

5/19

**MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD
ON TUESDAY 21ST MAY 2019 IGHTHAM VILLAGE HALL AT 7.30pm**

Present: Cllr Willingham (Chairman), Cllr Holden (Vice-Chairman), Cllr Burgham, Cllr Cracknell, Cllr Emmett, Cllr Fielder, Cllr Hall, Cllr Mitchem, The Parish Clerk, Borough Cllr Betts and County Cllr Rayner.

ANNUAL GENERAL MEETING

David Emmett was co-opted as a Parish Councillor at the beginning of the meeting.
All Members duly completed the Acceptance of Office Forms.

1. UPDATE FROM BOROUGH COUNCILLOR, COUNTY COUNCILLOR

Cllr Betts gave his update at the start of the meeting as he had to leave at 8pm. Cllr Betts is pleased to have been re-elected as Borough Cllr and has been appointed to the Cabinet for Waste and Street Scene. He reminded everyone that the new recycling collections will start on 30th September 2019. Cllr Willingham said that we have a problem in the village with people dumping rubbish by the recycling bins and more recently in the recreation ground next to the builders skip. Cllr Betts said that the problem near to the recycling bins should disappear once the bins are removed in September. If it is still used to dump rubbish we will revisit the problem then. Cllr Betts said that most rubbish dumped is of a commercial rather than domestic nature; it costs the Council a lot of money to collect fly tipped waste.

Cllr Fielder asked about farm waste, in particular plastic. Cllr Betts said that there are facilities for farmers and that licensed contractors collect the waste and recycle it. There is some concern about farming waste and it will be put onto the next agenda.

Cllr Rayner reported that he had been pushing for a household recycling center in TMBC as it is the only Borough in Kent that doesn't have one. He has received news in the last couple of days that a potential site has been found.

Cllr Rayner reported that there would be a further meeting with KCC members to put together some pricing to keep the Borough Green Library open having been told that its hours would be reduced. There is no financial commitment from Parishes at this stage.

Regarding the charging for rubble and plasterboard; this will go ahead from 3rd June. The Medway Waste Facility will require ID from 3rd June. TMBC residents can use the Sundridge site to dispose of household waste without providing ID but will be charged for rubble and plasterboard.

Cllr Emmett asked whether Bio Diversity had been referenced in the Local Plan and Cllr Rayner said that Parishes had raised it and that the lawyers were looking to see whether there was any scope for Parishes to bring it to the Public Examination. This will depend on the timing; if it is delayed, there may be scope for it to be raised.

Cllr Willingham asked whether there was anything that could be done about the buses that park in the layby on A25. Cllr Rayner said that unless they were leaking fuel or causing a nuisance then there wasn't much that could be done. It is likely that they are school buses.

Cllr Mitcham raised the issue of the litter/rubbish on the slip roads and verges of the M26, Cllr Rayner said that this was the responsibility of Highways England.

Election of Chairman – Cllr Willingham was proposed by Cllr Holden and seconded by Cllr Hall
Election of Vice Chairman - Cllr Holden was proposed by Cllr Willingham and seconded by Cllr Hall
Election of Working Groups and Representatives:

Planning Areas – Areas of the village were divided up between Councillors and a list will be displayed on the website.

Playground - Cllrs Mitchem, Willingham and The Clerk

Footpaths – Cllrs Emmett and Fielder

Ightham Tennis Club – Cllr Holden

Scouts Representative – Cllr Holden

Village Hall Representative – Cllr Willingham

Ightham Primary School - vacant – The Clerk will email Mr Sherhod to advertise a vacancy

Tree Warden - Cllr Burgham

St Peter's Church - Cllr Cracknell

National Trust, Ightham Mote – Cllrs Hall and Emmett

Archive – Cllr Willingham

Signed...*R Willingham*Dated.....18/06/2019.....

KCC Highways – All and The Clerk

PARISH MEETING

2. **APOLOGIES FOR ABSENCE - DECLARATION OF INTERESTS** - None
3. **MINUTES** - The Minutes of the Meeting held on 16 April 2019 were signed as a true record.
4. **PUBLIC** - None present

5. PLANNING

TM/19/00920/FL & TM/19/00921/LB - Holly Tree Cottage. Raised terrace to be attached to recently built garden room extension. "No objection."

TM/19/00942/FL - Point House, Stone Street Road, Ivy Hatch. Demolition of existing garage and utility room and the construction of two storey side extension and first floor rear extension. "No objection to this application as long as the materials match existing. We leave to TMBC to determine."

TM/19/00954/TPOC – Fircroft. Leylandi x 2 - complete removal and White Willow, bunching of 6 – complete removal of the bunch of 6 (trees located in Farley Cottage). "No objection"

TM/19/00886/FL - Redwell House. Single storey rear extension. Single storey side extension to provide link to existing outbuilding (re-submission of TM/16/01752/FL which is due to expire in September). "No objection."

TM/19/00963/TNCA – Preston Fields, Tonbridge Road, Ightham. Eucalyptus tree on left hand boundary with neighbouring property remove limb growing over back of property (Winters Grace) to prevent damage to property. "No objection."

TM/19/00740/FL – The Old Malt House. External elevation changes, demolition of lean to utility room extension, internal alterations to form open plan family room and kitchen space. "No objection."

TM/19/00970/FL TM/19/00971/LB - Langley Cottage, Redwell Lane, Ightham. Replacement of existing conservatory roof with pitched, tiled roof. "No objection."

TM/19/01061/TNCA – Charters, Tonbridge Road. T1 Sweet Chestnut - reduce by 2m and dead wood, T2 Sycamore - re-pollard by 1m below old cuts and T3 Poplar - re-pollard to old cuts. "No objection."

Kent Minerals and Waste Local Plan 2013-30. Early Partial Review - Following the Regulation 19 Pre-submission consultation earlier this year, both Plans have now been submitted to the Planning Inspectorate. "No comment."

Planning Decisions – Approved

19/00866/TPOC - T3 Oak x2 - Reduce whole crown by approximately 2-3m and T7 Oak - Reduce whole crown by approximately 3-4m - Camomile House, Common Road.

19/00821/TPOC - T1 Sycamore - Sever Ivy, remove suckers up to main fork including 4 at the fork. T3 Small Pine - Crown reduce overhang by approximately 1-1.5m. T4 Birch with heavy bleeding canker - Dismantle to near ground level. T5 Birch to north of T4 - Remove small branch at main union to tidy tree - 65 Nutfields.

19/00632/FL - Replace existing side rear single storey extension including a new roof lantern light - 1 Elim Cottages, Busty Lane.

19/00353/LB - Listed Building Application: Proposed repairs and refurbishment consisting of timber roof member treatment repairs and alterations; internal timber treatment throughout cottage generally; chimney stack partial reconstruction; first floor joist structural integrity improvements; first floor sound proofing improvements; replace modern concrete ground floor with a new floor and under floor heating; structural tie/restraint to north flank/internal cross walls; underpins to existing foundations at north east flank walls, and replacement of all rotting timber windows and modern main entrance door - Harrow Cottage, Common Road.

Planning Appeals

TM/18/02834/FL -The Barn, Ightham Court, Fen Pond Road – Proposed replacement single storey extension. Appeal start date 10 May 2019. No further comment,

LOCAL PLAN – Borough Green Gardens Update – Nothing to report.

Signed...*R Willingham*Dated.....18/06/2019.....

7. MATTERS ARISING

Highways Matters – Road closures: Temporary Road Closure – Durlings Orchard, Ightham – from 28 May 2019 for up to 2 days. Potholes on Coach Road, Ismays Road. Erosion of tarmac on Borough Green Road by the pumping station, 30mph repeaters on BG Road need replacing. Bollard on Sevenoaks Cross Roads are still out.

PROW - We have received the Order for the diversion of footpath MR614 at Oldbury Lane, Ightham.

Village Traffic Matters - Les Henry Associates - Update on Traffic calming. We have received a quote for the traffic survey and site visits for £1,540 which was agreed. Les Henry has conducted a couple of speed surveys at different locations on Borough Green Road which didn't show excessive speeds. He will be conducting further surveys and will suggest appropriate traffic calming. Cllr Cracknell will put another advert in the Parish Magazine for Speed Watch volunteers. Cllr Mitchem reported that she had contacted the Traffic Officer at TMBC to request a Warden on The Street as there are often cars parked on the double yellow lines which obscure the sight lines towards Borough Green. Cllr Cracknell reported that the PCSO often attends the coffee shop at the Church Centre on a Wednesday and he would be able to advise on traffic issues.

Celcon- Traffic Noise - We have received reports of noise at night from Celcon which have also been reported in Borough Green. Cllr Taylor has written to Celcon about this and also raised various other issues such as operating out of hours, excess traffic and dust that have been noted by residents. Cllr Willingham co-signed the letter in support.

Busty Lane – No HGV's Signage – Following a number of vehicles getting stuck on Busty Lane and Trycewell, we have asked Kent Highways for signage; we have been offered “Not Suitable for HGV's” signage which will cost £1,500 or a 7.5 tonne limit which will require a Traffic Order. Councillors thought that a width restriction sign may be more suitable and the Clerk was asked to go back to Kent Highways to make a request.

Scout Hut/Pavilion – Update - We have taken legal advice and will be writing to the Scouts with a proposal that the existing Scout Hut reverts back to the Parish Council without further liability once the new building is complete. The Scouts have arranged for CCTV and an alarm to be fitted following several breaks ins. The cost will come out of the Parish Council funding. The Clerk was asked to get an update from the Scouts on their funding and will also provide the Scouts with a balance of what is left from our contribution. The Clerk said that we would need to add the building to our insurance policy once it has been handed over from the builders.

Tennis Club Lights – Update – Cllr Holden will resend the picture of lights to The Clerk.

Ightham Cricket Club – Update – Nothing to report.

Busty Stream/ Flooding – Update - The Flood Action Group have had another meeting and are chasing riparian owners about ongoing maintenance. The bridge works are due to start on 3rd June. A litter pick has been scheduled for 29th June and The Clerk will put up notices. It was suggested that this should be promoted on social media such as Next Door. We have had a request to work with the Flood Forum Group to update the Emergency Plan and a meeting is being arranged.

Recreation Ground – Pitch Levelling – Football Club – James Hitchcock has been in touch with Kent FA and there will be a site visit and meeting on 3rd June to find out what is involved. Cllr Holden will also ask about having a junior pitch at the bottom of the rec. The ROSPA Inspection is scheduled for July. The Clerk reported that the wetpour is badly damaged under the climbing ship and swings and had received a quote to replace it of £12k. It was felt that this was excessive. Cllr Willingham will do a site visit and we will get some other quotes. We have received an email with various requests about use of the recreation ground for the School PSA Summer Fayre in July. One of the main concerns that the Parish Council had was parking and driving on the recreation ground and the Clerk was asked to respond accordingly.

Broadband – Update - Nothing to report.

Bus Stop Back Lane – Update – The leaning bus stop has been reported to KCC and Anthony Edwards had agree to take on the cleaning.

Malcolm Ravenhill Memorial Stone – Update – We have made an application for permission to Kent Highways and are awaiting a response. We have also been asked to adopt the grass verge opposite the Church which will mean that we take responsibility to cut it; Anthony Edwards has agreed to do this.

Website – Upgrade and Change of host – We have had a quote to update the website for £950 and make it compliant with the EU Accessibility requirements. It was agreed that this was a good price and the Clerk was asked to circulate details of websites designed by Gel Creative. A question was asked about the new format being optimised for mobiles. A decision was deferred to the next meeting.

Signed...*R Willingham*Dated.....18/06/2019.....

Village Hall Car Park- access – The Clerk reported that she had drafted a letter and had received standard form wording from KALC. She needs to identify the houses concerned and will send the letters. The same letters will also go to those sharing a boundary with the recreation ground.

Crime Report – There was one reported burglary and one theft in April and the pavilion was broken into again. The Clerk was asked to liaise with neighbourhood watch.

Climate Change - The Clerk had circulated an article from Cllr Bate at Shipbourne. This will be deferred to our next meeting.

FINANCE & POLICY

Annual Return and Audit – Timetable – The Clerk has now passed all of the paperwork to the Auditor and will collect the papers with a view to signing off the accounts at the June meeting.

It was resolved that the authorised signatories on the NatWest Mandate be updated to remove the retired Councillors Edwards, Brierley and Chartres and add Cllrs Burgham, Fielder and Emmett. The existing mandate will continue as amended.

The following accounts are submitted for payment: Proposed by Cllr Hall and seconded by Cllr Burgham.

Parish Clerk Salary & Expenses May	£740.14
HMRC – Employer Tax (<i>nil to pay as credit on account</i>)	£4.30
Gel Creative - April (OLT)	£40.00
KPFA – Subscription	£20.00
JH Estate & Gardening Services – Grass cutting & fence repairs	£840.00
BHIB – Insurance renewal	£1,409.64
Anthony Edwards – Churchyard	£593.64
Anthony Edwards – Parish Council Maintenance	£480.08
HSA Ightham Scouts – CCTV System (<i>Deposit and Balance</i>)	£2,444.36 + £2,700.31
HSA Ightham Scouts – Alarm System (<i>Deposit and Balance</i>)	£1,113.16 + £850.36

Deposit Account: £237,234.84 Current Account: £8,748.44 Unity Trust Bank £5,812

10. CORRESPONDENCE

KCC Highways and Transportation message to Parish and Town Councils about Working better Together

KALC Dynamic Councillor Events

Town & Parish Councils – VE Day 75 - 8th May 2020

Submission Of The Sevenoaks District Council Local Plan

KALC T&M Annual General Meeting 25th May 2019

KCC Household Waste Recycling Centres' - charging policy for non-household waste materials starts on Monday 3 June.

Open Farm Sunday – 9th June, Mote Farm, Ivy Hatch, TN15 0NT from 10am until 4pm.

11. ANY OTHER MATTERS REPORTED PRIOR TO THE NEXT MEETING

Cllr Willingham reported that the height restriction barrier in the recreation ground is 2.4 m and suggested that it should be reduced to 2.2m.

Cllr Willingham reported that the Village Hall Committee had met last week and there was a deficit of £219 due to the number of lettings being down. There are some works required to repair the lino in the disabled toilets and ladies toilets and Cllr Willingham suggested that the areas are tiled. This will be raised at the next PC meeting.

The meeting closed at 10.30pm.

Signed...R WillinghamDated.....18/06/2019.....