

4/18

**MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD
ON TUESDAY 17th APRIL 2018, IGHTHAM VILLAGE HALL AT 7.30pm**

1. **APOLOGIES FOR ABSENCE** - Cllr Brierley & Cllr Hall
2. **DECLARATION OF INTERESTS** - None
3. **MINUTES** - The Minutes of the Meeting held on 20 March 2018 were signed as a true record of that meeting.
4. **UPDATE FROM BOROUGH COUNCILLOR** - Cllr Betts said that the draft Local Plan would be presented to the Planning and Transportation Advisory Board (PTAB) on 5th June and would be published around 5 days beforehand. Views will be put forward at that meeting and there will follow a consultation period. Cllr Taylor had circulated an article asking for Parish Alliance members to retain legal representation to fight the potential development of Borough Green Garden City but at this stage we have no idea whether it will be included in the plan so Councillors felt that it was inappropriate to make a comment or any financial commitment at this stage. If BGGC is not in the plan, it will not be an issue. The concern is that if BGGC is included in the draft plan, it would be difficult to get it removed. The Local Plan will need to be finalised before the end of the year or risk being subject to additional housing requirements as set out in the recently published National Planning Policy Framework (NPPF). This would mean that new housing per year would rise from 627 to 856. As The Secretary of State has indicated that if the Local Plan is agreed by the end of December then TMBC would not be subjected to the increased number, TMBC are under time pressure to agree the plan by this deadline. On 5th June, the PTAB will decide to advise the Cabinet Member for Planning and Transportation whether the plan should go forward and he will then make a recommendation for it to go forward to TMBC or make any changes. There will then follow a consultation period. Cllr Rayner reminded the Council that Cllr Betts and Cllr Coffin were the Borough representatives for Ightham. Cllr Betts reported that he had received a query from a resident about permitted development rights being withdrawn and recommended that TMBC are contacted in such circumstances.
5. **UPDATE FROM COUNTY COUNCILLOR** – Cllr Rayner said that the changes to the bus timetables would be far less drastic than originally anticipated due to some additional funding being found. The savings now necessary are £150k and KCC are talking to operators and think that savings can be made by improving efficiency. Cllr Rayner has recently written an article on lorry fly parking although the problem is minimal in Ightham. If the BGGC proposals go forward then a lot of the land will cover the mineral extraction sites which fall under the remit of KCC. Cllr Rayner said that he would be seeking representation if there were to be an adverse impact on the Kent Waste and Minerals Plan. Cllr Edge-McKenna asked about the Oldbury Lane junction; Cllr Rayner said that the traffic numbers had been taken and work was being done to come up with a design for improvements to the junction. If it isn't a roundabout then it will be another type of arrangement.
6. **UPDATE FROM POLICE** – Nothing to report.
7. **PUBLIC** – A member of public reported that school parents are parking in Spring Lane. As this is a public highway, there is little that we can do about this. The school regularly send notes requesting parents to park in the recreation ground.
8. **PLANNING APPLICATIONS**

TM/18/00668/FL – Longcroft Lodge, Oldbury Lane, Ightham, TN15 9DE. Demolition of existing bungalow, stables and garages and erection of 2 no. four bedroom houses and detached garages. "No objection but we have concerns that 2 houses on the plot may constitute "cramped overdevelopment"."

TM/18/00631/FL – Hemmings Bank, Oldbury Lane, Ightham, TN15 9DD. Proposed single storey side extension. "No objection."

TM/18/00639/FL – The Cottage, Redwell Lane, Ightham, TN15 9EH. Two storey front and side extension. "No objection."

TM/18/00851/TNCA - Ightham Warren, Tonbridge Road, Ightham, Sevenoaks, Kent TN15 9AP.

Signed.....Dated.....

T2 Oak - Fell to ground level due to the impact the tree and tree roots are having on the existing feature lawn and surrounding wall. Client will plant a new established tree elsewhere in the grounds. "No objection."

8. MATTERS ARISING

Kent Highways: Road closures: Exedown Road 25th June. Fen Pond Road from Boundary House 20-23 June. Damage to Coach Road, the Highways Officer asked whether we wanted to construct the corners as permanent road surface. Comments were made about the verges being further eroded if we did this.

Highways Matters – Update - Radar survey results/ Speed calming measures. Nothing to report.

Speed Limit on Oldbury Lane/Spring Lane – Request to Kent Highways for 20mph limit – It was unanimously resolved that the Parish Council would formally request a 20mph limit from the A25 up Oldbury Lane and Spring Lane back towards A25.

MR418 – Update – Nothing to report.

Skips Rent review - 1st April. It was agreed that the rent should be increased in line with inflation.

Proposed new Scout Hut/Pavilion– Lease/Licence comments & site plan. Asbestos survey. The Parish Clerk had received advice from Warners and will circulate. A meeting will be set up to discuss this with the Scouts. The Asbestos survey will be done on Wednesday 18th April.

Ightham Cricket Club – Request for funding / Registration as an asset – Cllr Willingham met with the club and they want to create a toilet block and will need to put in a septic tank. The septic tank will cost £5k and they have asked the Parish Council for some more funding. The Chair of Governors at the school had spoken to the Head Teacher about a school team and a note will go to parents this week asking for volunteers; the school can use the pitch although the Cricket Club are unable to offer any coaching. The Parish Clerk was asked to find out about the ownership of the land and the pavilion as it was felt that any further funding should be in return for a degree of control over the future of the building and land.

Busty Stream/ Flooding – Update - Cllr Cracknell reported that the "Busty Clean Up" had taken place last Saturday and 14 volunteers had cleared litter from the entrance of the churchyard and from the bridge up to Dark Hill roundabout and around the pump station. TMBC had donated litter picking arms and other equipment and arranged for the rubbish to be collected. As a result, other residents had cleaned litter from outside their properties. Cllr Cracknell has organised for litter pickers to be donated to those who are keen to help. The Parish Council gave thanks to Cllr Cracknell, Sanjay and Tamsin Ritchie at TMBC for organising the event.

Cllr Brewer left the meeting at 9pm.

Recreation Ground – Football posts – Nothing to report. **Salting pathways** – The Clerk had had a response from KCC to say that they didn't offer any assistance in clearing car parks /paths when required for school use. The Clerk will prepare a Winter Policy but will await the new Insurance policy to see what is required under the policy. **Potholes in car park** - a couple more small potholes have appeared. **Lights** – We have received a quote for lights of approx £2,689 plus labour, it was agreed that we should go ahead and get the lights repaired but have them on a timer so that they are switched off overnight so they don't attract further vandalism.

Broadband – Update - We have received a letter from a resident about broadband being slow in Redwell Lane. The Clerk was asked to write back advising that he contacted Tom Tudgendhat. It was also agreed that we should put this on the agenda for the annual meeting to canvas opinion on the service received.

Local Plan – Ightham Sandpit – Update – Cllr Taylor had circulated a document about contamination at the site.

Litter – Initiatives to tidy the village – Tamsin Ritchie at TMBC will be speaking at the annual meeting about litter picking initiatives.

Annual General Meeting – 26th April 2018 – the Clerk had head back from most parish clubs and societies. Glasses have been ordered and we will provide wine at the beginning of the meeting. It was agreed that only the finances would be distributed along with a few copies of the Minutes for those who wanted them as they are available on the website.

9. FINANCE & POLICY

Online banking – Unity Trust Bank – The Clerk was asked to get details from Barclays to move some of our funds into as the limit for protection is £85k so we need to have 3 banks. We will keep the NatWest accounts and also open an account with Unity Trust Bank for the online payments.

Signed.....Dated.....

Data Protection - New Regulations due May 2018 – The Clerk is attending a workshop to get the parish laptop encrypted on Wednesday, Cllr Holden advised that each Parish Councillor should have their own individual email account for Parish business to comply with the regulations.

Risk Assessment – the Clerk will circulate the amended risk assessment which will incorporate the asset list.

Accounts – Review/ New Accounts Package – RBS Alpha cost – The Clerk had received a quote for the new package of £650 which will include the software, licence and training. The annual licence would be £119. It was agreed that we should go ahead.

The following accounts were submitted for payment:

Parish Clerk Salary & Expenses & Tax	£685.66
Gel Creative - Website March	£40.00
KALC – Planning Conference (50% shared with Shipbourne PC)	£18.00
e-on – Electricity at recreation ground	£39.33
Edmundson Electrical Ltd – Repair parts for lights in the rec	£2689.32
KALC Membership 2018	£846.65

Income:

Precept TMBC	£61,680
Allotment Rental	£200

Financial position at 31 March 2018: Current account: £13,305.44 (excluding unrepresented cheques)
Deposit account: £170,860.52

10. REPORTS FROM MEETINGS: Parish Alliance/ KALC/PPP/JPCTCG

11. CORRESPONDENCE

- Harpwood Care Home – Plans for demolition and replacement of care home with new 80 room state of the art home. The Clerk was asked to circulate to get views.
- Thank you letters received from The Samaritans and The Counselling Centre for the donations.
- Local Government ethical standards - Stakeholder Consultation - deadline 5pm on 18 May <https://www.gov.uk/government/consultations/local-government-ethical-standards-stakeholder-consultation>.
- Local Plan - Contamination and Stability/ Landfill Gas/ Traffic Survey – Email from Mike Taylor
- Government consultations on the National Planning Policy Framework & Developer Contribution:
The 2 consultations can be accessed via the following link
<https://www.gov.uk/government/collections/national-planning-policy-framework-and-developer-contribution-consultations>.
- The Government have recently issued a consultation on powers for dealing with unauthorised developments and encampments. The consultation document can be found here:
https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/697354/Consultation_-_unauthorised_encampments.pdf.
- KALC meeting on 10th of May 2018 at the new venue of Platt Community Centre, 7.45pm
- Request from Citizens Advice for donation – It was agreed that we would donate £100.
- KALC - increase in Section 137 Expenditure for 2018/2019 to £7.86 per elector.
- PKF Littlejohn - Annual Return – The Clerk will ask for an extension so that we can sign off at the June meeting.
- KALC – New Standing Orders - The Clerk will circulate with the note explaining the new sections.

AOB – Cllr Holden said that the recent correspondence about Local Government Investments didn't apply to bank accounts but said that we should set out our approach to handling and managing money on our Standing Orders.

The meeting closed at 10pm.

Signed.....Dated.....