



1/21

MINUTES

Meeting of the Parish Council at 7.30 p.m. Tuesday 19 January 2021 via Zoom

Present: Cllr Willingham (Chairman), Cllr Holden (Vice Chairman), Cllr Burgham, Cllr Clark (co-opted), Cllr Emmett, Cllr Fielder, Cllr Hall, Cllr Hogarth, Cllr Mitchem, County Cllr Rayner, The Parish Clerk and 2 members of the public.

1. **APOLOGIES FOR ABSENCE** - Borough Cllr Betts
2. **DECLARATION OF INTERESTS** - None
3. **ACCEPTANCE OF OFFICE CLLR CLARK** – Cllr Willingham formally co-opted Cllr Clark who will take the place of Penny Cracknell. The Clerk will forward the necessary documentation to be completed –Acceptance of Office and the Declaration of Pecuniary Interests.
4. **MINUTES** - The Minutes of the Meeting held on 15 December 2020 were approved with one typographical amendment in Part 2. The Clerk will pass to Cllr Willingham to sign.
5. **UPDATE FROM BOROUGH COUNCILLOR, COUNTY COUNCILLOR**

Cllr Rayner reported that the TMBC Local Plan had failed on the Duty to Co-operate. We are awaiting details of the next steps from TMBC but it is thought that they will need to go back to the drawing board. There is likely to be another Call for Sites, the whole process can take 4-5 years. Cllr Mitchem asked what the cost had been and how it had been paid for? Cllr Rayner estimated that the whole process would have been in the region of £750k paid for by the Council Tax.

Cllr Rayner reported that he had asked KALC to set up a file on planning following an email from Ightham Parish Council to the Planning Department at TMBC regarding additional “material” documentation that we hadn’t been made aware of in relation to a planning application. Wrotham and Plaxtol Parishes had had similar experiences are there is a concern that developers may be able to take advantage of this.

At County level, much time has been taken up with Brexit and Covid. There are still some issues with customs and lorries moving between the lorry parking areas and the customs areas. This should resolve when drivers get used to the customs documentation.

The number of Covid infections in TMBC are falling fast especially in West Kent, generally there has been good adherence to the guidelines. There is now an asymptomatic testing facility at the Hop Farm and Larkfield. Vaccinations have now started at the Borough Green Surgery as well as the vaccination site in Sevenoaks.

6. MATTERS ARISING

Highways & PROW Matters - Barbed wire at Longcroft Lodge footpath -Cllr Rayner said that this was being looked into as the barbed wire was deemed to be dangerous. The Clerk raised an issue with the hedges and street cleaning on Busty Lane – Cllr Rayner asked for the Clerk to send details and he would follow it up. Cllr Mitchem said that there were a lot of sandbags left on verges from signs that never seemed to be collected. Cllr Rayner said that they were the responsibility of the contractors.



Cllr Rayner left the meeting at 20.08

Potholes outside Charters, Copt Hall and Mickleton. Sign left at the top of Old Lane – A resident said that this remained from some flood investigation works last Autumn, there is a further site meeting on Monday 25th January and would ask KCC to take it then. Street Clean and road repair required by the substation on Mill Lane – The Clerk said that there was also a lot of fly-tipped waste around here and would report it. Branches on the verge in Back Lane – Cllr Willingham said that he would ask Anthony Edwards to clear. Cllr Holden said that many of the lanes needed to be cut back and cleared as some of the drains are now underneath the hedges, Rectory Lane was particularly bad. The Clerk said that she would report to KCC first for the hedges and then TMBC for street / drain cleaning.

Cllr Hall said that there were more cyclists using the lanes and some of the footpaths which was causing the surfaces to break up. The Clerk was asked to email KCC about the process for installing kissing gates.

Village Traffic Matters – Update - The Clerk said that she had submitted a summary of the Ightham Highways Plan to be published in the next Parish magazine. The Clerk reported that she had attended a TMBC Parking Highways meeting on 17th December. Parishes were encouraged to report cars parked on yellow lines, it was reported that a car has been parking at the top of The Street.

Scout Pavilion – Defibrillator - We are still awaiting a quote for a cabinet. The scout pavilion isn't being used at the moment due to lockdown.

Old Scout Hut – Update – We have received an email about the pathway being water logged and the paving slabs being uneven, Cllr Willingham said that he would go and have a look at it with a view to getting it repaired. We are still awaiting comments on the Lease and a second quote for the fire inspection and alarm. The Clerk reported that there had also been a problem with the electrics at Skips.

Ightham Football Club – Pitch Levelling – Cllr Holden reported that he had asked for a detailed quote breaking down the costs for levelling, drainage and the banking and seating. Cllr Hall asked what purpose levelling the ground would serve? Cllr Holden said that it would improve the recreation ground as an amenity and the school and community would benefit from having a flat surface. We have spent money on other village amenities and providing sporting/recreational facilities falls within our remit. We should see what the cost is before working out the cost benefit ratio.

Tennis Club - Update – We are waiting for a quote for some lights. It was reported that we are still waiting for Harpers to check the water pressure.

Ightham Cricket Club – Update – Cllr Willingham reported that all of the work that the Parish agreed to pay for had been carried out so we could settle the final bill.

Busty Stream - Maintenance - Cllr Willingham and The Clerk had checked the Busty and both reported that it was clear and free flowing. Cllr Holden said that there was a good alert system provided by the residents via the WhatsApp Flood Action Group. Cllr Mitchem asked about digging out the silt? Cllr Willingham said that we had concluded that it would be too difficult due to getting plant to the stream. Cllr Holden said that the advice from KCC had been to leave the stream bed alone.

Flooding – Replanting at Chapel View - there was some discussion about whether this was necessary? Cllr Willingham had a quote for 1.5m hazel/hornbeam for £19 each, we would probably need 6-8 to fill the gap. Decision deferred.

Chapel Farm - Re-planting – nothing to report, the Clerk was asked to chase this up.

Recreation Ground – Cllr Willingham reported that he had asked for 2 quotes for a replacement fence along the Arboret boundary. The Clerk will order a new bin for the play area.

Village Hall - Update - the hall isn't currently being used and Cllr Willingham said that he had spoken to the Caretaker about doing some extra cleaning.

Crime Report/Neighbourhood Watch - Update – The Clerk reported that a car had been stolen from Trycewell Lane.

Climate Change - Update – It was reported that we had made an allowance in the budget for tree replanting in the village and it was suggested that we should get a Committee together to decide on



potential areas for replanting. It was suggested that Jubilee Crescent and the verge outside the Cricket Ground would be 2 options.

Allotments behind Common Road – Visual Tree Assessment quote – the Clerk reported that we had received a quote, this was accepted. The allotments agreements are now signed and up to date.

Leathercote Corner – Cllr Willingham asked who owned Leathercote Corner? Cllr Burgham said that he would investigate.

7. PUBLIC - A questions was asked whether the Parish Council had made a decision about contributing to the tree work at the Scout Field. It was agreed that we would contribute half of the cost. It was reported that some of the barbed wire had been removed and the stable block had been knocked down.

A member of public asked for an update on the village traffic calming. The Clerk said that the plan was on hold due to Covid and that an article was going in the Parish Magazine to give an update.

8. PLANNING

8.1 Planning Applications

TM/20/02974/TNCA - Reduce crown T1 Yew Tree, removing 25% of foliage and shape remaining crown. Yew Tree Cottage, Trycewell Lane, Ightham, Sevenoaks, Kent TN15 9HL. "No objection providing Liz Guthrie is content."

TM/20/02886/TNCA - T1 Hazel to reduce height taking tree height to 10ft; T2 Beech to trim height and lateral spread Height 4m- Lateral 3m; G3 Sycamore to trim height and lateral spread - Height 4m - Lateral 2m. 9 Oldbury Close, Ightham, Sevenoaks, Kent, TN15 9DJ. "No objection providing Liz Guthrie is content."

TM/20/02831/LB - Listed Building Application: Installation of new services, internal walls, insulated wall/floor/ceiling linings, windows, glazed and solid doors, wood stove and flue to North West Range with associated minor landscape works; remedial works to existing building fabric - Mote Farm, Mote Road, Ivy Hatch, Sevenoaks, Kent, TN15 0NT. "No objection."

TM/20/02898/TNCA - Removal of 10 Cobnut trees; Norwegian Fir and Blue Spruce trees to be felled and replant the area with fruit trees - Oldbury House, Oldbury Lane, Ightham, Sevenoaks, Kent, TN15 9DE. Cllr Hall questioned the need to remove the fir and spruce. "No objection providing Liz Guthrie is content."

TM/20/02933/FL - Barnfield Cottage, Stone Street Road, Ivy Hatch, Sevenoaks, Kent, TN15 0NH. Part demolition and works for the conversion of the existing riding arena building to a dwelling with the removal of the sand school and associated external alterations to the building, engineering works, access, parking, landscaping and ecological enhancement. *It was decided that we would look at the applications in more details before making a response.*

TM/20/02934/FL - Barnfield Cottage, Stone Street Road, Ivy Hatch, Sevenoaks, Kent, TN15 0NH. Re-development of the previously developed site comprising demolition of an existing indoor riding arena and removal of an external sand school and the erection of a vernacular dwelling, with associated engineering works, access, parking, landscaping and ecological enhancement (revised scheme to that approved under TM/18/00396/FL). *It was decided that we would look at the applications in more details before making a response.*

TM/20/02965/FL - Hand Car Wash Ightham Farm Shop at Sevenoaks Road. Ightham. Sevenoaks. Kent. Partial change of use of land to accommodate a tyre shop, including the erection of a canopy and regularisation of existing development including number and position of containers and canopies in connection with the established car wash business. "Objection on the grounds of insufficient space for stocking and disposing of old tyres and safety concerns about access – there is a double white line



on the A25 which would mean no right turn into the site from A25. Also object on grounds of inappropriate development in greenbelt.”

TM/21/00019/TPOC - The Ightham Club, Sevenoaks Road, Ightham, Sevenoaks, Kent TN15 9HA. T1 Row of Conifer Trees - fell to ground level. *Cllr Burgham said that he would speak to the owner of Ightham Club about the tree application but it was proposed* "No objection providing Liz Guthrie is content."

TM/21/00020/FL - Kelen Croft, Mill Lane, Ightham. Sevenoaks, Kent, TN15 9BH. Ridged roof with hipped gable end to garage roof, the footprint and location is unchanged from the previous approved planning applications. "No objection."

8.3 Planning Applications

Approved

20/02601/FL - New side extension with cat-slide roof to create an open-plan kitchen dining space. Adaption of timber clad service wing by in-filling an opening to create new secondary entrance. Demolition of non original outbuilding - Fishponds Place, Sevenoaks Road, Seal Chart, Sevenoaks Kent TN15 0HB.

20/02747/TNCA - T1 Oak - Remove lowest 3 limbs and suckers on trunk up to crown break, T2 Oak - Remove long extended branch over skips and suckers on trunk and T3 Sweet Chestnut - crown reduce whole crown by approximately 3m and tidy torn hanging branch. Remove suckers at base - Ightham Recreation Ground, Sevenoaks Road, Ightham, Sevenoaks, Kent.

20/02498/FL - Proposed loft conversion with link-pitched dormer to rear elevation and 3 No rooflight windows to front elevation – Hillcrest, 13 Spring Lane, Ightham, Sevenoaks, Kent TN15 9DN.

8.4 LOCAL PLAN – Borough Green Gardens Update - Update - See above

9. FINANCE & POLICY

The following accounts were submitted for payment: Proposed by Cllr Mitchem and seconded by Cllr Emmett

Online Transfers - Unity Trust Bank

Parish Clerk Salary & Tax January – (Standing Order)	£652.00
Gel Creative - January (Standing Order)	£50.00
Zen Internet - Business Full Fibre 2 November (Standing Order)	£46.20
Smurfit Kappa – Newspaper Bin rental village hall (standing Order)	£54.00
Axis Southern Ltd – Second phase construction Cricket Pavilion	£4,622.40
Steve Burgham – Reimbursement Expenses	£84.65

Cheques

Parish Clerk Expenses	£60.24
JH Service & Gardening – Grass Cutting	£240.00
Unity Trust Bank – Transfer	£20,000.00
Donation – West Kent Mediation	£100.00
Donation - The Counselling Centre	£100.00
Donation – Hospice in the Weald	£100.00
EDF – Electricity Old Scout Hut	£96.02
E-on – UMS Recreation Ground	£56.42
Teeability – Tree work advised in visual tree inspection & at Oldbury	£6,051.60
Clerk & Councils Direct Subscription	£12.00
R Willingham (reimbursement filling potholes in car park & replacement beech hedging)	£121.25

Deposit Account: £166,253, Current Account £34,759, Unity Account £14,086



9.2 Parish Precept – Agreement of budget 2021-22. The proposed budget and precept had been circulated in advance, a couple of questions were raised and the budget was agreed. It was agreed that we would not raise the precept this year. A 0% increase will mean that the precept will be for 2021/22 will be £124,000. The Clerk will send the precept request to TMBC, due 22nd January 2021.

9.3 Risk Assessment – The risk assessment has been circulated in advance and was agreed. The Clerk will upload onto the website and file for the auditors.

10. CORRESPONDENCE – (Please email Clerk if you would like to receive information) Request for donation for work at the scout field – agreed above that we would contribute half of the cost, this will be a donation under s.137 LGA.

KALC Newsletter December – Circulated

KALC Training Events – Circulated

Kent and Medway vaccination programme update - Circulated

Action Fraud - Coronavirus Scams Warning – The Clerk said that there were various scams circulating around vaccinations and that we should make parishioners aware.

NALC Chief Executive's Bulletin

Local Government Bulletins

LGA Model Code of Member Conduct 23.12.20 – Circulated – The Clerk said that we were awaiting advice from NAL before updating the current code.

11. AOB

The Clerk reported that Borough Green Library would be re-opening but with limited hours.

Cllr Hall reported that a parishioner had written to Cllr Betts about damage to verges by the refuse trucks. Cllr Mitchem said that when she complained, Urbaser had repaired the damage.

Cllr Clark reported that some trees had been cut down opposite Ragstones and queried whether this required permission.

Cllr Clark said that the map by the bus stop could do with replacing. The Clerk will contact Kent Explore.

Cllr Mitchem said that there was a new initiative called Friends of St Peters, supporting the Church. There is an annual membership fee and various events are planned for 2021/22. The Clerk has put details on the website and noticeboards. The Church would also like to plant some daffodils on the verge outside the church and wondered who owned it. It was thought to belong to the Church.

The meeting closed at 22.04



2/21

MINUTES

Meeting of the Parish Council at 7.30 p.m. on Tuesday 16 February 2021 via Zoom

Present: Cllr Willingham (Chairman), Cllr Holden (Vice Chairman), Cllr Burgham, Cllr Clark, Cllr Emmett, Cllr Fielder, Cllr Hall, Cllr Hogarth, Cllr Mitchem, County Cllr Rayner, Borough Cllr Betts and The Parish Clerk.

- 1. APOLOGIES FOR ABSENCE** - None
- 2. DECLARATION OF INTERESTS** – Cllr Emmet declared a potential interest in the planning application for The Copse as he is a neighbour.
- 3. MINUTES** - The Minutes of the Meeting held on 19 January 2021 were approved as a true record.
- 4. UPDATE FROM BOROUGH COUNCILLOR, COUNTY COUNCILLOR** – Cllr Rayner reported that regarding Brexit, the queues with ferries and shuttles that had been expected hadn't come about and that traffic was around 25% down on what was historically expected. They are looking to close Manston lorry park as soon as possible.

The number of Covid infections have come down significantly and numbers last week were below 45 per 100,000. Hospitals are emptying in West Kent. A mass vaccination centre has opened at the Angel Centre in Tonbridge and Tonbridge and Malling are now well covered for vaccinations and compliments have been received on the service provided.

Cllr Rayner reported that KCC were proposing a 4.999% increase in Council Tax and he voted against it as he didn't think it was justified.

Cllr Willingham asked about the suggestion by Cllr Palmer of Platt PC, following recent heavy snowfall, about purchasing a gritter to share between Parishes. Cllr Rayner said that Wrotham and Borough Green Parishes had jointly purchased a gritter a few years ago and the arrangement worked well.

Cllr Willingham asked Cllr Rayner about his thoughts on the letter sent from TMBC to the Planning Inspector regarding the Local Plan asking the Secretary of State to intervene. Cllr Rayner thought it unlikely that the Secretary of State would get involved as it was a legal matter. Cllr Rayner mentioned an alternative Local Plan B from TMBC; no further details were given. Cllr Mitchem asked whether the current plan could be rectified, and Cllr Rayner said that he thought not as it was unlawful having been rejected on Duty to Co-operate. Cllr Betts said that even if the Duty to Co-operate was overcome, he could not see how the Plan could go ahead however we will have to wait and see what happens.

Cllr Rayner asked about replanting the hedges at Chapel View as there was an issue with waste being dumped in the ditch which needed to be resolved before any replanting took place. Cllr Willingham said that he would speak to the neighbours. Cllr Rayner said that if there was no co-operation then it would be reported via the usual channels.

Signed.....Dated.....



Cllr Betts reported that the mass vaccination centre had opened at the Angel Centre which was proving to be a good location for local residents.

Due to the snow some of the rubbish collections were missed and Urbaser will be catching up this week. The closure of Dunbrick and inability to access Allington on Sunday has delayed collections further. Cllr Rayner said that KCC are handling significant increases in refuse and would be happy to ask about smooth running of services in bad weather. Cllr Hall asked why delivery trucks managed to gain access but refuse trucks were unable to? Cllr Betts said that the refuse trucks are considerably bigger and the queues at Allington and North Farm had caused difficulties. In addition, staff were redeployed to clear snow at the vaccination sites.

Cllr Betts said that there were more Covid grants available to support businesses that had been compelled to close. £3million in grants went out last week and Cllr Betts asked to promote the grants to local businesses that may have suffered.

Cllr Fielder asked why TMBC couldn't use some funding for 20mph limits in the rural villages? Cllr Betts said that the money was to be spent on sustainable travel (ie walking and cycling) and this was more geared towards towns. Cllr Rayner said that the criteria for the grant was that money had to be spent quickly, ie schemes were ready to go and that they were looking for maximum value per capita. Cllr Rayner recommended that this was taken up with our MP.

Cllrs Rayner and Betts left the meeting at 20.14.

5. MATTERS ARISING

Highways & PROW Matters - Barbed wire at Longcroft Lodge footpath – Cllr Fielder reported that there was a planned site meeting with PROW at the footpath MR614 to look at the fence, the rerouted footpath and signage. The Parish Clerk reported that she had been in touch with Explore Kent about upgrading the 2 Footpath Maps and they have asked for measurements. New salt bins required at Oldbury Lane/Spring Lane, Trycewell Lane and refilling various bins following recent snowfall. Various potholes on Common Road and road breaking up in places, blocked drain on Mill Lane, potholes on Styants Bottom – Clerk to report. Mud on pavement surface on footpath near the footbridge – Cllr Fielder offered to clear and Cllrs Emmet and Clark offered to help. Footpath from Common Road to the Farm shop needs clearing – Clerk to report to TMBC. Southern Water. Cllr Mitchem said that she had been in contact with Cllr Mike Taylor and the land-owners at Stangate Quarry about the large amount of fly tipped rubbish and the broken fence. Cllr Burgham said that there was also fly tipping on Fen Pond Road near to the motorway bridge and would send the Clerk some photo's. Report of parked car continually parking on double yellow lines on The Street – The Clerk said that photographic evidence is not accepted by Enforcement Officers although would let the Officer know. Report that the Southern Water pumping station on Ismays Road had flooded onto a residential property. Cllr Willingham reported that there had been an electrical fault in the pump but this had now been fixed. The Clerk was asked to alert Cllr Rayner to ask if there was any way of checking that Southern Water are adequately checking their alarm systems.

Village Traffic Matters – Update - The Clerk reported that the PCC was hosting a meeting and suggested that we asked him for an update on speed enforcement through rural villages.

Scout Pavilion – Defibrillator - Nothing to report.

Old Scout Hut – Lease – The Clerk reported that she had sent our comments on the lease and that a query had been raised about granting a right of way across the public footpath. Warners are negotiating with KCC's lawyers. No update on the fire and broadband installation although this has now been noted in the correspondence between the parties.

Ightham Football Club – Pitch Levelling – Nothing to report.

Tennis Club - Update - Cllr Mitchem reported that the water pressure seemed to be slightly better since the investigative works last week. Cllr Willingham reported that we had received a quote for 8 path lights for £2,775 and a digger £400 (plus VAT). Cllr Holden asked whether we could get a quote for some smaller lights, similar to those at Tonbridge Sports Centre, before making a decision.

Signed.....Dated.....



Ightham Cricket Club – Update – works have now been completed and this can come off the agenda.

Busty Stream - Maintenance - Cllr Holden said that he had been co-opted to become a member of the Kent Flood Action Forum who have a remit to lobby KCC and local MP's. Cllr Burgham reported that the new flood measures seem to be working well and Cllr Holden said that the Flood Action Group do a good job of looking after the Busty.

Recreation Ground –Cllr Willingham said that he had asked Tyrells for a quote for a new fence along Arboret boundary. New bin – to be ordered.

Village Hall - Update – Cllr Willingham reported that a further Covid grant had been received. The Hall is still closed.

Crime Report/Neighbourhood Watch - Update – Nothing to report.

Climate Change - Update – The Clerk was asked to find out about installing an electrical charging point following recent correspondence from KCC. Cllr Mitchem asked about Tree Planting in the village and it was decided that a Committee would be set up to put forward ideas. Cllr Mitchem, Clark and Hogarth put themselves forward.

Allotments behind Common Road - The Clerk reported that we were awaiting the Visual Tree Inspection.

Chapel View – Replanting - hornbeam/ hazel – Cllr Willingham said that he would make contact with the owners. Cllr Willingham said that he thought that 6 plants would be needed and would speak to the local Nursery.

Chapel Farm - Replanting - The Clerk reported that this had been chased up with the Forestry Commission who said that enforcement action would be taken if replanting hadn't started by the end of the planting season.

Leathercote Corner – TreeAbility had quoted to cut back the hedges on 1/3rd of the bank. Some of the property owners wanted to do the cutting back themselves and wanted to keep the height for screening. The hedging set back from the road is not a highways issue however traffic control would be necessary to carry out the work. It was thought that the hedging should be tidied up along the whole length of the bank however there was some discussion about ownership and therefore whose responsibility it was. The Clerk was asked to do a Land Registry search before making a decision.

6. PUBLIC

7. PLANNING

7.1 Planning Applications

TM/21/00056/RD - Barnfield Cottage, Stone Street Road, Ivy Hatch, Sevenoaks, Kent, TN15 0NH. Details of condition 2 (external materials), 10 (bat and badger surveys) and 11 (roof light) submitted pursuant to planning permission TM/17/01268/FL (Part demolition and works for the conversion of the existing riding arena building as a dwelling with removal of sand school and associated external alterations to the building, engineering works, access, parking, landscaping and ecological enhancement works (Resubmission of TM/16/00776/FL). *No comment.*

TM/21/00078/LDP - 5 Chapel View Chapel Row, Ightham, Sevenoaks, Kent, TN15 9AQ. Lawful Development Certificate Proposed: erection of an outbuilding in the rear garden to be used for recreational use which is ancillary to the main dwelling house. Garden maintenance storage, children's play room, family leisure. The proposed building is a timber framed, flat roofed and timber clad building at the rear of the garden. The building has a total height of 2.5 metres. The total area of the building does not exceed 50% of the total area of the land around the dwelling house. The building will sit on a 100mm thick reinforced concrete slab. *No comment.*

TM/21/00079/FL – Felgarth, Coach Road, Ivy Hatch, Sevenoaks, Kent, TN15 0HD. Proposed two storey side and rear extension with raised roofline, two storey front porch atrium, roof and internal alterations, garden patio alterations and garden outbuilding. *"No objection"*

Signed.....Dated.....



TM/21/00083/FL – Brackenwood, Pine Tree Lane, Ivy Hatch, Sevenoaks, Kent TN15 0NJ.
Conversion of existing residential outbuilding to provide a single dwelling, including access, landscaping and parking. “Objection on grounds of harm to openness of greenbelt and inappropriate development in greenbelt.”

TM/21/00120/FL – Ragstones, Mill Lane, Ightham, Sevenoaks, Kent, TN15 9BH. Demolition of existing bungalow, garage and outbuildings and erection of a replacement dwelling and garage. “No objection.”

TM/21/00324/TPOC - The Copse, Common Road, Ightham, Sevenoaks, Kent, TN15 9DY.
Beech T1 - Crown reduce to previous pruning points, T2 Oak x3 – Crown reduce height by approximately 3m and sides to balance and remove suckers up to approximately 20 feet. “No objection providing work is done sympathetically”

TM/21/00356/LDE - 1 New Cottages, Ismays Road, Ivy Hatch, Sevenoaks, Kent TN15 0NX.
Lawful Development Certificate Existing: Change an area of land adjacent to my property from agricultural to residential garden use, it has been used as garden for thirty years. “No comment. However Cllr Willingham will speak to the owner”

7.2 Planning Applications

Approved

20/02974/TNCA - Yew Tree Cottage, Trycewell Lane - Reduce crown T1 Yew Tree, removing 25% of foliage and shape remaining crown.

20/02875/NMA - Fir Bank, Coach Road - Non Material Amendment to planning permission
TM/20/01747/FL: Creation of level area of lawn to the west of first floor terrace, change layout of yard to the north of the house and minor adjustments to driveway layout.

20/02776/FL - 9 Common Road - Single storey side and rear extension.

20/02728/FL - Longcroft Lodge, Oldbury Lane - Variation of conditions 2 (materials), 3 (approved plans), 9 (access road) and 11 (stable building) pursuant to planning permission TM/20/01604/FL (Erection of 2 no. four bedroom houses, installation of an access road and demolition of stable block /outbuilding in woodland area to the rear (as an alternative scheme to that approved under TM/18/00668/FL).

20/02898/TNCA - Oldbury House Oldbury Lane - Removal of 10 Cobnut trees; Norwegian Fir and Blue Spruce trees to be felled and replant the area with fruit trees.

20/02764/FL - The Old Rectory, Rectory Lane - Removal of conservatory and restoration of facade with two new windows. Construction of single storey orangery, detached garage and internal modifications which include two new dormer windows.

20/02762/FL - Old Rectory Cottage, Rectory Lane - Subdivision of the plot to separate Old Rectory Cottage from The Old Rectory. Construction of a new single storey orangery, internal modifications to create four bedroom dwelling including removal of one chimney and hipped dormer, the addition of five new dormers, three conservation roof lights and alterations to the fenestration.

20/02703/RD - Longcroft Lodge, Oldbury Lane. Details of Condition 4 (landscaping) and Condition 11 (arboricultural report) submitted pursuant to planning permission TM/20/01604/FL (Erection of 2 no. four bedroom houses, installation of an access road and demolition of stable block /outbuilding in woodland area to the rear)

20/02650/FL – Barnmead, Styants Bottom Road - Proposed flat roof single storey side extension .

Refused

20/02670/FL - Hope Farm, Sandy Lane, Replacement of existing garden storage/garaging detached outbuilding and hard-standing with oak framed garden storage/garaging/pool/home office detached outbuilding -

Signed.....Dated.....



8.4 LOCAL PLAN – Borough Green Gardens Update - Update The Clerk asked whether Ightham PC would support Shipbourne Parish Council in writing to KALC to ask them to write to TMBC to find out what was being done to get a new Local Plan underway.

9. FINANCE & POLICY

The following accounts were submitted for payment: Proposed by Cllr Mitchem, Seconded by Cllr Burgham.

Online Transfers - Unity Trust Bank

Parish Clerk Salary & Tax February – (Standing Order)	£652.00
Gel Creative - February (Standing Order)	£50.00
Zen Internet - Business Full Fibre 2 (Standing Order)	£46.20
Smurfit Kappa – Newspaper Bin rental village hall (standing Order)	£54.00
Anthony Edwards – Churchyard and Parish Maintenance	£1,721.50
Wrotham Parish Council – Balance Professional Fees	£734.34

Cheques

Parish Clerk Expenses	£34.82
JH Service & Gardening – Grass Cutting	£720.00
EDF- Electricity Scout Pavilion	£610.42
EDF- Electricity Scout Hut	£55.28
Village Hall Insurance	£2,288.44

Current Accounts: Unity £28,576 NatWest £58, 582 Deposit Account: £116,254

Concern was raised about the very high electricity bills for the Pavilion and this will be raised with the Scouts.

9.1 Quote for Internal Audit – £400 - Approved

9.2 Clerk salary review – The Chairman proposed that the Clerks salary would be increased to level 27 of the NALC salary scale, an increase of £0.92 per hour. This was agreed and will take effect from 1st April.

10. CORRESPONDENCE – (Please email Clerk if you would like to receive information)

KALC – New Section 137 limit for 2021/22 £8.41 per elector

NALC Chief Executives Bulletin

Kent and Medway Covid-19 vaccine updates

KALC News January 2020

KALC CEO Bulletin January 2020

KCC Consultation - Various Roads in the Borough of Tonbridge and Malling - Experimental Order - 20mph speed limit – Deadline 3 March 2021.

KCC - Dunbriik Waste Transfer station in Sevenoaks will close again for essential works from 2nd February to 1st March 2021

KALC/ KCC Event: Vision Zero Strategy Consultation – Towards Safer Roads, Towns and Villages in Kent”. – Deadline 15th March

KCC Member Briefing - Environment Update January 2021

KALC Strategic Meeting with Matthew Scott PCC and Kent Police 18th March 2021 – See above. Cllr Hall reported that at the PPP meeting it was evident that the Police are surrounded by red tape as regards speeding enforcement and there was a lot of frustration from local Parishes about lack of this. The meeting closed at 21.54

Signed.....Dated.....



3/21

MINUTES

Meeting of the Parish Council at 7.30 p.m. on Tuesday 16 March 2021 via Zoom

Present: Cllr Willingham (Chairman), Cllr Holden (Vice Chairman), Cllr Burgham, Cllr Clark, Cllr Emmett, Cllr Fielder, Cllr Hall, Cllr Hogarth, Cllr Mitchem, The Parish Clerk, Cllr Rayner, Nikola Floodgate - Schemes Planning & Delivery Manager KCC and 1 member of the public.

1. **APOLOGIES FOR ABSENCE** - Cllr Betts
2. **DECLARATION OF INTERESTS** - None
3. **MINUTES** - The Minutes of the Meeting held on 16 February 2021 were approved with a few typographical amendments. The Clerk will pass them to Cllr Willingham for signature.
4. **UPDATE FROM BOROUGH COUNCILLOR, COUNTY COUNCILLOR** – Cllr Rayner was asked to give an update on our Highways Improvement Plan. Cllr Rayner reported that information from recent Highways meetings suggested that Highways Improvement Plans (HIP's) were being put on hold due to central Government expenditure and redeployment of Officers to concentrate on other projects. These projects are now coming to an end and the situation is being advanced. In addition, "Vision Zero" a new initiative from KCC will affect the Parish Improvement Plans and Parishes will be asked to give their input into schemes. Cllr Rayner introduced Nikola Floodgate, Schemes Manager at KCC, responsible for managing and delivering traffic schemes. Ms Floodgate deals with requests for changes and accident hot spots and has a team of 28 full time staff. Ms Floodgate endorsed what Cllr Rayner reported and said that staff had been taken away for the Active Travel Fund projects. KCC received additional funding from central Government however it was only for strategic routes through the County. Ms Floodgate mentioned the Vision Zero Strategy which was out for consultation, ending 15th March. The Strategy is to reduce and eliminate people being killed or seriously injured on Kent roads. Ms Floodgate said that she would send the slides for circulation which give information on what is happening in Kent and those involved such as the Kent Police Transport Intelligence Team and Speedwatch.

When putting forward a scheme, Parishes first port of call should be the District Manager, Mark Simmons. There is a Highways Information Pack which shows how you go about making changes. Highways Improvement Plans started a few years ago to give Parishes a priority list of traffic improvements. Not all problems can be fixed however, Kent Highways will offer some potential solutions and try to help Parishes. The Highways Improvement Plan should outline what Parishes are trying to achieve, what the problems are and what the solutions should be. They need to be data driven and can include representations from Parishioners. There are 300 Parishes in Kent and 150 of these have had sites with someone killed or seriously injured and these. There are 28 Parishes within TMBC and 7 of those have had active HIP's. Parishes are prioritised and there is a reasonably small team to deal with all of the issues. The common priority issues are speeding. Cllr Willingham asked whether the team was also responsible for repairs and maintenance? Ms Floodgate said that her team only dealt with new changes to traffic schemes. Cllr Hall said that Ightham Parish submitted their Highways Improvement Plan 2 years ago and nothing had happened; we had engaged a Traffic Consultant, and followed all advice however it hadn't made it on to the Joint Transportation Board Agenda yet. Cllr Hall said that disruption to traffic due to a sink hole on A227 would generate more complaints from Parishioners and found the lack of

Signed.....Dated.....



action difficult to understand. Ms Floodgate said that she hadn't seen a copy of our Plan but noted that there had been some different approaches to putting forward Plans and recommended that we sent it directly to her. Cllr Rayner said that we weren't the only Parish that had encountered this inaction with our Plan and also mentioned that some Traffic Orders had been lost (including one for a 20mph limit on Oldbury Lane). Ms Floodgate said that the team doesn't have enough resources to deal with all Parishes, however, would set up a meeting with us within the next 2 weeks to talk about our Plan.

Cllr Emmet said that the issue in Ightham is that we have a 50mph limit on A25 however the side lanes are 60mph, sometimes speeds are only curtailed by the poor condition of the road. Ms Floodgate said that rural roads are difficult to manage; derestricted means that the speed should be safe rather than the maximum permitted, and the solution is education of drivers.

Cllr Hall said that we had reserved money to fund any signage etc.

Cllr Willingham gave thanks to Ms Floodgate and said that the Parish Clerk would be in touch to set up a meeting and send our Plan.

Cllr Rayner gave thanks to the Clerk for inviting Ms Floodgate to the meeting and said that it was timely as from Friday his involvement would have to be suspended due to purdah (pending the elections in May).

Cllr Rayner reported that TMBC had received a response from the Planning Inspectorate asking them to withdraw the Local Plan otherwise they would recommend that it didn't proceed. Today, TMBC had responded to say that they would not withdraw the Plan. Cllr Rayner speculated that TMBC may go for a Judicial Review and Cllr Hall asked what this would mean in planning terms? Cllr Rayner said the delay the Local Plan process would mean a postponement in our 5-year land supply.

Consequently, the Local Authority would not be able to administer planning as there is no land supply and on appeal applicants would be likely to get planning consent.

Cllr Rayner said that he understood that TMBC were working on a plan B alternative Local Plan that would go with another call for sites.

Cllr Mitchem said that it was frustrating that everything that we tried to get off the ground was being delayed.

Cllr Rayner recommended that for our Highways Improvement Plan, we prioritised the more easily achievable elements such as 20mph limit in Oldbury Lane and the Oldbury Lane/A25 junction (where we have clear data) rather than the blanket 30mph limit. Cllr Holden said that he disagreed with this approach as the narrow lanes had many driveways onto them and there are a lot of near misses from residents trying to get out of their driveways onto derestricted roads. This should be compared to Tonbridge where he saw no data but the 20mph limit still went ahead.

Cllr Rayner recommended that we looked at the Vision Zero information and that we confirmed our list of priorities.

Cllr Willingham said that he had contacted the resident at Chapel View about garden waste.

Cllr Hall asked for an update on the sink hole on A227. Cllr Rayner said that there had been a burst water main in the sandy soil and this had undermined the road infrastructure which had had to be built up and secured. He thought that the repairs would take around 6 weeks, but he would confirm with the Clerk.

A member of public raised the issue of barbed wire on footpath MR614 which had been reported to PROW. Cllr Rayner said that the Officer had sent a response to the Parish Clerk and some improvements had been made to address the barbed wire however some improvements had yet to be made. The member of public said that he would take this up with PROW directly. Cllr Burgham reported that a dog had been injured on the barbed wire.

Cllr Rayner left the meeting at 20.26.

Signed.....Dated.....



5. MATTERS ARISING

Highways & PROW Matters - Barbed wire at Longcroft Lodge footpath MR614 - Request to meet the agent for the land owner - it was agreed that Cllr Willingham and Cllr Fielder would arrange to meet next week. Cllr Holden said that it was important that we find out about the A227 closure as the narrow roads aren't currently safe, particularly for residents coming out of their driveways and for school children walking home. In addition, the buses were unsure of their diversion routes. Cllr Willingham said that he would speak to the Contractors. Cllr Mitchem reported that after speaking with the Contractor at FCC Enviro who own Stangate Quarry, they had been out to clear the fly tipped waste along Mill Lane and Crowhurst Lane. There is a small amount left to be cleared and Cllr Mitchem has emailed him. Flooding and mud on Mill Lane has been reported to Highways. Various signs need to be collected. Potholes outside Rose Cottage on Ismays, Robins Rest and Leys Cottage on Back Lane and East side of Dark Hill on A25. Cllr Willingham reported that he had cleared some rubbish at the village hall lower car park and the clerk reported that she had reported fly-tipping and full recycling bins. A discussion was had about installing CCTV as the situation with fly-tipping hasn't improved, agreed this should go onto the next agenda. Rubbish on verges along A25 and A227 reported to TMBC. Fallen tree on Jubilee Crescent reported.

Footpath Maps quote – we have received a quote for 2 maps of £1,050. It was thought that this was too expensive. The Clerk was asked to see whether we could get the electronic version from KCC and try and order a copy ourselves via Amazon. Email regarding Southern Water – the Clerk had sent an email to Cllr Rayner. New salt bins in Oldbury - Cllr Fielder said that he would be happy to have one installed on his land near to the post box.

Gritter – Sharing Gritter - Defer to the next meeting.

Village Traffic Matters – Update - See above.

Pavilion – Defibrillator – We are awaiting a date for the carpenter to make a cabinet. The Clerk had circulated a breakdown for the electricity bills since the build and they averaged £150 per month. Mr Reid had explained that even the building wasn't in use, the building was kept at 8-10 degrees to stop damp, the lights were kept on at night and the 400 litres water had to be heated to a certain temperature and run once a week to prevent legionnaires disease (HSE guidelines).

School/ Old Scout Hut – Update – Lease – The lease has almost been finalised and is with KCC lawyers. Fire and broadband installation additional cost – The Clerk reported that she had received an email from school to say that the quote for the fire equipment didn't include fire extinguishers or telemetry to connect through into the existing School system to raise the alarm remotely. The additional cost is £1,304. It was agreed that the PC would cover the cost in return for an increase in annual rent by £130. The payments will be organised on signing of the lease. PPE – Cllr Hogarth said that she had been in touch with the school Governor who confirmed that schools had no additional funding for PPE. Cllr Hogarth suggested that we made a donation towards the cost of PPE and it was agreed that she should approach the Head to find out what their additional spend was. It was agreed that we would offer a cash donation of up to £200.

Ightham Football Club – Pitch Levelling – no update on a quote. The Clerk reported that the Football Club fixtures were starting on 3rd April subject to Covid restrictions.

Tennis Club - Update – Cllr Mitchem said that the water problem had been resolved and gave thanks on behalf of the Tennis Club for clearing the brambles. Cllr Willingham said that he was awaiting a quote for the lights.

Busty Stream - Maintenance - Nothing to report.

Flooding – Replanting at Chapel View - Cllr Willingham estimated that we would need to plant 15 hornbeam/ hazel shrubs at £19 each – this was agreed.

Recreation Ground – New fence along Arboret boundary – we have received 2 quotes, one for a stock fence and one for chestnut paling. It was agreed that we would accept the quote for the chestnut paling fence as we should replace like for like. The Clerk will email Tyrells and ask for the

Signed.....Dated.....



date so that she can let the owners of Arboret know. The Clerk has made a request for a new bin from TMBC.

Recreation Ground Car Park – Resurfacing quotes - we have received quotes for bonded gravel and tarmac plus markings following ongoing problems with potholes. The Clerk was asked to contact Latitude to see whether they had any suggestions and to check the planning conditions. It was agreed that we would defer to the next meeting and that we would need to put side funding from next year's budget due to the high cost.

Village Hall - Update – Cllr Willingham reported that the hall had received some additional Covid grant funding from TMBC and this would be used towards remedial works such as new toilets.

Crime Report/Neighbourhood Watch - Update – The Clerk reported that there had been spate of dog thefts and vaccination scams.

Climate Change - Tree Planting – Cllrs Mitchem, Clark and Hogarth had done a recce of the village to find suitable places for tree planting and had identified Jubilee Crescent, the cricket field and the recreation ground. Cllr Mitchem had been in touch with Planet Plants to recommend species of trees. This can be done in the Autumn.

Allotments behind Common Road – Tree Inspection – The Clerk will check whether this has been done

Chapel Farm - Planting – Nothing to report.

Leathercote Corner – Ownership and hedge cutting – The Clerk reported that she had done a land registry search, but it was inconclusive and she was following this up. A decision will not be made until we establish ownership.

Bus Shelters – Common Road - Cllr Willingham reported that the bus shelter on A25 near to Common Road had been repaired. The Clerk had received an email from KCC to say that the bus shelter on Tonbridge Road was dangerous to maintain and therefore were proposing to remove it or hand over ownership to the Parish Council. It was noted that the shelter was not in a bad state of repair. It was agreed that we should raise this at the meeting with Highways. A decision will be deferred to the next meeting.

Dog Waste bins – Cllr Clark asked about getting additional dog waste bins around Mill Lane. The Clerk will contact TMBC.

6. PUBLIC - Nothing to report.

7. PLANNING

7.1 Planning Applications

TM/21/00469/TPOC - 12 Fen Meadow, Ightham, Sevenoaks, Kent, TN15 9HT. Poplar T1 to re-pollard back to previous points; and T2 Poplar to dismantle sections to near ground level. "No objection providing Liz Guthrie is content".

TM/21/00453/FL – Arboret, Oldbury Lane, Ightham, Sevenoaks, Kent, TN15 9DD.

Two storey side and rear extensions. "No objection however question whether this would fall within permitted development".

TM/21/00369/LDP – Reuters, Common Road, Ightham, Sevenoaks, Kent, TN15 9AY.

Lawful Development Certificate Proposed: replace the front door and add a feature window over; replace two ground floor windows with one wide; replace patio doors. "No comment".

Cllr Hall commented that there had been a lot of tree work around Common Road and questioned whether it needed permission. Cllr Willingham said that he would check although he thought that there was a swathe of TPO's around Sandy Lane.

7.2 Planning Applications

APPROVED

Signed.....Dated.....



21/00383/NMA - Fir Bank, Coach Road, Ivy Hatch. Non-Material Amendment to planning permission TM/20/01747/FL: amendments to roof pitch and material, amendments to glazing size and position, amendments to garden design and omission of balcony on the south façade.

20/02752/FL - Redwell House, Redwell Lane. Single storey extension, first floor extension and demolition of garage.

21/00020/FL - Kelen Croft, Mill Lane. Ridged roof with hipped gable end to garage roof, the footprint and location is unchanged from the previous approved planning applications (16/00563/NMA and 16/01357/NMA).

21/00019/TNCA - The Ightham Club Sevenoaks Road. T1 Row of Conifer Trees - fell to ground level.

20/02965/FL - Hand Car Wash, Ightham Farm Shop At Sevenoaks Road. Partial change of use of land to accommodate a tyre shop, including the erection of a canopy and regularisation of existing development including number and position of containers and canopies in connection with the established car wash business.

20/02886/TNCA - 9 Oldbury Close. T1 Hazel to reduce height taking tree height to 10ft; T2 Beech to trim height and lateral spread Height 4m- Lateral 3m; G3 Sycamore to trim height and lateral spread - Height 4m - Lateral 2m.

WITHDRAWN

18/01627/TNCA - Land Adjacent to Oldbury Hatch, Oldbury Lane. Removal of 18 Beech; 1 Pine; 5 Hornbeam; 6 Acacia; 1 Oak; 2 Holly and 1 Silver Birch trees from garden to be replaced with various species.

REFUSED

21/00078/LDP - 5 Chapel View, Chapel Row. Lawful Development Certificate Proposed: erection of an outbuilding in the rear garden to be used for recreational use which is ancillary to the main dwelling house. Garden maintenance storage, children's playroom, family leisure. The proposed building is a timber framed, flat roofed and timber clad building at the rear of the garden. The building has a total height of 2.5 metres. The total area of the building does not exceed 50% of the total area of the land around the dwelling house. The building will sit on a 100mm thick reinforced concrete slab.

21/00079/FL - Felgarth, Coach Road. Proposed two storey side and rear extension with raised roofline, two storey front porch atrium, roof and internal alterations, garden patio alterations and garden outbuilding.

21/00083/FL - Conversion of existing residential outbuilding to provide a single dwelling, including access, landscaping and parking – Brackenwood, Pine Tree Lane, Ivy Hatch.

8.4 LOCAL PLAN – Borough Green Gardens Update - Update - Letter from PINS – See above.

9. FINANCE & POLICY

The following accounts were submitted for payment: Proposed by Cllr Emmett and seconded by Cllr Hogarth

Online Transfers - Unity Trust Bank

Parish Clerk Salary & Tax March – (Standing Order)	£652.00
Gel Creative - February (Standing Order)	£50.00
Zen Internet - Business Full Fibre 2 (Standing Order)	£46.20
Smurfit Kappa – Newspaper Bin rental village hall (standing Order)	£54.00
TruePlan – Plan for Lease of the Oldbury Annexe	£60.00
Ray Fielder – Clearing Footpath	£70.00
Gel Creative – Domain renewal	£32.50

Signed.....Dated.....

**Cheques**

Parish Clerk Expenses	£62.62
JH Service & Gardening – Grass Cutting	£120.00
EDF- Oldbury Annex	£54.88
TreeAbility -Land behind Robin Hill Tree work	£302.40
ACRE Membership renewal	£80.00
PKF Littlejohn LLP – Limited Assurance Review	£480.00
Caste Water – Water rates Pavilion	£30.55

9.1 GDPR – defer to next meeting.

9.2 Conclusion of Audit – The Clerk reported that the AGAR had been signed off with a comment that we review how we value our assets.

9.3 Review of Policy Documents – Resolution of valuations on the asset register – it was resolved that we should use original value in our assets list for the purposes of our AGAR. The Clerk said that she included original value, current value and value for insurance purposes in the register.

10. CORRESPONDENCE – (circulated prior to the meeting)

Ightham Music Festival – 26th June

NALC Chief Executives Bulletin

Kent and Medway Covid-19 vaccine updates

KALC News March 2020

KALC CEO Bulletin March 2020

KALC Strategic Meeting with Matthew Scott PCC and Kent Police 18th March 2021

ONS Census on 21st March & CANWK Census Support Service in Tonbridge & Malling

TMBC - Notification of adoption of Innovation Park Medway Local Development Order

Kent Police Rural Task Force Report and Rural Matters

KALC T & M Area Committee Meeting on 25th March – Climate Change

11. AOB

Cllr Hall said that he had received the Council Tax bill and noted the zero % rise for the Parish Council which should be communicated with residents.

The Clerk said that the school were planning an end of term party on 16th July - no objections were raised.

Cllr Mitchem said that the Coxcombe Fair was planned for 2022 and asked whether the Parish Council would consider paying for the road closure. It was agreed that Cllr Mitchem should start the application so that we could get an idea of costs.

The meeting closed at 22.09.

Signed.....Dated.....



4/21

MINUTES

Meeting of the Parish Council at 7.30 p.m. on Tuesday 27 April 2021 via Zoom

Present: Cllr Willingham (Chairman), Cllr Holden (Vice Chairman), Cllr Clark, Cllr Emmett, Cllr Fielder, Cllr Hall, Cllr Hogarth, Cllr Mitchem, The Parish Clerk, County Cllr Rayner, Borough Cllr Betts (arrived late after attending TMBC meeting) and 2 members of the public.

1. **APOLOGIES FOR ABSENCE** - Cllr Burgham
2. **DECLARATION OF INTERESTS** - Cllr Fielder declared an interest in 4 Old Cottages.
3. **MINUTES** - The Minutes of the Meeting held on 16 March 2021 were approved with a couple of amendments. The Clerk agreed to amend them and pass to Cllr Willingham to sign.
4. **UPDATE FROM COUNTY COUNCILLOR** - Cllr Rayner reported that the elections were taking place on 6th May 2021 and he was standing for re-election. Cllr Rayner reported the cessation of use of Manston Airport for vehicle control for the Port of Dover. Regarding the Local Plan, TMBC are awaiting a definitive report from the Inspectors recommending that the Plan does not go forward.

The Clerk asked Cllr Rayner about a couple of issues raised by a resident in Old Lane. One to do with the poor surface and drainage and the other about an ongoing parking problem at the junction of Old Lane and A25. It was confirmed that Old Lane was owned by KCC. Cllr Rayner said that he wouldn't be able to do anything until he is re-elected. If he is re-elected he would investigate the drainage maintenance. In relation to the parking, he has already spoken to the Head of Ightham Primary school and asked him to remind parents not to park at the junction. As a long-term solution, Cllr Rayner said a Traffic Regulation order would be needed to put double yellow lines on the junction which would then require enforcement by a TMBC Traffic Enforcement Officers. This will take some time.

UPDATE FROM BOROUGH COUNCILLOR – Cllr Betts reported that discretionary grants were now available from TMBC for businesses that have been impacted by Covid. Details have already been passed to Shipbourne Farmers Market. Regarding litter, Cllr Betts reported that Urbaser, who have the waste services contract, have been impacted by Covid, with tonnages going up by 70%, which has meant that resources have had to be diverted impacting the day to day street cleansing schedule. Litter has increased in villages and the mobile lane litter team has just restarted. There are mobile lane closures to access the inaccessible verges and last week TMBC employed an additional sub-contractor to clear the litter. Fly-tipping is the usually the responsibility of TMBC however KCC will intervene if a road is blocked as happened recently at Crowhurst Lane and. Fly tipping is particularly bad in Wrotham and Stansted and Cllr Betts said that this needed to be addressed. TMBC are awaiting confirmation of additional resources to deal with surveillance and gathering evidence that leads to prosecution. Cllr Emmett asked what TMBC are doing to address the litter? Cllr Betts said that much of the litter is thrown from cars and TMBC are spending around £1 million to clear it up, there is a program of litter clearing. Unfortunately, there has been a change in people habits during Covid and litter has increased. Cllr Emmet asked whether we should be taking our own initiatives? Cllr Betts said that currently these initiatives would not be Covid compliant but normally communities have litter picking projects that have also been adversely affected. Cllr Betts asked us to make him aware of any problem areas so that TMBC could allocate resources to clear them. It was reported that some of the bins were not being emptied frequently enough and now that we have several food vans operating in the area there has been an increase in food packaging waste. Cllr Betts said that this should be reported to the Waste Services Team. Cllr Emmet said that Maidstone District Council are trialling a

Signed.....Dated.....



dash cam system to deal with fly-tipping and Cllr Betts said that TMBC are liaising with them and will use a similar service if it is effective. Cllr Mitchem said that money would be well spent on educating not to litter in the first place and asked whether there were any programmes with local schools? Cllr Betts said that he would follow this up.

Cllr Betts left the meeting at 20.30

5. MATTERS ARISING

Highways & PROW Matters - Footpath MR614 – The Clerk reported that she had received the amended map for the footpath from PROW this morning. Cllr Fielder and Cllr Mitchem reported that they had met with the Land Agent in March who had indicated that they would remove some of the barbed wire near to the Scout field even though they weren't legally required to remove it all. Cllr Mitchem will chase this up as it hasn't yet been done and the Scouts are now using the field. The land owners are also looking to reroute part of the footpath to the original footpath and PROW had indicated that this would take 2/1/2 years.

Footpath Maps – The Clerk has yet to re-order the maps.

A resident had requested a **highways mirror** on the junction of Stone Street and Coach Road as the sight lines are obscured by a hedge. We would need to seek permission from the landowner, possibly the Plough and Cllr Willingham said that he would speak to them. Cllr Rayner confirmed that KCC wouldn't get involved but suggested that the Clerk checked with Mark Simmons at KCC.

It was reported that the condition of **Common Road** is still very poor, the Clerk has reported multiple pot holes. Potholes reported on High Cross Road near Beech Trees.

Sharing Gritter with other Parishes - It was agreed that it would be a good idea to share a gritter with other Parishes and the Clerk agreed to email Cllr Palmer at Platt PC to find out what it would involve.

Village Traffic Matters – Update from meeting with Ian Grigor. Kent Highways – Cllrs Willingham, Holden, Mitchem and Hall and the Parish Clerk met with Ian Grigor to go through out Highways Improvement Plan. Ian Grigor agreed that his Team would come back to the Parish with their comments and they will also be conducting further speed checks throughout the village. The Clerk has circulated the comments on our Plan and we have been asked to respond. Initial suggestions are that most of the speed limits in the village are correct and therefore should remain as they are. Cllr Rayner suggested that we should contact Les Henry Associates again to help with our response, especially in relation to the technical issues and pushing for a 30mph village wide limit. Cllr Mitchem said that the Parish had offered to fund the changes but some funding may be available through Vision Zero which we should investigate. Cllr Rayner said that Vision Zero would be up and running in June however the more money the Parish was able to put forward, the more we would attract from KCC. Cllr Holden said that there are many other villages in Kent that had blanket 30mph limits and we should make a note of these for our response to Kent Highways. It was agreed that the Clerk would set up a meeting with the Traffic Group and Les Henry to put forward our response to KCC.

Scout Pavilion – Defibrillator – Nothing to report. Electricity Bill – a query was raised about changing the terms of the lease regarding our payment of the electricity bills at the new pavilion which are much higher than the old pavilion. The agreement to pay the electricity bill was on the basis that the Parish Council had covered the bill at the old pavilion but the cost was only around £25 per quarter, compared to an average of £600 per quarter now. It was reported that the additional costing was due to the new HSE requirements around legionnaires, and this was similar to other new buildings such as Potters Mead. Cllr Willingham will speak to Cllr Taylor.

School/ Old Scout Hut – Update – Lease – the lease is almost finalised, and a final version has been circulated, The Clerk asked for any comments so that she would respond to the lawyers. We are

Signed.....Dated.....



Leathercote Corner – Ownership and hedge cutting – KCC have now suggested that the hedges may need to be cut back to improve the sight lines. We are awaiting confirmation of ownership.

Bus Shelters –Tonbridge Road – Cllr Mitchem suggested that we replace the bus stop with a wooden shelter to resolve the maintenance issue and agreed to pursue the matter. The Clerk will forward the correspondence.

Memorial Stone – New arrangements – The Clerk said that she would set up a site meeting for the installation of the memorial stone on the verge opposite the Church. The service will be held at a later date once the Covid restrictions are lifted.

6. PUBLIC

7. PLANNING

7.1 Planning Applications

TM/21/00825/FL - Land Opposite Styants Farmhouse, West of Styants Bottom Road, Seal Chart Sevenoaks, Kent. Construction of stable block with ancillary tack, hay and feed rooms, 40x20m sand school, muck heap and permeable access road/paving area. "No objection"

TM/21/00973/FL - 25 Upper Spring Lane, Ightham, Sevenoaks, Kent, TN15 9DP. Rear infill ground floor extension. "No objection subject to TMBC's approval"

TM/21/00975/RD - Fir Bank, Coach Road, Ivy Hatch, Sevenoaks, Kent, TN15 0PE. Details of condition 3 (Site Plan) and 5 (Watching Brief) submitted pursuant to planning permission TM/20/01747/FL (Demolition of existing dwelling and outbuildings and the erection of replacement dwelling). "No objection"

TM/21/01027/FL - 7 Durlings Orchard, Ightham, Sevenoaks, Kent, TN15 9HW. Extension of a 3 bedroom semi detached dwelling; a bedroom built above what is currently the garage, a single storey garden room to the rear, and a new, enclosed porch to replace the existing awning. "No objection"

TM/21/00707/LB - 2 Bank Cottages, The Street, Ightham, Sevenoaks, Kent TN15 9HG. Listed Building Application: replace the window and metal frame in the dining room and 2nd bedroom. "No objection"

TM/21/00855/FL – Longcroft, Oldbury Lane, Ightham, Sevenoaks, Kent TN15 9DE. Section 73 Application: Removal of condition 3 (lattice screen) pursuant to planning permission TM/20/01413/FL (Single storey rear extension and patio). "No objection"

TM/21/00934/FL - Tarn Hows. Sandy Lane. Ivy Hatch. Sevenoaks. Kent. TN15 0PB. Proposed demolition and replacement of existing garage with a new two storey double garage to include home office and additional storage. "We strongly object on the grounds of over development in metropolitan greenbelt and AONB"

TM/21/00692/LDE – Birchwood. Ismays Road. Ivy Hatch. Sevenoaks. Kent TN15 0PA. Lawful Development Certificate Existing: Single storey rear extension used as a kitchen and utility room completed in 2013. "No comment"

TM/21/00817/FL - Mulberry Hill. Rectory Lane. Ightham. Sevenoaks. Kent TN15 9AJ. New portico and entrance steps to the north east facing elevation with associated landscaping. "No objection"

TM/21/00824/LDP – Ragstones. Mill Lane. Ightham. Sevenoaks. Kent TN15 9BH. Lawful Development Certificate Proposed: Construction of new garden room with associated landscaping. "No comment"

TM/21/00861/TPOC - 61 Nutfields. Ightham. Sevenoaks. Kent. TN15 9EA. Various tree works. "No objection"

TM/21/00932/TNCA - The Old Rectory, Rectory Lane, Ightham, Sevenoaks, Kent, TN15 9AL. Various tree work. (Cllr Holden said that he would do a site visit)

Signed.....Dated.....



TM/21/00783/TNCA - 4 Old Cottages, Spring Lane, Ightham, Sevenoaks, Kent TN15 9DL. Norway Spruce T1 - fell because of excessive shading and low amenity value replant with birch in similar position. "No objection."

TM/21/00634/FL - 6 Nutfields, Ightham, Sevenoaks, Kent, TN15 9EA. Erection of a summerhouse. "No objection"

TM/21/00663/TPOC - Stone Acre, Copt Hall Road, Ightham, Sevenoaks, Kent, TN15 9DT. Split Oak T3 - fell to near ground level and cut up fallen stem. " No objection providing Liz Guthrie is content."

TM/21/00685/LB - Ightham Mote, Mote Road, Ivy Hatch, Sevenoaks, Kent, TN15 0NT. Listed Building Application: Replace two lengths of gutter and one downpipe to improve management of rainwater run off from roof and reduce damp penetration of masonry and drainage of South East Courtyard. "No objection."

TM/21/00752/TNCA – Corners, The Street, Ightham, Sevenoaks, Kent ,TN15 9HH. Beech T1 - Fell to ground level. "No objection providing Liz Guthrie is content."

7.2 Planning Applications

APPROVED

21/00369/LDP - Lawful Development Certificate Proposed: replace the front door and add a feature window over; replace two ground floor windows with one wide; replace patio doors with wider adding a window and cutting back the eaves overhang above – Reuters, Common Road, Ightham. (certifies)

21/00861/TPOC - Crab Apple T1 on front boundary: reduce back to vicinity of previous reduction points removing no more than 1m. T2 Fig on rear left hand boundary: reduce by no more than 1m and remove crossing and rubbing branches where possible. T3 Ornamental Cherry with limb growing over green house: reduce by maximum of 1.5m being sure to reduce to suitable secondary growth points. T4 Liquid amber on rear boundary: remove four hangers and make good tear points being sure not to remove any more growth. Reason for work: to keep trees within their current parameters given their location within the garden - 61 Nutfields. (Permission not required)

20/02831/LB - Listed Building Application: Installation of new services, internal walls, insulated wall/floor/ceiling linings, windows, glazed and solid doors, wood stove and flue to North West Range with associated minor landscape works; remedial works to existing building fabric - Mote Farm.

21/00120/FL - Demolition of existing bungalow, garage and outbuildings and erection of a replacement dwelling and garage – Ragstones, Mill Lane.

8.4 LOCAL PLAN – Borough Green Gardens Update - Nothing to report.

9. FINANCE & POLICY

The following accounts were submitted for payment, proposed by Cllr Mitchem and seconded by Cllr Clark.:

Online Transfers - Unity Trust Bank

Parish Clerk Salary & Expenses – (April)	£802.92
Gel Creative - February (Standing Order)	£50.00
Zen Internet - Business Full Fibre 2 (Standing Order)	£46.20
Smurfit Kappa – Newspaper Bin rental village hall (standing Order)	£54.00
Anthony Edwards - Churchyard and Parish Maintenance	£953.92
R Fielder – Labour – planting at Chapel View	£40.00

Cheques

HMRC	£7.20
JH Service & Gardening – Grass Cutting	£756.00
EDF – Old Scout Hut	£39.17

Signed.....Dated.....



Peter Clark – Tree work at the scout hut	£3,600.00
TreeAbility -VTA	£504.00
Warners – Legal Fees	£4,927.20
R Willingham - – Labour – planting at Chapel View & Plants	£45.99
E-on – unmetered supply agreement	£55.19
BHIB – Parish Insurance Policy	£2,088.53
KALC Membership	£971.38
Selected Plants – Hedging at Chapel Row	£411.60
Laddingford Engineering - Gate repairs	(tbc)
Parish Clerk - Reimbursement No parking signs	£9.21

At the end of March 2021 - Current Accounts £106,921.68, Deposit Account £86,256.80

9.1 GDPR – Quote for Data Protection Officer – Defer to the next meeting

10. CORRESPONDENCE – (Please email Clerk if you would like to receive information)

NALC Chief Executives Bulletin
Kent and Medway Covid-19 vaccine updates
KALC News April 2020
KALC CEO Bulletin April 2020
Notice of PCC & Kent County Council Elections – 6th May

11. AOB

It was reported that a motorhome had been parked on Dark Hill Road for several weeks and the Clerk was asked to report to the PCSO.

Cllr Mitchem reported that the road would need to be closed for the Coxcombe Fair in 2022 and she would get prices.

It was decided that the annual meeting would be deferred until September once the restrictions have listed. The AGM will be in May at the start of the Parish meeting. Face to face meetings must resume after 6th May.

The meeting closed at 22.08.

Signed.....Dated.....



5/21

MINUTES

Meeting of the Parish Council at 7.30 p.m. on Tuesday May 18th 2021 at Ightham Village Hall to transact the undermentioned business.

Present: Cllr Willingham (Chairman), Cllr Holden (Vice Chairman), Cllr Burgham, Cllr Clark, Cllr Emmett, Cllr Fielder, Cllr Hall, Cllr Hogarth, Cllr Mitchem, The Parish Clerk, County Cllr Rayner and 3 members of the public.

ANNUAL GENERAL MEETING

Election of Chairman - Cllr Willingham

Election of Vice Chairman – Cllr Holden

Election of Working Groups and Representatives:

Budget Committee – Cllr Hall, Cllr Holden and Cllr Willingham

Highways Working Group – Cllr Hall, Cllr Mitchem and Cllr Willingham

Financial Oversight – Cllr Holden

Flood Forum Representatives – Cllr Clark and Cllr Holden

Footpaths – Cllr Emmett and Cllr Fielder

Ightham Primary School - Cllr Hogarth

Ightham Tennis Club – Cllr Mitchem

National Trust, Ightham Mote – Cllr Emmett

Playground - Cllr Clark and Cllr Mitchem

Recreation Ground/ Football Club – Cllr Holden and Cllr Willingham

Scouts Representative – Cllr Holden

St Peter's Church - Cllr Hogarth

Trees - Cllr Burgham

Village Hall Representative - Cllr Willingham

Meetings - PPP/KALC/JPCTCG – Cllrs to attend on a rota

MONTHLY MEETING

1. **APOLOGIES FOR ABSENCE** - Cllr Betts

2. **DECLARATION OF INTERESTS** - None

3. **MINUTES** - The Minutes of the Meeting held on 27 April 2021 were approved and the Clerk agreed to print off a final version for signing.

4. **UPDATE FROM COUNTY COUNCILLOR** - Cllr Rayner reported that there is currently a Boundary Review of Tonbridge & Malling Borough Council. This review is in two stages – the first stage, which considers Council Size, was completed in April 2021 and concluded that the LGBC is minded to recommend that 43 councillors should serve Tonbridge & Malling Borough Council in the future. This is 11 fewer than the current number of councillors.

Signed.....Dated.....



The second stage of the Boundary Review, which gives consideration to future warding arrangements in the Borough started on 11 May, when the Local Government Boundary Commission for England launched a 10-week consultation and are accepting opinions and comments from the public on where ward boundaries should be in the Borough. Currently, Ightham Wrotham and Stansted are in one ward. Cllr Rayner was unsure what the split would be but the new boundaries would be operational from September/October 2021. Cllr Rayner reported that he had been re-elected and sworn in. The new Cabinet has been announced by the Committees have yet to be appointed.

5. PUBLIC – Cedric Read was in attendance on behalf of Friends of St Peters', a new charity in Ightham with a focus on supporting the Church but also supporting the community with social events. 80 households have registered as members and 2 events have been planned: The Ightham Olympics on 11th September and permission was sought to use the recreation ground – agreed. The second event is the Coxcombe Fair on 4th June 2022 which coincides with the Platinum Jubilee and the 900-year anniversary of St Peters'. The Friends of St Peters' requested that the Parish Council pay the application fee and for signage to close the road, estimated at around £2,100 including VAT. Cllr Willingham said that we would discuss this under Finance.

A member of public raised concerns about the increasing number of food vans in the layby. He said that the issues were predominantly around the noisy generators and lights. Some of the vans are "festival vans" and some of the local residents are becoming fed up with the disturbance. The Clerk confirmed that there were no trading permits required although the vans must register for a food hygiene certificate with TMBC (there is currently a 1-year delay which doesn't impact on the ability to trade). It was reported that there was a 2 hour wait limit in the layby which was being contravened by some of the traders.

Cllr Rayner said that the issue around environmental Health and parking enforcement would be within the remit of TMBC. Cllr Rayner confirmed that there is no licensing scheme and asked whether the Parish Council wanted to go down that route? He said that it would be a lengthy process. A discussion was had around this as it would give us an element of control however it would also encourage several vendors which we would not want. It was suspected that most of the vendors would cease trading here once the Covid restrictions were fully lifted.

Cllr Rayner suggested the Clerk emailed him outlining all the issues around lights, litter, smells and noise complaints and he would ask Cllr Betts to follow it up with TMBC. This was agreed.

A member of public asked whether there were any questions from the Parish Council about the Music Festival on 26th June. Cllr Willingham asked whether the organisers had sorted an electricity supply as the quote to connect to the village hall supply had been high. The member of public said that they had come up with an alternative solution.

6. MATTERS ARISING

Highways & PROW Matters - Accidents A25 – The Clerk reported that there had been at least 2 accidents in the last week at the junction A25/Oldbury Lane/Sevenoaks Road where police and ambulance were in attendance – possibly due to the diversion in place from Borough Green Road. This highlights the challenges that we face at this junction. Cllr Rayner asked the Clerk to email him with details of the accidents so that they could be passed onto the Vision Zero Team to ask for a safety review and whether it could be one of their first projects. The Clerk reported that the crash barrier on the pavement was damaged at both ends and said that this loss of safety was a concern with school children using the route to get to school.

Signed.....Dated.....



Footpath MR614 – Cllr Fielder confirmed that he had spoken to the owners about the barbed wire and another diversion but there is a two and a half year backlog.

Footpath Maps – The Clerk has yet to order these.

Mirror junction Stone Street – The Clerk confirmed that we didn't need permission for a mirror on private land, the only thing we should be mindful of is the positioning so as not to spook horses. Cllr Willingham said that he would speak to the Plough about putting a mirror on their land.

Sharing Gritter with other Platt & Plaxtol PC – The Clerk has spoken to Cllr Palmer at Platt PC and has agreed to put it on the agenda for discussion in September.

Cllr Fielder reported an ongoing issues with horse manure on the pavements near to the recreation ground – Cllr Mitchem confirmed that the horses shouldn't be on pavements.

Potholes: Oldbury Lane, Spring Lane, High Cross Road – all reported.

A25 verges – overgrown vegetation – Cllr Emmett said it was no mow May.

Sewer works on Borough Green Road - There has been an ongoing problem in Borough Green near the Black Horse with the pipework and software, the sewer line is 100 years old and at capacity. The Borough Green Road in Ightham is now closed due to a crack in the pipe and sewerage is currently having to be taken away by tankers that are queuing on Haul Road. Cllr Hogarth said that the works were due to be completed at the end of the week but if the system broke again it could take months to fix. Cost estimate is around £50,000 per day.

Village Traffic Matters – Update – The Traffic Group have a meeting with Les Henry next Tuesday at 11am to discuss the Highways Improvement Plan.

Scout Pavilion – Defibrillator – Nothing to report.

School/ Old Scout Hut – Update – Lease – The Clerk reported that the terms have now been agreed and Warners were preparing engrossment copies for signing. The work to install the fire safety equipment has now been completed. An EPC survey has been carried out and the building is rated as category E.

Skips - Work to exterior cladding - Cllr Willingham reported that he was waiting for a quote for plastic cladding to cover some of the rotted timber. The Clerk has informed our insurance company.

Ightham Football Club – Pitch Levelling – Awaiting quote.

Tennis Club - Update – Lights – Cllr Willingham to contact the electrician about converting the lights to sensor activated,

Busty Stream - Maintenance - Cllr Holden reported that he had contacted the National Flood Forum representative about getting the Ightham Flood Forum meetings up and running again. Cllr Holden will brief Cllr Clark who will replace Cllr Cracknell and will try and set something up for June.

Recreation Ground & Car Park – Resurfacing – The Clerk has emailed the Architect but has yet to receive a response. Cllr Hall said that we should raise the question as to why the current surface was recommended as it had failed. Cllr Willingham has been in touch with Penfolds to say that we would revisit resurfacing next year.

Cllr Fielder asked about the edges being strimmed on the right of the recreation ground path – Cllr Willingham said that he would talk to James Hayward.

Cllr Rayner and members of the public left the meeting at 8.45pm

Village Hall - Update - CCTV – The Clerk was asked to email Cllr Taylor about costings for Cameras. Defer to next meeting.

Crime Report/Neighbourhood Watch - Update – Cllr Holden said that there has been reports of a car break in and an intruder on Next Door. Cllr Burgham reported an abandoned car on Fen Pond Road – Clerk to report.

Trees - Allotments – The Clerk reported that TreeAbility had been instructed to carry out the work recommended under the Visual Tree Assessment but they were currently operating on a 16 week lead time. Chapel Farm – Trees haven't yet been replanted and this is with the Forestry Commission. It was reported

Signed.....Dated.....



that Liz Guthrie has now retired from TMBC. Leathercote Corner – The Clerk reported that a Land Registry Search from KCC was inconclusive and asked Cllr Burgham to see if he could find any information about ownership of the boundary hedges on his Deeds.

Bus Shelters –Tonbridge Road – Cllr Mitchem suggested replacing the shelter with a wooden one – TMBC would pay for it but would hand it over to us as an asset. A discussion was had around visibility and safety and asking the local landowner to use some of his land so that it could be situated further back from the road but it was decided that we should try and clean the current shelter first.

Memorial Stone – New arrangements - The Clerk reported that she has met with Cllr Willingham and Doug Parry to discuss the location of the memorial stone which would be installed imminently. The memorial service will be postponed until the autumn when restrictions are lifted and we can have a proper ceremony.

7. PLANNING

7.1 Planning Applications

It was noted that the TMBC Planning Portal was down and some of the recent applications were inaccessible, it was agreed to defer decisions for these until properly viewed.

TM/21/01161/LD - The Chase, Sandy Lane, Ivy Hatch, Sevenoaks, Kent TN15 0PB.

Lawful Development Certificate Existing: use of building as a dwelling house and building works in the form of a glazed link. “We question whether this falls within lawful development given the timescales of the various uses of the building.”

TM/21/01188/FL - The Coach House, Upper Brooms, Common Road, Ightham, Sevenoaks, Kent TN15 9ED. Demolition of existing dwelling, replacement dwelling, associated landscaping and temporary access track. *Cllr Holden to look at this once the portal is up and running*

TM/21/01199/FL – Felgarth, Coach Road, Ivy Hatch, Sevenoaks, Kent, TN15 0HD. Proposed single storey rear and two storey side/rear extensions, front porch, internal alterations and garden patio alterations. “No objection, however, the Parish Council does object to the high fence that has been erected.”

TM/21/01275/TNCA – Copthall Cottage, Ismays Road, Ightham, Sevenoaks, Kent, TN15 9BB
T1 and T2 Silver Birch - Remove as too close to neighbouring wall. *Cllr Mitchem to look at this once the portal is up and running*

TM/21/01095/TPOC - The Bothy and Forge Fen Pond Road, Ightham, Sevenoaks, Kent, TN15 9JF. Western Red Cedar T1 located in Ightham Court:, reduce height by approx. 40% and lightly trim (30cm) remaining crown to keep tree a reasonable size in its surrounding. “No objection.”

TM/21/01152/FL - Gibbons Lodge, Tonbridge Road, Ightham, Sevenoaks, Kent TN15 9AP. Alteration to roof to enclose outside store as domestic floor space, enlarged window and replacement side porch. “No objection”

TM/21/01191/TNCA - The Old Forge, Sevenoaks Road, Ightham, Sevenoaks, Kent, TN15 9AA. Elderberry tree T1 - Fell and grind out stump on left hand boundary with Farriers Field to enable a concrete spur to be attached to existing boundary fence. “No objection”

7.2 Planning Applications - APPROVED

21/00685/LB - Listed Building Application: Replace two lengths of gutter and one downpipe to improve management of rainwater run off from roof and reduce damp penetration of masonry and drainage of South East Courtyard - Ightham Mote, Mote Road, Ivy Hatch, Sevenoaks Kent TN15 0NT.

21/00634/FL - Erection of a summerhouse - 6 Nutfields. Ightham. Sevenoaks. Kent TN15 9EA.

21/00752/TNCA - Beech T1 - Fell to ground level – Corners, The Street, Ightham, Sevenoaks, Kent, TN15 9HH.

21/00663/TPOC - Split Oak T3 - fell to near ground level and cut up fallen stem - Stone Acre, Copt Hall Road, Ightham, Sevenoaks, Kent, TN15 9DT.

Signed.....Dated.....



20/00438/LDE - Lawful Development Certificate for Existing Use: Part of the house has been made into a flat - The Playroom, Oldbury Farm House, Oldbury Lane, Ightham, Sevenoaks. Kent TN15 9DE.

7.3 Planning Appeals

Reuth's Nursery 20/00006 ENFNOT – Virtual Hearing opening 25th May 2021 at 10am

7.4 LOCAL PLAN – Borough Green Gardens Update - Update

8. FINANCE & POLICY

The following accounts were submitted for payment: Proposed by Cllr Fielder and seconded by Cllr Mitchem.

Online Transfers - Unity Trust Bank

Parish Clerk Salary – (Standing Order)	£684.40
Gel Creative - February (Standing Order)	£50.00
Zen Internet - Business Full Fibre 2 (Standing Order)	£46.20
Smurfit Kappa – Newspaper Bin rental village hall (standing Order)	£54.00

Cheques

Parish Clerk Expenses	£33.55
JH Service & Gardening – Grass Cutting	£792.00
EDF – Old Scout Hut	£592.87
EDF – New pavilion	£406.49
Ightham Primary School – Fire & Wifi installation	£4,207.23

It was agreed that we would also pay for the road closure for the Coxcombe Fair (All donations permitted under S.137 Local Government Act 1972)

9. CORRESPONDENCE

NALC Chief Executives Bulletin

Kent and Medway Covid-19 vaccine updates

KALC News May 2020

KALC CEO Bulletin May 2020

Request for donations: Neighbourhood Watch & Hospice in the Weald – It was agreed that we would donate £50 to Neighbourhood Watch and £100 to Hospice in the Weald.

10. AOB – Cllr Holden reported tree planting campaign “The Queen's Green Canopy” to mark The Platinum Jubilee in 2022 and said that we should look into this for our tree project.

Cllr Fielder reported the erosion of the bank at the junction on Spring Lane and Upper Spring Lane.

Cllr Fielder reported a camper van on a SORN on Chapel Row.

Cllr Hall reported that some of the delivery lorries for Selected Plants were getting stuck in the narrow lanes.

The meeting closed at 9.50pm and went into Part 2

Signed.....Dated.....



Signed.....Dated.....



6/21

MINUTES

MEETING OF IGHTHAM PARISH COUNCIL HELD ON Tuesday 15TH June 2021 at 7.30pm at Ightham Village Hall

Present: Cllr Willingham (Chairman), Cllr Holden (Vice Chairman), Cllr Clark, Cllr Emmett, Cllr Fielder, Cllr Hall, Cllr Hogarth, Cllr Mitchem, The Parish Clerk, County Cllr Rayner, Borough Cllr Betts and 11 Members of the public

- 1. APOLOGIES FOR ABSENCE** - Cllr Burgham
- 2. DECLARATION OF INTERESTS** –Members declared an Interest in Ightham Mote as NT Members
- 3. MINUTES** - The Minutes of the Meeting held on Tuesday 18th May 2021 were approved and signed.
- 4. PUBLIC**

Members of the public and representatives from the National Trust gave representations on the planning application detailed below.

Members of public raised objections on the following:

- Annual visitor numbers have increased from 100,000 10 years ago to an average of 160,000 and rising to 200,000 within the next 10 years; numbers should be limited to preserve the asset
- There are only 31 days of the year when there is insufficient space, for the remaining days, the car parks are underutilised therefore the evidence for more space is thin. Numbers should be controlled by ticketing so there is no need for an overflow. Cllr Willingham responded by saying that the extra spaces have been reduced from 307 in the previous application to 93, the cars trickle in throughout the day and pre-booking is already in place.
- There are 2 heritage gains – the reinstatement of the walled garden and the first views of the house however these must be qualified against losses. The harm is that the new car park will encroach on Green Belt and the AONB and this must be given weight to the very special circumstances and exceptional circumstances to justify the application. The very special circumstances argument for reinstatement of the walled garden is untrue as historically it would not have contained a shop or visitor centre. Whilst restoring the walled garden is a good idea, it should not be at the expense of the Green Belt.
- The application doesn't align with TMBC's objective of being carbon neutral by 2030
- Traffic is bad, particularly near the green in Ivy Hatch and around narrow lanes
- The application is the same as the last one, it will give rise to a significant increase in traffic on roads used by walkers and horse riders with only a slightly smaller area of greenbelt being impacted. It was unfortunate that the Parish Council didn't object to the application when there were so many objections and TMBC made a unanimous decision to refuse the application.

Representatives from Ightham Mote made the following comments:

Signed.....Dated.....



- They have tried to take on board feelings of neighbours to enhance the asset and are trying to balance conservation with harm to the landscape. The aim is to relocate rather than create a new car park.
- There will be 45 new spaces increasing from 252 to 297, the plan has been significantly revised to reduce the impact of the spaces on the North Drive.
- The target number of visitors is 165,000 however the number of visitors is unpredictable.
- The booking systems will be retained to flatten the visitor pattern.
- There has been a growth in the number of walkers since lockdown.
- The whole site is within Green Belt and AONB
- Key benefits include reinstatement of the walled garden, and the replacement buildings will be accessible as it will be on one level
- The aim is to move cars away from the conservation area, sustainable transport, flood mitigation and shared transport facilities (electric charging points)
- They believe that the benefits outweigh the harm, and the application is supported by Historic England

Cllr Willingham invited Councillor to give their views:

Councillors unanimously agreed to raise no objection to the application with the caveat that we should continue to press for a 30mph speed limit throughout the village which would take in all surrounding roads to Ightham Mote. Comments included:

- Ightham Mote have addressed the points raised in the first application. Whilst encroachment on Green Belt and AONB is concerning, the application is much improved and there is well considered screening to the new car park.
- Ightham Mote is an asset for our village and we understand why they want to consolidate the parking and improve the facilities – the visitor centre and shop were only temporary
- We have never been made aware of any serious congestion and with the booking system, cannot see that traffic will be a problem.
- The special circumstances will be looked at by Planning Officers who recommended approval of the last application.
- It was thought that more imagination could be given to the design of the visitor centre and shop.

Members of public left the meeting.

5. UPDATE FROM BOROUGH COUNCILLOR, COUNTY COUNCILLOR

Cllr Rayner said that meetings had resumed at County Hall. The biggest area of concern currently is the number of asylum-seeking children with numbers being double the capacity that Kent can accept. The Home Office haven't been helpful, and no money is forthcoming from central Government. The Home Secretary has been put on notice that KCC will be taking legal proceedings.

The Boundary Commission Review will not change anything for Ightham. The aim is to reduce the number of Borough Councillors from 54 to 43 and make ward sizes the same so that all votes will carry the same weight.

There are problems on A25 near Askew Bridge where sewerage was found in BT ducting. The road will be closed for 10 weeks however Southern Water do not know the extent of the problem.

Signed.....Dated.....



Cllr Holden asked about the view of KCC and TMBC in relation to the recent Future of Planning White Paper? Cllr Rayner said that KCC had made a submission to the Government with their objections, Significant discussions are taking place in the Government and there has been opposition from many Councils to the proposals which will take planning input away from Local Councils. In relation to the Local Plan, the Inspectors have written to TMBC asking them to withdraw the Plan or they will recommend that it is not taken forward due to the failure in their duty to co-operate.

Cllr Betts reported that the Covid Grants would restart due to the delay in lifting the Covid restrictions. There are also Green Business Grants of up to £3.5k specifically aimed at addressing climate change. Cllr Betts reported that the TMBC website was being relaunched soon.

Cllr Betts reported numerous issues with Waste Services with lots of complaints being received, a lot of work is being carried out behind the scenes to deal with Urbaser. Cllr Holden asked about bulky waste and Cllr Betts said that the service was not likely to resume soon. Residents of TMBC have embraced recycling and TMBC is now the top performing Borough in Kent for recycling and TMBC is most improved Borough for recycling in the UK.

At the last Street Scene Advisory Board, Climate Change Strategy was discussed, and it was agreed that 6 cars parks would have electric vehicle charging points, increasing to 23 cars parks with up to 100 charging points. Other initiatives include electric vehicles for staff, a wild-flower area in Leybourne and the implementation of Solar Together where 100 homes have signed up and installation is due to be completed by July 2021. 80 homes have been identified for energy efficiency and green homes grants.

Cllr Betts is the Chair of the Climate Change Forum which is made up from community groups and a Parish representative elected at KALC. They Forum have just had their first meeting where they set out their terms of reference. The Working Group will provide templates to issue to Parishes and schools.

Cllr Willingham said that he had received a grant from TMBC and would use it to put solar panels on the roof of the village hall.

Cllr Rayner asked whether we wanted to pursue the issue of the food vans in layby; the Clerk reported that we have received a couple of complaints from residents about noise, lights and litter. Cllr Rayner reiterated that any road safety issues were a matter for Highways and environmental concerns were a matter for TMBC.

Cllr Emmett asked Cllr Betts about fly-tipping and Cllr Betts reported that TMBC now had a dedicated Officer for fly-tipping. KCC have some cameras which they lend out.

Cllr Betts said that he had raised the issue of Traveller site provision with Cllr Lettington and understand that it will be addressed in the new draft Local Plan as there is a shortage of spaces. Cllr Mitchem asked Cllr Betts to find out how many spaces are short.

The Clerk asked Cllr Betts whether Ightham Mote would be called in and he thought that it probably would be.

Cllr Betts and Cllr Rayner left the meeting at 9.18pm.

6. MATTERS ARISING

Highways & PROW Matters - Road Closure Ismays Road – 18th June. Cllr Fielder reported numerous potholes along Spring Lane and will email the Clerk. Overgrown hedges at Littleholt and along Busty Lane and Rectory Lane – Cllr Willingham will speak to the owner. The poor state of Common Road was reported, and the Clerk will find out what the plan is for resurfacing/repairs. It was reported that drainage works were in progress at Old Lane and the Clerk was asked to contact KCC. Food vans – after some discussion, it was felt that we shouldn't deter businesses from making a living and that we should defer any action until the lockdown restrictions are eased. In the meantime the Clerk will contact the Burger Van about the lights and if there are issues with other traders to remind

Signed.....Dated.....



them of the 2 hour limit and to be mindful of local residents. Footpath MR614, Footpath Maps, Mirror junction Stone Street - nothing to report, defer to the next meeting.

Village Traffic Matters – Update – Les Henry Traffic Consultant – The Clerk reported that the Traffic Group had met with Les Henry and had instructed him to take forward out Highways Improvement Plan with Kent Highways.

Scout Pavilion – Defibrillator – The Clerk reported that the Cabinet and electrical hook up was being done today and would cost in the region of £350. The Parish Council agreed to pay for the work.

School/ Old Scout Hut – Update – Lease – The Lease has now been signed and the Clerk will chase up the rental payment.

Skips - Work to exterior cladding - Cllr Willingham reported that he had chased up the quote for the works.

Ightham Football Club – Pitch Levelling – Cllr Holden reported that O’Keefe would be providing a quote. Container – defer to the next meeting.

Tennis Club - Update – Lights – Cllr Willingham suggested that there was an option that the lights could be controlled by an App although it was suggested that a button at the bottom of the Hill would be better. We have received a quote for £2,735 for 450mm high lights and this was agreed. Cllr Mitchem reported that there was no water at the Tennis Club at the weekend.

Busty Stream - Maintenance - It was reported that storms were forecast later this week and that the vegetation should be cut back within the next month. Cllr Holden agreed to check the growth and Cllr Willingham will contact James Hayward to book him in.

Recreation Ground – New fence along Arboret boundary – The Clerk reported that she had contacted the owner about the ownership of the fence and was awaiting a response. Cllr Hall said that he thought that we had already agreed to pay for the long side of the fence on this occasion. The Clerk said that she had contacted the owner to see whether she had any land registry documentation to prove ownership before making a final decision. The Clerk reported that the Rospa Inspection was booked for July.

Recreation Ground Car Park – Resurfacing - The Clerk reported that she hadn’t heard from Latitude regarding the current surface. Cllr Hall asked whether we could ask them to redo the surface if it was unfit for purpose? Cllr Holden said that this was unlikely as we were involved in the decision-making process and Cllr Willingham said that our options were limited due to the Lime trees.

Village Hall - Update - CCTV – Nothing to report.

Crime Report/Neighbourhood Watch - Update – Nothing to report.

Trees - Allotments, Chapel Farm, Leathercote Corner - Defer until July.

Bus Shelters – Tonbridge Road – Cllr Willingham said that he has cleaned the bus shelter. Cllr Mitchem said that TMBC had sent a design for a replacement bus shelter but as it faced outwards, and it was felt to be unsuitable as it would give no protection to pedestrians from water or speeding cars.

Memorial Stone – New arrangements - Nothing to report pending lifting of Covid restrictions.

7. PLANNING

7.1 Planning Applications

TM/21/01278/FL & TM/21/01279/LB - Ightham Mote, Mote Road, Ivy Hatch, Sevenoaks, Kent TN15 0NT. Construction of a relocated parking area in the lower section of Mount Field to the east of the Walled Garden and the existing parking area; removal of the temporary visitor reception building and the erection of a replacement visitor reception and shop building, Glasshouse and Bothy within the restored Walled Garden together with associated landscaping and drainage works. *See above*

TM/21/01295/TPOC - Ightham Cricket Ground, Tonbridge Road, Ightham, Sevenoaks, Kent TN15 9AP. Sycamore T1: make new pollard at 6 metres from ground level, this tree is in decline with cavities present throughout. T2: English Oak, crown lift by up to 2.5m with emphasis on playing field

Signed.....Dated.....



side and low branch near to clubhouse which is interfering with Club House roof. Branches are starting to interfere with the playing field. Remove major deadwood on pitch side." No objection"

TM/21/01135/FL - Gibbons Lodge, Tonbridge Road, Ightham, Sevenoaks, Kent TN15 9AP.

Change of use of demised agricultural land to residential land." No objection."

TM/21/01319/LDE - 5 Chapel View, Chapel Row, Ightham, Sevenoaks, Kent TN15 9AQ.

Lawful Development Certificate Existing: Use of land as residential garden land. "No comment"

TM/21/01426/FL – Fair Oaks, 2 Tebbs Way, Ightham, Sevenoaks, Kent, TN15 9BJ.

Single storey side and rear extension. "No objection."

TM/21/01521/TPOC - The Bothy and Forge, Fen Pond Road, Ightham, Sevenoaks, Kent TN15 9JF.

T1 Conifer - fell, T2 Maple - thin crown overall by 20%, T3 Cherry - thin crown overall by 20%, T4

Beech - reduce crown by 3m, T5 Holly - fell (situated at Old Malt House) and T6 Small Horse

Chestnut – fell. "No objection"

TM/21/01452/TNCA – Charters, Tonbridge Road, Ightham, Sevenoaks Kent TN15 9AP

T1 Holly Stool – fell. "No objection."

TM/21/01479/LDE - The Groom Chart Farm Styants Bottom Road, Seal Chart, Sevenoaks Kent

TN15 0ES. Lawful Development Certificate Existing: The Groom is now a dwelling house

rather than a caravan. "We question the lawfulness of this as it is development by stealth".

7.2 Planning Applications - APPROVED

TM/21/00825/FL - Construction of stable block with ancillary tack, hay and feed rooms, 40x20m sand school, muck heap and permeable access road/paving area - Land Opposite Styant Farmhouse, West Of Styants Bottom Road, Seal Chart, Sevenoaks Kent.

TM/21/00973/FL - Rear infill ground floor extension - 25 Upper Spring Lane, Ightham, Sevenoaks, Kent TN15 9DP.

TM/21/00975/RD - Details of condition 3 (Site Plan) and 5 (Watching Brief) submitted pursuant to planning permission TM/20/01747/FL (Demolition of existing dwelling and outbuildings and the erection of replacement dwelling) - Fir Bank Coach Road, Ivy Hatch, Sevenoaks, Kent, TN15 0PE

TM/21/00855/FL - Section 73 Application: Removal of condition 3 (lattice screen) pursuant to planning permission TM/20/01413/FL (Single storey rear extension and patio) – Longcroft, Oldbury Lane, Ightham, Sevenoaks, Kent TN15 9DE.

7.3 Planning Applications - REFUSED

TM/21/00934/FL - Proposed demolition and replacement of existing garage with a new two storey double garage to include home office and additional storage - Tarn Hows, Sandy Lane, Ivy Hatch, Sevenoaks, Kent TN15 0PB.

The Clerk was asked to check the status of the Reuthe's Appeal.

7.4 LOCAL PLAN – Update - See above

8. FINANCE & POLICY

The following accounts were submitted for payment: Proposed by Cllr Emmett and seconded by Cllr Hall

Online Transfers - Unity Trust Bank

Parish Clerk Salary – (Standing Order)	£684.40
Gel Creative - February (Standing Order)	£50.00
Zen Internet - Business Full Fibre 2 (Standing Order)	£46.20
Smurfit Kappa – Newspaper Bin rental village hall (standing Order)	£54.00
Anthony Edwards - Churchyard and Parish Maintenance	£2,181.66

Signed.....Dated.....

**Cheques**

Parish Clerk Reimbursements	£192.20
JH Service & Gardening – Grass Cutting	£912.00
Neighbourhood Watch Donation	£100.00
Hospice in the Weald Donation	£100.00
JPCTCG Membership	£35.00
Trueplan – EPC Rating	£258.00
James Reid – Reimbursement New Keys for bollards	£45.60
Rialtas – Software Licence	£148.80

Unity Current Account £20,769, NatWest Current Account £77,343.98, NatWest Reserve Account £165,075.38

8.1 Annual Internal Auditor Report 2020/21 - The Clerk reported that the report hadn't yet been completed.

8.2 Approval of Annual Governance Statement 2020/21 - Signed by the Clerk and Cllr Willingham

8.3 Approval of Accounting Statements 2020/21- Signed by the Clerk and Cllr Willingham

9. CORRESPONDENCE – (Circulated prior to the meeting)

KALC News June 2020

KALC CEO Bulletin June 2020

Area 2 Planning Committee – 30 June 2021 - Cancelled

Parish Partnership Panel – 2 September 2021

KALC – 15 or 22 July 2021

LGBCE Boundary Review

NHS 111 First Communications - Council support

TMBC Letter S106 Agreements/Planning Obligations

KALC Award - The Clerk reported that the award had been received and it was agreed that we should post it to the recipient.

10. AOB

A dead branch was reported opposite Fairways on Back Lane

Cllr Fielder asked about junior cricket coaching and Cllr Mitchem said that she would talk to Tom Bentall.

Cllr Mitchem reported that there had been some vandalism at the back of Longcroft. The barbed wire has now been replaced.

The meeting closed at 10.26pm

Signed.....Dated.....



7/21

MINUTES

MEETING OF IGHTHAM PARISH COUNCIL HELD ON Tuesday 20TH July 2021 at 7.30pm at Ightham Village Hall

Present: Cllr Willingham (Chair), Cllr Holden (Vice Chair), Cllr Burcham, Cllr Emmett, Cllr Fielder, Cllr Mitchem, The Parish Clerk, County Cllr Rayner and The Reverend Canon Tim Hatwell.

- 1. APOLOGIES FOR ABSENCE** – Cllr Clark, Cllr Hall, Cllr Hogarth
- 2. DECLARATION OF INTERESTS** – Cllr Mitchem declared an interest in Bewley House.
- 3. MINUTES-** The Minutes of the Meeting held on Tuesday 15th June 2021 were approved and signed as a true record.
- 4. UPDATE FROM ST PETERS** – Reverend Canon Tim Hatwell outlined proposals to unite the benefice of Ightham and the benefice of Wrotham:

The proposal has come about because both present incumbents will be retiring in the next couple of years and they would like to lay the foundations now as they have a good working relationship.

The new benefice will be called The Benefice of Ightham and Wrotham.

The Parishes will remain distinct, both churches will remain, finances will be separate and there will be 2 Church Councils.

The Rectory in Wrotham will become the parsonage house of the new benefice and the Rectory in Ightham will revert to the Diocesan Board to sell or use for other purposes.

Joining of benefices will have the benefit of common purpose and working together.

Nothing will change whilst present incumbents are in post.

A paper was circulated to members outlining the proposals.

Cllr Rayner asked how this proposal was reconciled with the increase in housing in “Borough Green Gardens” within the next 15 years and whether the Church had given any thought to how it would handle the increase in numbers? Rev Canon Hatwell said that it was important to maintain the rural nature of the Parishes for now and that plans would be made as and when this happened, similar to Kings Hill.

Cllr Willingham thanked Rev Canon Hatwell for his presentation.

- 5. PUBLIC** - None present
- 6. UPDATE FROM COUNTY COUNCILLOR –**

Cllr Rayner reported that a music Festival for c.10,000 was being planned at the top of Wrotham Hill on 14th August from 10am to 11.30pm. Cllr Rayner outlined concerns about the transport arrangements and has raised these with TMBC. There are a couple of other large events in the locality on the same day. It has yet to come before the Licensing Committee.

Cllr Willingham asked about the plans for a lorry park at Nepicar? Cllr Rayner reported that there were such proposals to have a lorry park and associated services for drivers to be located in a field to the

Signed.....Dated.....



East of Nepicar. The surrounding roads would need to be reconfigured with a new roundabout near Oakdene Café. The park would pick up lorries from M20 (via A20) and M26. Cllr Rayner is due to have a meeting with David Brazier, Cabinet Member for Highways and Transport. MOTO are putting out a consultation document. The land is within metropolitan greenbelt and within the setting of AONB so would have significant impact on the area. Cllr Emmett asked whether this is in the same location as the relief road proposed in the Borough Green Garden scheme? Cllr Rayner said that it was on the other side of the M26.

Cllr Emmett asked why the resurfacing of Common Road hadn't taken place last week as scheduled. Cllr Rayner said that he would take it up with Highways.

Cllr Holden asked about the road closure on A227 as there hasn't appeared to be anyone on site and the signage for the road closure was poor. Cllr Rayner said that the closure had been arranged by SE Water without proper consultation with Kent Highways and that the road had been closed due to it dropping where the recent sink hole was and SE Water as using an underground radar to see whether it is due to underground settlement or a more significant problem.

Cllr Burgham said that there seemed to be an uncoordinated approach to road closures. Cllr Rayner said that we should be questioning why we were seeing more rural road closures? Unfortunately, utilities often don't apply for the road closures until the last minute which is why we don't receive the notices and they prefer to close the roads rather than operate lights due to pressure from underwriters. He suggested that a Lane Charge which is levied in other Boroughs would prevent this from happening so frequently.

Cllr Fielder asked about the flood prevention plans for Oldbury Close and some of the properties had flooded this afternoon during the torrential rain. Cllr Rayner said that there were plans to put in a ridge and this would be tacked onto the Ightham Highways Improvement Plan.

Cllr Rayner reported that he has received the communication from Ian Grigor via the Clerk to say that he wouldn't take instructions from our Traffic Consultant. Cllr Rayner will be taking this up with David Brazier. The Clerk will not respond pending this discussion.

Cllr Rayner reported that the Local Plan had been decommissioned however the Borough Green Gardens Development would be carried forward by a separate committee into the new S18 call for sites. Some funding has put forward for this, £175k. Cllr Rayner suggested that the Clerk asked for the Minutes from the recent PTAB meeting which would have all the details.

Cllr Rayner left the meeting at 8.54pm

7. MATTERS ARISING

Highways & PROW Matters - A227 closure and resurfacing of Common Road – It was agreed that the Clerk would email Cllr Rayner. Cllr Emmett has already taken this up with Cllr Rayner and Kent Highways. Askew Bridge – Road closure likely until beginning of September although our MP was confident that it may be earlier.

Food vans in layby – No further complaints received although Tanglewood reported people parking across their driveway. It was suggested that we put some wooden bollard up on the corner of the verge to stop people parking here as parents often use the verge for overflow parking – agreed.

Litter – the Clerk has already reported excess litter to TMBC several times. Cllr Mitchem suggested some signage and The Clerk said that there was already some litter signage but we have some additional signage that we can put up.

Footpath MR614 – Nothing to report.

A25 Surface dressing 25th July.

Footpath Maps – The Clerk reported that she had contacted Kent Explore and they no longer had the file for the map which is why the cost was so high for producing a replacement. Cllr Mitchem said that

Signed.....Dated.....



she had a map produced by ex Cllr Brierley and would look into getting it blown up and we could use this instead.

Mirror junction Stone Street - Not yet actioned.

Potholes on Oldbury Lane and Spring Lane and Ismays Road – Clerk to report.

Village Traffic Matters – Update – Les Henry Traffic Consultant – See above

Scout Pavilion – Replacement bench - The Clerk proposed buying a replacement wood effect bench for outside the scout hut approx. £350 – agreed.

School/ Old Scout Hut – Update – Cllr Willingham reported that himself, Cllrs Clark, Emmett and The Parish Clerk attended the formal opening of Oldbury Annexe by Tom Tugendhat last Friday. Photo's have been sent to The Chronicle.

Skips - Work to exterior cladding - Cllr Willingham has now provided a quote to Mrs Chesson for the cladding.

Ightham Football Club – Pitch Levelling – Cllr Holden reported that he was waiting for another quote. Container – It was agreed that we should purchase a small green metal container which would house the football equipment and could be located just inside the main entrance gate, Cllr Willingham will get a price but estimated that it would cost around £800. The Football Club are having a Centenary event on 7th August at Ightham Rec.

Tennis Club - Update – Lights- Agreed subject to a price for labour to dig the trench.

Busty Stream - Ongoing maintenance - The Clerk reported that one of the residents had requested a site meeting in September to discuss the vegetation. The Clerk reported that she had received an email from KCC about maintenance of the boundary opposite the Busty Stream, the Clerk will circulate and this can be discussed in September. The Clerk confirmed that James Hayward had recently cut back the vegetation by the BT bridge.

Recreation Ground – New fence – it was agreed that the PC would pay for the new fence along the path up to Skips, Cllr Willingham will speak to Tyrells. The Rospa Inspection is due in July.

Village Hall - Update - CCTV – Defer until September.

Trees/ Hedges - Leathercote Corner - Cllr Burgham confirmed that the grass verge was not the responsibility of the home owners as he had checked the deeds. Cllr Willingham said that the hedges were overgrown on that section and needed to be tidied up but the on the section further down they were encroaching the highway and therefore needed to be cut back. We have received a quote from Treeability for the section outside Cllr Burghams house but it was agreed that we would contact Kent Highways in the first instance to see whether they would do the cutting back and how far they would cut. A decision on the green will be deferred.

Cllr Burgham - Cllr Burgham outlined an initiative to invest PC funding in local Clubs in return for a commitment to support young people in the village. It was agreed that this would be a good idea and we could start sending letters out in the Autumn. Cllr Mitchem reported that the Cricket Club had already started to talk about setting up a junior cricket team.

Memorial Stone – The Clerk reported that she had just heard that the installation of the stone and ceremony would be deferred until Easter.

War Memorial – Cllr Willingham will speak to Anthony Edwards about planting some lower plants similar to the ones at Borough Green memorial.

8. PLANNING

7.1 Planning Applications

TM/21/01606/RD - Stone Acre, Copt Hall Road, Ightham, Sevenoaks, Kent, TN15 9DT. Details of condition 2 (Materials), 3 (Levels), 4 (Watching Brief) and 6 (Drainage) pursuant to planning permission TM/ 20/01031/FL for Demolition of dwelling and garage. Erection of dwelling.

Signed.....Dated.....



TM/21/01784/FL - Bewley House, Tonbridge Road, Ightham, Sevenoaks, Kent TN15 9AP. Raise the summer house roof by 1.0m to form first floor accommodation of two bedrooms and a bathroom with two dormer windows and conservation roof lights, including altering the roof from hipped to gable ends. "No objection"

7.2 Planning Applications - APPROVED

21/01275/TNCA - Copthall Cottage, Ismays Road. Silver Birch - Remove as too close to neighbouring wall.

21/01452/TNCA – Charters, Tonbridge Road. T1 Holly Stool - fell.

21/01295/TPOC - Ightham Cricket Ground. Sycamore T1: make new pollard at 6 metres from ground level, this tree is in decline with cavities present throughout. T2: English Oak, crown lift by up to 2.5m with emphasis on playing field side and low branch near to clubhouse which is interfering with Club House roof. Branches are starting to interfere with the playing field. Remove major deadwood on pitch side.

21/01587/TPOC - 62 Nutfields. T1- Cherry tree to be removed, T2- All area on 2 boundaries remove almost all trees leaving only 5/6 of the nicest shrubs.

21/01191/TNCA - The Old Forge, Sevenoaks Road. Elderberry tree T1 - Fell and grind out stump on left hand boundary with Farriers Field to enable a concrete spur to be attached to existing boundary fence.

7.3 Planning Appeal – TM/20/02238/FL - Ragstones

7.4 LOCAL PLAN –Update

8. FINANCE & POLICY

The following accounts were submitted for payment: Proposed by Cllr Emmett and seconded by Cllr Mitchem

Online Transfers - Unity Trust Bank

Parish Clerk Salary – (Standing Order)	£684.40
Gel Creative - February (Standing Order)	£50.00
Zen Internet - Business Full Fibre 2 (Standing Order)	£46.20
Smurfit Kappa – Newspaper Bin rental village hall (standing Order)	£54.00
Anthony Edwards - Churchyard and Parish Maintenance	£1,180.06
Ightham Scouts – Reimbursement installation of defibrillator	£330.00
Edward Tyrell (Fencing) Ltd	£516.00
Paulette Furse – Internal Audit Fee	£400.00
First Aid Easy – Defibrillator Scouts **	£1,936.80

**it was agreed that the PC would contribute 50% cost on condition that the scouts made this available for community use. Remaining funding from balance of the Scout Pavilion Parish contribution.

Cheques

Parish Clerk Reimbursements	£85.51
JH Service & Gardening – Grass Cutting	£1,092.00
E-on – Unmetered electricity supply Recreation Ground	£55.81
EDF – Electricity at Oldbury Annexe	£72.71
Unity Trust Bank – Transfer	£10,000.00

Signed.....Dated.....



8.1 Annual Internal Auditor Report 2020/21 - Completed.

9. CORRESPONDENCE – (Please email Clerk if you would like to receive information)

KALC News July 2020

KALC CEO Bulletin July 2020

Parish Partnership Panel – 2 September 2021

KALC –22 July 2021

Kent Police – Rural Police Report

TMBC – Parking Action Plan

KALC – Queens Jubilee Beacons – This can be discussed in connection with the Coxcombe Fair.

AOB

Cllr Holden reported that some new drivers had been recruited by Urbaser to address the ongoing problem with bins and recycling collections.

Cllr Mitchem asked Friends of St Peters could go on the Agenda going forward and reported that The Ightham Olympics would be in the Rec on 11th September.

Cllr Emmett reported the Xmas Tree Charity event from 6-11 December culminating with a concert in the Church with the Orpheus Trust Choir. All information is in the Parish magazine.

The meeting closed at 10.30pm.

Signed.....Dated.....



9/21

MINUTES

MEETING OF IGHTHAM PARISH COUNCIL TO BE HELD ON Tuesday 21st September 2021 at 7.30pm at Ightham Village Hall to transact the undermentioned business.

Present: Cllr Willingham (Chairman), Cllr Holden (Vice Chairman), Cllr Burgham, Cllr Clark, Cllr Emmett, Cllr Fielder, Cllr Hogarth, The Parish Clerk, County Cllr Rayner, Borough Cllr Betts and one member of the public.

1. **APOLOGIES FOR ABSENCE** – Cllr Hall, Cllr Mitchem
2. **DECLARATION OF ACCEPTANCE OF OFFICE** – Cllr Willingham and Cllr Holden signed the Declarations of Acceptance of Office from May 2021.
3. **DECLARATION OF INTERESTS** – None.
4. **MINUTES-** The Minutes of the Meeting held on Tuesday 20th July 2021 were agreed and signed as a true record.
5. **PUBLIC** - No comments from members of the public.
6. **UPDATE FROM BOROUGH COUNCILLOR, COUNTY COUNCILLOR** - Cllr Betts reported that TMBC had a Green Business Grant to support businesses to become carbon neutral. The grants are for £5K or 40% green energy improvements. There are 3 days left to apply although there will be a second round. Details on the TMBC website under business support. There is also a grant scheme aimed at businesses who are supporting businesses in becoming greener, grants available up to £8k. There is also some further Government money which will be made available for businesses that have suffered due to Covid, £800k will be made available imminently.

A Tree Charter was agreed at the recent Street Scene meeting. There will be a review of all assets to identify areas that can support tree planting which helps to reduce CO². Parishes will be encouraged to join the scheme.

The Bulky Waste Freight Service is still suspended as is the garden waste collection; all priority services are being maintained by redeploying employees from garden waste collection services. A lot of money is being lost due to the suspension of services as garden waste is a charged for service so TMBC would like to see services resumed as soon as possible. The issue is due to the shortage of HGV drivers. A question was asked about a Saturday morning garden waste collection? This has been looked at in other Wards but has been open to abuse.

Cllr Betts asked whether there were any areas of interest that the PC would like to raise with him at the next meeting.

It was suggested that we looked into organising a skip to collect garden waste during the suspension of service and Cllr Rayner offered to put forward some money from his members discretionary fund towards it. It would have to go onto Council land and recycled as green waste. The issue will be monitoring it so that other waste isn't fly tipped. The Clerk will make some enquiries.

Signed.....Dated.....



Cllr Rayner reported the National Insurance increase; the additional money raised will go to the NHS in the first 2 years and to social care thereafter.

The Local Government Review is in its final stages and there will be an announcement at the end of October.

Cllr Rayner encouraged members to respond to the Bus Improvement Program with ideas.

Cllr Willingham asked Cllr Rayner about the Local Plan meeting with Eleonor Hoyle and concern was raised around Parishes being invited to a meeting about the Borough Green Gardens development with no agenda, particularly as the Local Plan has failed and there has been no further Section 18 consultation. The Inspectors weren't happy with the recent Plan and concern has already been raised by Local Parishes about such a large-scale development in greenbelt and AONB.

Cllr Rayner reported that the site had been taken out of the Local Plan and is being dealt with separately by multi-disciplinary teams and is being funded from Government money given to Planning Authorities for communities to build garden developments.

It was decided that we would not attend the meeting but would comment on any sites but forward at the formal consultation process.

Cllr Willingham asked Cllr Rayner about an engineering proposal from a resident in Old Lane to improve drainage in Old Lane. Cllr Rayner said that he would be prepared to give some members funding towards the initiative however would have to persuade Kent Highways to take the proposal on – they will only take it on if they perceive it to be good value and suggested that the Parish puts forward some funding as well. It was agreed that Old Lane couldn't be left in its current state. There are 2 gulley's outside Glenna and these should be investigated in the first instance.

Cllrs Betts and Rayner left at 8.25pm

7. MATTERS ARISING

Highways & PROW Matters - Old Lane – signage, surface and drainage – Cllr Willingham reported that he had walked Old Lane and the surface has completely broken up, with raised manhole covers and erosion. The Lane is used by dog walkers and horses. Whilst we would like to see the surface made safe, we wouldn't want it to be used as a cut through. It was suggested that the Lane is redesignated so that it is not suitable for vehicles. Cllr Emmett said that the spring from the Orchard was causing some erosion. In addition to the poor surface, the issue is outside Glenna which often floods. The engineering solution proposed by the resident was similar to a cattle grid which would capture some of the debris but it was through that this would not be suitable for animals and would require frequent emptying. It was decided that the gulley's should be investigated to see where they go.

Footpath Maps. Mirror junction Stone Street – Nothing to report. A broken bench A25 was reported on the Spring Lane / A25 junction – Cllr Willingham will look at it.

Potholes reported on Spring Lane. Double yellow lines opposite the Harrow haven't been reinstated following resurfacing but this has been reported. It was reported that a resident had made a complaint to Kent Highways about the condition of Mill Lane.

Village Traffic Matters – Update on Highways Improvement Plan – Cllrs Willingham, Mitcham and the Clerk met with Claire Venner, the new Schemes Project Manager at Kent Highways. Claire Confirmed that Kent Highways won't work with a third party, ie our Traffic Consultant. Clare went through our wish list and gave an update on feasibility of each request. Some data has already been gathered and further traffic counts and speed checks were being carried out at the time of the meeting on Spring Lane and The Street. Claire said that the blanket 30mph request would be unlikely to go ahead as the data that they had gathered suggested that most of the speed limits that we currently have are correct ie general speeds are within the correct tolerance. Claire said that there would be some changes to speed limit in the vicinity of the Borough Green roundabout and this would be done in conjunction and consultation with Borough Green Parish. The Clerk has circulated the update wish

Signed.....Dated.....



list with comments and actions by Kent Highways. There will be a site meeting with Claire and The Traffic Group in early November to look at Oldbury Lane/A25 and Coach Road.

School/ Old Scout Hut – Update - The Clerk reported that the Lease has been signed. The Clerk reported that she would prepare an invoice for the rent and change over the energy supplier for the electricity. It was reported that the gutter was leaking, Cllr Willingham will look at it.

Skips – Nothing to report.

Ightham Football Club – Pitch Levelling – Cllr Holden reported that he had met with O’Keefe’s to get a quote for pitch levelling, we should receive this within a couple of weeks. Various quotes had been received for a 10 foot metal sea container for the football equipment, all around £2,000 plus VAT and delivery. It was agreed that Cllr Holden would purchase the container from a local firm in Westerham and Cllr Willingham would source some lintels for the container to sit on. The container would be used to store the line marker, nets corner flags and balls. The container will need to have a vent. Cllr Fielder suggested that the Parish should employ someone to clear the footpaths and that we could keep equipment in the container. No decision was made.

Tennis Club - Update – Lights – The cables have been laid and the bases are ready for the lights to be installed. 9 lights 450mm high are on order. A remote switch will be installed at the bottom of the footpath and it was suggested that a switch combined with a timer would be preferable so that the lights aren’t accidentally left on. Cllr Holden reported that there had been a changeover in the Tennis Committee.

Busty Stream - Ongoing maintenance - Cllr Clark reported that she had walked the Busty following a report from a resident about overgrown trees/vegetation. Some photographs were circulated of areas that need to be maintained. The area in the vicinity of the bridge was particularly overgrown and a discussion was had about whether the Parish Council should step in and get it cut back. Cllr Holden reminded members that the Flood Forum had been set up and since its inception the advice was that we should encourage the riparian owners to take responsibility for their areas and only offer assistance in recommending contractors. It was agreed that the Parish Clerk would post the photographs on the Flood Forum What’s App Group with a reminder to residents to maintain their section of the Busty. Cllr Holden said that he would approach Katia from the Flood Forum to start up meetings again.

Recreation Ground – New fence – this will be installed next week. The Rospa Inspection has been completed and The Clerk handed the report to Cllr Willingham. It was noted that one of the benches was broken and Cllr Willingham will get someone to fix both benches.

Village Hall - Update - Solar Panels – Cllr Willingham had received a quote for solar panels on the south side of the village hall roof (around £10k) and asked whether the Parish Council would consider outlaying the funds and for them, this was agreed. The Clerk suggested that we should apply for the Green Energy Grant and this was agreed. Cllr Willingham said that he was meeting with the contractor in October and that a deposit would be required. It wasn’t thought that planning permission is required but the Clerk will check.

Trees/ Hedges - Common Road Allotments – The Clerk has received a couple of request from residents about reducing the height of some of the trees at the allotments. It is unfortunate timing as Treeability have just carried out extensive work in carrying out a visual tree inspection and all the necessary work. The trees in question are not dangerous, it would be to increase light. Members were not supportive to cutting trees just to allow light and Cllr Emmett suggested that they should only be topped sympathetically if at all and at the cost of the Parish Council. The Clerk has requested a report and quote from TreeAbility and we will make a decision once received.

Litter Pick – It was decided that we should do a village litter pick on Saturday 13th November.

Bus Shelter – A227 – Cllr Holden reported that he had cleaned the bus stop. We have had communication asking whether the Parish Council would like to take over ownership of the shelter as it was due to be removed. It was agreed that we would take over the shelter as we wouldn’t want to lose it. The Clerk will contact Andrew Young at TMBC.

Signed.....Dated.....



Coxcombe Fair – Donation to cover cost of running the event – Cllr Holden has attended a meeting with Cedric Read about the Fair will be next June to celebrate the Queens Jubilee, the Parish Council has already agreed to fund the road closure. The 2012 fair cost in the region of £7.5 k to run and we have received a request to assist with funding in the event that the fair fails to make a profit and cover costs. It was agreed that the Parish Council would donate up to £7.5k subject to the organisers preparing a budget and having a Committee responsible for finances. Some orders will need to be placed now to secure contractors. This was agreed. Cllr Holden has agreed to go along to the event meetings. The event organiser will be responsible for organising insurance including weather insurance.

Roadworks on A227 – The A227 is closed again for repairs due to settlement following work to repair the sink hole. The road is due to reopen on 27th September. Cllr Willingham will speak to the Highways Engineer as there is concern that this will keep happening.

8. PLANNING

7.1 Planning Applications

TM/21/01880/FL – Grenna, Chapel Row, Ightham, Sevenoaks, Kent TN15 9AQ. Demolition of existing conservatory and erection of a single storey garden room. “No objection.”

TM/21/01925/FL – Larchfield, Copt Hall Road Ightham Sevenoaks Kent TN15 9DT. Proposed ground floor extension at front; new patio area in front garden; and new front door. “No objection.”

TM/21/01949/FL - 62 Nutfields, Ightham, Sevenoaks, Kent TN15 9EA. Rear Orangery extension and new entrance gates and flank wall. “No objection to the sun room but object to the wall and gates”

TM/21/01837/FL - Land South Of 1 New Cottages Ismays Road Ivy Hatch Sevenoaks Kent
Removal of stables (to be re-used) and building of a new build to look exactly the same as the previously granted conversion ref TM/20/01943/FL. “No objection.”

TM/21/02195/TNCA - 6 Oldbury Close, Ightham, Sevenoaks, Kent TN15 9DJ. T1 Oak - Crown reduce to previous pruning points, removing approx 3m all around the tree. To allow more light to the houses behind and reduce the risk of the regrowth at the previous reduction points from failing. “No objection.”

TM/21/01887/RD- The Coach House, Upper Brooms, Common Road, Ightham, Sevenoaks, Kent, TN15 9ED. Details of condition 5 (Glazing units and mechanical ventilation system) submitted pursuant to planning application TM/21/01188/FL: Demolition of existing dwelling, replacement dwelling, associated landscaping and temporary access track. No comment.

TM/21/02337/TNCA - Glebe House, Bates Hill, Ightham, Sevenoaks, Kent, TN15 9BG. Poplar (T1)- Fell as too close to the property and is now inappropriately large for the location. Beach tree (T2)- Fell as showing signs of stress and decay posing a danger to the property adjacent. “We would prefer that the poplar is reduced in size rather than felled, no objection to the beech tree.”

Planning Appeal - TM/21/00083/FL – Brackenwood, Pine Tree Lane – Conversion of residential outbuilding to provide single dwelling.

7.2 Planning Applications – APPROVED

TM/21/01278/FL - Construction of a relocated parking area in the lower section of Mount Field to the east of the Walled Garden and the existing parking area; removal of the temporary visitor reception building and the erection of a replacement visitor reception and shop building, Glasshouse and Bothy

Signed.....Dated.....



within the restored Walled Garden together with associated landscaping and drainage works - Ightham Mote, Mote Road, Ivy Hatch, Sevenoaks, Kent TN15 0NT.

TM/21/01319/LDE - Lawful Development Certificate Existing: Use of land as residential garden land - 5 Chapel View Chapel Row, Ightham, Sevenoaks Kent, TN15 9AQ.

TM/21/00932/TNCA - Oak T1 to crown lift by approximately 2m removing secondary branches only, and remove major deadwood; T2 Catalpa to dismantle to near ground level; T3 decayed Cherry to fell to near ground level; T4 leaning Koelreuteria to fell to near ground level; T5 Oak to dismantle to near ground level; and T6 Holm Oak to crown reduce whole crown by approximately 3m to reduce detritus on court and allow more light - The Old Rectory. Rectory Lane. Ightham. Sevenoaks. Kent TN15 9AL.

TM/21/01027/FL - Extension of a 3 bedroom semi detached dwelling, the extension comprises of a bedroom built above what is currently the garage, a single storey garden room to the rear, and a new, enclosed porch to replace the existing awning - 7 Durlings Orchard, Ightham, Sevenoaks, Kent TN15 9HW.

TM/21/01161/LDE - Lawful Development Certificate Existing: use of building as a dwellinghouse and building works in the form of a glazed link - The Chase, Sandy Lane, Ivy Hatch, Sevenoaks, Kent TN15 0PB.

7.4 LOCAL PLAN –Update TMBC – Borough Green Garden Engagement Meeting on 4th October – The Clerk was asked to respond to TMBC to say that we wouldn't be attending the meeting.

8. FINANCE & POLICY

The following accounts were proposed by Cllr Emmett and seconded by Cllr Hogarth.

Online Transfers - Unity Trust Bank

Parish Clerk Salary – (Standing Order)	£684.40
Gel Creative - (Standing Order)	£50.00
Zen Internet - Business Full Fibre 2 (Standing Order)	£46.20
Smurfit Kappa – Newspaper Bin rental village hall (standing Order)	£54.00
Anthony Edwards - Churchyard and Parish Maintenance	£1,418.90

Cheques

Parish Clerk Reimbursements	£15.95
JH Service & Gardening – Grass Cutting	£1,056.00
Information Commissioners Office – Data Protection Fee	£40.00
TreeAbility – Work at allotments	£2,592.00
EDF – Electricity at Oldbury Annexe	£30.56
EDF – Electricity at Scout Pavilion	£218.22
Kent County Playing Fields Association	£20.00
PKF – Audit Fee	£480.00
KALC – Training	£120.00
Warners – Legal Fees Lease	£984.00
ICO – Data Protection Fee	£40.00
Playsafety – Reospa Inspection	£103.20
Rodney Willingham – Work in connection with the lights at the Tennis Club	£562.52
Castle Water – Water rates for Scout pavilion	£35.41

8.1 Conclusion of Audit – The audit by PKF Littlejohn has concluded and the accounts signed off.

9. CORRESPONDENCE – (**circulated in advance of the meeting*)

KALC News September 2021*

Signed.....Dated.....



KALC CEO Bulletin September 2021* Boundary Review *

Tonbridge & Malling Community Safety Partnership newsletter Summer 2021

Inside Track – KCC information on national, regional and local sources of funding

Summer edition of the Kent PCC's Newsletter

Rural affairs under the spotlight Introduction

Email from Claire Venner - new Schemes Planning & Delivery Project Manager for Tonbridge and Malling to arrange meeting to discuss the Highways Improvement Plan.

KCC Household Waste Recycling Centres Booking System – Consultation – Deadline 30th September *

KALC - Gatwick Airport's Northern Runway Project. Consultation – ends 1st December 2021

Citizens Advice in North & West Kent Big Energy Saving Network Project - Offer energy advice sessions to local community groups

KCC Vision Zero Road Safety Strategy launch - September 15th *

Kent County Council regarding the SBS Men's Shed Conference on 8 October.

Kent Plan Bee August 2021 Newsletter.

Tonbridge & Malling Neighbourhood Engagement Meeting 22 September*

The meeting closed at 10.20pm

Signed.....Dated.....



10/21

MINUTES

MEETING OF IGHTHAM PARISH COUNCIL HELD ON Tuesday 19th October 2021 at 7.30pm at Ightham Village Hall

Present: Cllr Willingham (Chairman), Cllr Holden (Vice Chairman), Cllr Burgham, Cllr Clark, Cllr Emmett, Cllr Fielder, Cllr Hall, Cllr Mitchem, The Parish Clerk, County Cllr Rayner and 6 members of the public.

1. **APOLOGIES FOR ABSENCE** – Cllr Hogarth, Borough Cllr Betts.
2. **DECLARATION OF INTERESTS** – Cllr Clark in relation to Chance Cottage and Cllr Holden in relation to Land East of Fairways
3. **MINUTES** - Minutes of the Meeting held on Tuesday 21 September 2021 were approved and signed. Cllr Holden raised a query in relation to wording for funding of the Coxcombe Fair and this will be addressed in the next meetings once we have more information.
4. **PUBLIC**

6 residents were in attendance to request a reduction in the height of the trees at the allotment behind Common Road. The trees are blocking the afternoon sun and there was concern raised about mental health and wellbeing of residents. It was suggested that trees should be planted in other areas in the village to compensate for this.

The Clerk reported that she had received a quote from Treeability to reduce 2 Oaks and 3 Silver Birch by 3-5 meters.

Objections were raised by Councillors to reducing trees for cosmetic purposes and for climate change/biodiversity reasons. A concern was also raised about cutting Silver Birch as they can suffer irreparable damage from being cut.

It was agreed that the Oaks could be reduced by approx. 10ft and that the work should be supervised and the Clerk will speak to Treeability about the Silver Birch.

5. **UPDATE FROM COUNTY COUNCILLOR**- Cllr Rayner reported the ongoing problem and investigations into the drainage on Old Lane. There is a potential liability arising from water draining from private property onto public property. This needs to be resolved before the condition of the road can be reinstated, a Highways Engineer is looking into it.

People have been parking in the small layby at the entrance to Old Lane and residents have requested double yellow lines as the parked cars block their sight lines onto A25. Cllr Rayner reported that there is now a Traffic Regulation Order writer at County Hall and the process has been started for installing the lines if the Parish is in agreement.

Cllr Rayner reported that another round of bus shelter grants are available.

Cllr Rayner reiterated his offer of funding towards a skip for garden waste and reported that TMBC were doing a one-off garden waste collection.

Signed.....Dated.....



The Local Government Boundary Commission for England (LGBCE) is currently carrying out an electoral review of Tonbridge and Malling Borough Council. Following an initial consultation on this review in May-July 2021, the LGBCE has published its draft recommendations in line with its planned timetable. The proposal to join West Tonbridge with Hildenborough has been taken out. Ightham will stay with Wrotham and Stansted and will be joined by Addington and Trottiscliffe and the ward will be called "Pilgrims with Ightham".

Cllr Rayner urged the Parish Council to respond to the consultation if we don't agree with the proposals.

Cllr Rayner offered to attend the meeting with the Highways Officer on 5th November regarding our Highways Improvement Plan. Cllr Hall asked Cllr Rayner to raise the issue of us not being able to use our Traffic Consultant.

Cllr Rayner reported that Wrotham PC had attended a meeting with David Lettington about the Borough Green Gardens. No Officers or Clerks were present at the meeting. The following questions were raised:

1. (LP.19) The relief road, upon which the proposal is entirely dependent, has not been confirmed, there is no cost or line for the road.
2. There is no unified agreement between landowners and the Borough Council
3. No proposal has been agreed for 2 new primary schools or medical facilities for which the landowner is giving up land.
4. Applicants are looking to increase the number of houses to be built before the road goes in. No commitment was given to limit the number of houses.
5. The special circumstances for development in AONB and MGB are only based on the relief road.
6. The Plan has cost approx. £700K to date and estimated cost of the failed plan are in the region of £1.5m.
7. There is no agreement with the minerals operators to sterilise the minerals.
8. There has been no contact with Kent Downs AONB.
9. It is unlikely that the new plan will be completed within 15 months and this deadline clashes with the next elections.
10. The environmental impact assessment for the proposed MOTO HGV facility will not be completed for approx. 15 months, this will have an impact on the plan.

Cllr Fielder reported that there had been flooding again at Oldbury Close on 5th October. Cllr Rayner suggested that the Clerk should make an application to him for funding towards a bund/drainage channel. This was agreed.

Cllr Holden asked about mineral extraction in relation to the local plan and asked whether the recent application from Clubb needed consultation with TMBC? Cllr Rayner reported that minerals were a matter for KCC regarding an existing pit and that TMBC would only be consulted in the event of a new application.

Cllr Rayner left the meeting at 8.35pm

6. MATTERS ARISING

Highways & PROW Matters - Common Road & Back Lane, Ightham closed 30/10/21 to 01/11/21

Signed.....Dated.....



Potholes on Spring Lane near Little Oldbury, Coach Road near Ragstones. Blocked gully near White Post and the junction with A25 and near to Jubilee Crescent. Wear and tear on High Cross Road. Leaves on footpath along A25. Fly tipped mattresses in the recreation ground and Styants Bottom Road. Overgrown hedges in Nutfields, Ismays Road, Sandy Lane and Bates Hill, corner of A25 going into Sevenoaks Road. The Clerk will circulate the letter and ask Penny to put a note in the Parish Magazine. Order a green salt bin for Spring Lane, to go onto Cllr Fielders land.

Village Traffic Matters – Update on Highways Improvement Plan – meeting 5 November – It was agreed that Cllr Rayner should come along to this meeting.

Footpath Clearing - Suggestion from Cllr Fielder that we employ someone to clear the footpaths verges and pavements in the village. Cllr Willingham will ask James Hayward/ Anthony Edwards. Cllr Fielder said that he would put a map together of the areas that needed doing. Cllr Mitchem asked whether the salt bin could be removed from outside the village hall as it is no longer in use and is unsightly, something can be planted in the space. The height barrier also needs painting. This was agreed. Cllr Fielder offered to weed between the hedges in the recreation ground and the cut the shrubs by the footbridge, Cllr Clark offered her help.

Oldbury Annex – Update - We have received a request from the school to put push bars on the doors as a security measure. Cllr Willingham will get a price.

Ightham Football Club – Pitch Levelling – Cllr Holden is still waiting for a quote. The Scouts have asked whether we could consider putting in some steps to the scout pavilion. Cllr Holden has spoken to the Sea Container company in Westerham and they have reserved a container for us, delivery can be organised within 7-10 days. The surface needs to be level. Cllr Willingham will order some concrete lintels. Cllrs Holden and Willingham will look at the site for access and the exact location of the container.

Tennis Club - Update - The lights have now been installed and are working. There are 2 switches and Cllr Willingham will speak to the Electrician about putting them on a timer.

Busty Stream - Ongoing maintenance – The Clerk had messaged the riparian owners about cutting back their sections and many have actioned this already. Cllr Willingham will speak to the tenant of Durlings field as this part is overgrown. We have received a map showing the riparian responsibility but it is unclear about the section opposite Elim Bungalow so the Clerk will check back with Emma Burdett.

Footpath Maps – Cllr Mitchem reported that she had cleaned the footpath maps and they are much improved however The George & Dragon have a clear map and Cllr Mitchem has asked the landlord whether they have an electronic version so that we can reproduce it.

Recreation Ground –Rospa report – Cllr Willingham has been through the report and there are minimal repairs required; he has asked for a quote to repair the broken fence. The Clerk asked whether repairs the wooden bin could be included in the price. We have received an email from the school about improving safety at the car park, there is currently parking on the verges outside the entrance and near to Old Lane. We have instructed James Hayward to put bollards up outside Tanglewood to prevent parking and Cllr Rayner already mentioned yellow lines on A25 near Old Lane. A discussion was had about creating a separate entrance to the car park however this was not thought to be viable, we would not be able to have an entrance directly onto A25. There is already 2 5mph signs in the car park. It was suggested that the Clerk email the school to put a note about parking in the weekly newsletter. The school are trying to set up a walking bus which will relieve some of the pressure on the car park.

Village Hall - Update - CCTV Solar Panels – We have received a grant of £4,400 from TMBC towards the panels. The Clerk confirmed that planning permission wasn't required. £28k has been received in covid grants and the village hall committee are also looking into installing electric car charging points.

Trees/ Hedges - Leathercote Corner, Common Road Allotments – Quote – See above

Signed.....Dated.....



Litter Pick – 13 November – the Clerk has emailed TMBC about borrowing equipment and arranging a collection. A note will go into the newsletter. Cllr Holden gave his apologies.

Community Payback Services – The Clerk has received some suggestions for areas that can be cleared – and will pass these on.

Bus Shelter – A227 – the Clerk reported that she had written to TMBC to say that we would adopt the bus shelter. We will look into getting some grant funding to replace the Perspex.

Garden Waste Collection – Provision of skip – The Clerk has received some quotes for a wait and load service. Cllr Willingham will get some further quotes. Proposal to have the collection in the recreation ground one Saturday in December (not 11th).

Boundary Review – Consultation response to proposals for Ightham and renaming of Ward. We have an objection to the new ward name as it has religious connotations. The Clerk was asked to write to the new ward members to see whether they had any thoughts. Decision deferred until November.

Scouts - AGM on Thursday 4th November 2021 – No-one is available to attend.

7. PLANNING

7.1 Planning Applications

TM/21/02148/FL - 1 New Cottages, Ismays Road, Ivy Hatch, Sevenoaks, Kent TN15 0NX. Replacement roof to conservatory. "No objection."

TM/21/02254/TPOC - The Copse, Common Road, Ightham, Sevenoaks, Kent, TN15 9DY. T1 Beech - reduce large low branch back into line with the crown (tree location at The Knoll, Common Road) "No objection."

TM/21/02233/LB - Ightham Mote, Mote Road, Ivy Hatch, Sevenoaks, Kent, TN15 0NT. Listed Building Application: Repair and conservation of existing southwest gates and side screens to bridleway and install new gate to southwest gardens Ightham Mote. "No objection."

TM/21/02231/FL - Land East Of Fairways, Back Lane, Ightham, Sevenoaks, Kent TN15 9AU. Use of land for equestrian purposes (paddock and grazing) and associated improvements to existing access and provision of hardstanding yard area. "No objection."

TM/21/02239/FL - Hazel Wood, Ismays Road, Ivy Hatch, Sevenoaks, Kent, TN15 0NZ. Erection of a timber framed shed and store with stained tongue and grooved boarded cladding and a felt roof. "No objection."

TM/21/02408/FL – Arboret, Oldbury Lane, Ightham, Sevenoaks, Kent, TN15 9DD. Single storey rear. "No objection."

TM/21/02410/FL - Dunsdale House, Trycewell Lane, Ightham, Sevenoaks, Kent TN15 9HN. Proposed single storey rear extension, demolition of existing chimney, internal alterations and external works to rear garden. "No objection."

TM/21/02554/TNCA - Chance Cottage, Bates Hill, Ightham, Sevenoaks, Kent, TN15 9HB T1. Sycamore, twin stem - crown reduce whole crown by approximately 2-3m and crown lift by approx 2m and T2 Hawthorn Pollard - dismantle to near ground level, leaving smaller stem on left. "No objection."

TM/21/02794/TNCA - The Tower, Oldbury Place, Spring Lane, Ightham, Sevenoaks, Kent TN15 9DR. T1 Oak - Crown reduce lower overhang by approximately 3m and remove major deadwood. Tree heavily overhangs a neighbours property and they have asked if it could be reduced back to improve light and reduce to amount of bits dropped on cars. "No objection."

7.2 Planning Applications – APPROVED

21/01837/FL - Land South Of 1 New Cottages, Ismays Road, Ivy Hatch, Sevenoaks, Kent. Removal of stables and building of a single dwelling to look exactly the same as the previously granted conversion (ref TM/20/01943/FL) and creation of new access to Ismays Road.

Signed.....Dated.....



21/01606/RD - Stone Acre, Copt Hall Road, Ightham, Sevenoaks, Kent, TN15 9DT. Details of condition 2 (Materials), 3 (Levels), 4 (Watching Brief) and 6 (Drainage) pursuant to planning permission TM/ 20/01031/FL for Demolition of dwelling and garage. Erection of dwelling.

21/01521/TPOC - The Bothy And Forge, Fen Pond Road, Ightham, Sevenoaks, Kent, TN15 9JF. T1 Conifer - fell, T2 Maple - thin crown overall by 20%, T3 Cherry - thin crown overall by 20%, T4 Beech - reduce crown by 3m, T5 Holly - fell (situated at Old Malt House) and T6 Small Horse Chestnut – fell.

21/02195/TNCA - 6 Oldbury Close, Ightham, Sevenoaks, Kent, TN15 9DJ T1. Oak - Crown reduce to previous pruning points, removing approx 3m all around the tree. To allow more light to the houses behind and reduce the risk of the regrowth at the previous reduction points from failing.

21/02497/NMA - 7 Durlings Orchard, Ightham, Sevenoaks, Kent TN15 9HW. Due to medical changing circumstances at this stage it is not proposed to build the bedroom above existing garage but to fully utilise the proposed garage foot print for a utility and study. To the rear the garden room will have minor changes to the windows.

21/01887/RD - The Coach House, Upper Brooms, Common Road, Ightham, Sevenoaks, Kent TN15 9ED. Details of condition 5 (Glazing units and mechanical ventilation system) submitted pursuant to planning application TM/21/01188/FL: Demolition of existing dwelling, replacement dwelling, associated landscaping and temporary access track.

21/01880/FL – Grenna, Chapel Row, Ightham, Sevenoaks, Kent TN15 9AQ. Demolition of existing conservatory and erection of a single storey garden room.

21/01152/FL - Gibbons Lodge, Tonbridge Road, Ightham, Sevenoaks, Kent TN15 9AP. Alteration to roof to enclose outside store as domestic floor space, enlarged window and replacement side porch.

21/01949/FL - 62 Nutfields, Ightham, Sevenoaks, Kent TN15 9EA. Rear Orangery extension and new entrance gates and flank wall.

21/01784/FL - Bewley House, Tonbridge Road, Ightham, Sevenoaks, Kent TN15 9AP. To raise the summer house roof by 1.0m to form first floor accommodation of two bedrooms and a bathroom with two dormer windows and conservation roof lights, including altering the roof from hipped to gable ends.

21/01426/FL – Fair Oaks, 2 Tebbs Way, Ightham, Sevenoaks, Kent, TN15 9BJ. Single storey side and rear extension.

Refused

21/01199/FL – Felgarth, Coach Road, Ivy Hatch, Sevenoaks, Kent TN15 0HD. Proposed single storey rear and two storey side/rear extensions, front porch, internal alterations and garden patio alterations.

7.4 LOCAL PLAN – Update TMBC – Borough Green Garden Engagement Meeting on 4th October – Reported above.

8. FINANCE & POLICY

The following accounts are submitted for payment:

Online Transfers - Unity Trust Bank

Parish Clerk Salary – (Standing Order)	£684.40
Gel Creative - (Standing Order)	£50.00
Zen Internet - Business Full Fibre 2 (Standing Order)	£46.20
Smurfit Kappa – Newspaper Bin rental village hall (standing Order)	£54.00
Anthony Edwards - Churchyard and Parish Maintenance	£1,181.40
Lucas Electrical – Lights at Tennis Club	£2,376.00

Cheques

Parish Clerk Reimbursements	£41.14
JH Service & Gardening – Grass Cutting	£1,116.00

Signed.....Dated.....



Edward Tyrrell (Fencing) Ltd - Fence at Ightham Recreation Ground	£1,730.40
Ightham Village Hall – Hire charges	£290.00
E-on – Unmetered Supply Agreement	£59.17
EDF – Electricity at Oldbury Annex	£33.65

9. CORRESPONDENCE – (* circulated)

KALC News *

KALC CEO Bulletin 2021*

Kent's Plan Bee September 2021 Newsletter

Minutes for Audit Committee, Monday, 27th September, 2021

TMBC Reconnect Locality Grant - Applications Open

Kent PCC's Special edition Newsletter

Police and Crime Plan Survey <https://www.smartsurvey.co.uk/s/PCC2021/>

Notice of KALC AGM on Saturday 13 November 2021*

Waste Collections - weekly update briefings – **One off Garden Waste Collection**

KALC T & M Area Committee Meeting Thursday 21st October at 7:30pm (via Zoom)*

Covid -19 Grant Fund - Round 4

Kent Classic Road Cyclo Sportive on Saturday, 23rd October 2021*.

KCC Second round of consultation for Active Travel schemes

Tonbridge & Malling Community Safety Partnership newsletter Autumn 2021

A Guide to taking part in The Queen's Platinum Jubilee Beacons - 2 June 2022

Local Government Boundary Commission for England - draft recommendations for new wards, ward boundaries, and wards names for Tonbridge and Malling Borough Council – Consultation Deadline 13 December 2021*.

Tonbridge and Malling Borough Council consultation called 'What matters to you?'

<https://www.tmbc.gov.uk/policy/matters-consultation>

Proposed Stangate Solar Park - Online Meeting Thu Oct 28, 2021 5pm – 6pm – Cllr Clerk and Cllr Mitchem will attend.

TMBC Consultation on Air Quality for Hackney Carriage and Private Hire Vehicles, **1 October 2021** until the **31 December 2021**.

Kent Police - Road Safety Week 2021 15–21 November 2021

10. AOB

Cllr Holden asked whether the Coxcombe Fair could be added to future agenda's.

Cllr Emmett reported a damage to a car that occurred in Common Road, this has been reported to Police.

Cllr Hall reported the new surface at the car park in Stone House Field. The Clerk had been in touch with Platt PC and been given details of the price and contractor. Cllr Willingham said that it was the same type of surface that we had but it has been worn down.

Cllr Willingham reported that he has sourced timber for the broken seat at White Post and the park.

The meeting closed at 10.13pm.

Signed.....Dated.....



Part 2 - Exclusion of the Public and Press pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960

Signed: *SR Hüseyin*

Signed.....Dated.....



11/21

MINUTES

MEETING OF IGHTHAM PARISH COUNCIL HELD ON Tuesday 16 November 2021 at 7.30pm at Ightham Village Hall

Present: Cllr Willingham (Chairman), Cllr Holden (Vice Chairman), Cllr Burgham, Cllr Clark, Cllr Emmett, Cllr Fielder, Cllr Hall, Cllr Hogarth, Cllr Mitchem, Borough Cllr Betts, County Cllr Rayner and 1 member of the public.

1. **APOLOGIES FOR ABSENCE** - Sarah Huseyin (Clerk)
2. **DECLARATION OF INTERESTS** - None
3. **MINUTES** - Approval of the Minutes of the Meeting held on Tuesday 19 October 2021 – In regard to item 4, Cllr Holden added that The Parish Council had agreed to pay for the tree work at the allotments discussed in the October meeting.

A couple of typo's were marked up and the minutes were approved and signed.

4. PUBLIC

A member of the public from Oldbury was in attendance to raise a parking issue. The issue is due to neighbours parking on Oldbury Lane opposite the cottages; consequently, lorries and farm vehicles drive over her verge and flowers and the road is too narrow and the resident has suffered abuse from drivers when she challenges them. Following a particularly nasty incident the resident requested yellow lines to be put opposite her house to prevent parking. Cllr Rayner said that this would need to go out for consultation. Cllr Rayner has spoken with Oldbury residents who have suggested that the farm traffic goes along Spring Lane onto A25. Councillors thought that this would not be possible. It was decided that we should discuss this when the Traffic Group meets with Claire Venner on 1st December with a view to adding the lines to a TRO. It was confirmed that residents are not able to install CCTV to monitor traffic or parking without consent. Cllr Betts said that he would possibly be able to assist with the enforcement side of things if lines were installed.

The Parish Council gave support to the installation of the lines.

5. **UPDATE FROM BOROUGH COUNCILLOR** – Cllr Betts said that he was Councillor for Environment and Climate Change and offered to do a walk around Ightham to see how we could reduce carbon – he has done this in Wrotham and the exercise was useful.

Cllr Betts reported that TMBC is doing a trial at Darenth Valley of a wild nature reserve, it started in March 2021 to support biodiversity. Cllr Rayner suggested identifying areas within Ightham Parish where we could do the same.

TMBC has launched Green Business Grants and there have been 20 successful applicants including Ightham.

There is support available for electric vehicles and this will help Parish Councils to install charging points.

The Mayor and Cllr Betts wrote to local schools to pledge to reduce carbon during COP26.

Cllr Hall asked why resources were being used on climate change when bins and planning were in disarray?

Cllr Betts said that there was a weekly update being sent out from TMBC about waste.

Signed.....Dated.....



Cllr Betts reported that as there was no Local Plan there was no adequate Traveller provision and TMBC were employing an independent consultant to see what the shortfall is.

Cllr Holden queried that the only problem identified in the Local Plan was “failure in the duty to co-operate”.

Boundary Review – If we don’t like the new name of the Ward then we can make our own suggestion. Councillors said in the last meeting that they didn’t agree with the name Pilgrims as it has religious connotations and is no longer appropriate. Alternative suggestions were “The Downs” or “North Downs Parishes”. Our suggestions should be sent to the Boundary Commission.

COUNTY COUNCILLOR Cllr Rayner reported that we were meeting with Clare Venner on 1st December to discuss our Highways Improvement Plan and will add Old Lane to the list of discussion points.

There is a consultation about a speed reduction on A25 in the vicinity of Dark Hill and Borough Green Road. This will end in late December.

The 306/308 bus service has been taken over by Red Route.

KCC Members are no longer welcome to attend the PPP meetings.

6. MATTERS ARISING

Highways & PROW Matters - Yellow lines outside Ramblers request

White line refresh outside the Plough. Openreach Closure - Mote Road, Ivy Hatch - 19th November 2021. Gulleys from Crown Point to Seven Wents are blocked. Resurface request for High Cross Road. Parish will purchase a Salt Bin for Oldbury/Spring Lane as KCC refused.

Old Lane – Drainage issue will be discussed with Claire Venner on 1st December.

Village Traffic Matters – Update on Highways Improvement Plan – meeting deferred until 1st December, Cllr Hall suggested a formal agenda and pre-meeting.

Footpath Clearing - Update – Anthony Edwards cleared the leaves from White Post to the recreation ground on A25 footpaths. Sevenoaks Road needs clearing too.

School/ Old Scout Hut – Update - The Premises Committee requested 2 bar door locks and these have been fitted at a cost of £990.

Ightham Football Club – Pitch Levelling – We have had another quote for £69,000 for 2 pitches, this doesn’t include seeding or drainage work. Cllr Holden suggested that we revisit this with the Finance Committee in January 2022 . The container is due to be delivered on 24th November.

Tennis Club - Update - Reported that the lights aren’t working. Request for some of the Sycamore trees to be cut down , agreed. The Tennis Club would like to resurface the courts next year.

Busty Stream - Ongoing maintenance - It was reported that the residents have cleared the stream.

Recreation Ground –Rospa recommendations – approval of quote for fence repairs £1,020. Quote for seat repairs (including at White Post)

Village Hall - Update - We have received grant funding from TMBC for solar panels.

Trees/ Hedges - Trees /hedges at Five Acres, Sandy Lane have now been cut back. The request for dead trees to be removed at the allotment behind 12 Common Road was agreed and The Parish will cover the cost. It was agreed that we should speak to the residents about their previous offer to pay for replacement trees.

Litter Pick – 13 November – 3 members of the public attended in addition to Parish representatives.

Community Payback Services – Defer to the next meeting.

Bus Shelter – A227 – Grant Funding Application – Defer to next meeting.

Garden Waste Collection – Provision of skip – it was decided that we should wait to see how successful the skip at Shipbourne is before booking.

Boundary Review – Consultation response to proposals for Ightham and renaming of ward. It was decided that we should put forward the suggestion of “North Downs” as the new ward name.

Signed.....Dated.....



Coxcombe Fair – We have received advice from the KALC lawyers to say that we cannot use the Parish bank account to organise the funding but we are able to offer finance for the fair under s.145 Local Government Act 1972. It was reconfirmed that we would contribute up to £7,500 towards costs and in addition will cover the cost of the road closure.

Dark Hill, A25, Ightham Bypass, Borough Green Road - 40mph Speed Limit – we will discuss this at the meeting with Claire Venner on 1st December.

7. PLANNING

7.1 Planning Applications

Stangate Solar Park – Outline proposals - Awaiting application

TM/21/02709/FL - Beech Tree Cottage, Sandy Lane, Ivy Hatch, Sevenoaks, Kent, TN15 0PB
Proposed replacement of dwelling roof and first floor cladding (hanging tiles), removal of 1 nos. chimney stack, demolition of 2 nos. outbuildings and replacement with 1 nos. outbuilding, new outbuilding, landscaping changes to entrance, and installation of solar panels to dwelling and detached garage roof. "No objection."

TM/21/02871/LB - Ightham Mote, Mote Road, Ivy Hatch, Sevenoaks, Kent, TN15 0NT.
Listed Building Application: Reinstatement of two doors in original openings, one in external wall and one in internal wall, in the south east range of Mote Farmyard, the building is not Listed but is within the curtilage of Listed Buildings and the Ightham Mote Conservation Area. "No objection."

TM/21/02520/FL - 5 Chapel View, Chapel Row, Ightham, Sevenoaks, Kent TN15 9AQ. Proposed detached garden room. "No objection."

TM/21/02543/FL - 62 Nutfields, Ightham, Sevenoaks, Kent TN15 9EA. Retrospective application for remodelling of garden embankment. "We leave this to TMBC to determine."

TM/21/02672/TNCA - Oldbury Farm House, Oldbury Lane, Ightham, Sevenoaks, Kent, TN15 9DE. T1 Large Declining Apple - dismantle in sections to near ground level, T2 Apple - reduce large decayed bough back to position of epicormic growth and prune remaining tree where required to balance. SG1 Grind out stump to approx 300mm below grind. "No objection."

TM/21/02552/TPOC - 9 Fen Meadow, Ightham, Sevenoaks, Kent, TN15 9HT. T5 Goat Willow - reduce height and spread by up to 2m and thin by 25%. "No objection."

TM/21/02614/TPOC - Three Birches, Common Road, Ightham, Sevenoaks, Kent TN15 9DY. T1 Beech - Crown reduce whole crown by approximately 3m. "No objection."

TM/21/02649/FL - Oldbury Hatch, Oldbury Lane, Ightham, Sevenoaks, Kent TN15 9DG. Demolition of existing structure and erection of a one bedroom bungalow. "We repeat our concerns about development within a conservation area, AONB and Greenbelt"

TM/21/02716/TPOC - 61 Nutfields, Ightham, Sevenoaks, Kent TN15 9EA. T1 small Judas to remove. "Question whether this requires permission but see no convincing justification for removal".

TM/21/02828/TNCA - April Cottage, Bates Hill, Ightham, Sevenoaks, Kent TN15 9HB. T1 Norway Maple - Crown reduce to previous pruning points and sever Ivy. "No objection."

TM/21/02970/FL Old Stones, Sevenoaks Road, Ightham, Sevenoaks, Kent TN15 9HA. Add a garden structure/pavilion at the bottom of the garden which is at the northern tip of the site. "No objection."

TM/21/03007/TNCA Elim Bungalow, Busty Lane, Ightham, Sevenoaks, Kent TN15 9HP. Works to T1 Hazel coppice, T2 Hazel cut back overhang from stream and T3 Ash (self-sewn in wall) fell. All works being done at the request of the Parish Council to stop debris falling in the stream and alleviate the risk of a repeat flood event. "No objection."

TM/21/03047/TNCA Elim Bungalow, Busty Lane, Ightham, Sevenoaks, Kent TN15 9HP. Coppice Hazel in rear garden to near ground level, fell self-sewn Ash in wall and trim jasmine to boundary. Second Hazel in neighbouring land - reduce limbs the overhanging stream. "No objection."

Signed.....Dated.....



7.2 Planning Applications – APPROVED

TM/21/02233/LB - Listed Building Application: Repair and conservation of existing southwest gates and side screens to bridleway and install new gate to southwest gardens Ightham Mote - Ightham Mote, Mote Road, Ivy Hatch, Sevenoaks, Kent TN15 0NT.

TM/21/02554/TNCA - T1 Sycamore, twin stem - crown reduce whole crown by approximately 2-3m and crown lift by approximately 2m and T2 Hawthorn Pollard - dismantle to near ground level, leaving smaller stem on left - Chance Cottage, Bates Hill, Ightham, Sevenoaks, Kent, TN15 9HB.

TM/21/02239/FL - Erection of a timber framed shed and store with stained tongue and grooved boarded cladding and a felt roof - Hazel Wood, Ismays Road, Ivy Hatch, Sevenoaks, Kent, TN15 0NZ.

TM/21/02337/TNCA - Poplar (T1)-Fell as too close to the property and is now inappropriately large for the location. Beech tree (T2)- Fell as showing signs of stress and decay posing a danger to the property adjacent - Glebe House, Bates Hill, Ightham, Sevenoaks, Kent, TN15 9BG.

TM/21/02794/TNCA - T1 Oak - Crown reduce lower overhang by approximately 3m and remove major deadwood. Tree heavily overhangs a neighbours property and they have asked if it could be reduced back to improve light and reduce to amount of bits dropped on cars - The Tower, Oldbury Place, Spring Lane, Ightham, Sevenoaks, Kent TN15 9DR.

7.4 LOCAL PLAN –Update - See above.

8. FINANCE & POLICY

The following accounts were submitted for payment: Proposed by Cllr Mitcham and seconded by Cllr Hogarth.

Online Transfers - Unity Trust Bank

Parish Clerk Salary – (Standing Order)	£684.40
Gel Creative - (Standing Order)	£50.00
Zen Internet - Business Full Fibre 2 (Standing Order)	£46.20
Smurfit Kappa – Newspaper Bin rental village hall (standing Order)	£54.00
Lock Sub – Push Bar locks Oldbury Annex (School)	£990.00
Ray Fielder – Cutting Beech hedge	£80.00
Anthony Edwards - Parish & Churchyard maintenance	£tbc

Cheques

Parish Clerk Reimbursements	£23.90
JH Service & Gardening – Grass Cutting	£tbc
Royal British Legion – Wreath & Donation	£50.00
Rodney Willingham – Paving Slab and lintels – Reimbursement	£86.90

Income

Ightham Primary School – Rental and electricity reimbursement	£2,363.65
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9.CORRESPONDENCE – (* circulated in advance)

KALC News *

KALC CEO Bulletin 2021*

Kent's Plan Bee September 2021 Newsletter

Signed.....Dated.....



TMBC Consultation on Air Quality for Hackney Carriage and Private Hire Vehicles, **1 October 2021** until the **31 December 2021**.

The Queen's Platinum Jubilee Beacons 2nd June 2022

Kent Police - My Community Voice [Home Page - My Community Voice Kent](#)

Kent Police Rural Task Force Report and the Summer Edition of Rural Matters

Kent Recycles - Offer to attend Parish Council meetings or do a Q&A session with members of the Parish Council and/or residents

KFRS/KALC Fire Hydrant Initiative to encourage Parishes to check their own fire hydrants

10. AOB

It was suggested that we have a flagpole behind the war memorial, and this should be discussed at the December meeting.

Chase up the report of the abandoned car on Ismays Road

Cllrs Mitcham, Hogarth and Clark will talk about trees at the December meeting

The meeting closed at 10.39pm

Signed.....Dated.....



12/21

MINUTES OF THE MEETING OF IGHTHAM PARISH COUNCIL HELD ON Tuesday 21 December 2021 at 7.30pm at Ightham Village Hall

Present: Cllr Willingham (Chairman), Cllr Holden (Vice Chairman), Cllr Clark, Cllr Hogarth, Cllr Emmett, Cllr Fielder, Cllr Mitchem.

1. **APOLOGIES FOR ABSENCE** - Cllr Burgham, Cllr Hall, Borough Cllr Betts, County Cllr Rayner.
2. **DECLARATION OF INTERESTS** - Cllrs Holden and Cllr Hogarth declared a non-pecuniary interest in the Tennis Club
3. **MINUTES** - Approval of the Minutes of the Meeting held on Tuesday 16 November 2021 – The minutes were approved. It was noted that subsequent to the meeting we made an objection to the high fence at Beech Cottage, this was not recorded in the minutes and a manuscript note will be included to that effect.

4. **MATTERS ARISING**

Highways & PROW Matters - Update from HIP meeting – Cllrs Willingham, Fielder, Mitchem and The Clerk attended a site meeting with County Cllr Rayner, Claire Venner (Schemes Project Manager KCC) Bradley Short and Ryan Sheil on 1st December. We went through some of the items on our Highways Improvement Plan and did a walk around the village. Main points to follow up on are:

***Respond to a TRO consultation on a speed reduction** to 40mph on all roads off the Dark Hill roundabout. It was agreed that we would give our support.

***Not suitable for HGV or weight limits in Busty Lane, Trycewell Lane and Ismays**, KCC have said that we need to consult with residents and there was a discussion over whether this was a priority. A weight limit would place restrictions on residents by banning certain deliveries and a “Not suitable for HGV’s” sign is only advisory so possibly a waste of money. It was decided that a weight limit sign would be too restricting but we should carry out a consultation via the Parish magazine asking for opinions on HGV signage with an explanation of the consequences.

***Oldbury Lane** – The recent traffic count in Oldbury Lane showed that speeds were low enough to justify a 20mph limit and we will get costings for signage. We were however advised that reducing the speed limit can sometimes lead to an increase in average speed so will need to consider whether to action. The faded zig zag lines outside the school have been reported to TMBC to refresh outside the School. A request for double Yellow lines outside Ramblers and drainage issues on Oldbury Lane will be followed up with Councillor Rayner.

*** The Street** – A recent traffic count reported average speeds of 20.36mph going north and 25.34 going south. This will continue to be monitored. KCC will install new road narrowing and priority signage. There isn’t sufficient space or visibility for a build out.

*** Fen Pond Road** - Improved junction markings have been completed. Signage upgrade will be designed and circulated. The junction does not meet DfT criteria to justify a stop sign.

***Gateways** - Designs were presented for Gateways on Borough Green Road and Fen Pond Road. Back Lane doesn’t have suitable verge width for a Gateway.

Various other items were discussed and will be followed up in the New Year.

Cllr Holden asked about our request for a blanket 30mph throughout the village; Kent Highways have said that it will be reviewed but will take some time. It was agreed that we would get in touch with Les Henry to see how we could expedite this.



Cllr Emmett reported that the new reflective bollards don't provide enough light to demarcate the Common Road junction with A25, The Clerk will report via the portal.

Potholes opposite Rowans and around a manhole near to the cricket ground. Pothole on junction Bates Hill into Sevenoaks Road. School signs on Oldbury Lane and Common Road have fallen down the post.

Cllr Fielder reported that James Hayward had cut back vegetation by the A5 bridge and in the recreation ground.

Cllr Holden reported that someone has driven into the wall opposite the cricket pitch, and it was suggested that some signage to say that the road narrows would be useful.

School/ Old Scout Hut – The Clerk had received an enquiry from Mr Sherhod about lights. Cllr Clark reported that one of the lights in the recreation ground is out.

Ightham Football Club – Pitch Levelling - The container is now in situ and Cllr Holden had had 4 keys cut.

Tennis Club - Court resurfacing – we have received a request from the Tennis Club for funding towards resurfacing of the courts and replacing the flood lights. The total cost is estimated at £50,000 and they are asking IPC for £25,000 as a match funded grant. The Club has a strong membership and is well used by the community including the school. It was agreed that we have supported other sporting facilities in Ightham, therefore we should support the Tennis Club. It was agreed that we should offer matched funding up to £25,000 and we will need to ratify this in the 2022-23 budget. We should make it conditional on them getting at least 2 quotes. A question was raised about whether planning permission was needed for the new lights and it was agreed that we should ask them to check with TMBC. It was agreed that Cllr Willingham would speak to Max Robinson.

Tennis Club lights – Cllr Willingham will enquire about a sensor as they are currently operated by a switch. **Tree work** – The Tennis Club will carry out work to Sycamores themselves.

Busty Stream - Update – It was reported that vegetation had been cleared on the side of Durlings field. It is KCC responsibility to clear the roadside and the Clerk will report via the portal.

Recreation Ground –Rospa recommendations – Fence repairs - Tyrells have been instructed to repair the fence and this will be done in the New Year. Seat repairs - Cllr Willingham to get a piece of wood to repair the bench. The Clerk was asked to get a price to replace the bench at White Post.

Village Hall - Update - CCTV Solar Panels – We have a quote for £10k and an additional cost of £9k for a battery, Cllr Willingham asked whether we wanted a battery to store the power? It was agreed that we should just let the electricity go back into the grid.

Trees/ Hedges - Work at the allotment is scheduled for February. The Clerk will look into trees being provided by the Queens Green Canopy to replace those being cut down following a suggestion by one of the residents. Cllrs Mitchem and Hogarth have looked at prices of trees to plant at Jubilee Crescent and in the recreation ground and will come back with a proposal in the new year. We will provide some money in the budget. Tree suggestions are Cherry, Acer and Hawthorne.

Community Payback Services – suggestions – Leaf clearing in the narrow lanes. Cllr Willingham to ask the window cleaner to clean the moss from windows at the back of the village hall.

Bus Shelter – A227 – Replacement of the UPVC and metal frame. TMBC recommended that we find our own contractor. Cllr Emmett recommended NE Plastics or Sevenoaks Glass - Cllr Clark will make enquiries. Cllr Willingham will take the measurements.

Garden Waste Collection – Provision of skip – It was agreed that we wouldn't go ahead with a skip.

Coxcombe Fair – We agreed that we would pay the first tranche (£1,000) of our donation towards the Fair in December. Cllr Holden and The Clerk had had a short meeting with the Treasurer who said that the Committee would provide a budget so that we could keep a track of the costings. The Committee will use the bank account that was used for the Ightham Games. Cllr Mitchem had received a quote for £2,300 from Amber Langis for the road closure. It was agreed we would pay the deposit of £776 plus VAT. Cllr Mitchem had spoken to Amber Langis who said that if we cancel due to Covid, we would be refunded as long as they hadn't made a financial outlay.



Approval of s101 LGA delegated powers for meetings early 2022 – Given the ongoing situation with Covid and advice to work from home, it was agreed that we would put s.101 in place. See footnote

5. PLANNING

7.1 Planning Applications

Stangate Landfill Site – Update – It was noted that the application has been withdrawn.
Kent Minerals and Waste Local Plan 2013-30 Full Review 2021 – Nothing to report.

TM/21/03125/FL – Hawkwood, Common Road, Ightham, Sevenoaks, Kent, TN15 9AY. Rear infill extension to allow for enlarged kitchen and utility room. Replacement of existing garage with oak framed garden room. "No objection."

TM/21/03118/TNCA - Ightham Mote, Mote Road, Ivy Hatch, Sevenoaks, Kent TN15 0NT. Various works to Ash Trees. "No objection"

TM/21/03078/LRD - Mote Farm, Mote Road, Ivy Hatch, Sevenoaks, Kent TN15 0NT. Details of conditions 2a (underpinning), 2c (windows) and 2d (rainwater pipes) submitted pursuant to planning permission TM/20/02831/LB (Listed Building Application: Installation of new services, internal walls, insulated wall/floor/ceiling linings, windows, glazed and solid doors, wood stove and flue to North West Range with associated minor landscape works; remedial works to existing building fabric). No objection."

TM/21/03068/TPOC - The Old Malt House, Ightham Court, Fen Pond Road, Ightham, Sevenoaks, Kent TN15 9JF. T1 Common Beech tree - remove to ground level. "No objection."

TM/21/03075/TNCA - Redwell House, Redwell Lane, Ightham, Sevenoaks, Kent, TN15 9EE. Works to T1- Sweet Chestnut- fell, as evidence of decay and proximity to property, T2- Birch- fell and T3- Norway spruce- fell. "No objection."

TM/21/03157/NMA – Longcroft, Oldbury Lane, Ightham, Sevenoaks, Kent, TN15 9DE. Non-Material Amendment to planning permission TM/20/01413/FL: Insertion of a window in East elevation and change the new windows from white painted timber to white aluminium. "No objection."

TM/21/03248/FL – Felgarth, Coach Road, Ivy Hatch, Sevenoaks, Kent TN15 0HD
Demolition of a single storey rear extension, conservatory and outbuilding and the erection of a single storey rear extension, part with roof terrace above, window alterations to front and back, internal reconfiguration and external landscaping. It was agreed that Cllr Emmett would look at the application and circulate a response.

TM/21/03254/FL – Washington, Redwell Lane, Ightham, Sevenoaks, Kent TN15 9EH. Demolition of conservatory. Part one/ Part two storey rear extension incorporating a first-floor terrace, conversion of loft to habitable room and extension to existing porch. Conversion of detached garage to habitable room. Internal and external alterations and associated landscaping works. It was agreed that Cllr Hall would look at the application and circulate a response.



7.2 Planning Applications – APPROVED

TM/21/02614/TPOC - Three Birches, Common Road, Ightham, Sevenoaks, Kent TN15 9DY. 1 x Beech (applicants ref. T1) - Reduce by 15%. Standing in Area A1 of Tree Preservation Order -

TM/21/02552/TPOC - 9 Fen Meadow, Ightham, Sevenoaks, Kent, TN15 9HT. T5 Goat Willow - reduce height and spread by up to 2m and thin by 25%.

TM/21/02408/FL – Arboret, Oldbury Lane, Ightham, Sevenoaks, Kent, TN15 9DD. Single storey rear extension.

TM/21/02649/FL - Oldbury Hatch, Oldbury Lane, Ightham, Sevenoaks, Kent TN15 9DG. Demolition of existing structure and erection of a one-bedroom bungalow.

TM/21/02716/TPOC - 61 Nutfields, Ightham, Sevenoaks, Kent, TN15 9EA. T1 small Judas to remove.

TM/21/02828/TNCA - April Cottage, Bates Hill, Ightham, Sevenoaks, Kent, TN15 9HB. T1 Norway Maple - Crown reduce to previous pruning points and sever Ivy.

TM/21/02709/FL - Beech Tree Cottage, Sandy Lane, Ivy Hatch, Sevenoaks, Kent TN15 0PB.

Proposed demolition of 2 nos. outbuildings and replacement with 1 nos. outbuilding and erection of new outbuilding. The Clerk was asked to raise the fence with TMBC.

TM/21/01479/LDE - The Groom, Chart Farm, Styants Bottom Road, Seal Chart, Sevenoaks, Kent TN15 0ES. Lawful Development Certificate Existing: The Groom is now a dwellinghouse rather than a caravan.

7.4 LOCAL PLAN – TMBC Call for Sites Deadline 7 February 2022. Request from a Developer to do a presentation on proposals for of Dark Hill as part of the call for sites. Agreed that we would meet in closed session before the Parish meeting in January.

There was a discussion on whether we should respond to the call for sites as we have taken a position that we don't support development in AONB and MGB. All of the sites that we put forward in the last call for sites were rejected by TMBC. We will discuss further in the January meeting.

8. FINANCE & POLICY

8.1 The following accounts were submitted for payment: Proposed by Cllr Emmett and seconded by Cllr Fielder.

Online Transfers - Unity Trust Bank

Parish Clerk Salary – (Standing Order)	£684.40
Gel Creative - (Standing Order)	£50.00
Zen Internet - Business Full Fibre 2 (Standing Order)	£46.20
Smurfit Kappa – Newspaper Bin rental village hall (standing Order)	£54.00
Anthony Edwards - Parish & Churchyard maintenance	£1,188.70
EDF – Electricity Scout Hut	£304.67
Container Storage Units UK Ltd	£2,700.00
Coxcombe Fair – Donation	£1,000.00

Cheques

Parish Clerk Expenses & Reimbursements	£337.44
JH Service & Gardening – Grass Cutting	£tbc
Rodney Willingham – Reimbursement Container locks and labour	£148.20
Amber Langis – Road Closure fee	
E-on – Unmetered supply	£43.00
KALC – Climate Change Seminar	£60.00



Mike Holden – Reimbursement for keys for the container	£20.00
The Counselling Centre – Donation	£100.00
Heart of Kent Hospice – Donation	£100.00

Accounts 30 November 2021 – Current Accounts £108k Deposit Account: £167k

8.2 Precept 2022-23 Request – Deadline 21 January. Clerk to circulate figures at the end of the first week of January and Finance Committee to meet to discuss budget in the second week of January. The proposals will be circulated in time to be signed off at the January meeting

9. CORRESPONDENCE – (circulated)

KALC News *

KALC CEO Bulletin 2021*

Kent's Plan Bee September 2021 Newsletter

TMBC Consultation on Air Quality for Hackney Carriage and Private Hire Vehicles, **1 October 2021** until the **31 December 2021**.

The Queen's Platinum Jubilee Beacons 2nd June 2022 - Cllr Clark to ask owners of Double Dance whether we can have a beacon in their land,

Kent Police - My Community Voice [Home Page - My Community Voice Kent](#)

Kent Police Rural Task Force Report and the Summer Edition of Rural Matters

KFRS/KALC Fire Hydrant Initiative to encourage Parishes to check their own fire hydrants – It was decided that we shouldn't do this.

South East Water - 25 Year Plan consultation – Deadline 7 January

corporate.southeastwater.co.uk/25YP

Request for donation to the Counselling Centre - Tunbridge Wells – Agreed £100

Request for donation to the Heart of Kent Hospice – Agreed £100

KALC – Community Awards – Cllr Holden put forward a suggestion that was agreed

Request from Sevenoaks Lions Club for funding – It was agreed that we would get some further information before making a decision.

10. MATTERS FOR REPORT

Cllr Mitchem asked about a recent statement from Inspector Jones about speed enforcement. The Clerk said that she would check.

Cllr Mitchem asked about parking on the recreation ground for the Coxcombe Fair. It was agreed if the weather conditions are okay and controlled by stewards it would be okay.

Cllr Holden asked about electric charging points? Cllr Willingham said that the contractors for the solar panels had provided a quote for £1000 to install one at the village hall. KCC have grants for charging points and the Clerk will follow up.

Cllr Emmett asked whether we could have a flagpole in the Square at the top of the bank by the war Memorial. This will be discussed at the next meeting.

Cllr Willingham said that on behalf of IPC we would like to thank the Fairlawne Estate for the Christmas tree and to thank Cllr Emmett for his efforts in organising the Christmas Tree Festival. Cllr Emmett reported that around £3,000 was raised.

The meeting closed at 22.20



S101 Local Government Act 1972

The Parish Council has the option to suspend further public meetings in line with Government advice. The business of the Council will be conducted under a Temporary Scheme of Delegation passed by resolution at a meeting of the Parish Council on 21 December 2021.

The Parish Council **RESOLVED** that in response to the ongoing Covid-19 pandemic in the UK and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. This will be carried out where possible by consultation with members by electronic means (Zoom or email) or telephone. The clerk will further consult with the chairman for guidance as necessary. The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place.