

1/18

**MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD  
ON TUESDAY 16<sup>th</sup> JANUARY 2018 IGHTHAM VILLAGE HALL AT 7.30pm**

Present: Cllr Willingham, Cllr Brierley, Cllr Cracknell, Cllr Edge-McKenna, Cllr Edwards, Cllr Holden, Cllr Mitchem, County Cllr Rayner, Borough Cllr Betts & The Parish Clerk

1. **APOLOGIES FOR ABSENCE** – Cllr Hall
2. **DECLARATION OF INTERESTS** - Cllr Willingham declared an interest with regard to the 10 Durlings Orchard planning application.
3. **MINUTES** The minutes of the meeting held on 20 December 2017 were approved and signed as a true record of that meeting.
4. **UPDATE FROM BOROUGH COUNCILLOR** - Cllr Betts reported that Senior Planning Officer, Marion Gearly would be leaving TMBC on 19<sup>th</sup> January. Going forward there will be not be a set Planning Officer for each area. Cllr Betts reported that he was dealing with a light pollution issue at Celcon and wanted to know whether any other residents had reported it. It is currently being investigated by The Environmental Health Office to see whether there has been a breach. Cllr Betts is now part of the Waste Services Liaison Group that will deal with the new waste collection scheme. Cllr Cracknell reported that there has been a problem with recycling over the Christmas holidays. A question was asked about the revenue generated by recycling. Cllr Rayner said that KCC get the revenue even though TMBC do the collections. Another issue is that TMBC do not have their own recycling site in the Borough. Some recycling leaves the UK but can get backed up whilst waiting for a price rise, this is a nationwide problem. Cllr Betts to pursue mre frequent clearing of the site in Ightham.
5. **UPDATE FROM COUNTY COUNCILLOR** – Cllr Rayner said that the September deadline for the planned public bus consultation has been postponed and that the necessary savings in the next financial year have been reduced from £2million to £250k. This will allow time for the department to look at different ways of subsidising transport in the county. Cllr Matthew Balfour, Cabinet Member for Environment and Transport has now been replaced by a Cllr Mike Whiting, a Swale member. Cllr Rayner said that he had signed off a radar survey to be carried out at the junction of Sevenoaks Road and Oldbury Lane to see what the options are for improving safety at the junction.  
With regard to buses, Cllr Cracknell suggested that we should invite representatives along to our anuual parish meeting to talk about buses. Cllr Rayner also suggested that we should work with the Parish Alliance if there is a reduction in services. Cllr Betts said that the fact the bus companies do not currently consult with parishes about services needs to be addressed.
6. **PUBLIC** – Nothing to report.

## 7. PLANNING APPLICATIONS

### Planning Applications

**TM/17/03337/FL** - 10 Durlings Orchard Ightham Sevenoaks Kent TN15 9HW

Conversion of half of integral garage to living accommodation. Applicant: Mr M Strang. "No objection."

**TM/17/03374/FL** - Little Cobs Cobs Close Ightham Sevenoaks Kent TN15 9DB. Garage conversion.

Applicant: Mr James Clear. "No objection."

**TM/17/03451/LDE** - Petham Cottage Rectory Lane Ightham Sevenoaks Kent TN15 9AJ. Lawful Development Certificate Existing: use of the land south west of Petham Cottage as residential curtilage (use Class C3). "No objection."

### Planning Applications approved

TM/17/03265/FL - Demolition of existing conservatory and construction of single storey rear extension and first floor side extension with new roof and alterations to fenestration. Springfields 7 Tebbs Way, Ightham, Sevenoaks Kent, TN15 9BJ.

### Planning Applications refused

TM/17/02453/FL - Demolition of existing timber framed and weatherboarded stable block, construction of a single storey self-contained habitable annexe with ancillary areas and change of use

Signed.....Dated.....

of agricultural land to domestic curtilage. South View, Fen Pond Road, Ightham, Sevenoaks, Kent, TN15 9JF.

## 8. MATTERS ARISING

**Kent Highways** – items to be reported: Temporary Prohibit Westbound Traffic – Dark Hill Road, Borough Green – from 8 February 2018 for up to 1 day. The alternative route is via Quarry Hill Road, A25 Sevenoaks Road/Borough Green Road. The closure is to enable vegetation clearance to be carried out by M. Padgett Tree Care.

Ivy Hatch sign slipped at Copt Hall corner, pothole by Cricket Ground, pothole near entrance to the Crown Point, keep left sign broken on Coach Road, UK Power Network light broken on Sandy Lane, blocked gully outside Longcroft, Cobtree Corner and opposite Nutlands on Oldbury Lane.

**Highways Matters** – Update - Radar survey results – the results need to be analysed so we have the percentage of cars speeding. Parish Clerk to put into a more user friendly format.

**MR418** – New Proposals – The Parish Clerk received an email from PROW to say that there is a new proposal for the MR418 diversion, we are awaiting the plans.

**Proposed new Scout Hut/Pavilion**– We have now received the draft lease and licence and have drawn up a list of comments to pass onto the Scouts. Cllr Holden and the Parish Clerk will meet with Mr Murray next week to go through the documents and agree as many terms as possible before passing to the lawyers.

**Ightham Cricket Club** – Request for funding - We have received a request from The Cricket Club for a contribution toward Phase II of their building works. It was decided that Cllr Holden would speak with the Chair of Governors at the School to see whether there could be some links between the school and the Cricket Club before we make a decision. Cllr Rayner suggested that the Parish Council should register the Cricket Pavilion as an asset of parish value.

**Busty Stream/ Flood Forum Group** – Update - Cllr Cracknell reported that the Flood Forum Group are waiting for a date for the multi-agency meeting. The Group are also arranging a date for the community to get together to clear the Busty.

**Lease for Tennis Club** - Update - The terms of the lease have now been agreed and The Parish Clerk will request copies to be signed from Warners.

**Recreation Ground** – vandalised lights – Cllr Willingham has received a plan of the lights and will arrange for an electrician to come and see what parts are required to fix them. Replacement components are available from the manufacturer.

**Broadband** – Update – Nothing to report.

**Local Plan** –Update – Cllr Willingham reported that he attended a Parish Alliance meeting and that Cllr Taylor had suggested that Parishes oppose Borough Green Garden City proposed phased development being included in the Local Plan on the grounds of AONB. It is not believed that the relief road which would form part of the “very special circumstances” and would act as a bypass would take all the excess traffic as more traffic would be generated by the new houses. Cllr Willingham suggested that our own response should be deferred until we see whether the development is included in the Local Plan.

## 9. FINANCE

**Online banking** – The Parish Clerk had received information from other Parishes who suggested that Unity Bank may be able to offer us the safeguards that we need for online banking. Cllr Holden said that the FCSC will only guarantee funds up to £85k and that we should look into splitting out some of our funds in any event. Cllr Holden said that he would also look into other options with larger banks for online banking.

**Budget 2018/9** Sign off and approval of budget for 2018/9 – The Parish Clerk presented the figures for the budget 2018-9 which had been circulated before the meeting. The breakdown includes figures for routine expenses (around £55k) and capital expenses and makes an allowance for £80,000 for the new Scout Hut. It was also agreed that the Parish Clerk hourly rate increased to £14.38. The decision was to raise the precept by 3% in line with inflation. The budget was proposed by Cllr Edwards and seconded by Cllr Edge-McKenna. The Parish Clerk will send the figures to TMBC.

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The following accounts are submitted for payment: Proposed by Cllr Mitchem and seconded by Cllr Cracknell.

Parish Clerk Salary & Expenses	£519.20
Gel Creative - Website November	£40.00
e-on – Electricity in recreation ground	£120-18
KALC – Data Protection Training (50% share with Shipbourne)	£36.00
JH Estate & Garden Services Ltd (Nov & Dec)	£350.00*
* less overpayment from April 2017	
Dillon Projects Limited - VAT	£3097.50

Financial position at 31 December 2017: Current account: £8,010 (excluding unrepresented cheques)  
Deposit account: £185,838.72

#### 10. REPORTS FROM MEETINGS: Parish Alliance/ KALC/PPP

Parish Alliance Meeting – 4<sup>th</sup> January 2.30pm Potters Meade – Minutes circulated.

KALC Meeting – 4<sup>th</sup> January 7.30pm TMBC Offices– Minutes circulated.

#### 11. CORRESPONDENCE

**TMBC – Changes to off street parking charges** – No comment.

**Update to KCC Household Waste Recycling Centre Policies** – There have been some changes to what can be taken to the recycling centres and size of vans that can take waste, details on KCC website.

The Department for Transport is currently consulting on proposals for the creation of a Major Road Network (see <https://www.gov.uk/government/consultations/proposals-for-the-creation-of-a-major-road-network>).

**The deadline for comments is 19 March 2018.** The Highways Agency are current considering their next 5 year spend of over £5 billion on infrastructure and Tom Tugendhat MP has written in support of the provision of a slip road at Junction 5 of M.25. (J. 5 Slips) He has asked that parishes and individuals write to the Agency in support of the new road. Tim Shaw has forwarded a template. It was agreed that we would write as a Parish using Tim’s template letter supporting J5 Slips.

#### 12. AOB

Cllr Mitchem asked for an untidy site to be reported on Fen Pond Road.

Cllr Cracknell asked for the Ightham Open Gardens to go onto the next agenda.

The Parish Clerk was asked to pass on formal thanks to the Levys and Fairlawne Estate for the Christmas tree.

The meeting closed at 9.22pm.

Signed.....Dated.....