



5/23

To: The Members of IGHTHAM PARISH COUNCIL – I hereby summon you to attend a meeting of the Parish Council to be held on Tuesday 16 May 2023 at 7.30pm at Ightham Village Hall to transact the undermentioned business – Sarah Huseyin, Parish Clerk

## AGENDA

### 1. APOLOGIES FOR ABSENCE

### 2. DECLARATION OF INTERESTS

### 3. AGM – APPOINTMENTS AND ACCEPTANCE OF OFFICE

Election of Chairman

Election of Vice Chairman

Election of Working Groups and Representatives:

Playground & Recreation Ground

Highways & Footpaths

Ightham Tennis Club

Scouts Representative

Village Hall Representative

Ightham Primary School Representative

Trees Warden

St Peter's Church

National Trust, Ightham Mote

PPP/KALC

**Expenses forms and DPIs to be returned to Returning Officer/Monitoring Officer by 1<sup>st</sup> June**

**4. PUBLIC** *A maximum of 15 Minutes will be allocated for Members of the Public to make representations in respect of business on the agenda. The Chairman shall determine when during the meeting the Public can speak. No person shall speak for more than 3 minutes unless the Chairman agrees. This is in accordance with Ightham Parish Council Standing Orders, January 2015*

**5. MINUTES** - Approval of the Minutes of the Meeting held on Tuesday 18 April 2023

### 6. REPORTS FROM COUNTY COUNCILLOR AND BOROUGH COUNCILLOR

### 7. MATTERS ARISING

**Highways & PROW Matters** - HIP update- Gateways. Temporary Road Closure - Rectory Lane, Ightham - 6th June 2023. Temporary Road Closure - A25 Ightham Bypass, Borough Green Road and Sevenoaks Road, Borough Green - 5th June 2023 – 9 nights between 9pm and 5am (access available for residents). Ismays Road, Ightham - 15th May 2023

**Allotments** –Update

**Recreation Ground & Car Park** –Wicksteed repairs & repairs to wetpour Container repair. Installation of memorial bench.

**Tennis Club** - Vandalised Path Lights. CCTV

**Village Hall** - Update - Solar Panels. Changing station. Clerk to order new salt bin.

**Flooding** – Busty & drainage mapping

**Ightham Mote** – Site visit 1<sup>st</sup> June 2023 at 5pm

**A25/Spring Lane** – Bench repair /removal



**Newsletter** – Printing – request for funding  
**Trees** – sites for Queens Green Canopy Trees  
**Social Media**

## 8. FINANCE & POLICY

8.1 The following accounts are submitted for payment:

Clerks Salary & Expenses	£862.10
HMRC – Clerks Tax	£23.40
Gel Creative - (Standing Order)	£50.00
Zen Internet - Business Full Fibre 2 (Direct Debit)	£49.20
Anthony Edwards – Work at Parish and Churchyard	£tbc
EDF – Electricity Pavilion	£206.00
JH Gardening – Grass cutting	£744.00
Portaloos for Coronation	£tbc
John Higgins - Repairs to Tennis Club Lights	£610.00
KALC – Annual Subscription	£990.88
BHIB – Insurance renewal	£2,383.86
K Mitchem – reimbursement plants for Coronation	£146.97
TMBC – Litter bins for Coronation	£tbc

87.2 Banking & Audit Update

## 9. PLANNING

### 9.1 Planning Applications

**TM/23/00677/FL** - The Coach House Stone Street Road Ivy Hatch Sevenoaks Kent TN15 0PQ  
Proposed swimming pool and a changing room. Pool motors will be housed within an existing structure

**TM/23/00814/FL** - The Groom Chart Farm Styants Bottom Road Seal Chart Sevenoaks Kent TN15 0ES Demolition of existing dwelling and erection of replacement dwelling with associated parking.

**TM/23/00680/FL** - Stone Acre Copt Hall Road Ightham Sevenoaks Kent TN15 9DT Demolition of garage, partial demolition of dwelling and erection of replacement garage.

**TM/23/00864/RD** - Ightham Mote Mote Road Ivy Hatch Sevenoaks Kent TN15 0NT Details of conditions 7 (archaeological field evaluation works) and 17 (scheme of bio diversity gain) pursuant to planning permission TM/21/01278/FL (Construction of a relocated parking area in the lower section of Mount Field to the east of the Walled Garden and the existing parking area; removal of the temporary visitor reception building and the erection of a replacement visitor reception and shop building, Glasshouse and Bothy within the restored Walled Garden together with associated landscaping and drainage works).

**TM/23/00865/TPOC** - 49 Nutfields Ightham Sevenoaks Kent TN15 9EA T1 Ash - front of house - crown reduction by up to 1m leaving residual height of 4m and spread of 3m. T2 Cherry adj to Beech hedge - crown reduction by up to 2m leaving residual height and spread of 4m - thin remaining canopy. T4 Goat Willow in neighbouring property 50 Nutfields, remove 2x low branches over hanging drive. T7 Goat Willow in rear right corner of garden - crown lift to provide 3m ground clearance, reduce remaining crown by 3m from height and up to 2m of spread leaving residual height of 7m and spread of 5m. G8 3x Cherry trees in rear garden - crown lift to provide 3m ground clearance on all 3 trees. Reduce all crowns by 3m in height and 2m spread, leaving a residual height of 7m and residual spread of 4m. All maintenance work for trees standing within Area W1 of Tree Preservation Order.

**TM/23/00886/FL** - Netherwood Coach Road Ivy Hatch Sevenoaks Kent TN15 0PF Single storey rear



extension, addition of dormer to front elevation, internal alterations, changes to fenestration and materiality. Addition of single storey double bay garage

**TM/23/00928/TNCA** - Ightham Mote Mote Road Ivy Hatch Sevenoaks Kent TN15 0NT G1 (applicants reference) Group of large overgrown laurel on east side of gate to south lake, between bridle way and builders yard. Low down screening becoming ineffective. - Reduce to approx 1.5-2m to allow easy maintenance and encourage leaf growth low down to improve screening. Sever ivy on large Hollies by Builders yard access gates. T2 (applicants reference) - Large, leaning Norway maple, leaning over south west Garden.- Remove section of chestnut Piling fence to gain access from bridle way. - Dismantle tree in sections to near ground level.

### **9.2 Planning Applications APPROVED**

**23/00490/FL** - Installation of Velux windows to the rear and pitched dormers to the front of existing second floor to provide additional bedroom space . Old Stables Sandy Lane Ivy Hatch Sevenoaks Kent TN15 0PD.

### **10. CORRESPONDENCE – (\* circulated in advance)**

**TMBC**- Parish Infrastructure Statement for completion 16<sup>th</sup> June 2023

**Community Payback Scheme** - Nominate a project in your area.

**KALC News May 2023**

St Peter's news sheet\*

Kent Plan Tree - Call for Sites

News: EV charging points

Tonbridge and Malling Community Development Grant Scheme – deadline 16 June 2023

KALC workshop Social Media for Councils Tuesday, 23 May 2023 18:00

Oldbury Campsite - Volunteer Coffee Morning Thursday 18<sup>th</sup> May c 10am.

### **PART 2**

**11. Exclusion of the Public and Press:** Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960. Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of a confidential item.

**Date of next meeting** – Tuesday 20th June 2023 - Ightham Village Hall at 7.30pm.

**Signed: S R Huseyin**

**Parish Clerk and Responsible Finance Officer**