



5/22

MINUTES

MEETING OF IGHTHAM PARISH COUNCIL HELD ON Tuesday 19 April 2022 at 7.30pm at Ightham Village Hall

Present: Cllr Willingham (Chair), Cllr Holden (Vice Chair), Cllr Burgham, Cllr Clark, Cllr Emmett, Cllr Fielder, Cllr Hogarth, Cllr Mitchem, The Parish Clerk, County Cllr Rayner, Borough Cllr Betts and 1 member of the public

- 1. **APOLOGIES FOR ABSENCE** - Cllr Hall
- 2. **DECLARATION OF INTERESTS** - Cllr Holden declared an interest in Farnehill.
- 3. **MINUTES** - Minutes of the Meeting held on Tuesday 15 March 2022 were approved and signed as a true record.
- 4. **PUBLIC** - A member of public raised objections to the planning application at Glenn Cottage.
- 5. **UPDATE FROM BOROUGH COUNCILLOR, COUNTY COUNCILLOR & PCSO** – Cllr Rayner said that the Bus Consultation was open until 20th April and urged the Parish Council to respond on behalf of residents. There will be a reduction in the 222 service to 4 services a day and cessation of the Saturday service. Cllr Rayner thought that the Technical Team at KCC had underestimated the impact of withdrawing the subsidised services. Figures have been based on 2019/20 numbers, however, the bus services are still negatively impacted by Covid. There will be a meeting of local Parishes on Friday evening to discuss the possibility of providing a Parish funded service for residents who will be adversely impacted by the withdrawal of the bus.

Cllr Rayner reported that the MOTO application at Wrotham had been comprehensively rejected and credited this largely due to co-operation between the Parishes.

Cllr Willingham asked whether there was a new allocation for pothole repairs? Cllr Rayner said that the budget was set in November however the cost of asphalt had gone up as it is tied in with the price of oil, therefore it is now out of date.

Cllr Betts reported that Area 2 Planning Committee were a lot more focussed on climate change and have recently encouraged large developers to reconsider their applications to address climate change mitigation.

Cllr Betts reported that there would be a third round of Green Business Grants.

Cllr Betts reported that the Bulky Freight Service had been reviewed and it was felt that the current system wasn't effective as everyone was putting their waste into one collection, and it wasn't contributing to recycling. If anyone has any ideas how the service could be improved, please pass them onto Cllr Betts. There is new state of the art recycling facility at Allington running on solar panels and Cllr Betts suggested that this was the best place to recycle unwanted goods and waste. Cllr Burgham commented that it was more effective for one collection vehicle to come to the village rather than multiple car journeys to the recycling facility and the lack of collection would adversely affect those without a car. Cllr Rayner said that the waste collection authority (TMBC) should be working with the waste disposal authority (KCC) and bear in mind the potential consequences of removing the free Saturday freighter service. The service was included in the contract with Urbaser and removal would unfairly discriminate against some members of the community.

Signed.....Dated.....



Cllr Mitchem reported that the smaller waste collection trucks weren't separating recycling materials and Cllr Betts said that he would take it up with the Cabinet member as he was under the impression that waste should not be mixed.

Cllr Betts confirmed that all the black bin waste goes to an incinerator and the ash is recycled into bricks. 0.01% waste goes into landfill. The incinerated waste provides enough electricity for the whole Borough.

Cllr Holden asked for an update on the Local Plan. Cllr Betts reported that the call for sites had been completed and sites were being reviewed, some have already been rejected. The Plan will not be complete before the next election. Cllr Rayner reported that he had recently raised concern about increased housing numbers with the Secretary of State for Levelling Up who indicated that there may be some flexibility.

Two Councillors raised complaints about the difficulty in contacting the Office at TMBC and Cllr Betts said that he would investigate this.

Cllr Betts and Cllr Rayner left the meeting at 8.30pm.

6. MATTERS ARISING

Highways & PROW Matters - Update on HIP – Cllr Rayner reported that the yellow lines at the end of Old Lane and outside Ramblers had now been approved and would be pushed through. Cllr Fielder raised the work at the top end of Oldbury Lane to reduce flooding and Cllr Rayner said he would follow up with Clare Venner. The Clerk emailed Clare Venner about the declassification of Old Lane who said that it was unusual to declassify a highways as it would remove the public rights. The Clerk was asked to find out what the criteria was for declassification.

The Clerk reported that the Traffic Group would be meeting on Thursday to discuss the HIP.

Temporary Road Closure - Common Road, Ightham - 25th April 2022 – OpenReach.

Report the appalling signage and failure to collect signs following the road closure of A227.

Pothole near to Double Dance. Dangerous tree near entrance to Ash Tree Farm.

Ightham Football Club – Pitch Levelling - This can come off the agenda for now as nothing to report.

Tennis Club - Update - It was reported that trespassers have been climbing into the tennis courts using an upturned bin and it was suggested that anti-climb paint or barbed wire could be used as a deterrent. The bin has now been removed and it was noted that the Parish Council would not be in favour of the preventative measures suggested. Cllr Willingham will speak the electrician about a timer for the lights as they keep getting left on. The work at the tennis court is near completion and the breakdown of IPC's contributions are as follows:

We agreed to pay up to £25k with matched funding 50%

Payment 1 £6,528.01 + £1,305.60

Payment 2 £6,993.75 + £1,398.75

Payment 3 £8,252.63 + £1,650.53

Total £21,774.39 + £4,354.88 VAT = £26,129.27

Busty Stream - Update - Cllr Clark reported that there was a hedge partially in the stream and the Clerk said that she would contact Nick Connell.

Recreation Ground & Car Park – Cllr Willingham reported that he had requested a quote for pothole repairs and said that it would be something that we may have to do frequently.

Village Hall - Update - CCTV Solar Panels – Cllr Willingham said that he had received another quote for solar panels and it was much cheaper than the previous quote. The Committee will be meeting in May to discuss, and Cllr Willingham will speak to Cllr Betts about the companies quoting.

Coxcombe Fair & Queens Jubilee– Update – Cllr Mitchem said that plans were progressing for the Fair with many stalls and activities planned. Volunteers are needed to help on the day. Fairlawne will be donating mugs. **Beacon & bonfire** – Cllr Clark is contracting the owners of Double Dance about

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the bonfire and Cllr Emmett is going to contact someone about transporting wood. The bonfire will need to be lit at 9.45pm

Allotment – Tree works. We have received a quote for removal of silver birches that fell during the recent storm; a cherry picker will be required, and access will be via the landway. The quote was agreed. **Update to lease agreement of The Paddock** – We have received a request to give first refusal to new owners in the event of a house sale. It was agreed that any new owners should make an application to the Parish Council to rent the land but it should be advertised.

Village Matters –Tree Planting & plaques – Cllr Hogarth had some designs for a plaque, and it was agreed that a brass plate mounted on wood, A5 size would be best with wording “Planted by Ightham Parish Council to celebrate the Queen’s Platinum Jubilee 2022”.

Ukrainian Refugee Programme – Information sharing between Parishes – The Clerk reported that there were some refugees being rehomed in Ightham and that we should try and co-ordinate some meet ups with other Parishes, this was agreed.

7. PLANNING

7.1 Planning Applications

TM/22/00398/FL - Glenn Cottage, Borough Green Road, Ightham, Sevenoaks, Kent TN15 9HS
Replacement of conservatory with rear extension. “This should be scaled back in line with other properties to reduce the impact on neighbouring properties.”

TM/22/00431/LRD - Mote Farm, Mote Road, Ivy Hatch, Sevenoaks, Kent TN15 0NT.
Details of condition 2B (Plan and sectional drawings) and 2C (Section and elevation drawings- Windows and doors) submitted pursuant to planning permission TM/20/02831/LB (Listed Building Application: Installation of new services, internal walls, insulated wall/floor/ceiling linings, windows, glazed and solid doors, wood stove and flue to North West Range with associated minor landscape works; remedial works to existing building fabric). “No comment”

TM/22/00583/TNCA – Copthall, Ismays Road, Ightham, Sevenoaks, Kent TN15 9BB. Group 1 (G 1 on map) group of 22 Poplar trees- action- remove these trees- these trees are within close proximity of each other and have grown tall and spindly. “No objection.”

TM/22/00593/FL - 15 Fen Meadow, Ightham, Sevenoaks, Kent TN15 9HT. Conversion of the hip to gable to create additional room and enlargement of kitchen area internally. “No objection”

TM/22/00513/TNCA - Four Wents, High Cross Road, Ivy Hatch, Sevenoaks, Kent, TN15 0NN.
Mature Lime Tree T1 - reduce height by 4 metres back to original pollard height, due to the growth being excessively long. Side to be reduced to bring into shape. Neighbours very worried about the tree falling over as they have already had a large tree do very costly damage. Mature Sycamore Tree T2 - reduce height by 4 metres back to original pollard height due to the growth being excessively long. Side to be reduced to bring into shape. Neighbours very worried about the tree falling over as they have already had a large tree do very costly damage. Additional reason - roots are causing damage to the drive way. ” No objection.”

TM/22/00518/FL – Sycamores, Bates Hill, Ightham, Sevenoaks, Kent TN15 9BG. Demolition of existing store/shed and erection of new detached dwelling with integral garage. “Objection on grounds of over development and the adverse impact on the openness of the greenbelt”

TM/22/00666/TNCA - The Town House, The Street, Ightham, Sevenoaks, Kent, TN15 9HH.
T1 Conifer - reduce multi stem tree closest to the house to 8m and T2 -T3 Ash - remove 2 self seeded trees growing from river bank retaining wall. “No objection.”

TM/22/00670/TNCA - Dunsdale House, Trycewell Lane, Ightham, Sevenoaks, Kent TN15 9HN.
Removal of Holly tree. “No objection.”

TM/22/00642/FL - Beechwood, Tonbridge Road, Ightham, Sevenoaks, Kent, TN15 9AS. Installation of external wall insulation and render finish to existing external walls and replacement of UPVC. “No objection.”

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TM/22/00643/FL - Beechwood, Tonbridge Road, Ightham, Sevenoaks, Kent, TN15 9AS. Rear full width extension to a depth of 4m and 3m at eaves. "No objection."

TM/22/00567/FL - The Gatehouse, Rectory Lane, Ightham, Sevenoaks, Kent, TN15 9AJ. Proposed rear extension and internal alterations. "Objection based on over development and the impact on openness of the greenbelt".

TM/22/00602/FL – Farnehill, The Street, Ightham, Sevenoaks, Kent, TN15 9HE. Proposed installation of tennis court with porous asphalt painted two tone green finish and 2.75m high green upvc covered chainlink with green tubular posts and drop down. "No objection."

TM/22/00631/FL - The Laurels, Ismays Road, Ivy Hatch, Sevenoaks, Kent, TN15 0NY. New pitched roof dormer to rear roofslope. "No objection."

TM/22/00633/LB - Gibbons Place, Tonbridge Road, Ightham, Sevenoaks, Kent, TN15 9AP. Listed Building Application: Proposed repairs to Listed Building as specified in the Repair Specification report. "No objection."

TM/22/00640/LDP – Spicklewood, Coach Road. Ivy Hatch. Sevenoaks. Kent. TN15 0HD. Lawful Development Certificate Proposed: Garden store. "No comment".

7.2 Planning Applications – APPROVED

22/00362/NMA - Non Material Amendment to planning permission TM/20/00076/FL: relocation of estate gardeners greenhouses as a variation to previously approved location - Ightham Mote, Mote Road, Ivy Hatch, Sevenoaks, Kent, TN15 0NT.

21/03362/FL - Erection of front boundary gates, fencing and adjoining wall – Ladywood, Coach Road, Ivy Hatch, Sevenoaks, Kent TN15 0HD.

21/03078/LRD - Details of conditions 2a (underpinning) and 2d (rainwater pipes) submitted pursuant to planning permission TM/20/02831/LB (Listed Building Application: Installation of new services, internal walls, insulated wall/floor/ceiling linings, windows, glazed and solid doors, wood stove and flue to North West Range with associated minor landscape works; remedial works to existing building fabric) - Mote Farm, Mote Road, Ivy Hatch, Sevenoaks, Kent, TN15 0NT.

21/03254/FL - Demolition of conservatory. Part one/ Part two storey rear extension incorporating a first floor terrace, conversion of loft to habitable room and extension to existing porch. Conversion of detached garage to habitable room. Internal and external alterations and associated landscaping works – Washington, Redwell Lane, Ightham, Sevenoaks, Kent, TN15 9EH.

22/00298/LDP - Lawful Development Certificate Proposed: Replacement dwelling wall and roof cladding, removal of 1 nos. chimney stack, addition of photovoltaic panels to roof planes of the dwelling house and detached garage, landscaping changes surrounding and adjacent to access fronting highway - Beech Tree Cottage, Sandy Lane, Ivy Hatch, Sevenoaks, Kent, TN15 0PB.

WITHDRAWN

21/00324/TPOC - Beech T1 - Crown reduce to previous pruning points, T2 Oak x3 - Crown reduce height by approximately 3m and sides to balance and remove suckers up to approximately 20 feet - The Copse, Common Road, Ightham, Sevenoaks, Kent, TN15 9DY.

7.3 LOCAL PLAN –Update - See above.

8. FINANCE & POLICY

8.1 The following accounts were submitted for payment: Proposed by Cllr Burgham and seconded by Cllr Clark.

Online Transfers - Unity Trust Bank

JH Estate and Garden – Grass cutting March (2207)	£1,008.00
S R Huseyin – Salary (2205)	£684.40
Gel Creative - (Standing Order)	£50.00

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Zen Internet - Business Full Fibre 2 (Standing Order)	£46.20
Smurfit Kappa – Newspaper Bin rental village hall (standing Order)	£54.00
A Willingham Ltd – New felt roof village hall	£570.00
Coxcombe Funding – 3 rd tranche (paid)	£1000.00
Jaben Roofing - Flat roof works (paid)	£1,500.00
Cheques	
HMRC – Clerks Tax	£2.20
Npower – Unmetered supply electricity	£93.07
Ightham Village Hall	£240.00
SR Huseyin – Salary adjustment and expenses (3360)	£75.41
SR Huseyin (reimbursement St Johns Ambulance defibrillator battery) (3364)	£166.27
Trevor May – Tennis Court resurfacing – First instalment (3365)	£8,392.50
Trevor May - Tennis Court resurfacing – Second instalment (pre approval only)	£9,903.16
Anthony Edwards – Maintenance to Parish Council & Churchyard (3367)	£1224.60
Hospice in the Weald – Donation (3366)	£100.00
Precept – TMBC Received	£63,675.00

Bank Accounts: Deposit **£107,088.20** Current: **£133,588.83**

8.2 Approval of Internal Audit Fee Paulette Furse £500.00 – Agreed.

8.3 2021/22 AGAR external auditor instructions – AGAR approval required at June meeting - Noted.

9. CORRESPONDENCE – (* circulated)

KALC News March 2022

KALC CEO Bulletin 2021*

Request for Donation to Hospice in the Weald - £100 agreed

KCC Inside Track Funding Newsletter 268

KCC's Environment Briefing January – March 2022

Thanks you letters from Ightham Tennis Club, St Peters Church (Ref Parish Magazine)* and Skips.

Neighbourhood Policing Review from Kent Police.

Parish Partnership Panel - Thursday 26 May 2022 - Policing and Anti-social Behaviour

March Search performance for <https://ightham.org/>*

KCC Strategic Statement Consultation

NALC Star Council Awards 2022 deadline 27th May 2022

JPCTCG Minutes & important Bus funding consultation Information*

Parish Infrastructure Statement for completion by 16th June 2022 - this is for suggestions on how to spend s106 money from developers*

Bus Consultation – Cllr Willingham said that he would be attending a meeting with the Parish Alliance about running a community bus to replace the 222. The Clerk was asked to respond to the Consultation to request a reduction rather than cessation of the 222 during the day and on Saturdays.

10. AOB

Cllr Burgham reported rubbish along A25 – Clerk to report.

Report of a lot of unnecessary signage along A25 – Clerk to report.

Request for visual tree assessment of the Limes at the recreation ground – Clerk to speak to Treeability.

Cllr Holden asked when we were having an Annual Parish meeting and it was suggested that we should schedule one for September.

The meeting closed at 10.19pm

Signed.....Dated.....