



3/23

To: The Members of IGHAM PARISH COUNCIL – I hereby summon you to attend a meeting of the Parish Council to be held on Tuesday 21 March 2023 at 7.30pm at Ightham Village Hall to transact the undermentioned business – Sarah Huseyin, Parish Clerk

## AGENDA

### 1. APOLOGIES FOR ABSENCE

### 2. DECLARATION OF INTERESTS

3. **MINUTES** - Approval of the Minutes of the Meeting held on Tuesday 21 February 2023

### 4. REPORTS FROM COUNTY COUNCILLOR AND BOROUGH COUNCILLOR

#### 5. MATTERS ARISING

**Highways & PROW Matters** - HIP update- Gateways. Broken bridge – Churchyard footpath. High Cross Road closure – 24-16<sup>th</sup> April.

**Allotments** –Update

**Recreation Ground & Car Park** –Wicksteed repairs & repairs to wetpour and timber work. Container repair. Approval of memorial bench. Coronation Event - Ightham Recreation Ground 7<sup>th</sup> May – Waste collection. Approval of quote for cutting back Goat Willow near Tennis Courts.

**Tennis Club** - Path Lights & Water Main, trees – update

**Village Hall** - Update - CCTV Solar Panels . Boiler repairs (Village Hall Cttee paid £1,200 repairs)

**Flooding** – Busty & drainage mapping

**Elections** – 4<sup>th</sup> May. Completion and delivery of nomination papers.

#### 6. FINANCE & POLICY

6.1 The following accounts are submitted for payment:

##### Online Transfers - Unity Trust Bank

Gel Creative - (Standing Order)	£50.00
Zen Internet - Business Full Fibre 2 (Direct Debit)	£49.20
Anthony Edwards – Work at Parish and Churchyard	£1,056.12
Castle Water – Water Rates Pavilion	£51.07
EDF – Electricity Pavilion	£206.00
JH Gardening – Grass cutting	£tbc

##### Cheques

Clerks Salary and Expenses	£882.22
HMRC – Clerks Tax	£33.80
Samaritans Donation (s.137 LGA – agreed at February meeting)	£100.00

##### Income

Celebrating Ightham – Reimbursement Jubilee bench installation	£104.20
Allotment Rental – Armitage	£50.00

6.2 Approval of Mandate to open new account with Metro Bank

6.3 Internal Audit Update

#### 7. PLANNING



### 7.1 Planning Applications

**TM/23/00322/FL** - Lower Bank, Sevenoaks Road, Seal Chart, Sevenoaks, Kent, TN15 0HB.

Single storey extension and alterations to existing bungalow incorporating a dormer window (Revision to refused application TM/22/02564/FL) "No objection"

**TM/23/00366/RD** - Ightham Mote. Mote Road. Ivy Hatch. Sevenoaks. Kent. TN15 0NT. Details of conditions 2 (phasing), 3 (hard and soft landscaping), (construction management plan), 5 (surface water drainage scheme), 8 (ground excavation), 10 (external lighting), and 11 (car park management)

submitted pursuant to planning permission TM/21/01278/FL (Construction of a relocated parking area in the lower section of Mount Field to the east of the Walled Garden and the existing parking area; removal of the temporary visitor reception building and the erection of a replacement visitor reception and shop building, Glasshouse and Bothy within the restored Walled Garden together with associated landscaping and drainage works).

**TM/23/00367/RD** - Sycamores Bates Hill, Ightham, Sevenoaks, Kent, TN15 9BG. Details of conditions 4 (car parking), 5 (levels), 6 (trees and tree protection) and 7 (ecological enhancements) submitted pursuant to planning permission TM/22/00518/FL (Demolition of existing store/shed and erection of new detached dwelling with integral garage).

**TM/23/00371/TNCA** – Arboret, Oldbury Lane, Ightham, Sevenoaks, Kent, TN15 9DD.

Pollard 1 English Oak Quercus Robur (T1) adjacent to the house. The tree is causing shading and damp on the roof and the canopy has now started to rest on the property's roof, due to the fact its within a couple of metres of the house, bring it down by about 50% in height. "No objection"

**TM/23/00474/TNCA** - Glebe House, Bates Hill, Ightham, Sevenoaks, Kent TN15 9BG. Applicants ref T1 is a Picea Abies (Norway Spruce) and the intention is to fell, clear and grind the stump.

**TM/23/00490/FL** - Old Stables- Sandy Lane- Ivy Hatch- Sevenoaks- Kent TN15 0PD. Installation of Velux windows to the rear and pitched dormers to the front of existing second floor to provide additional bedroom space. "No objection."

### 7.2 Planning Applications APPROVED

**TM/23/00179/TPOC** - 27 Nutfields. 1 x Liquidambar (Blue dot on sketch plan) and 1 x Maple (Red dot on sketch plan) - Dismantle / Fell to near ground level. Liquidambar is too close to the conservatory. Maple is on the fence line close to the drive entrance (roots already disrupting the drive edge). Standing in Woodland W1 of Tree Preservation Order.

**TM/23/00217/TNCA** - Blenheim Cottage, Trycewell Lane. H1- mixed hedge mainly consisting of holly and hawthorn. -trim all sides and reduce height down to 10ft. H2- conifer hedge trim top and sides. T1- conifer reduce height down to 10ft and trim sides. T2- hazel to reduce to previous points (around 6FT). T3- Hazel to reduce to previous points (around 6FT). T4- Goat willow fell to ground level. T5- Hazel fell to ground level.

**TM/23/00335/TNCA** - Glebe Cottage, Oldbury Lane. To re pollard to below the old growth points, about 6 metres one stem on a mature sweet chestnut that has previously been done after it looks like it was hit by lightning before. the re growth is heavily leaning over the garage roof. there was one limb that snapped out in the autumn and there's sign of fungus fruiting body's on the stem (although unidentified).

**TM/23/00358/NMA** – Washington, Redwell Lane. Non Material Amendment to planning permission

TM/21/03254/FL: to omit the ground floor, eastern gable elevation windows and kitchen window to the rear part of the house; omission of the ground floor, rear elevation utility window; and the simplifying and reduction of the rear, ground and first floor feature windows.

**TM/22/00093/LB** - Ightham Mote. Internal alterations to rooms 117 and 119.

**TM/23/00033/RD** - Land East Of Fairways, Back Lane. Details of Condition 5 (surface water drainage and run off) submitted pursuant to planning permission TM/22/02272/FL (Erection of a stable block and sand school for private use (Revision to TM/22/01313/FL)

**TM/23/00031/TNCA** - George And Dragon, The Street. T1- Ash tee, to be felled. T2- Ash tree, to be felled.

### 7.3 Planning Applications REFUSED

**TM/22/02581/TPOC** – Sycamores, Bates Hill. T1 (applicants ref.) T1 of Tree Preservation Order - Oak in rear garden - remove ivy and lift canopy to 6m from 4m. T2 (applicants ref.) T3 of Tree Preservation Order - Sycamore in rear garden - remove ivy and lift canopy to 6m from 4m . T3 (applicants ref.) Standing in Group G1 of Tree Preservation Order - Sycamore in rear garden - remove one stem/limb (as indicated in annotated photo attached to applicants e-mail dated 20th December 2022) whose canopy is touching the house.



**TM/23/00214/LDP** - Little Oldbury, Spring Lane. Lawful Development Certificate Proposed: Erection of detached garage and 3no. storage sheds including associated parking, driveway and landscaping alterations.

**TM/23/00339/NMA** – Friston, Borough Green Road, Non Material Amendment to planning permission TM/22/02060/FL to change the house roof from tiles to artificial slate, change the side and rear elevations at first floor first floor level from tile hung to cladding, tile hang the entire front first floor using reclaimed tiles removing render finish, change the render to reclaimed bricks on ground floor level and change the garage roof from tiles to artificial slate.

**TM/22/02675/FL** - Stone Acre, Copt Hall Road. Demolition of existing garage and erection of a replacement garage.

**TM/22/02804/FL** - The Groom, Chart Farm. Demolition of existing dwelling and erection of replacement dwelling with associated parking.

## **8. CORRESPONDENCE – (\* circulated in advance)**

**TMBC** - Voter ID is being introduced at the Local elections in May

**TMBC** - New email newsletter sign up: <https://www.tmbc.gov.uk/council/newsletter>

**TMBC** - Council welcomes more public say in planning decisions\*

<https://www.tmbc.gov.uk/news/article/92/council-welcomes-more-public-say-in-planning-decisions>

**TMBC**- Parish Infrastructure Statement for completion 16<sup>th</sup> June 2023

**KALC News March \***

**KALC** Becoming a Councillor – Information\*

**KALC** - Coronation information events on the Coronation weekend from 6<sup>th</sup> May – 8<sup>th</sup> May\*

**KALC** - Office of Environmental Protection (OEP) call for evidence on protected sites: 21 April.

**KALC T&M Area meeting** – Thursday 30<sup>th</sup> March via Zoom at 7.30pm

**KCC** - Public consultation on Community Services: 26 March 2023\*

**KCC** - revised eligibility criteria Professional Referral Energy Voucher Scheme - Household Support Fund – Deadline 31 March 2023

**KCC** Home to School and Post-16 Transport for Mainstream and SEND Pupils – Deadline 21 March\*

**Kent Police** & Crime Commissioner Newsletter - Victim Voice Special Edition

**Kent Dementia Showcase** event on the 19<sup>th</sup> May 2023 at Kent Showground, Detling – Free Event.

## **PART 2**

**9. Exclusion of the Public and Press:** Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960. Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of a confidential item.

**10. Date of next meeting** – Tuesday 18th April 2023 – Ightham Village Hall at 7.00pm.

**PLEASE NOTE: Parish Elections will be held on Thursday 4<sup>th</sup> May and the first meeting of the new Council will be on Tuesday 16<sup>th</sup> May. Outgoing councillors officially retire from their appointment at 00:01 on Wednesday 10<sup>th</sup> May.**

**Signed: S R Huseyin**

**Parish Clerk and Responsible Finance Officer**