



6/23

**To: The Members of IGHAM PARISH COUNCIL – I hereby summon you to attend a meeting of the Parish Council to be held on Tuesday 20 June 2023 at 7.30pm at Ightham Village Hall to transact the undermentioned business – Sarah Huseyin, Parish Clerk**

## AGENDA

### 1. APOLOGIES FOR ABSENCE

### 2. DECLARATION OF INTERESTS

**4. PUBLIC** *A maximum of 15 Minutes will be allocated for Members of the Public to make representations in respect of business on the agenda. The Chairman shall determine when during the meeting the Public can speak. No person shall speak for more than 3 minutes unless the Chairman agrees. This is in accordance with Ightham Parish Council Standing Orders, January 2015*

**5. MINUTES** - Approval of the Minutes of the Meeting held on Tuesday 16 May 2023

### 6. REPORTS FROM COUNTY COUNCILLOR AND BOROUGH COUNCILLOR

### 7. REPORT FROM PPP MEETING 15<sup>th</sup> June 2023

### 8. MATTERS ARISING

**Highways & PROW Matters** - HIP update- Gateways, 20mph speed limit at Oldbury & Spring Lane, Sevenoaks Road and The Street. Double Yellow Lines at Cobs Close.

Temporary Road Closure - High Cross Road, Ivy Hatch - 10th July 2023 – Iron works.

**Allotments** –Update

**Recreation Ground & Car Park** –Wicksteed repairs & Container repair – dates to be advised.

Removal of nettle on Skips path and strimming banks around Tennis Club and road side of car park at recreation ground. Backfilling and reseeding trench from new water main. Rospa Inspection – July. Removal of graffiti, new gate.

**Tennis Club** - CCTV – decision on whether to proceed with extra cameras.

**Village Hall** - Update - Solar Panels. Changing station installation and tap repair. New salt bin.

**Flooding** – Busty & drainage mapping

**Ightham Mote & Campsite** – Update from site meetings

**A25/Spring Lane** – Bench repair /removal - James Hayward to remove

**Trees** – sites for Queens Green Canopy Trees. Tree work at recreation ground and Ivy Hatch

**Social Media** – Report from training session.

**Noticeboards/Benches** – Repairs and replacement. Varnishing of benches.

### 9. FINANCE & POLICY

**9.1** The following accounts are submitted for payment:

Clerks Salary	£839.20
HMRC – Clerks Tax *	£22.00
Clerks Expenses	£15.30
Gel Creative - (Standing Order)	£50.00
EDF – Electricity Pavilion (Direct Debit) (Payment reduced to £1 from July)	£206.00
Zen Internet - Business Full Fibre 2 Price rise*(Direct Debit)	£54.61
Zen Internet – Additional Payment – Price rise (Direct Debit)	£1.96
Anthony Edwards – Work at Parish and Churchyard	£1,207.86
JH Gardening – Grass cutting	£tbc
TMBC – Bins for Coronation	£93.58
Portaloos for Coronation	£288.00
Lucas Electrical – Repair to path lights	£200.00
Treeability – Crown Reduce Goat Willow Tree work, Rec	£244.80



Rialtas – Software Licence renewal

£tbc

## 9.2 Income

Llewellyn - Allotment Rental

£100.00

Davies – Allotment Rental (April)

£50.00

Interest Nat West

£172.00

**9.3** To approve and sign the Annual Governance Statement 2022-3 Section 1

**9.4** To approve and sign the Accounting Statements 2022-3 Section 2 2 12.5

To note deadlines and procedure for publication on Parish website - 1st July 2023

**9.5** To sign mandate for CAF Bank

## 10. PLANNING

### 10.1 Planning Applications

**TM/23/01016/FL** Ruffits Farm House, Fen Pond Road. Enlargement of existing farm access.

**TM/23/01077/LB** Tudor Cottage, Trycewell Lane. Listed Building Application: To fit into the existing chimney flues facing the front of the house, 1x pepperpot cowl (to cap but maintain ventilation) and 1x terracotta coloured WindKat terminal chimney pot (to reduce water ingress, damp, vermin access and improve inglenook draw efficiency).

**TM/23/01145/RD** Sandleford Warren, Copt Hall Road. Details of condition 3 (Parking), 4 (Cycle storage) and 5 (Ecological strategy) submitted pursuant to planning permission TM/23/00522/FL (Change of use of existing outbuilding to a 2 bed detached dwelling)

**TM/23/01160/FL** - Oaklands Back Lane. Proposed single storey extension.

**TM/23/01219/LDP** Ashwell Mote Road, Ivy Hatch - Lawful Development Certificate Proposed: Erection of domestic outbuildings, external alterations to the existing dwelling and associated hardstanding.

**TM/23/00963/TNCA** 25 Upper Spring Lane. T1: Dying Sweet Chestnut marked in woodland - Fell to ground level to remove risk of failure. T2: Twin Stemmed Dying Sweet Chestnut marked in woodland - Fell to ground level to remove risk of failure. Woods are used by residents on a regular basis, and this is a safety hazard.

**TM/23/00970/FL** Woodlands, Sandy Lane. Erection of single storey extension and two infill extensions together with a detached garage

**TM/23/00976/FL** - The Gatehouse, Rectory Lane - First floor roof extension to create a new bedroom, bathroom and ensuite.

**TM/23/00980/LB** -Mote Farm, Mote Road. Listed Building Application: Works to garage on the northern edge of the curtilage to include, removal of the entire existing thatch roof, and installation of new thatch to be laid as per the existing style and material. The internal dividing wattle and daub wall is in a vulnerable state and is at risk of further deterioration. Therefore, the proposal also involves this section of wall to be preserved in an acrylic casement to reduce further deterioration.

**TM/23/01047/TNCA** Spring Cottage, Trycewell Lane. G1 (applicant ref) 2 x Silver Birch - Reduce in height by 50% (Approx 4m). T1 (applicant ref) Sycamore - Reduce by 50% (Approx 3m). G2 (applicant ref) 2 x Silver Birch - Reduce in height by 50% (Approx 3m).

**23/01199/NMA** - The Barn, Ightham Court, Fen Pond Road. Non-Material Amendment to Planning Permission TM/22/01213/FL to allow alterations to the utility room size and floor plan, alterations to the fenestration and position, the omission of a ridge-light, the addition of conservation roof-lights, change of material to the roof and adjustment to the eaves height, and increase in width of 2no. existing windows.

### 10.2 Planning Applications APPROVED

**TM/23/00928/TNCA** Ightham Mote - G1 (applicant reference) Group of large overgrown laurel on east side of gate to south lake, between bridle way and builders yard. Low down screening becoming



ineffective. - Reduce to approx 1.5-2m to allow easy maintenance and encourage leaf growth low down to improve screening. Sever ivy on large Hollies by Builders yard access gates. T2 (applicants reference) - Large, leaning Norway maple, leaning over south west Garden.- Remove section of chestnut Piling fence to gain access from bridle way. - Dismantle tree in sections to near ground level. TM/23/00814/FL - The Groom, Chart Farm, Styants Bottom Road, Seal Chart Sevenoaks Kent TN15 0ES. Demolition of existing dwelling and erection of replacement dwelling with associated parking. **TM/23/00209/FL & TM/ 23/00210/LB** - Corners, The Street. Listed Building Application: Demolition of 2 single storey rear extensions and garage structure. Erection of new replacement single storey rear extension together with internal alterations, including rear windows and doors, and erection of new single storey outbuilding.

#### **CERTIFIED**

TM/23/00555/LDE - Land Opposite Rose Wood, Ismays Road, Ivy Hatch, Sevenoaks, Kent. Lawful Development Certificate Existing: To confirm use as domestic storage.

#### **REFUSED**

TM/23/00677/FL - The Coach House, Stone Street Road. Proposed swimming pool and a changing room. Pool motors will be housed within an existing structure.

**10.3** Draft Kent Minerals and Waste Local Plan 2024-39 and Draft Kent Mineral Sites Plan - Regulation 18 Public Consultation June 2023

#### **11. CORRESPONDENCE – (\* circulated in advance)**

**TMBC- Parish Infrastructure Statement** for completion 16<sup>th</sup> June 2023 – s. 106 money allocation - Ideas to include: Roundabout at Oldbury Lane/Sevenoaks Road junction, resurfacing of recreation ground car park, rebuild of Ightham Village Hall\*

Community Payback Scheme - Nominate a project in your area.

KALC News June 2023

St Peter's news sheet\*

Kent Plan Tree - Call for Sites

KALC T&M Area - 13<sup>th</sup> July 2023 – Zoom

KALC Annual Councillors Conference - 6 July 2023 – Appledore

KALC - Our venue based Dynamic Councillor Events \*

Great Big Green Week in Kent 2023 10-18 June 2023

**Kent Police** – Letter from Terry Newman about attendance of Police Community Support Officers and Police Officers at local parish meetings (30/5/23)

Letter of introduction of Nick Atkinson, new Beat Sergeant for T&M Community Safety Unit.

Parish Partnership Panel Meetings- Thursday 15 June 2023 - 7.30pm TMBC Offices or via Teams\*, 31 August, 2 November, 8 February, 30<sup>th</sup> May.

Kent PCC Newsletter - Special Edition 2023 – Rural Crime\*

Request for funding of Duck House at Ightham Mote - £480\*

1000th Farmers Market - Thursday 6<sup>th</sup> July 2023 9.30am

#### **PART 2**

**11. Exclusion of the Public and Press:** Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960. Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of a confidential item.

**Date of next meeting** – Tuesday 18<sup>th</sup> July 2023 - Ightham Village Hall at 7.30pm.

**Date of Annual Parish Meeting – Thursday 14<sup>th</sup> September 7.30pm – venue to be confirmed.**

**Signed: S R Huseyin**

**Parish Clerk and Responsible Finance Officer**