

**MEETING OF THE PARISH COUNCIL TO BE HELD
ON TUESDAY 15th JANUARY 2019 IGHTHAM VILLAGE HALL AT 7.30pm**

AGENDA

- 1. APOLOGIES FOR ABSENCE** – Cllr Willingham
- 2. DECLARATION OF INTERESTS**
- 3. MINUTES** - Approval of the Minutes of the Meeting held on 18 December 2018
- 4. UPDATE FROM BOROUGH COUNCILLOR, COUNTY COUNCILLOR, PCSO**
- 5. PUBLIC**

A maximum of 15 Minutes will be allocated for Members of the Public to make representations in respect of business on the agenda. The Chairman shall determine when during the meeting the Public can speak. No person shall speak for more than 3 minutes unless the Chairman agrees. This is in accordance with Ightham Parish Council Standing Orders, September 2018.

6. PLANNING

TM/18/02932/LB & TM/18/02931/FL – The Old Farmhouse, Borough Green Road, Ightham. LBA: The rentention, refurbishment and conversion of Crickets Farmhouse into offices with acess, parking and landscaping works, and extensions to create a garden room and lobby/enttrance area. “No objection.”

TM/18/02958/FL – The Chase, Jubilee Crescent, Ightham, Sevenoaks. Replace conservatory with extension.

TM/18/02540/TNCA – Field House, Tonbridge Road, Ightham, TN15 9AP. T1 Lime to reduce/pollard by 40%; T2 Acacia to fell, and T3 group of pines to deadwood, remove ivy and any danaged limbs within the canopy. “No objection.”

TM/18/02977/FL - Fir Bank, Coach Road, Ivy Hatch, Sevenoaks, Kent, TN15 0PE.
Demolition of existing property and garage and erection of a replacement Dwelling.

TM/18/02990/FL – Dimber, Mote Road, Ivy Hatch, Sevenoaks, Kent TN15 0PG.
Replace the roof design of original proposal with a hipped roof.

TM/18/03002/TPOC – Sycamores, Bates Hill, Ightham, Sevenoaks, Kent TN15 9BG.
G7 and G5 - 11 Limes to be cut back overhanging branches to 2m and G11 -
Remove 11 Lime Trees.

Planning Decisions – Approved

TM/18/02748/LDP - Lawful Development Certificate Proposed: Erection of detached garage - Squirrels Herne Copt Hall Road Ightham Sevenoaks Kent TN15 9DT. (Certifies)

TM/18/02687/TNCA - Reduce height of Tulip tree by approximately 25% - Two Trees House High Cross Road Ivy Hatch Sevenoaks Kent TN15 0NN.

TM/18/02491/FL - Single storey rear extension and additional bedrooms within loft conversion - Fresh Fields Copt Hall Road Ightham Sevenoaks Kent TN15 9DT.

Planning Application Withdrawn

TM/18/02478/TPOC - Reduce 24 Lime Trees to 4m in height (trees situated adjacent The Limes on Bates Hill) - Sycamores Bates Hill Ightham Sevenoaks Kent TN15 9BG.

7. LOCAL PLAN – Borough Green Gardens - Update

8. MATTERS ARISING

Highways Matters –

Radar survey results/ Speed calming measures/ Speed monitoring Borough Green Road/Speedwatch.

Parking in The Street
Parish Wide 30mph speed limit
Scout Hut/Pavilion – Electricity/Utility Connection. Update
Tennis Club Lights – Lights and Electrics - Update
Ightham Cricket Club – Update
Busty Stream/ Flooding – Update - Flood Action Group
Recreation Ground –ROSPA repairs/ Dog fouling/Car Park/New Barrier or Fence
Broadband – Update
Defibrillator – Taining 2019
Allotment Leases
Bus Stop Back Lane
Recycling Area

9. FINANCE & POLICY

Meeting Dates 2019
 Online banking
 Budget – To approve the budget for 2019/20 - Due 18 January 2019
 Financial Regulations – Review of Policy

The following accounts are submitted for payment:

Parish Clerk Salary & Expenses January	£680.42
HMRC – Employer Tax (nil to pay as credit on account)	£9.40
Gel Creative - January	£40.00
E-on – Electricity UMS Lights	£45.70

Unity Bank £500.00

10. CORRESPONDENCE

KALC Community Awards Scheme 2019 – Nominations due 31 January 2019.
Samaritans – Request for donation
WW2 Memorial Stone for Malcolm Ravenhill

Signed: SR Huseyin

**MEETING OF THE PARISH COUNCIL TO BE HELD
ON TUESDAY 19th FEBRUARY 2019 IGHTHAM VILLAGE HALL AT 7.30pm**

AGENDA

- 1. APOLOGIES FOR ABSENCE** – Cllr Willingham, Cllr Mitchem, Cllr Hall
- 2. DECLARATION OF INTERESTS**
- 3. MINUTES** - Approval of the Minutes of the Meeting held on 15 January 2019
- 4. UPDATE FROM BOROUGH COUNCILLOR, COUNTY COUNCILLOR, PCSO**
- 5. PUBLIC**

A maximum of 15 Minutes will be allocated for Members of the Public to make representations in respect of business on the agenda. The Chairman shall determine when during the meeting the Public can speak. No person shall speak for more than 3 minutes unless the Chairman agrees. This is in accordance with Ightham Parish Council Standing Orders, September 2018.

6. PLANNING

TM/19/00081/FL - 3 Oldbury Cottages, Oldbury Lane, Ightham, Sevenoaks, Kent TN15 9DE.

Proposed loft conversion with 2no. link pitched dormer to rear elevation and 2no. conservation style rooflights to front elevation. "No objection."

TM/19/00099/TNCA - The Old Forge, Sevenoaks Road, Ightham, Sevenoaks, Kent TN15 9AA.

Mature Leyland Cypress - fell 8 trees from house to low wall.

TM/19/00142/FL – Leathercote House, Fen Pond Road, Ightham, Sevenoaks, Kent TN15 9JD. Single storey extension to detached garage to create games room.

TM/19/00189/LB – Ightham Place, The Street - Listed Building Application: Removal of one internal staircase and associated alterations, external window refurbishment to the rear elevation, 2 x internal replacement windows, 1 x new window and refurbished driveway gates. Refurbishment of existing driveway entrance gates.

Kent Waste & Minerals Plan – Consultation – Parish Response

Planning Decisions – Approved

18/02540/TNCA - T1 Lime to reduce/pollard by 40%; T2 Acacia to fell, and T3 group of Pines to deadwood, remove Ivy and any damaged limbs within the canopy - Field House, Tonbridge Road.

18/03002/TPOC - G7 and G5 - 11 Limes to be cut back overhanging branches to 2m and G11 - Remove 11 Lime Trees – Sycamores, Bates Hill.

18/02818/FL - Garage conversion and single storey rear extension - 7 Oldbury Close.

18/02715/FL - Demolition of existing outbuilding and new replacement outbuilding - Selected Plants Nursery, Ismays Road.

18/02958/FL - Replace conservatory with extension - The Chase, Jubilee Crescent.

19/00115/NMA - Non Material Amendment to planning permission TM/16/02720/FL: Addition of an external recess to house an air source heat pump, plus two new timber clad access doors within the facade to access the plant, relocation of existing double access doors into the side of the main hall, moving the doors nearer the rear of the hall and change of the approved polycarbonate cladding from Opal finish to Clear finish - The Pavilion, Ightham Recreation Ground.

Planning Decisions – Refused

18/02834/FL - Proposed replacement single storey extension - The Barn, Ightham Court.

18/02977/FL - Demolition of existing property and garage and erection of a replacement dwelling - Fir Bank, Coach Road.

18/02990/FL - Replace the roof design of original proposal with a hipped roof – Dimber, Mote Road.

LOCAL PLAN – Borough Green Gardens - Update

7. MATTERS ARISING

Highways Matters – Resurfacing programme

VillageTraffic Matters - Traffic calming, 30mph Zone, parking

Scout Hut/Pavilion – Update - Closure of car park, lights
Tennis Club Lights - Update
Ightham Cricket Club – Update
Busty Stream/ Flooding – Update - Flood Action Group - Bridge Works – Grant Funding £3,000.
Recreation Ground –ROSPA repairs, dog fouling, winter maintenance, barrier
Car Park – Pot holes and future resurfacing
Broadband – Update
Defibrillator – Training 2019
Allotment Leases
Bus Stop Back Lane
Waste & Recycling
Litter – Great British Spring Clean 22 March to 23 April 2019
School Summer Fayre – 13th July 2019 12-5pm Ightham Recreation Ground

8. FINANCE & POLICY

Online banking
 Financial Regulations – Approval
 Data Protection & Email addresses

The following accounts are submitted for payment:

Parish Clerk Salary & Expenses February	£638.60
HMRC – Employer Tax (nil to pay as credit on account)	£9.40
GritBin (M&S Bank)	£212.06
Gel Creative - January February (OLT)	£80.00
Village Hall Insurance Policy	£2,524.75
Samaritans – Donation	£100.00
KALC – Planning Conference 15 March	£72.00

Current Account: £(awaiting statement) Deposit Account £215,898.99
 Unity Bank £500.00

EDF – Renewal of contract

9. PARISH ELECTIONS – 2ND May 2019 – Timetable and nomination forms

10. CORRESPONDENCE

KCC – Brexit Preparedness – Partnership Pack – Circulated
KALC Minutes from 10 January 2019 – Circulated
PPP Minutes from 7 February 2019 - Circulated
The Counselling Centre – Request for donation
Letter from Kent Police & Email message from Police regarding recent crime
KALC - The Committee on Standards in Public Life has published its report on ethical standards in local government. The Full report is now available on their [website](#).
KALC - Resilience and Emergency Planning – Information available on TMBC website

Signed: SR Huseyin

**MEETING OF THE PARISH COUNCIL TO BE HELD
ON TUESDAY 19th MARCH 2019 IGHTHAM VILLAGE HALL AT 7.30pm**

AGENDA

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATION OF INTERESTS**
- 3. MINUTES** - Approval of the Minutes of the Meeting held on 19 February 2019
- 4. UPDATE FROM BOROUGH COUNCILLOR, COUNTY COUNCILLOR, PCSO**
- 5. PUBLIC**

A maximum of 15 Minutes will be allocated for Members of the Public to make representations in respect of business on the agenda. The Chairman shall determine when during the meeting the Public can speak. No person shall speak for more than 3 minutes unless the Chairman agrees. This is in accordance with Ightham Parish Council Standing Orders, September 2018.

6. PLANNING

TM/19/00353/LB - The Harrow Cottage, Common Road, Ightham, Sevenoaks, Kent, TN15 9EB.
Listed Building Application: Proposed repairs and refurbishment consisting of timber roof member treatment repairs and alterations; internal timber treatment throughout cottage generally; chimney stack partial reconstruction; first floor joist structural integrity improvements; first floor sound proofing improvements; replace modern concrete ground floor with a new floor and under floor heating; structural tie/restraint to north flank/internal cross walls; underpins to existing foundations at north east flank walls, and replacement of all rotting timber windows and modern main entrance door – “No objection.”

TM/19/00375/FL - Crown Point Nursery, Sevenoaks Road, Ightham, Sevenoaks, Kent TN15 0HB.
Retention of existing storage container for use as cafe' and retail kiosk and associated engineering works.

TM/19/00499/TNCA - The Well Springs, Rectory Lane, Ightham, Sevenoaks, Kent TN15 9AJ.
T1 Cherry Tree - fell, T2 - T9 - Conifers - fell and replant with Silver Birch/Fruit
Trees and T10 - T11 - Acacias T10 - T11) – fell.

TM/19/00501/FL – Bank House, Trycewell Lane, Ightham, Sevenoaks, Tn15 9HL. First floor extension and internal alterations.

Planning Decisions – Approved

18/02931/FL - The retention, refurbishment and conversion of Crickets Farmhouse into offices with access, parking and landscaping works, and extensions to create a garden room and lobby/entrance area - The Old Farmhouse.

18/02932/LB - Listed Building Application: The retention, refurbishment and conversion of Crickets Farmhouse into offices with access, parking and landscaping works, and extensions to create a garden room and lobby/entrance area - The Old Farmhouse.

18/01875/LRD - Details of condition 3 (sample panel) pursuant to listed building planning permission

TM/17/01355/LB (Listed Building Application: Construction of a two storey rear extension and restoration of the listed cottage comprising internal and external alterations) - Harrow Cottage.

19/00099/TNCA - Mature Leyland Cypress - fell 8 trees from house to low wall - The Old Forge.

Planning Decisions – Refused

19/00081/FL - Proposed loft conversion with 2no. link pitched dormer to rear elevation and 2no. conservation style rooflights to front elevation - 3 Oldbury Cottages.

Planning Appeal – Land at Rose Wood, Sandy Lane – Additional Comments 1st April 2019

LOCAL PLAN – Borough Green Gardens - Inspectors Update

7. MATTERS ARISING

Highways Matters –

VillageTraffic Matters - Traffic calming, 30mph Zone, parking

Scout Hut/Pavilion – Update
Tennis Club Lights - Update
Ightham Cricket Club – Update
Busty Stream/ Flooding – Update - Flood Action Group - Bridge Works
Recreation Ground –ROSPA repairs, barrier
Pitch Levelling – Football Club
Car Park – Pot holes and future resurfacing
Broadband – Update
Defibrillator – Training 2019
Allotment Leases – Request to purchase Land
Bus Stop Back Lane
Malcolm Ravenhill Memorial Stone – The Close, Fen Pond Road
Waste & Recycling & Great British Spring Clean - Litter Pick– Saturday 30th March 2019
Website – Upgrade and Change of host
Annual Parish Meeting – Arrangements – Thursday 25th April

8. FINANCE & POLICY

Online banking
 Financial Regulations – Approval
 Data Protection & Email addresses

The following accounts are submitted for payment:

Parish Clerk Salary & Expenses March	£665.72
HMRC – Employer Tax (<i>nil to pay as credit on account</i>)	£9.40
Gel Creative - March (OLT)	£40.00
Saul Cullen –Laptop Healthcheck	£50.00
The Counselling Centre	£100.00
Anthony Edwards – Maintenance to Parish Council	£687.84
Anthony Edwards – Maintenance to Churchyard	£1,442.45
EDF- Electricity to pavilion	£83.79
Ightham Village Hall	£255.00
Second and third stage payments for Ightham Scout pavilion	£40,000.00
Openreach Billing Team (CNS) 48 (OLT)	£836.32
Latitude – Professional Fees Scout pavilion	£2,400
Transfer to Unity Bank	£5,000
Total	£51,561.12

Current Account: £tbc Deposit Account £215,932.11

Unity Bank £460

9. PARISH ELECTIONS – 2ND May 2019 – Timetable and nomination forms

10. CORRESPONDENCE

Grange Park School - Education Consultation. Kent County Council (KCC), is proposing to make the following changes to Grange Park School, Borough Green Road; increase the designated number of places offered from 100 to 150; alter the lower age range from 11 to 8 years (11-19 to 8-19 years); and to establish a 36 place Key Stage 2 satellite facility at the former Stansted CE Primary School site from 1st July 2019. The consultation period will take place from Monday 25 February 2019 to Sunday 07 April 2019

Kent Resilience Forum – Parish Pack

Signed: *SR Hüseyin*

**MEETING OF THE PARISH COUNCIL TO BE HELD
ON TUESDAY 16th APRIL 2019 IGHTHAM VILLAGE HALL AT 7.30pm**

AGENDA

- 1. APOLOGIES FOR ABSENCE** - Cllr Brewer, Cllr Edge, Cllr Mitcham
- 2. DECLARATION OF INTERESTS**
- 3. MINUTES** - Approval of the Minutes of the Meeting held on 19 March 2019
- 4. UPDATE FROM BOROUGH COUNCILLOR, COUNTY COUNCILLOR, PCSO**
- 5. PUBLIC**

A maximum of 15 Minutes will be allocated for Members of the Public to make representations in respect of business on the agenda. The Chairman shall determine when during the meeting the Public can speak. No person shall speak for more than 3 minutes unless the Chairman agrees. This is in accordance with Ightham Parish Council Standing Orders, September 2018.

6. PLANNING

TM/19/00622/FL South Lodge, Tonbridge Road, Ightham, Sevenoaks, Kent, TN15 9AP.
Extension to existing outbuilding to add a further bay.

TM/19/00625/TPOC 16 Nutfields, Ightham, Sevenoaks, Kent, TN15 9EA.
Mainly Ash Trees - reduce the overhang back to the vicinity of the boundary (up to 3m max reduction) retaining the screening .

TM/19/00632/FL 1 Elim Cottages, Busty Lane, Ightham, Sevenoaks, Kent, TN15 9HP.
Replace existing side rear single storey extension including a new roof lantern light.

TM/19/00635/FL Westwood House, Sevenoaks Road, Ightham, Sevenoaks, Kent, TN15 9AA.
Single storey orangery style link through side extension.

TM/19/00642/FL 3 Oldbury Cottages, Oldbury Lane, Ightham, Sevenoaks, Kent, TN15 9DE.
Proposed loft conversion with 2 no. rooflights to front elevation and 2 no. rooflights to rear elevation.

TM/19/00643/RD The Pavilion, Ightham Recreation Ground, Sevenoaks Road, Ightham, Sevenoaks, Kent. Details of Condition 6 (external lighting) pursuant to planning permission TM/16/2720/FL (demolition of existing sports changing pavilion and construction of new single storey scout and football changing pavilion).

TM/19/00720/TNCA Ightham Warren, Tonbridge Road, Ightham, Sevenoaks, Kent, TN15 9AP.
T1 Lime - raise lower branches to a height of 0-4 metres, thin crown to remove approximately 25% of live branches, most thinning cuts will be between 0.25 and 3 centimetres in diameter. Reshape where necessary to keep a balanced crown.

TM/19/00741/TNCA The Grange, Redwell Lane, Ightham, Sevenoaks, Kent, TN15 9EE.
T1 Row of Leylandii to fell; T2 Spruce to fell; and T3 Thuja to fell.

TM/19/00660/TNCA 7 Oldbury Close, Ightham, Sevenoaks, TN15 9DJ. T1 crack willow – section fell to the ground and treat the stump with eco plugs to prevent regrowth. "No objection".

TM/19/00821/TPOC 65 Nutfields, Ightham, Sevenoaks, Kent, TN15 9EA. T1 Sycamore - Sever Ivy, remove suckers up to main fork including 4 at the fork. T3 Small Pine - Crown reduce overhang by approximately 1-1.5m. T4 Birch with heavy bleeding canker - Dismantle to near ground level. T5 Birch to north of T4 - Remove small branch at main union to tidy tree.

Planning Decisions – Approved

TM/19/00499/TNCA - T1 Cherry Tree - fell, T2 - T9 - Conifers - fell and replant with Silver Birch/Fruit Trees and T10 - T11 - Acacias T10 - T11) - fell - The Well.

TM/19/00189/LB - External window refurbishment to the rear elevation, 2x internal replacement windows, 1x new window and refurbished driveway gates Refurbishment of existing driveway entrance gates. - Ightham Place.

TM/19/00142/FL - Single storey extension to detached garage to create games room - Leathercoat House.

LOCAL PLAN – Borough Green Gardens Update

7. MATTERS ARISING

Highways Matters – Road closures: Spring Lane-1 May (BT Openreach), Exedown Road - 4 May Spartan Race UK.

VillageTraffic Matters - Meeting with Les Henry Associates on Traffic calming

Scout Hut/Pavilion – Update

Tennis Club Lights - Update

Ightham Cricket Club – Update

Busty Stream/ Flooding – Update - Flood Action Group - Bridge Works

Recreation Ground,– Broken fence. Quote JH Gardening

War Memorial and Village Hall - Maintenance

Pitch Levelling – Football Club

Broadband – Update

Bus Stop Back Lane

Malcolm Ravenhill Memorial Stone – The Close, Fen Pond Road

Website – Upgrade and Change of host

Annual Parish Meeting – Arrangements – Thursday 25th April

Village Hall Car Park - access

8. FINANCE & POLICY

Annual Return and Audit - Timetable

The following accounts are submitted for payment:

Parish Clerk Salary & Expenses April	£700.50
HMRC – Employer Tax (<i>nil to pay as credit on account</i>)	£8.20
Gel Creative - April (OLT)	£40.00
TreeAbility – Fell dead tree in recreation ground	£60.00
Robert Lee-Amies – Work at the recreation ground and war memorial	£232.00
JH Estates and Gardening	£432.00
KALC Membership 2019-20	£861.26
E-on	£52.86
Anthony Edwards – Work at Church and Parish	£1071.80

9. PARISH ELECTIONS – Non contested election

10. CORRESPONDENCE – KALC membership 2019-20

New - governance and accountability practitioners guide march 2019 – Available from Clerk on request.

Signed: *SR Hüseyin*

IGHTHAM PARISH COUNCIL

YOU ARE CORDIALLY INVITED TO

**THE ANNUAL
PARISH MEETING**

**at 7.30pm for Drinks Reception and
8.00pm start on
THURSDAY 25 APRIL 2019**

**at
IGHTHAM VILLAGE HALL**

**Guest speaker Alison Sollis, Waste Contract Officer at TMBC will be
talking about the new waste and recycling collection**

**IGHTHAM PARISH COUNCIL
ANNUAL PARISH MEETING TO BE HELD**

ON THURSDAY 25th APRIL 2019 IN THE VILLAGE HALL AT 8.00pm

AGENDA

Chairman's Welcome – Cllr Willingham

Approval of the Minutes of the Annual Parish Meeting 2018

Parish Report – Cllr Willingham

Financial Report – Parish Clerk

County Report – Cllr Rayner

Borough Report – Cllr Betts

Report from our MP Tom Tugendhat

Reports from Parish Organisations:-

Ightham History Project - Jean Stirk
Ightham Mote – Jan Monahan
St Peter's Church - Rev Tim Hatwell
Ightham Primary School - Mr David Sherhod
Ightham & District Gardeners' Club - Pippa Coulthard
Ightham Scouts - James Reid
Ightham WI - Helen Johnson
Ightham Cricket Club – Mike Canniford
Ightham Tennis Club – Colin Mitchem
National Flood Forum
Ightham Club – Mark Brenta

Presentation of the KALC Award

Any Other Business

Please note that the order of the agenda may change at the discretion of the Chairman.

Please visit our website www.ightham.org for meeting minutes and up to date information about Ightham village matters or contact the Parish Clerk via email: ighthamclerk@gmail.com

**MEETING OF THE PARISH COUNCIL TO BE HELD
ON TUESDAY 21st MAY 2019 IGHTHAM VILLAGE HALL AT 7.30pm**

**AGENDA
ANNUAL GENERAL MEETING**

Election of Chairman & Vice Chairman

Election of Working Groups and Representatives:

Playground
Footpaths
Ightham Tennis Club
Scouts Representative
Village Hall Representative
Ightham Primary School
Tree Warden
St Peter's Church
National Trust, Ightham Mote
Archive
KCC Highways

PARISH MEETING

- 1. APOLOGIES FOR ABSENCE - DECLARATION OF INTERESTS**
- 2. MINUTES** - Approval of the Minutes of the Meeting held on 19 March 2019
- 3. UPDATE FROM BOROUGH COUNCILLOR, COUNTY COUNCILLOR, PCSO**
- 4. PUBLIC** *A maximum of 15 Minutes will be allocated for Members of the Public to make representations in respect of business on the agenda. The Chairman shall determine when during the meeting the Public can speak. No person shall speak for more than 3 minutes unless the Chairman agrees. This is in accordance with Ightham Parish Council Standing Orders, September 2018.*

6. PLANNING

TM/19/00920/FL & TM/19/00921/LB - Holly Tree Cottage. Raised terrace to be attached to recently built garden room extension. "No objection."

TM/19/00942/FL - Point House. Demolition of existing garage and utility room and the construction of two storey side extension and first floor rear extension. "No objection to this application as long as the materials match existing. We leave to TMVC to determine."

TM/19/00954/TPOC – Fircroft. Leylandi x 2 - complete removal and White Willow, bunching of 6 – complete removal of the bunch of 6 (trees located in Farley Cottage). "No objection"

TM/19/00866/TPOC - Camomile House. T3 Oak x2 - Reduce whole crown by approximately 2-3m and T7 Oak - Reduce whole crown by approximately 3-4m.

TM/19/00886/FL - Redwell House. Single storey rear extension. Single storey side extension to provide link to existing outbuilding (re-submission of TM/16/01752/FL which is due to expire in September). "No objection."

TM/19/00963/TNCA – Preston Fields. Eucalyptus tree on left hand boundary with neighbouring property remove limb growing over back of property (Winters Grace) to prevent damage to property.

TM/19/00740/FL – The Old Malt House. External elevation changes, demolition of lean to utility room extension, internal alterations to form open plan family room and kitchen space. "No objection."

TM/19/00970/FL TM/19/00971/LB - Langley Cottage. Replacement of existing conservatory roof with pitched, tiled roof.

TM/19/01061/TNCA – Charters. T1 Sweet Chestnut - reduce by 2m and dead wood, T2 Sycamore - re-pollard by 1m below old cuts and T3 Poplar - re-pollard to old cuts

Kent Minerals and Waste Local Plan 2013-30. Early Partial Review - Following the Regulation 19 Pre-submission consultation earlier this year, both Plans have now been submitted to the Planning Inspectorate.

Planning Decisions – Approved

19/00866/TPOC - T3 Oak x2 - Reduce whole crown by approximately 2-3m and T7 Oak - Reduce whole crown by approximately 3-4m - Camomile House, Common Road.

19/00821/TPOC - T1 Sycamore - Sever Ivy, remove suckers up to main fork including 4 at the fork. T3 Small Pine - Crown reduce overhang by approximately 1-1.5m. T4 Birch with heavy bleeding canker - Dismantle to near ground level. T5 Birch to north of T4 - Remove small branch at main union to tidy tree - 65 Nutfields.

19/00632/FL - Replace existing side rear single storey extension including a new roof lantern light - 1 Elim Cottages, Busty Lane.

19/00353/LB - Listed Building Application: Proposed repairs and refurbishment consisting of timber roof member treatment repairs and alterations; internal timber treatment throughout cottage generally; chimney stack partial reconstruction; first floor joist structural integrity improvements; first floor sound proofing improvements; replace modern concrete ground floor with a new floor and under floor heating; structural tie/restraint to north flank/internal cross walls; underpins to existing foundations at north east flank walls, and replacement of all rotting timber windows and modern main entrance door - Harrow Cottage, Common Road.

Planning Appeals

TM/18/02834/FL - The Barn, Ightham Court, Fen Pond Road – Proposed replacement single storey extension. Appeal start date 10 May 2019.

LOCAL PLAN – Borough Green Gardens Update

7. MATTERS ARISING

Highways Matters – Road closures: Temporary Road Closure – Durlings Orchard, Ightham – from 28 May 2019 for up to 2 days. Diversion of footpath MR614 at Ightham.

Village Traffic Matters - Les Henry Associates - Update on Traffic calming

Busty Lane – No HGV's Signage

Celcon- Traffic Noise

Scout Hut/Pavilion – Update

Tennis Club Lights - Update

Ightham Cricket Club – Update

Busty Stream/ Flooding – Update - Flood Action Group - Bridge Works – Litter Pick – Emergency Plan

Recreation Ground – Pitch Levelling – Football Club, ROSPA Inspection, damaged wetpour, School Fayre

Broadband – Update

Bus Stop Back Lane - Update

Malcolm Ravenhill Memorial Stone – Update

Website – Upgrade and Change of host

Village Hall Car Park- access

Crime Report

Climate Change

FINANCE & POLICY

Annual Return and Audit - Timetable

The following accounts are submitted for payment:

Parish Clerk Salary & Expenses May

£751.69

HMRC – Employer Tax (*nil to pay as credit on account*)

£8.20

Gel Creative - April (OLT)	£40.00
KPFA – Subscription	£20.00
JH Estate & Gardening Services – Grass cutting & fence repairs	£840.00
BHIB – Insurance renewal	£1,409.64
Anthony Edwards – Churchyard	£593.64
Anthony Edwards – Parish Council Maintenance	£480.08
HSA Ightham Scouts – CCTV System	£2,444.36 + £2,700.31
HSA Ightham Scouts – Alarm System	£1,113.16 + £850.36

Deposit Account: £237,234.84 Current Account: £9,662.69

10. CORRESPONDENCE –

KCC Highways and Transportation message to Parish and Town Councils about Working better Together

KALC Dynamic Councillor Events

Town & Parish Councils – VE Day 75 - 8th May 2020

Submission Of The Sevenoaks District Council Local Plan

KALC T&M Annual General Meeting 25th May 2019

KCC Household Waste Recycling Centres' - charging policy for non-household waste materials starts on Monday 3 June.

Open Farm Sunday – 9th June, Mote Farm, Ivy Hatch, TN15 0NT from 10am until 4pm.

Signed: *SR Hüseyin*

**MEETING OF THE PARISH COUNCIL TO BE HELD
ON TUESDAY 18 JUNE 2019 IGHTHAM VILLAGE HALL AT 7.30pm**

AGENDA

- 1. APOLOGIES FOR ABSENCE - DECLARATION OF INTERESTS**
- 2. MINUTES** - Approval of the Minutes of the Meeting held on 21 May 2019
- 3. UPDATE FROM BOROUGH COUNCILLOR, COUNTY COUNCILLOR, PCSO**
- 4. PUBLIC** *A maximum of 15 Minutes will be allocated for Members of the Public to make representations in respect of business on the agenda. The Chairman shall determine when during the meeting the Public can speak. No person shall speak for more than 3 minutes unless the Chairman agrees. This is in accordance with Ightham Parish Council Standing Orders, September 2018.*

5. PLANNING

Planning Applications

TM/19/01153/TNCA – Glenwood, Spring Lane, Ightham, Sevenoaks, Kent TN15 9DR. T1 3 Stem Oak - Dismantle to near ground level and T2 2 Stem Oak -Dismantle to near ground level. Both opposite No 3. “No objection.”

TM/19/01210/LDE - Land Rear Of Brookside Cottages, Ismays Road, Ivy Hatch, Sevenoaks, Kent. Lawful Development Certificate Existing: Landscapers/builder yard with associated storage and distribution.

TM/19/01160/FL - Land Rear Of Brookside Cottages, Ismays Road, Ivy Hatch, Sevenoaks, Kent, Construction of new dwelling and detached garage.

TM/19/01164/TNCA - Land Adjoining Upper Spring Lane, Ightham, Sevenoaks, Kent, T1 and T2 Norway Spruce – fell. “No objection.”

TM/19/01217/FL - Half Acre, Coach Road, Ivy Hatch, Sevenoaks, Kent, TN15 0PF. External swimming pool.

TM/19/01218/TPOC - Former Redland Tileworks, Redwell Lane, Ightham, Sevenoaks, Kent, TN15 9EH. T46 Oak Tree - remove the dead wood, two standing dead stems of Silver Birch within the woodland section - fell, two trees on top of a steep bank in the woodland edge to the south of No. 42 - reduce the height of the trees by at least 50%, two fallen trees hung up on the bank to the rear of No 16 - fell, T9 and adjacent Ivy covered Oak - remove significant deadwood and sever ivy, Dead Oak trees x2 adjacent to T16, (No 22 Nutfields) - fell, Dead Willow rear of No 22 Nutfields - fell, T34 - remove dead branch above the bank and T57 and adjacent tree - remove significant deadwood.

TM/19/01219/TPOC - 19 Nutfields, Ightham, Sevenoaks, Kent TN15 9EA. Large Oak outside the garden of 19 Nutfields - reduce the crown back from the property extension by approx 2m (not to the boundary) and remove dead wood that may affect the property.

TM/19/01222/RD - Church Of St Peter, Fen Pond Road, Ightham, Sevenoaks, Kent, Details of condition 3 (watching brief) submitted pursuant to planning permission TM/18/02086/FL (Single storey extension of the existing church centre to provide an enlarged hall and kitchen, a new office and an additional WC. New double doors leading to an enlarged external paved area).

TM/19/01237/LRD - Harrow Cottage, Common Road, Ightham, Sevenoaks, Kent TN15 9EB. Details of conditions 2 (Joinery), 3a (Timber Floor), 3b (Timber Decay), 3c.(Timber Decay), 3d (Masonry), and 3e (Roofs) pursuant to Listed Building planning permission TM/19/00353/LB (Listed Building Application: Proposed repairs and refurbishment consisting of timber roof member treatment repairs and alterations; internal timber treatment throughout cottage generally; chimney stack partial reconstruction; first floor joist structural integrity improvements; first floor sound proofing improvements; replace modern concrete ground floor with a new floor and under floor heating; structural tie/restraint to north flank/internal cross walls; underpins to existing foundations at north east flank walls, and replacement of all rotting timber windows and modern main entrance door).

TM/19/01254/FL - Fir Bank, Coach Road, Ivy Hatch, Sevenoaks Kent TN15 0PE
Demolition of existing bungalow and erection of a replacement dwelling with associated parking and amenity space

Planning Decisions – Approved

TM/19/00963/TNCA - T1 - Eucalyptus - Pollard to a height of approximately 8m. - Preston Fields, Tonbridge Road, Ightham, Sevenoaks, Kent, TN15 9AN.

TM/19/01061/TNCA - T1 Sweet Chestnut - reduce by 2m and dead wood, T2 Sycamore - re-pollard by 1m below old cuts and T3 Poplar - re-pollard to old cuts – Charters, Tonbridge Road, Ightham, Sevenoaks, Kent, TN15 9AP.

TM/19/00886/FL - Single storey rear extension. Single storey side extension to provide link to existing outbuilding (re-submission of TM/16/01752/FL which is due to expire in September) - Redwell House. Redwell Lane. Ightham. Sevenoaks. Kent. TN15 9EE.

TM/19/00954/TPOC - Leylandi x 2 - complete removal and White Willow, bunching of 6 - complete removal of the bunch of 6 (trees located in Farley Cottage) - Farley Cottage, Copt Hall, Road, Ightham, Sevenoaks, Kent, TN15 9DT.

TM/19/00921/LB TM/19/00920/FL - Listed Building Application: Raised terrace to be attached to recently built garden room extension - Holly Tree Cottage, Redwell Lane, Ightham, Sevenoaks, Kent, TN15 9EE.

6. LOCAL PLAN – Borough Green Gardens Update

7. MATTERS ARISING

Highways Matters –

Village Traffic Matters - Les Henry Associates - Report. Parking on The Street & Village Hall Car Park. Accident on Leathercote Corner.

Scout Hut/Pavilion – Update

Tennis Club Lights - Update

Ightham Cricket Club – Update

Busty Stream/ Flooding – Update - Flood Action Group - Bridge Works – Emergency Plan

Recreation Ground – Pitch Levelling –ROSPA Inspection, damaged wetpour, School Fayre

Broadband – Update

Bus Stop Back Lane - Update

Malcolm Ravenhill Memorial Stone – Update

Website – Upgrade and Change of host

Village Hall Car Park- access

Crime Report/Neighbourhood Watch

Climate Change - Farm Waste

Litter Pick – 29 June

FINANCE & POLICY

Annual Review

Internal Audit AGAR – Sign Off

Bank Mandate signatures

The following accounts are submitted for payment:

Parish Clerk Salary & Expenses June

HMRC – Employer Tax (*nil to pay as credit on account*)

£tbc

Gel Creative - June (OLT)

£40.00

Gel Creative – Deposit for website redesign

£285.00

JH Estate & Gardening Services – Grass cutting May

£1,416.00

Anthony Edwards – Churchyard

£924.43

Anthony Edwards – Parish Council Maintenance

£480.08

Ferncroft – Annual Parish Audit

£288.00

Ightham Village Hall

£270.00

Latitude – Professional Fees Scout Hut

£2,940.00

KALC – Dynamic Councillor Training – Cllr Fielder

£60.00

EDF – Electricity Ightham pavilion

£85.62

Abstract – Engineering Fees Scout Hut

£720.00

Rialtas – Software License

£145.20

Deposit Account: £217,274.15 Current Account: £tbc Unity Trust Bank £tbc

10. CORRESPONDENCE –

Request for donation – Kenward Trust & Citizens Advice

Town & Parish Councils – VE Day 75 - 8th May 2020

Representatives for the Joint Standards Committee

KCC Leader announces new household waste site and funding to tackle flytipping

KALC - Councillors Conference Thursday 18th July 2019, Ditton Community Centre

Signed: *SR Hüseyin*

**MEETING OF THE PARISH COUNCIL TO BE HELD
ON TUESDAY 16 JULY 2019 IGHTHAM VILLAGE HALL AT 7.30pm**

AGENDA

- 1. APOLOGIES FOR ABSENCE - Cllr Cracknell**
- 2. DECLARATION OF INTERESTS**
- 3. MINUTES -** Approval of the Minutes of the Meeting held on 18 June 2019
- 4. UPDATE FROM BOROUGH COUNCILLOR, COUNTY COUNCILLOR, PCSO**
- 5. PUBLIC** *A maximum of 15 Minutes will be allocated for Members of the Public to make representations in respect of business on the agenda. The Chairman shall determine when during the meeting the Public can speak. No person shall speak for more than 3 minutes unless the Chairman agrees. This is in accordance with Ightham Parish Council Standing Orders, September 2018.*

5. PLANNING

Planning Applications

TM/19/01317/LRD - Ightham Place, The Street, Ightham, Sevenoaks, Kent TN15 9HJ.

Details of condition 3 (joinery) submitted pursuant to planning permission TM/19/00189/LB (External window refurbishment to the rear elevation, 2x internal replacement windows, 1x new window and refurbished driveway gates. Refurbishment of existing driveway entrance gates).

TM/19/01371/FL - Cottage Field, Tonbridge Road, Ightham, Sevenoaks, Kent TN15 9AN.

Single storey rear extension. "No objection."

TM/19/01362/RD – Pinewood, Pine Tree Lane, Ivy Hatch, Sevenoaks, Kent, TN15 0NJ.

Details of conditions 2 (materials) and 7 (surface water & drainage) submitted pursuant to planning permission TM/18/01166/FL (Demolition of existing house and erection of a replacement dwelling with detached car port and stable. Change of use of agricultural land to residential use).

TM/19/01384/FL - 68 Nutfields, Ightham, Sevenoaks, Kent, TN15 9EA. Replace existing conservatory with a smaller single storey extension.

TM/19/01562/TPOC - 28 Nutfields, Ightham, Sevenoaks, Kent, TN15 9EA. Fell dead tree, species unknown. No proposal for tree replacement due to excessive shading from existing trees and close position next to neighbouring garage buildings.

Planning Decisions – Approved

19/01219/TPOC - Large Oak outside the garden of 19 Nutfields - reduce the crown back from the property extension by approx 2m (not to the boundary) and remove dead wood that may affect the property - 19 Nutfields, Ightham, Sevenoaks, Kent, TN15 9EA.

19/01218/TPOC - T46 Oak Tree - remove the dead wood, two standing dead stems of Silver Birch within the woodland section - fell, two trees on top of a steep bank in the woodland edge to the south of No. 42 - reduce the height of the trees by at least 50%, two fallen trees hung up on the bank to the rear of No 16 - fell, T9 and adjacent Ivy covered Oak - remove significant deadwood and sever ivy, Dead Oak trees x2 adjacent to T16, (No 22 Nutfields) - fell, Dead Willow rear of No 22 Nutfields - fell, T34 - remove dead branch above the bank and T57 and adjacent tree - remove significant deadwood - Former Redland Tileworks, Redwell Lane, Ightham, Sevenoaks, Kent, TN15 9EH.

19/01330/NMA - Non Material Amendment to planning permission TM/16/03292/FL: Variation to the design of the new covered porch to the west elevation of the property with smaller open structure, adjusted window size - wider opening - to east elevation of property, revised entrance porch design to include oak over-cladding to existing structure. Replacement windows throughout - Three Birches, Common Road, Ightham, Sevenoaks, Kent, TN15 9DY.

19/01153/TNCA - T1 3 Stem Oak - Dismantle to near ground level and T2 2 Stem Oak - Dismantle to near ground level. Both opposite No 3 – Glenwood, Spring Lane, Ightham, Sevenoaks, Kent, TN15 9DR.

19/01164/TNCA - T1 and T2 Norway Spruce - fell - Land Adjoining Upper Spring Lane, Ightham, Sevenoaks, Kent.

19/00942/FL - Demolition of existing garage and utility room and erection of replacement garage and first floor rear extension - Point House Stone Street Road Ivy Hatch Sevenoaks Kent TN15 0NH.
19/00740/FL - External elevation changes, demolition of lean to utility room extension, internal alterations to form open plan family room and kitchen space - The Old Malt House, Ightham Court, Fen Pond Road, Ightham, Sevenoaks, Kent, TN15 9JF.

Area 2 Planning Decision – Woodford Old Lane – Follow up meeting

6. LOCAL PLAN – Borough Green Gardens Update

7. MATTERS ARISING

Highways Matters –

Village Traffic Matters - Les Henry Associates - Report Update. Accident on Leathercote Corner – Insurance Claim. HGV's Oldbury Lane

Scout Hut/Pavilion – Update **Tennis Club Lights** - Update

Ightham Cricket Club – Update

Busty Stream/ Flooding – Update - Flood Action Group - Bridge Works – Emergency Plan - Leak

Recreation Ground – Pitch Levelling –ROSPA Inspection, damaged wetpour

Broadband – Update

Bus Stop Back Lane - Update

Website – Upgrade

Village Hall - Refurbishment and car park access

Crime Report/Neighbourhood Watch – Burglary Rectory Lane

Climate Change - Farm Waste

FINANCE & POLICY

Bank Mandate signatures

The following accounts are submitted for payment:

Parish Clerk Salary & Expenses July	£677.02
Parish Clerk Salary August (post dated to 20 August)	£633.80
HMRC – Employer Tax July and August (<i>nil to pay as credit on account</i>)	£9.20
Gel Creative - July (OLT)	£40.00
JH Estate & Gardening Services – Grass cutting June	£864.00
Anthony Edwards – Churchyard	£603.64
Anthony Edwards – Parish Council Maintenance	£593.08
Donation – Kenwood Trust	£100.00
Donation – Citizens Advice Tonbridge	£100.00
Warners - Legal Advice	£312.00
Wrotham Parish Council – Legal Advice Local Plan (Share	£120.78

Deposit Account: £217,274.15 Current Account: £tbc Unity Trust Bank £tbc

10. CORRESPONDENCE –

Confirmed diversion Order relating to public footpath MR614 at Ightham.

Consultation on 'Building for the High Weald' - A Design Guide for new housing development in the AONB - The Design Guide is the subject of an eight-week period of formal public consultation from Wednesday 19 June until Wednesday 14 August 2019.

Environment Agency – Flood and Coastal Risk Management Maintenance Programme 2019/20

Signed: *SR Hüseyin*

8&9/19

**MEETING OF THE PARISH COUNCIL TO BE HELD
ON TUESDAY 17 SEPTEMBER 2019 IGHTHAM VILLAGE HALL AT 7.30pm**

AGENDA

- 1. APOLOGIES FOR ABSENCE - Cllr Burgham**
- 2. DECLARATION OF INTERESTS**
- 3. MINUTES -** Approval of the Minutes of the Meeting held on 18 July 2019
- 4. UPDATE FROM BOROUGH COUNCILLOR, COUNTY COUNCILLOR, PCSO**
- 5. PUBLIC** *A maximum of 15 Minutes will be allocated for Members of the Public to make representations in respect of business on the agenda. The Chairman shall determine when during the meeting the Public can speak. No person shall speak for more than 3 minutes unless the Chairman agrees. This is in accordance with Ightham Parish Council Standing Orders, September 2018.*
- 6. PLANNING**

6.1 Planning Applications

TM/19/01681/FL – Brackenwood, Pine Tree Lane, Ivy Hatch, Sevenoaks, Kent, TN15 0NJ.
Sub-division of existing curtilage and conversion of existing outbuilding into independent Class C3 dwellinghouse with off-street parking and associated works. "Objection on grounds of harm to the greenbelt"

TM/19/01846/TNCA - 1 Elim Cottages, Busty Lane, Ightham, Sevenoaks, Kent TN15 9HP.
T1 Large Holly - carefully dismantle tree which is in decline, T2 Regenerated Silver Birch - reduce height by approx 2.5m, reduce sides to shape and balance, all cuts made to suitable secondary growth points. "No objection".

TM/19/01860/TNCA – Gateways, The Street, Ightham, Sevenoaks, Kent, TN15 9HE.
T1 Sycamore - dismantle and fell to ground level, T2 Oak - carry out a crown reduction reducing back to previous pruning points. Reduce back to source the back stem that is growing towards the road and over the power cable and T3 Hazel - reduce height by at least 2m to clear. "No objection".

TM/19/01766 – The Knoll, Common Road, Ightham, TN15 9DY. T1 Holm Oak, crown reduce by 1-2 metres and T2 Beech sapling, crown reduce south side by 2m. "No objection".

TM/19/01852/FL - Old Orchard, Ismays Road, Ightham, Sevenoaks, Kent TN15 9BE.
Removal of existing conservatory to be replaced with a single storey extension.

TM/19/01915/CAN – Watercrofts Wood, Old London Road, Badgers Mount, Kent, Sites Within Sevenoaks District Council Kent. Consultation by Sevenoaks District Council (ref: SE/19/02317/FUL): Proposed crematorium by the extension of the existing chapel.

TM/19/02007/RD - Mote Farm, Mote Road, Ivy Hatch, Sevenoaks, Kent TN15 0NT.
Details of condition 2 (watching brief) submitted pursuant to planning permission TM/17/00888/FL (Installation of new sewage treatment plant and WC welfare facilities)

TM/19/02028/TNCA - The Coach House, Oldbury Lane, Ightham, Sevenoaks, Kent, TN15 9DG.
T1 Sweet Chestnut - Reduce/prune 1 low branch back to previous pruning points, T2 Sweet Chestnut - Reduce 4 large limbs back to previous pruning points and remove suckers on trunk and T3 Sweet Chestnut - Remove 1 small branch and reduce 2 other large laterals by 3-4m. "No objection."

6.2 Planning Decisions – Approved

19/01860/TNCA – Gateways, The Street, Ightham, - T1 Sycamore - dismantle and fell to ground level, T2 Oak - carry out a crown reduction reducing back to previous pruning points. Reduce back to source the back stem that is growing towards the road and over the power cable and T3 Hazel - reduce height by at least 2m to clear .

19/01846/TNCA - 1 Elim Cottages, Busty Lane, Ightham. - T1 Large Holly - carefully dismantle tree which is in decline, T2 Regenerated Silver Birch - reduce height by approx 2.5m, reduce sides to shape and balance, all cuts made to suitable secondary growth points.

TM/19/01766/TPOC - The Knoll, Common Road, Ightham. - T1 Holm Oak - Crown reduce by 1-2m and T2 Beech Sapling - Crown reduce south side by 2m.

TM/19/01701/LDP - Warren Farm House, Tonbridge Road, Ightham. Lawful Development Certificate Proposed: Erection of a single storey rear extension .

TM/19/01658/NMA - Church Of St Peter Non Material Amendment to planning permission
TM/18/02086/FL: Change of one window to an external single door on the Western elevation and Internal alterations to create a more open plan and flexible interior.

TM/19/01633/TNCA - Old Stones, Sevenoaks Road. Re: Various Tree Works at 'Old Stones' T1. Twin - stemmed Cherry on Western boundary: - Fell tree in sections to near ground level. T2. Cherry to Northwest of T1: - Remove large dead section and advise on condition of remaining tree together with any recommendations to ensure safety. T3. Lawson Cypress to front of house: - Fell to near ground level.

TM/19/01384/FL - 68 Nutfields Ightham. Replace existing conservatory with a smaller single storey extension.

6.3 Planning Decisions – Refused

19/01681/FL - Sub-division of existing curtilage and conversion of existing outbuilding into independent Class C3 dwellinghouse with off-street parking and associated works - Brackenwood Pine Tree Lane Ivy Hatch Sevenoaks Kent TN15 0NJ

6.4 Area 2 Planning Decision – Woodford Old Lane Update

6.5 LOCAL PLAN – Borough Green Gardens Update

7 MATTERS ARISING

Highways & PROW Matters – Access to land near Fishponds

Village Traffic Matters - Les Henry Associates - Report Update. Insurance claim

Leathercote Corner – Insurance Claim. Scaffold. HGV's Oldbury Lane

Scout Hut/Pavilion – Update - completion, shed/storage, fencing, insurance and utilities

Tennis Club Lights - Update

Ightham Cricket Club – Update

Busty Stream/ Flooding – Update - Flood Action Group - Bridge Works – Emergency Plan

Recreation Ground – Pitch Levelling, ROSPA repairs, security – quotes for fencing, gates and bollards

Bus Stop Back Lane - Update

Website – Upgrade & new logo

Village Hall - Refurbishment and car park access

Crime Report/Neighbourhood Watch – Burglary Rectory Lane

Climate Change - Farm Waste

Woodland Restoration Spring Lane - PROW

8 FINANCE & POLICY

Bank Mandate - Update

The following accounts are submitted for payment:

Parish Clerk Salary & Expenses September	£701.12
HMRC – Employer Tax September (<i>nil to pay as credit on account</i>)	£4.60
Gel Creative - August & September (OLT)	£80.00
JH Estate & Gardening Services – Grass cutting July & August	£2,028.00
Anthony Edwards – Churchyard	£593.64
Anthony Edwards – Parish Council Maintenance	£677.60
R Willingham – Work at the village hall	£443.14
Les Henry Associates	£1,657.88
EDF – Electricity and Pavilion and Scout Hut	£1,398.80

BHIB Insurance – Scout Pavilion Buildings Insurance	£461.71
TreeAbility – Work at recreation ground	£177.60
Registration of address Scout hut (reimburse J Reid) PAID	£182.00
Inside & Out- Security at Scout Pavilion	£200.00
Laddingford - Reduction of height barrier PAID	£1,008.00
R Willingham – Flowers - reimbursement	£32.00

9. CORRESPONDENCE – (Please email Clerk if you would like to receive information)

NALC - New Model Financial Regulations 2019
KALC Transport Conference 26 October 2019 – West Faversham Community Centre
KALC Annual Finance Conference 12 October 2019 – The Herne Centre
KALC Meeting – Thursday 19th December 2019
KALC Local Government Brexit Bulletins
KALC - Independent Review Into Local Government Audit
KALC - Further IT Update on Parish Websites and GDPR Issues
NALC Policy Consultation E-Briefing 10-19 – 5G Mobile Coverage In Rural Areas
Kent Highways - Years One and Two Forward Works Programme (2019/20-2020-21)
South Eastern Railways - Changes to Southeastern services this autumn

10. CLOSED SESSION

Signed: *SR Hüseyin*

**MEETING OF THE PARISH COUNCIL TO BE HELD
ON TUESDAY 15 OCTOBER 2019 IGHTHAM VILLAGE HALL AT 7.30pm**

AGENDA

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATION OF INTERESTS**
- 3. DECLARATION OF ACCEPTANCE OF OFFICE FOR NEW COUNCILLOR**
- 4. MINUTES** - Approval of the Minutes of the Meeting held on 17 September 2019
- 5. UPDATE FROM BOROUGH COUNCILLOR, COUNTY COUNCILLOR, PCSO**
- 6. PUBLIC** *A maximum of 15 Minutes will be allocated for Members of the Public to make representations in respect of business on the agenda. The Chairman shall determine when during the meeting the Public can speak. No person shall speak for more than 3 minutes unless the Chairman agrees. This is in accordance with Ightham Parish Council Standing Orders, September 2018.*
- 7. PLANNING**

7.1 Planning Applications

TM/19/02139/FL - 31 Nutfields, Ightham, Sevenoaks, Kent, TN15 9EA. Single storey rear extension.

TM/19/02156/TPOC - 7 Nutfields, Ightham, Sevenoaks, Kent, TN15 9EA. G1 Group of three Oak trees in the woodland edge behind No. 7 - cut back the tree on the left by up to 3m, cut back the middle tree by up to 3m and cut back the smaller tree by up to 2m. On all three trees, lateral reduction only, no reduction in height. T1 Silver Birch - reduce crown back to previous reduction point to facilitate the management of the crown by maintaining size, shape and form, T2 Small Silver Birch (poor codominant form) - Fell, T3 and T4 Beech x 2 - Reduce lateral spread over the garden of No. 7 by approx 2.5m and clear from the garage to give a clearance of approx 2m.

TM/19/02169/RD - Ightham Scout Pavilion, Sevenoaks Road, Ightham, Sevenoaks, Kent TN15 9AD. Details of condition 5 (water drainage) and 9 (footpaths) pursuant to planning permission TM/16/02720/FL (Demolition of existing sports changing pavilion and construction of new single storey scout and football changing pavilion). "No objection."

TM/19/02209/LDP – Dalkeith, Sandy Lane, Ivy Hatch, Sevenoaks, Kent TN15 0PB. Lawful Development Certificate Proposed: 2no new porches, rear single storey extension, separate rear canopy, and separate outbuilding with storage.

TM/19/02216/TPOC - 1 Nutfields, Ightham, Sevenoaks, Kent TN15 9EA. T1 Oak - Crown reduce upper crown by approximately 1.5m into line with crown of tree to the left. T2 Pine - Crown lift one low limb by approximately 1- 1.5m to allow more light underneath. Work is to allow more light to the house and garden and prevent the trees getting too large.

TM/19/02227/TNCA – Longcroft, Oldbury Lane, Ightham, Sevenoaks, Kent, TN15 9DE. G1 10 foot strip of Laurels, along drive edge and Yew and Hazel - reduce to 8 feet, keeping level, T1 Oak Sapling - fell to near ground level T2 Sycamore, left of T1 - remove one low branch over lawn, T2 Sycamore, right of T1 - remove four.

TM/19/02087/FL – Pinewood, Pine Tree Lane, Ightham, TN15 0NJ. Construction of new house already granted planning permission with minor amendment to the separate car port/stable block to convert the stable section to a single car garage. Amendment to TM/18/01166/FL: demolition of existing house and erection of a replacement dwelling with detached car port and stable. Change of use from agricultural land to residential use to convert stable section to a single garage.

TM/19/02350/TNCA – Copthall, Ismays Road, Ightham, Sevenoaks, TN15 9BB. T1 and T2 Sweet Chestnuts – coppice as they have been losing limbs and now becoming a risk as they overhang the highway and T3 Sweet Chestnut – coppice as part of tree management.

7.2 Planning Decisions – Approved

TM/19/01852/FL - Removal of existing conservatory to be replaced with a single storey extension - Old Orchard Ismays Road Ightham Sevenoaks Kent TN15 9BE.

7.3 Planning Decisions – Refused

TM/19/01656/LB - Listed Building Application: Internal alterations to form a new WC/Shower room on the ground floor - The Old Cottage Common Road Ightham Sevenoaks Kent TN15 9EB.

TM/19/01681/FL -Sub-division of existing curtilage and conversion of existing outbuilding into independent Class C3 dwellinghouse with off-street parking and associated works -Brackenwood Pine Tree Lane Ivy Hatch Sevenoaks Kent TN15 0NJ.

7.4 Full Council Planning Decision – Woodford Old Lane

7.5 LOCAL PLAN – Borough Green Gardens Update –Letter from Inspectors 12 September.

8 MATTERS ARISING

Highways & PROW Matters – Access to land near Fishponds. Salt

Village Traffic Matters - Les Henry Associates - Report Update

Leathercote Corner – Insurance claim

Scout Pavilion – Update – Practical completion - shed/storage - bollards - seeding

Ightham Football Club – Charity match and new goal posts

Tennis Club Lights - Update

Ightham Cricket Club – Update

Busty Stream/ Flooding – Update - Flood Action Group - Bridge works – Emergency Plan

Recreation Ground – Pitch Levelling - ROSPA repairs - security gate - drug dealing

Bus Stop Back Lane - Update

Website – New email addresses

Village Hall - Refurbishment and car park access – recycling area

Crime Report/Neighbourhood Watch

Climate Change - Farm Waste

Woodland Restoration Spring Lane – PROW

Litter Pick – Saturday 9th November

9 FINANCE & POLICY

Bank Mandate - Update

The following accounts are submitted for payment:

Parish Clerk Salary & Expenses October	£662.25
HMRC – Employer Tax October (<i>nil to pay as credit on account</i>)	£4.60
Gel Creative - October (OLT)	£50.00
JH Estate & Gardening Services – Grass cutting September	£984.00
Anthony Edwards – Churchyard (September)	£593.16
Anthony Edwards – Parish Council Maintenance (September)	£610.22
TreeAbility – Work at allotment (50%)	£355.20
HAS - Security Camera Scout Pavilion	£354.00
PKF Littlejohn – External Audit Fee	£480.00
Information Commissioners Office – Data Protection Fee	£40.00
Caste Water – Water Rates Pavilion	£26.73
Latitude – Professional Fees Scout Pavilion	£1,200.00
Donation Keiti Collins	£tbc
E-on – Electricity UMS	£56.42
Balance of Scout donation	£tbc
James Reid – Reimbursement for Zen Internet Ltd	£100.20

9. CORRESPONDENCE – (Please email Clerk if you would like to receive information)

Email from Ightham School PSA regarding pitch levelling

Ightham School PSA Fireworks display 8th November

STOP Borough Green Garden City - Petition

Kent Police - Rural Task Force report & Rural Matters

Kent Police – new online reporting tool via website, <https://www.kent.police.uk/>

TMBC Refuse collection dates

KALC Sevenoaks Town Council Precept Flyer

KALC AGM 30th November 2019 – Proposal to employ additional member of staff – increase subscription

KALC – Brexit bulletins

Signed: *SR Hüseyin*

**MEETING OF THE PARISH COUNCIL TO BE HELD
ON TUESDAY 19 NOVEMBER 2019 IGHTHAM VILLAGE HALL AT 7.30pm**

AGENDA

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATION OF INTERESTS**
- 3. MINUTES** - Approval of the Minutes of the Meeting held on 17 October 2019
- 4. UPDATE FROM BOROUGH COUNCILLOR, COUNTY COUNCILLOR, PCSO**
- 5. PUBLIC** *A maximum of 15 Minutes will be allocated for Members of the Public to make representations in respect of business on the agenda. The Chairman shall determine when during the meeting the Public can speak. No person shall speak for more than 3 minutes unless the Chairman agrees. This is in accordance with Ightham Parish Council Standing Orders, September 2018.*
- 6. PLANNING**

6.1 Planning Applications

TM/19/02433/FL - 7 Walker Place, Ightham, Sevenoaks, Kent, TN15 9AW. Erection of single storey rear extension with access to rear terrace area and amendments to existing rear fenestrations.

TM/19/02415/TNCA - The Old Forge, Sevenoaks Road, Ightham, Sevenoaks, Kent TN15 9AA. Reduce height and width of all Leyland Cypress trees in rear garden (on eastern and western boundaries) by approximately 40% cut back Hazels and Elders around tennis court, remove small Cherry tree on upper lawn of rear garden to allow for re-turfing and planting of laurel hedge along eastern boundary and reduce crown of large willow in front garden by approximately 40%. "No objection providing Liz Guthrie is content."

6.2 Planning Decisions – Approved

19/02417/NMA - Non Material Amendment to planning permission TM/19/01852/FL: relocate utility room door through a rear corridor - Old Orchard, Ismays Road Ightham.

19/02344/TNCA - T1 Hawthorn to crown reduce whole crown by approximately 8 feet; T2 Hazels x4 to coppice at 4 feet; T5 Holly crown reduce whole crown to 4 feet; T7 Hazel reduce to 6-8 feet, retaining the shed screening; T8 Beech to trim to match Cherry adjacent; T9 Cherry to reduce rear top shoots to neaten; T11 Sycamore Sapling to cut back to boundary; and T12 Small Sycamore Sapling to fell to near ground level - 10 Oldbury Close, Ightham.

19/02350/TNCA - T 1 & T 2 Sweet Chestnuts- Coppice these trees as they have been losing limbs and are now becoming a risk as they overhang the highway and T3 Sweet Chestnut - Coppice as part of tree management – Copthall, Ismays Road, Ightham.

19/02087/FL - Construction of new house already granted permission with minor amendment to the separate Car Port/Stable block to convert the stable section to a single car garage. Amendment to TM/18/01166/FL: Demolition of existing house and erection of a replacement dwelling with detached car port and stable. Change of use of agricultural land to residential use– Pinewood, Pine Tree Lane.

19/02227/TNCA - Works to open the drive and garden to more light. There is heavy moss build up on the drive. G1 10 foot strip of Laurels, along drive edge & Yew & Hazel - Reduce to 8 feet, keeping level. T1 Oak Sapling - Fell to near ground level. T2 Sycamore, to left of T1 - Remove one low branch over lawn. T2 Sycamore, right of T1 - Remove four lowest branches over lawn. T3 Hazel - Remove one branch over drive. Cut back Hazel stems extending over lane. - Longcroft Oldbury Lane.

19/02139/FL - Single storey rear extension - 31 Nutfields, Ightham.

19/02216/TPOC - T1 Oak - Crown reduce upper crown by approximately 1.5m into line with crown of tree to the left. T2 Pine - Crown lift one low limb by approximately 1-1.5m to allow more light underneath. Work is to allow more light to the house and garden and prevent the trees getting too large - 1 Nutfields, Ightham.

19/02169/RD - of condition 5 (water drainage) and 9 (footpaths) pursuant to planning permission TM/16/02720/FL (Demolition of existing sports changing pavilion and construction of new single storey scout and football changing pavilion) - Ightham Scout Pavilion, Sevenoaks Road Ightham.

19/02156/TPOC - G1 Group of three Oak trees in the woodland edge behind No. 7 - cut back the tree on the left by up to 3m, cut back the middle tree by up to 3m and cut back the smaller tree by up to 2m. On all three trees, lateral reduction only, no reduction in height. T1 Silver Birch - reduce crown back to previous reduction point to facilitate the management of the crown by maintaining size, shape

and form, T2 Small Silver Birch (poor codominant form) - Fell, T3 and T4 Beech x 2 - Reduce lateral spread over the garden of No. 7 by approx 2.5m and clear from the garage to give a clearance of approx 2m - 7 Nutfields, Ightham, Sevenoaks.

Full Council Planning Decision – Woodford Old Lane 18/01240/FL - Section 73 application for the variation of conditions 1 (time limited and personal condition), 2 (restore site when temporary consent expires) and 4 (number of caravans) pursuant to planning permission TM/11/01444/FL (Variation of conditions 1 and 2 on TM/07/01238/FL: Change of use for stationing of two caravans for residential use, fencing and sheds for occupation by a single gypsy family) - Woodford Old Lane.

6.3 LOCAL PLAN – Borough Green Gardens Update - New Consultation

7 MATTERS ARISING

Highways & PROW Matters

Village Traffic Matters - Les Henry Associates - Update

Leathercote Corner – Update

Scout Pavilion – Update – VAT clarification - Lease

Ightham Football Club – Charity match and new goal posts

Tennis Club Lights - Update

Ightham Cricket Club – Update

Busty Stream/ Flooding – Update - Flood Action Group - Emergency Plan

Recreation Ground – Pitch Levelling - ROSPA repairs - Security gate - New signage

Bus Stop Back Lane - Update

Website – New email addresses

Village Hall - Refurbishment and car park access – recycling area

Crime Report/Neighbourhood Watch

Climate Change - Farm Waste

Old Scout Hut – Plans

Litter Pick – Feedback

New Waste Collection – Feedback

Christmas Tree

8 FINANCE & POLICY

Bank Mandate - Update

The following accounts are submitted for payment:

Parish Clerk Salary & Expenses November	£730.21
HMRC – Employer Tax October (<i>nil to pay as credit on account</i>)	£4.60
Gel Creative - November (OLT)	£50.00
JH Estate & Gardening Services – Grass cutting October	£1,416.00
Anthony Edwards – Churchyard (October)	£648.11
Anthony Edwards – Parish Council Maintenance (October)	£496.52
Royal British Legion – Donation	£17.00
Ightham Village Hall	£240.00
EDF – Electricity Scout Pavilion (OLT)	£239.68
Kent Highways - Culvert works	£13,036.21
J Waghorn – Decoration of Village Hall (paid)	£480.00
Zen Internet – Broadband at Scout Pavilion (OLT)	£46.20
Laddingford – New Gate	£5,880.00
Willinghams – New Pathway in car park to connect to pedestrian gate	£tbc

Deposit Account: £245,018.06 Current Account: £21,258.94 Unity Account:tbc

9. CORRESPONDENCE – (Please email Clerk if you would like to receive information)

KALC – Annual General Meeting 30 November 2019

KALC News - October 2019

Clerks and Councils Direct - Hard copies

KALC Ringing Out for Peace - 8th May 2020 - VE Day

Kent County Council Budget Consultation 2020-21 – deadline 25 November 2019

www.kent.gov.uk/budget

Tunbridge Wells Boys Grammar School - Consultation Letter proposal to expand Tunbridge Wells Grammar School for Boys .
KALC Information Note - IT Update on websites
KCC Highways Parish Seminars - 20th & 28th November - 9.30am- 12.50pm
Kent Police - Rural Task Force report & Rural Matters
Kent Police – new online reporting tool via website, <https://www.kent.police.uk/>
Tom Tugendhat –J5 Slips & Maidstone East Line
KALC Community Awards Scheme 2020
Southeastern – surveys to get feedback on the service

Signed: *SR Hüseyin*

11a/19

**EXTRAORDINARY MEETING OF THE PARISH COUNCIL TO BE HELD
ON MONDAY 2 DECEMBER 2019 IGHTHAM VILLAGE HALL AT 7.30pm**

AGENDA

1. APOLOGIES FOR ABSENCE
2. DECLARATION OF INTERESTS
3. RESOLUTION TO EXCLUDE MEMBERS OF THE PUBLIC AND PRESS
4. TO CONSIDER A REQUEST FOR ASSISTANCE TOWARDS LITIGATION –
This will be in a closed session.

Signed: *SR Hüseyin*

**MEETING OF THE PARISH COUNCIL TO BE HELD
ON TUESDAY 17 DECEMBER 2019 IGHTHAM VILLAGE HALL AT 7.30pm**

AGENDA

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATION OF INTERESTS**
- 3. MINUTES** - Approval of the Minutes of the Meeting held on 19 November 2019
- 4. UPDATE FROM BOROUGH COUNCILLOR, COUNTY COUNCILLOR, PCSO**
- 5. PUBLIC** *A maximum of 15 Minutes will be allocated for Members of the Public to make representations in respect of business on the agenda. The Chairman shall determine when during the meeting the Public can speak. No person shall speak for more than 3 minutes unless the Chairman agrees. This is in accordance with Ightham Parish Council Standing Orders, September 2018.*
- 6. PLANNING**

6.1 Planning Applications

TM/19/02707/TNCA - Ightham County Primary School, Oldbury Lane, Ightham, Sevenoaks, Kent TN15 9DD, T28 (Tag 56) Cherry twin stem to fell the canker infected stem. "No objection providing Liz Guthrie is content"

TM/19/02678/FL - Convert half of the double garage into living space - 14 Fen Meadow Ightham Sevenoaks Kent TN15 9HT. "No objection."

TM19/02667/TPOC - Various works to trees at Oldbury Hatch - Oldbury Hatch Oldbury Lane Ightham Sevenoaks Kent TN15 9DG "No objection providing Liz Guthrie is content"

TM/19/02842/FL - The construction of a relocated Car Park in the lower section of the field to the east of the Walled Garden and the existing parking area; the restoration of the North Drive, the removal of the temporary Visitor Reception building, the reinstatement of the Walled Garden and the erection of a replacement Visitor Reception and Shop, Glasshouse and Bothy within the restored Walled Garden together with associated landscaping and drainage works - Ightham Mote, Mote Road, Ivy Hatch, Sevenoaks, Kent, TN15 0NT.

TM/19/02638/LDP - Lawful Development Certificate Proposed: Two no. new porches, rear single storey extension and separate outbuilding with storage - Dalkeith Sandy Lane Ivy Hatch Sevenoaks Kent TN15 0PB

6.2 Planning Decisions – Approved

19/02007/RD - Details of condition 2 (watching brief) & 3 (Sewage Treatment) submitted pursuant to planning permission TM/17/00888/FL (Installation of new sewage treatment plant and WC welfare facilities) - Mote Farm Mote Road Ivy Hatch Sevenoaks Kent TN15 0NT

6.3 LOCAL PLAN – Borough Green Gardens Update - New Consultation

6.4 KCC - Minerals and Waste Local Plan 2013-30

7 MATTERS ARISING

Highways & PROW Matters

Village Traffic Matters - Les Henry Associates - Update. Parking at Cobs Corner. Leathercote Corner – Update

Scout Pavilion – Update – VAT clarification - Lease

Ightham Football Club – Update

Tennis Club - Update

Ightham Cricket Club – Update

Busty Stream/ Flooding – Update - Flood Action Group - Emergency Plan

Recreation Ground – Pitch Levelling - ROSPA repairs - Security gate - New signage

Bus Stop Back Lane - Update

Village Hall - Refurbishment and car park access – recycling area

Crime Report/Neighbourhood Watch
Climate Change - Farm Waste
Old Scout Hut – Plans
Allotments behind Common Road – Renewal of agreements

8 FINANCE & POLICY

Bank Mandate – Update
Precept 2020/21- Due 17 January 2020
Data Protection and Website Accessibility – New email addresses

The following accounts are submitted for payment:

Parish Clerk Salary & Expenses December	£688.85
HMRC – Employer Tax December (<i>nil to pay as credit on account</i>)	£4.60
Gel Creative - December (OLT)	£50.00
JH Estate & Gardening Services – Grass cutting November	£tbc
Anthony Edwards – Churchyard (November)	£915.89
Anthony Edwards – Parish Council Maintenance (November)	£582.52
Edward Tyrell – Bollards at the recreation Ground	£2,144.40
Wrotham Parish Council – Professional Fees Reg 19 Review	£570.41
Wicksteed – Parts for equipment repairs	£640.94
WelMedical – Replacement pads for defibrillator	£81.42
Warners – Legal Fees for lease to scout pavilion	£540.00
Zen Internet - Business Full Fibre 2 (OLT)	£46.20

Deposit Account: £215,055.52 Current Account: £tbc Unity Account:tbc

9. CORRESPONDENCE – (Please email Clerk if you would like to receive information)

KALC News - November 2019
KALC Information Note - IT Update on websites
Kent Police - Rural Task Force report & Rural Matters
KALC Community Awards Scheme 2020
Ightham Music Festival – 13 June 2020
Draft Letter from Tim shaw on J5 Slips
St Peters Christmas services

Signed: *SR Hüseyin*