduce remaining crown by 3m from height and up to 2m of spread leaving residual height of 7m and spread of 5m. 3x Cherry (applicants ref. G8 - trees in rear garden) - Crown lift to provide 3m ground clearance on all 3 trees, Reduce all crowns by 3m in height and 2m spread, leaving a residual height of 7m and residual spread of 4m. All standing in Woodland W1 of Tree Preservation Order - 49 Nutfields.

**23/01047/TNCA** - G1 (applicant ref) 2 x Silver Birch - Reduce in height by 50% (Approx 4m). T1 (applicant ref) Sycamore - Reduce by 50% (Approx 3m). G2 (applicant ref) 2 x Silver Birch - Reduce in height by 50% (Approx 3m) - Spring Cottage Trycewell Lane Ightham Sevenoaks Kent TN15 9HN.



23/00980/LB - Listed Building Application: Works to garage on the northern edge of the curtilage to include, removal of the entire existing thatch roof, and installation of new thatch to be laid as per the existing style and material. The internal dividing wattle and daub wall is in a vulnerable state and is at risk of further deterioration. Therefore, the proposal also involves this section of wall to be preserved in an acrylic casement to reduce further deterioration - Mote Farm, Mote Road.

**23/00963/TNCA** - T1: Dying Sweet Chestnut marked in woodland - Fell to ground level to remove risk of failure. T2: Twin Stemmed Dying Sweet Chestnut marked in woodland - Fell to ground level to remove risk of failure. Woods are used by residents on a regular basis and this is a safety hazard - 25 Upper Spring Lane.

### **10.3 Planning Applications WITHDRAWN**

**23/00970/FL** - Erection of single storey extension and two infill extensions together with a detached garage. Woodlands, Sandy Lane.

### **11. CORRESPONDENCE – (\* circulated in advance)**

KALC News July 2023\*

St Peter's news sheet\*

West Kent Rural Grants Scheme **15 August 2023**. <https://www.sevenoaks.gov.uk/westkentgrants>  
Draft Kent Minerals and Waste Local Plan 2024-39 and Draft Kent Mineral Sites Plan - Regulation 18 Public Consultation June 2023 – 25<sup>th</sup> July deadline\*

Ightham Village Hall Recycling Site closing – August 2023\*

Supplement: Regulation 18 Consultation - Annex 2 - Questionnaire text answers to the agenda for Housing and Planning Scrutiny Select Committee, Tuesday, 18th July, 2023\*

KALC Annual General Meeting on Saturday 18<sup>th</sup> November 2023 at Ditton Community Centre

Ightham Mote Garden Party – Invitation\*

KALC T&M Area Meeting – Thursday 13<sup>th</sup> July 2023\*

### **PART 2**

**11. Exclusion of the Public and Press:** Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960. Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of a confidential item.

**Date of next meeting** – Tuesday 19<sup>th</sup> September 2023 - Ightham Village Hall at 7.30pm.

**Date of Annual Parish Meeting – Thursday 14<sup>th</sup> September 7.30pm – venue to be confirmed.**

**Scout AGM on Sat 23<sup>rd</sup> Sept - Recreation Ground**

**Signed: S R Huseyin**

**Parish Clerk and Responsible Finance Officer**

**Delegated Authority S101 Local Government Act 1972** The Parish Council has the option for the business of the Council will be conducted under a Scheme of Delegation passed by resolution at a meeting of the Parish Council on 18<sup>th</sup> July 2023. The Parish Council RESOLVED that where a decision on a planning, financial or commercial matter is required before the next full meeting of the Parish Council, the Clerk together with the Chairman and/or Vice Chairman shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. This will be carried out by consultation with members by electronic means (Zoom or email) or telephone. The clerk will further consult with the chairman for guidance as necessary. Any decisions made under this delegation will be recorded in writing and must be published in accordance with the relevant regulations. Any decision will be ratified and recorded in the minutes of the meeting immediately following the decision.