

8&9/18

**MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD
ON TUESDAY 18th SEPTEMBER 2018 IGHTHAM VILLAGE HALL AT 7.00pm**

Present: Cllr Willingham – Chairman, Cllr Holden – Vice Chairman, Cllr Cracknell, Cllr Edge-McKenna, Cllr Mitchem, The Parish Clerk, County Cllr Rayner, Borough Cllr Betts (arrived at 8.30pm) and 5 members of the public.

The Parish Council met at 7pm to discuss a private and confidential matter in a closed session prior to the full council meeting.

1. **APOLOGIES FOR ABSENCE** - Cllr Edwards, Cllr Brierley, Cllr Brewer, Cllr Hall.
2. **DECLARATION OF INTERESTS** - None.
3. **MINUTES** - The Minutes of the Meeting held on 17 July 2018 were approved and signed as a true record.
4. **UPDATE FROM COUNTY COUNCILLOR** – Cllr Rayner reported that the Bus Consultation had come to an end and the results were being processed and will be reported in due course. Kent County Council had been pre-advised that there would be continued cuts to the budget and this would inevitably impact the bus situation and that there would be degradation of other services. The school buses would not be affected but the subsidised services would although alternatives would be available such as smaller vehicles. Cllr Rayner said that he was aware of problems with some local services but was not aware of any issues in Ightham; we should let him know if there are. Cllr Holden reported that the buses are full and that many children are standing which is unacceptable, particularly when on school trips children are required to wear a seatbelt. Cllr Rayner said that the bus operator conditions of carriage dictate how passengers are transported on public buses and that the situation was unlikely to change. There was a short discussion about lobbying for a roundabout at Oldbury Lane/Sevenoaks Road in the light of the Local Plan as the junction is likely to become busier. Cllr Rayner said that since the PPP meeting last week, a transport report has been published which mentioned that the Dark Hill roundabout would be enlarged.

5. PUBLIC

A member of public asked what proportion of the bus pass contributed to the cost of the travel cost. Cllr Rayner said that it depended on the route.

A member of public reported that parking in The Street was chaotic and there had recently been a number of stand-offs between drivers. Additionally, vans are parking on the double yellow lines at the top of The Street which restricts the view of traffic driving up the hill. There is concern that there will be an accident if the situation isn't resolved. Residents have received notification from TMBC that the yellow lines will be extended but this will restrict residents parking; there was an acknowledgement that the parked cars acted as traffic calming. The resident reported that it was almost impossible to turn out of their driveway or cross the road safely and that a suggestion of a mirror had been turned down in the past. The Parish Council has not been notified about the potential changes to the lines.

A resident asked about placing a radar on the Borough Green Road to measure speed as he had recorded speeds of up to 60-70 mph. Cllr Holden said that we had agreed to carry out a survey at the last meeting. The Clerk reported that the company that we had previously used no longer did Radar surveys but had given us the details of an alternative company. Additionally the Clerk was aware of a Traffic Agency that worked with KCC and asked Cllr Rayner whether it would be a better option to approach them and ask them to look at the village as a whole. Cllr Rayner suggested that the Parish Council should write to him to say that we were planning on carrying out a survey and requesting £500 and then ask an Officer to organise a survey through Kent Highways to show the proportion of traffic speeding. If Ightham Parish Council can offer partial funding it will be more acceptable. Cllr Cracknell said that in the past KCC costs were higher so it was suggested that we get costings from both sources. Once we have the data, if there is a proven problem, we can ask Cllr Betts and Cllr Rayner to put it onto the Joint Transportation Board Agenda. We can address the issues of parking and speeding together.

A member of public reported that the hedges in Common Road near to the Harrow were overgrown and there were some fallen trees in Old Lane. The Clerk reported that these had been reported to PROW and that we could send a letter to the landowners in Common Road, asking them to cut back their hedges. Cllr Cracknell to put a note in the Parish Magazine asking people to cut back their hedges generally.

Signed.....Dated.....

6. UPDATE FROM BOROUGH COUNCILLOR – Cllr Betts reported that he had put pressure on the responsible Cabinet member for waste following the issues with the recycling site in the lower village hall and £30k has been allocated to get extra help to clear the sites.

Cllr Betts confirmed that the new waste services contract has been awarded and will take effect from April 2019. There will be a phased service to collect all recyclables from the doorstep. This will include a weekly food collection and bi weekly collections of paper, card, garden waste (charged), plastics, tins, glass and small electrical items. The black bin will also be collected fortnightly. There will be a formal communication of the changes to all residents.

Cllr Betts reported that the Local Plan was passed at full Council at the beginning of September by 39 votes to 6. The benefits of it going through will mean that the Borough is exempt from the Governments 23% uplift in housing. As a Ward, we can contest elements of the Local Plan, ie Borough Green Gardens, in front of the Inspector and if successfully challenged TMBC will have the ability to amend the Plan. Any allocation taken out will have to be reallocated elsewhere in the Borough to sites that are more suited; our ward doesn't have the infrastructure or topography for such a large development. The problem TMBC will face if Borough Green Gardens isn't found to be sustainable, as it represents such a large percentage of the housing requirements, is that they will have to carry out another Call for Sites exercise. This delay will inevitably lead to the 23% uplift in housing being levied. There was some discussion about the 23% uplift being applied in the future anyway when the Local Plan gets reassessed after 5 years.

Cllr Rayner advised that when the consultation period begins, each Parish should respond to all of the original sites in the Call for Sites as part of the Regulation 19 consultation.

Cllr Betts said that the advantage of having a Local Plan in place is that there will be a housing supply in place and as a result less planning by appeal. The consultation begins on 1st October and will run for 6 weeks. Members of public are encouraged to respond although there will be no replies.

7. PLANNING

TM/18/01627/TNCA - Removal of 18 Beech; 1 Pine; 5 Hornbeam; 6 Acacia; 1 Oak 2 Holly and 1 Silver Birch trees from garden to be replaced with various different species. Land Adjacent To Oldbury Hatch Oldbury Lane Ightham Sevenoaks Kent TN15 9DG. "We are concerned that removal of these trees, especially the Beech, will affect the visual amenity of the area. We would therefore like to see TPO's on them although as a compromise would suggest some judicious pruning, especially of branches overhanging the road." *(TPOs have since been applied pending confirmation by Planning Officers)*

TM/18/01654/LDE - Lawful Development Certificate Existing: Building and area of hardstanding used as a domestic garden store incidental to the enjoyment of the main dwellinghouse for an uninterrupted period since at least August 2006. Hope Farm, Sandy Lane Ightham, Sevenoaks, Kent, TN15 9BA. "No objection."

TM/18/01869/FL - Demolition of dwelling and garage and erection of dwelling. Stone Acre Copt Hall Road Ightham Sevenoaks Kent TN15 9DT. "No objection."

TM/18/02047/OA - Land At Rose Wood, Sandy Lane, Ivy Hatch, Sevenoaks, Kent, Outline Application: Erection of a detached dwelling. "We strongly object to this application which is in metropolitan green belt and an AONB and there are no special circumstances to justify the build. In addition we note that there are TPO's on the trees."

TM/18/02086/FL - Church Of St Peter, Fen Pond Road, Ightham, Sevenoaks, Kent, Single storey extension of the existing church centre to provide an enlarged hall and kitchen, a new office and an additional WC. New double doors leading to an enlarged external paved area. "No objection"

TM/18/02043/FL - 1 Oldbury Villas, Spring Lane, Ightham, Sevenoaks, Kent TN15 9DH. Proposed single storey extensions to side and rear of existing house. "No objection."

TM/18/01947/RD - Little Rosewood, Common Road, Ightham, Sevenoaks, Kent TN15 9AX.

Signed.....Dated.....

Details of conditions 2 (materials), 3 (levels) and 8 (tree protection) submitted pursuant to planning permission TM/17/02420/FL (Demolition of existing dwelling and garage and construction of new two storey dwelling and detached garage). "No objection."

TM/18/01240/FL – Woodford Old Lane. Ightham. Sevenoaks, TN15 9AH. Section 73 application for the variation of conditions 1 (time limited and personal condition), 2 (restore site when temporary consent expires) and 4 (number of caravans) pursuant to planning permission TM/11/01444/FL (variation of conditions 1 and 2 on TM/07/01238/FL: change of use for stationing two caravans for residential use, fencing and sheds for occupation by a single gypsy family). "There is no additional further information and we continue to object in the strongest terms."

TM/18/02148/TNCA – The Olde House, Mote Road, Ivy Hatch, TN15 0PG. T1 Conifer – remove tree. T2 Swamp Cypress – remove tree. "No objection."

Planning Decisions – Approved

TM/18/01776/NMA - Non Material Amendment to planning permission TM/18/00482/FL: Adding barn hips to gabled roof, amending external door and window arrangement - Two Trees House.

TM/18/01589/TNCA - Horse Chestnut - Reduce crown overall by 30% - 2 Elm Cottages.

TM/18/01559/TNCA - T1 Magnolia - Crown reduce to previous pruning points and T2 Prunus - Crown reduce whole crown by approximately 2m - Stone House.

TM/18/01556/TPOC - T1 Acer - clear lower branches 1m from roof tiles, T2 and T3 Oak - remove 3 lowest limbs over hanging roof and T4 Oak - remove 1st lowest limb over hanging roof – Acorns.

TM/18/01483/FL - Extension of the garden boundary wall by 10m adjacent to Ismays Road, to match existing - Fir Tree House.

TM/18/01440/FL - 'Construction of single storey extension and some internal alterations to existing house to provide residential annex' - Applegarth Farm.

TM/18/00668/FL - Demolition of existing bungalow, garage, stables, greenhouse and out buildings and the erection of 2 no. four bedroom houses and detached garages - Longcroft Lodge.

TM/18/02134/NMA - Non Material Amendment to planning permission TM/17/02420/FL (Demolition of existing dwelling and garage and construction of new two storey dwelling and detached garage): Revision to rear two storey gable element and design of windows and rear dormer and raising of roof and eaves of west side element - Little Rosewood.

TM/18/01730/RD - Details of conditions 2 (materials), 3 (landscaping) and 7 (levels) submitted pursuant to planning permission TM/16/02720/FL (Demolition of existing sports changing pavilion and construction of new single storey scout and football changing pavilion) - The Pavilion.

TM/18/01561/FL - Demolition of existing timber framed and weatherboarded stable block, construction of a single storey self contained habitable annexe with ancillary areas (Resubmission of TM/17/02453/FL) - South View.

TM/18/00894/FL - Single storey side extension - 19 Nutfields.

TM/18/01222/FL - Demolition of existing conservatory and adjoining extension; erection of new single storey rear extension; new bathroom window in existing gable - The Spinney.

TM/18/01478/TNCA - T1 Norway Maple - fell and G2 Leylandii x3 - to fell – Towan.

TM/18/01484/TNCA - 2x Silver Birch- crown lift to a height of 4 meters - The Olde House.

Refused

TM/18/01937/NMA - Non Material Amendment to planning permission TM/17/02420/FL (Demolition of existing dwelling and garage and construction of new two storey dwelling and detached garage):

Signed.....Dated.....

Revisions to window design and position of roof light, raising of roofs and eaves of the main dwelling and side elements and revisions to front and rear two storey gable elements - Little Rosewood.

TM/18/01420/FL - Extension to existing annexe approved under application ref TM/17/01416/FL adding one extra bedroom - Midsummer Meadow.

7. LOCAL PLAN – Borough Green Gardens

There will be a workshop on how to respond to Reg 19 on Wednesday 17th October 2018 for Parish Councillors.

Cllr Willingham attended a meeting of the Parish Alliance at Potters Meade. There has been an amendment requested in the Local Plan regarding the earlier completion of the relief road. Meopham and Seal Parishes have also been approached about joining the Parish Alliance as they will be affected by the increase in traffic. It was noted that J5 Slips was not mentioned in the Plan. We have been asked to send a letter of commitment to the Parish Alliance, planning and legal representatives at Inquiry regarding the Borough Green Gardens site. This has already been agreed at our previous meeting along with a financial contribution of £16k. The Clerk will send the letter and copy it to Cllr Betts. Wrotham Parish will handle the finances but all costs will be agreed in advance by voting, 1 vote per member council. The Chairmen of each council will meet as often as necessary. There are many professional advisors involved in the process including a local resident and environmental specialist who is giving guidance on air quality issues.

8. MATTERS ARISING

Highways Matters – Update - Tonbridge Road/Back Lane patching within 90 days. Cllr Willingham had a list of potholes and gulleys that need attention and will pass them to the Clerk. Footpaths behind Chapel Farm and Old Lane overgrown, reported to PROW.

Radar survey results/ Speed calming measures/ Speed monitoring Borough Green Road. Discussed above.

Speed Limit on Oldbury Lane/Spring Lane Nothing to report.

Parking in The Street. Discussed above.

Scout Hut/Pavilion– Update All legal documents have been agreed and signed. The Heras fencing was put around the site on Monday 17th September and a container put in the disabled parking bays. There is access for the mower and Cllr Willingham will let James Hayward know. The site will be prepared during this week and the work will start next week and Cllr Willingham has arranged to meet with the contractors. The Clerk was asked to email Mr Sherhod about additional parking in the village hall car park if parking becomes an issue.

Ightham Cricket Club – Request for funding / Registration as an asset – Update - Nothing to report.

Busty Stream/ Flooding – Update - Flood Action Group Update – We have received an email from the new Natural Flood Manager Officer for West Kent regarding information about the St Clere Estate in order for them to investigate opportunities to mitigate against this flood risk by delivering a series of NFM interventions in the area up stream of the A25. This was passed to the Flood Forum. The Group is due to meet next week.

Recreation Ground – We have received a request from a school parent to use the recreation ground and mark out a mini pitch for the school football fixtures. It was agreed that as long as the Football Club had no objection then this would be okay for this season. The Clerk will check with James Hitchcock and reply to the parent.

We have also received a request from the school PSA to use the recreation ground for a fireworks display in November and to have a pizza van for the event and to have a summer fayre next summer. It was agreed that we would grant permission for the events but that the pizza van would be only allowed into the car park rather than onto the recreation ground. The Clerk will respond accordingly.

ROSPA Inspection – Repairs – The report has been received and the Clerk will check what works need to be carried out.

Broadband – Update - Nothing to report.

Multi Skills Court – Update – Nothing to report.

9. FINANCE & POLICY

Online banking - The Clerk has started an application with Unity Bank and will email Councillors for their details. The Clerk will also call Barclays to open a separate account. Cllr Mitchem asked how many transactions would be involved each month and Cllr Holden said that we should be looking at paying most of the invoices online. There are roughly 10 per month.

Signed.....Dated.....

Data Protection - The Clerk reminded Councillors that they should have a separate email address for Parish Council business and to delete any messages containing personal data as soon as they had been actioned.

Standing Orders – The Clerk had reviewed the new NALC Standing Orders over the summer and will circulate them via email. The Clerk will check the Financial Regulations to see what the guidelines are with regard to investments.

The following accounts were submitted for payment and agreed: Signed by Cllrs Cracknell and Cllr Mitchem

Parish Clerk Salary & Expenses September	£646.77
Gel Creative - Website August & September	£80.00
EDF – Electricity at The Pavilion	£55.37
Robert Lee-Amies – Work at the Village Hall and Recreation Ground	£605.95
JH Estate & Garden Services Limited – Cutting verges & recreation Ground (July & Aug)	£336.00
Rospa Annual Inspection	£100.80
KALC - Annual Clerks Conference	£72.00
Ightham Village Hall - Rental	£340.00
Information Commissioners Office – Data Protection Fee	£40.00
Anthony Edwards – Maintenance of Churchyard June & July	£1,119.66
Anthony Edwards – Maintenance to Parish Council Land	£458.24
Income:	
Precept:	£61,680.00
Allotment Fee	£100.00

Financial position at 31 August 2018: Current account: £9,229 (including unrepresented cheques)
Deposit account: £212,585.96

10. CORRESPONDENCE

KALC - Chairmanship Conference 2018: 13th December 2018.

KALC - The Dynamic Councillor (C101/C111), 22 October 2018.

M20 J3-5 Smart Motorway Scheme Weekend Closure M20 J4 Leybourne to J6 Maidstone Friday 14 September 10pm to Monday 17 September 6am & Friday 9 November (evening) to Monday 12 November (morning).

Kent County Council's 'Household Waste Recycling Centre (HWRC) Consultation' **The consultation runs from 6 September to 1 November 2018.** www.kent.gov.uk/wasteconsultation.

TMBC - National Recycle Week w/c 24 September. Kent Resource Partnership (KRP) will be sending out a plastics recycling leaflet to all households.

Textile recycling company – Lower Village Hall Car Park – We have received a request to put a textiles bin in the village hall car park in return for a set rental fee or a price per ton of textiles. It was suggested that we pass on to James Reid and also repond to say that there would be room next Spring once the other recycling bins are removed.

11. AOB

Cllr Holden asked for an update on the bus stop at Back Lane. The Parish Clerk will check with TMBC.

Cllr Cracknell reported that St Peters had received a grant for the silhouettes for the WW1 remembrance. There will be a special service to commemorate it.

Cllr Cracknell said that she would draft some information about the Local Plan that could go into the parish magazine and onto the website and noticeboards. It will advertise our October PC meeting as an opportunity to find out about the Local Plan.

The meeting closed at 10.05pm

Signed.....Dated.....