

**IGHTHAM PARISH COUNCIL
TUESDAY 20th DECEMBER 2016
IGHTHAM VILLAGE HALL**

**Councillors met at 7.00pm to discuss the implications of the recent resignation of Councillor Chartres
Cllr Holden chaired the meeting due the resignation of Cllr Chartres.**

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT 7.45pm

Present: Cllr Holden (Vice-Chair), Cllr Brierley, Cllr Cracknell, Cllr Edge-McKenna, Cllr Edwards, Cllr Hall, Cllr Mitchem, Borough Cllr Betts, The Parish Clerk and 5 members of the public including Harry Rayner, Chairman of KALC.

1. APOLOGIES FOR ABSENCE

Cllr Willingham

2. DECLARATION OF INTERESTS

None

3. UPDATE FROM BOROUGH COUNCILLOR (to include Local Plan)

Cllr Betts reported that there had been some confusion at TMBC regarding representations from Ightham Parish Council. A submission was made by Cllr Chartres on Friday 25th November on behalf of Ightham Parish Council, requesting that the Dark Hill site should be included in the Local Plan. (None of the sites put forward by Ightham Parish Council in 2014 had been included in Phase 1 of the Local Plan). The Parish Council later retracted the submission on the basis that they remained unsighted of any proposals for the site. TMBC have now confirmed that Ightham Parish Council has made no submission. Cllr Betts said that the Dark Hill site fell within Metropolitan Green Belt (MGB) and was in an Area of Outstanding Natural Beauty (AONB) and that TMBC had no jurisdiction over such sites. The site had been taken out of the Local Plan. There were also many other more suitable sites put forward in the Borough and the Dark Hill site had been excluded from Phase 1 of the Local Plan for these reasons. Cllr Betts had supported the submission put forward by Cllr Chartres on 25th November as he had believed that it had the support of Ightham Parish Council. Cllr Betts supports the retraction and wanted to make clear that he supports the views of Ightham Parish Council as a whole. He said that the Dark Hill site still has some potential but it is not in the Local Plan submission although this doesn't preclude any development in the future. Cllr Holden said that although the Parish Council have supported the relocation of the school in the past, they have not seen or considered any proposals for the Dark Hill site. Cllr Betts said that there had been over 1000 responses to the Consultation and TMBC are working through them. We are likely to see an update in Spring 2017.

4. PUBLIC

Cllr Holden asked whether any members of the Public wanted to address the meeting:

A resident in Spring Lane asked why there couldn't be a blanket 20mph limit throughout Spring Lane and Oldbury Lane, rather than just in the proximity of the school entrance. Cllr Holden said that it was something that the Parish Council has discussed with KCC in the past and have been told that it is not possible. We will however pursue. Cllr Rayner introduced himself and said that he is a Conservative County Council Candidate for the elections in the Spring, hoping to replace Valerie Dagger who is retiring. He sympathises with the issues of speeding throughout rural villages and would be happy to assist and give guidance as to how to go forward with KCC.

A representative from Openarchitecture acting on behalf of Portland Homes addressed the Council and said that he had recently seen a copy of the December 2016 Parish Council meeting minutes which stated that the Parish Council had not seen the currently proposed scheme to develop Dark Hill. He was surprised at this as he has been in dialogue with KCC, TMBC, the School and in close contact with Cllr Chartres for over a year. He was attending the meeting to begin to address the absence of communication with the Parish Council and he is keen to start communication. The Dark Hill site is an "Enabling Site" as there is a possibility of a school building project being funded by residential housing. He asked whether there was a possibility of setting up a meeting between the Parish Council and the group of people taking the project forward. Cllr Holden said that we would be happy to meet with them in the New Year and confirmed that we as a Parish Council had not had sight of any current proposals for Dark Hill. The representative said that the project could not move forward without Parish Council backing. Cllr Holden asked him to contact the Parish Clerk to set up a meeting.

A member of public asked why we would want to build another school and commented that there was a lot of new housing in Borough Green but no additional infrastructure to support it. Cllr Holden said that the current school site at Ightham was at capacity and that a potential new site for Ightham school had been suggested to allow the school to grow and potentially to meet the anticipated growing child population generally in the area.

Cllr Rayner addressed the meeting and reported the following:

The Borough Green Garden City proposal was not yet in the Local Plan but sections of it had been well received by TMBC.

In response to the gentleman's question, above, KCC have no funding for new schools but any development would elicit S.136 funding for a school.

Cllr Rayner had attended meetings where Cllr Chartres had attended on behalf of Ightham Parish Council taking forward the proposals for Dark Hill. The 4 Parishes Alliance (Platt, Wrotham, Borough Green and Ightham) had put forward to TMBC the Dark Hill site to go back into the Local Plan. He suggested that if this did not have the backing of Ightham Parish Council then Ightham Parish Council should meet with the 4 Parish Alliance to clarify their position. Cllr Holden said that we would be happy to meet with the Parish Alliance in the New Year to get involved in the discussions and provide clarity on our position.

Cllr Rayner reported that he had also attended a meeting with Cllr Chartres at H&H Celcon for a pre-planning meeting related to the Kent Mineral and Waste Local Plan. H&H are planning to develop an area of Ightham, west of Borough Green and close to Ightham Court. This would be an extension to the Sand Quarry to the west of Celcon and the extracted sand would supply Celcon directly. The reason for doing this is because they currently use Pulverised Field Ash (PFA) in their production and it is no longer available in the South East and they have to source it from the Midlands. The sand would be a direct raw material supply for c. 25 years. Cllr Rayner said that Wrotham are opposed to the proposal as they believe that PFA is still readily available but that Cllr Chartres had given full support. Cllr Holden asked whether we could see copies of the Minutes but Cllr Rayner said that he hadn't received any. All members of the Parish Council agreed we should give the H&H proposals full consideration early in the new year.

5. PLANNING APPLICATIONS

TM/16/03371/TPOC Oakhill, The Street, Ightham, Sevenoaks, Kent, TN15 9HE. T1 - 3 stem Oak, fell to ground, T2 - Single stem Oak, fell to ground T3 - twin stem Oak, reduce the crown by approximately 20% and rebalance. Applicant: Mr Julian Beaven. "We feel that the felling of all trees as requested is not entirely necessary but Liz Guthrie's advice would be valued as to felling and also to any replanting of replacement trees. With three trees down it would make the area look a bit thin on what is a rather attractively landscaped corner of the garden."

TM/16/03382/FL Pump House, Coach Road, Ivy Hatch, Sevenoaks, Kent, TN15 0PE. One and two storey extensions, with the installation of rooflights to rear, front and sides. Applicant: Mr & Mrs M Weller. "No objection but we leave it to TMBC to determine."

TM/16/03292/FL Three Birches, Common Road, Ightham, Sevenoaks, Kent TN15 9DY. Demolition of pillar and erection of side porch/utility extension, installation of 2 No. first floor and 1 No. ground floor window to the west elevation, 1 No. first floor window to east elevation and sky light to north roof slope. "No Objection."

TM/16/03421/FL The Bungalow, Ismays Road, Ightham, Sevenoaks, Kent, TN15 9BE. Erection of outbuilding for the use as resident annex. "No objection to the proposal as submitted."

TM/16/03541/TNCA Oldbury Hall, Oldbury Lane, Ightham, Sevenoaks, TN15 9DF. T1/2 Oak Trees to reduce back to lowest forks by pollarding. T3 Oak to reduce lower limbs by 5-6 meters. "No objection providing Liz Guthrie is content"

TM/16/03522/TPOC Little Knoll, Common Road, Ightham, Sevenoaks, TN15 9DY. T1 Oak and Sweet Chestnut growing as one crown to crown reduce by approx. 30%. T2 Oak to crown lift the lower branches, T3 Silver Birch to crown reduce whole crown by approx. 25%, the central leader is missing. T4 Copper Beech to crown reduce whole crown lightly by approximately 1.5m whilst pruning away from building to give 2m clearance. "No objection providing Liz Guthrie is content"

TM/16/03568/TNCA The Well Springs, Rectory Lane, Ightham, Sevenoaks, TN15 9AJ. T1 Willow – reduce whole crown by approx. 30% and remove major dead wood. G1 Holly 10 x stems - fell to near ground level. T2 Sweet Chestnut – remove 2 lowest branches, remove drooping ones on other limbs and to crown lift by 2-3m. T5 conifers x 2 dismantle to near ground level. T6 Willow, dismantle to near ground level and T7 Apple, dismantle to ground level. "No objection providing Liz Guthrie is content"

Planning Applications Approved

TM/16/03082/TNCA Fell 1 Norway Spruce to stump level. 5 Oldbury Cottages, Oldbury Lane, Ightham Sevenoaks.
TM/16/02525/FL Demolition of existing mower store and erect new side extensions to cricket pavilion to provide toilet block and larger mower store. Ightham Cricket Ground, Tonbridge Road, Ightham, Sevenoaks Kent.
TM/16/03384/NMA Non material amendment to planning permission TM/15/00129/FL. Adjust the approved window and door locations of the studio. Fir Tree House, Ismays Road, Ivy Hatch, Ightham, Kent TN15 0NX.
TM/16/03269/TNCA T1 - Golden Lawson Cypress, fell to near ground level, low amenity value and T2 - Silver Birch, reduce height by approximately 2m and prune remainder to shape. Crown House, High Cross Road, Ivy Hatch.
TM/16/03213/PDVLR Prior Notification for Residential Extension: 8m rear extension off original rear elevation of property (Part 1 Class A). Peel House, 9 Tebbs Way, Ightham, Sevenoaks, Kent TN15 9BJ.
TM/16/03151/FL Change of use and extension of garage to annex accommodation. Nutlands Cottage, Oldbury Lane, Ightham, Sevenoaks, Kent, TN15 9DA.

6. **MINUTES** The Minutes of the Meeting held on 15 November 2016 were signed as a true record of the meeting.

7. MATTERS ARISING

Road Closures – Rectory Lane 5 December for 15 Days for Gas Works. Temporary Road Closure – Sevenoaks **Kent Highways** – items to be reported Road, Ightham – from 3 January 2017 for up to 1 month. Parish Clerk to ask that both roads won't be closed at the same time if works overrun. A25 Sevenoaks Road, Dark Hill to A227 Western Road, 8 January for 1 night for replacement Cat's Eyes on carriageway.

The bollards are still unlit on A25 and Parish Clerk & Cllr Betts agreed to chase up.

Cllr Hall reported that a number of trees had been taken down on the corner of Common Road and Sandy Lane but didn't recall seeing a planning application. The Parish Clerk was asked to check and see whether they fell within the Conservation Area.

Cllr Holden reported that there had been leaf and litter clearing along A25. Cllr Holden reported that the Bollards on the Sevenoaks Junction were still out. Cllr Betts and Parish Clerk to pursue. Cllr Rayner suggested that this was brought up at the Parish Transportation Board meeting as it is a safety issue.

Cllr Edge-McKenna reported that there was a tree leaning on a BT cable near to the Farm Shop. Also a roadworks sign on Back Lane that needs removing.

Cllr Hall asked whether we could pursue the no HGV signage at both ends of Ismays Road. It was also agreed that we should also revisit the blanket 30mph speed restriction. Cllr Rayner suggested that the ongoing Highways issues should be raised at the Joint Transportation Board as it was another forum to take matters forward. The next meeting is on 16th March. He advised that we need to do some research first and should have the backing of a Consultants Report. The JTB is a decision making body at a level below KCC Cabinet.

A member of public asked whether the exit from the Recreation Ground Car Park could be restricted so that you can only turn left. The Parish Council have asked KCC for safety measures at the entrance to the car park but they have been dismissed, we will pursue them again.

Cllr Cracknell reported that she had some letters about blocked gullies if anyone needed them. A reminder has gone into the Parish Magazine reminding people to clear gullies/drains outside their property as long as it is safe to do so.

Proposed new Scout Hut/Pavilion– Update – Cllr Holden will be speaking to Jason Murray and will have a meeting with the Committee in the New Year to determine the IPC funding and ownership arrangements for the new scout hut. The latest costings are in the £500-£600k ballpark which were still thought to be high. Cllr Edge-McKenna asked whether the village hall had been considered as a suitable place for the Scouts to meet but it has already been agreed that they require their own premises for the various age groups to meet and store their equipment.

Busty Stream – Update – The Parish Clerk had spoken with Max Tant at KCC who reported that the survey of the Busty Stream and culvert has now been done and he had hoped to get the draft report circulated before Christmas but it has been delayed as it took a long time to get the survey commissioned. A member of public had also contacted the Parish Clerk to ask about the grant funding that had been mentioned in the meeting as he had recently received quotes for flood doors and wanted to know whether they would be covered by the grant. Max had responded directly to the Parishioner to say grants for property level resilience (PLR) measures (ie flood doors) are available from a government fund known as Flood Defence Grant in Aid, they will provide up to £5500 per property, £500 is for the survey and £5000 for the purchase and installation of the products. Applications for grants from this fund can only be made by a risk management authority, which includes KCC, TMBC and the EA, plus a few others, parish councils and individuals cannot apply directly.

The grants for PLR come from the same general fund as for all flood defence measures and if KCC apply for PLR it would reduce the ability to apply for funding for other measures. Therefore, KCC would prefer to rule out any catchment measures first, before applying for PLR. Additionally if PLR is the best option they would apply for it on behalf of all of the properties that are interested and employ one contractor to deliver it, which would hopefully reduce the overall cost so the grants can go further. Any grant contribution would be given to KCC to distribute to the appointed contractor, it cannot be passed directly to individuals or be used retrospectively to reimburse anyone. KCC

are looking at other options and have asked someone to look at a trash screen to prevent debris entering the culvert, which may have been a factor in this event. Max said that he would keep the community up to date on or progress and seek the community's views before progressing any options.

Max had also requested Cllr Cracknell's email to contact her about co-ordinating a community project. It was agreed that the Parish Council would continue to undertake general maintenance of the Busty until the report is circulated. It has recently been cleared by James Hayward.

Lease for Tennis Club - Update – No update on the lease. The Tennis Club have requested pathway lighting similar to that in the Recreation Ground. The Parish Clerk was asked to obtain a quote. Cllr Brierley asked about lighting up towards the Scout Hut and additional railings. Parish Clerk to get quotes and speak to Cllr Willingham about the railings.

Playground - Update – The Parish Clerk had received quotes for wet pour £1400 and artificial grass £950 to go by the gate. A question was raised as to whether this was necessary. Cllr Edge-McKenna said that it was a hazard and the Parish Clerk was asked to speak to the Contractor to ask what the difference in durability would be. The Parish Clerk has produced a check list for the Park equipment which will be completed monthly.

Car Park Extension in Recreation Ground – Update – Hedges & Signage. A quote and mock up sign had been done and the Parish Clerk was asked to check whether we could add in a line about limiting our liability. This will be determined before we go ahead.

Broadband – Update - Emails are being routinely forwarded to Tom Tugendhat MP. Cllr Cracknell asked whether Ightham would be eligible for the Government Grant for Rural Housing, we haven't received any information.

Ightham Cricket Club – Update – Planning Permission has now been granted and Ightham Cricket Club are busy fund raising. The Parish Council has agreed it will offer some matched funding.

Oldbury Lane Junction with A25 – Update - Parish Clerk to chase up the possibility of signage from KCC.

Fen Pond Road positioning of 30mph signs – Progress report – Parish Clerk to chase up.

Bates Hill/ Tonbridge Road Traffic calming – Update –SIDS – Cllr Rayner suggested that we look at the KFC information and that we could source our own device once KCC had approved the sites for location of the SID.

Proposed 20mph speed limit in Oldbury Lane – Update – Parish Clerk to chase up Helen Cobby and to see whether the area could be extended to Spring Lane.

Proposed Public Footpath Diversions at Longstead Cottage, Old Lane MR418 – Update – Nothing to report.

Repositioning of Post Box on Back Lane – It was agreed that we should suggest that the postbox is relocated next to the bus stop. Parish Clerk to put in request to KCC.

Tree Survey – Quote – Treeability have quoted £420 to do the Parish Tree Survey. Before we go ahead the Parish Clerk was asked to check whether TMBC offered a service and also get another couple of quotes.

Pentecost Picnic – 4th June Recreation Ground – Cllr Cracknell to find out more information.

Appointment of Internal Auditor – We have had a quote for an Internal Auditor for £220 to carry out the Annual Audit from a Company called All Polished, the lady does the payroll for the Parish Clerk. The Parish Clerk was asked to check that there would be no conflict of interest before we go ahead.

Budget 2017/8 – Draft - It was agreed that Cllrs Holden and Hall and the Parish Clerk would meet early new year to do an initial draft which could be agreed at the January meeting. Cllr Edge-McKenna asked whether the Parish Council could offer some funding for the School as they had many projects that they wanted to undertake but couldn't afford. It was agreed that it would not be appropriate to give a regular subsidy but if approached we could fund specific projects as a donation. Cllr Betts recommended the Hive Lottery Grant.

8. CORRESPONDENCE

The Pensions Regulator – Change in law on Workplace Pensions – Defer until January meeting.

TMBC Funding Arrangements with Parish Councils 2017/8 – Grants will cease as well as Churchyard funding so we will need to consider this when setting the budget.

KALC Community Awards Scheme - A member of public was agreed as a candidate to put forward and we will do the submission at the next meeting.

KCC Volunteer Support Warden Scheme – The Parish Council decided not to participate in this scheme.

KCC Notification of Preparation of the Kent Minerals and Waste Sites Plans and 'Call for Sites' – This can be discussed once we have come to a decision of the item below.

KCC – Request for scoping opinion under Town & Country Planning Regs 2011 to determine the extent of an environmental impact of proposed planning application to extend Ightham Sand Quarry – The Parish Clerk was asked to circulate the papers and collate responses before the deadline and check with KCC whether a response had already been forwarded. Cllr Betts urged the Parish Council to let KCC know if they had any doubts about the Scoping Opinion. Closure of Nat West, Borough Green Branch – Parish Letter – Cllr Taylor at Borough Green PC had circulated a letter opposing the closure of the Nat West Branch in Borough Green. It was agreed that Ightham PC would like to add their name to the letter as the closure will affect our Parishioners and local businesses including the Parish Council. Cllr Cracknell said that she would also ask the Church to write a letter of opposition as well.

9. CONFIRMATION OF RESIGNATION OF CLLR CHARTRES

- Cllr Chartres tendered his letter of resignation on 9th December 2016. The reasons for his resignation remain personal.
- Election of new Chairman – Cllr Holden asked Councillors to consider taking the position, the appointment will be deferred until the next meeting.
- Appointment of new Parish Councillor – An advert is being displayed on noticeboards and the website. Those interested must apply to the Proper Officer (Julie Beilby) at TMBC before 9th January 2017. If more than 10 candidates make an application we must hold a Bye-Election. If less than 10 applicants apply, we can co-opt. Further information will be posted after the 9th January. One candidate has expressed an interest already.

10 . FINANCE

The following accounts are submitted for payment: Proposed by Cllr Hall and Seconded by Cllr Mitchem

Parish Clerk Salary	£519.92
Gel Creative - Website	£35.00
EDF – Electricity at Pavilion	£25.65
Relate – Donation	£50.00
Williams Hayward – Tree work and leaf clearing	£400.00
LJ Marsh – New Seating Area and Cycle Racks (inc VAT £1,362.07)	£8,172.44
LJ Marsh – Resurfacing of Existing Car Park (inc VAT £971)	£5,826.00
L J Marsh – Extension to Car Park (inc VAT £3,267.60)	£19,605.60
RBS Electrical Contractors Ltd (inc VAT £34)	£204.00
Commercial Services Trading Ltd (inc VAT £138.93)	£833.60
The Mayhew Consultancy - Tree Survey Cricket Club (inc VAT £107)	£642.00

Financial position at 30 November 2016: Current account: £1,079.46 (including unrepresented cheques £977.47)

Deposit account: £166,399.14

The meeting closed at 10.20pm

11/16

**MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD
ON TUESDAY 15th NOVEMBER 2016 AT IGHTHAM VILAGE HALL AT 7.45pm**

Present: Cllr Chartres, Cllr Brierley, Cllr Cracknell, Cllr Edge-McKenna, Cllr Edwards, Cllr Holden, Cllr Mitchem, Cllr Willingham, the Parish Clerk and 1 member of public

10. APOLOGIES FOR ABSENCE

Cllr Hall

11. DECLARATION OF INTERESTS

None

12. PUBLIC

A Member of Public and Platt PC reported that an increasing number of large freight vehicles were trying to go towards Watery Lane via the narrow roads and getting stuck. She enquired whether the Parish Council could give any support to a request for altering the GPS to divert traffic along the A25. Cllr Chartres said that you can apply online to do this and had done so for Oldbury Lane a few years ago when lorries were regularly getting stuck there, it's a relatively simple process. Ightham have received no complaints from residents in Fen Pond Road so didn't think that the vehicles were entering Watery Lane from Ightham. Cllr Chartres also said that the 4 Parish Alliance could also support the change but the online request would probably be faster.

13. PLANNING APPLICATIONS

TM/16/03020/FL Two Willows, Jubilee Crescent, Ightham, Sevenoaks, Kent TN15 9AE. Demolish existing dwelling and erection of 2 detached dwellings with garage and parking. Applicant: Mr & Mrs Paul Southon, Fairmeadow, Basted Lane, Crouch, Sevenoaks, Kent TN15 8PZ. "No objection but we trust the landscaping will be conditioned accordingly."

TM/16/03151/FL Nutlands Cottage, Oldbury Lane, Ightham, Sevenoaks, Kent, TN15 9DA. Change of use and extension of garage to annexe accommodation. Applicant: Mrs Claudine Kingston, 10 Alexandra Road, Burgess Hill, West Sussex, RH15 0EW. "No objection but the link-way could be made more attractive."

TM/16/03022/FL The Coach House, Upper Brooms, Common Road, Ightham, Sevenoaks, Kent TN15 9ED. Change of use of the Coach House from a residential annex to a separate dwelling. "Application is to formalise status of the two properties at the address so that both are categorised as dwellings. On the basis that this would confirm existing arrangements and would not adversely impact neighbours, we propose no objection."

TM/16/03239/RD Cricketts Farm, Borough Green Road, Ightham, Sevenoaks, Kent, TN15 9JB. Details submitted pursuant to conditions 3 (materials), 5 (external lighting) and 13 (surface water drainage) of planning permission TM/14/00182/FL (Retention and replacement of existing buildings to create a small business centre, comprising 6 buildings (10 separate units) and a works storage facility including 2 replacement sheds and open storage area. Associated works include removal of the existing weighbridge, rubble bund, landscaping works and alteration of internal site access arrangements).

TM/16/03246/RD Cricketts Farm, Borough Green Road, Ightham, Sevenoaks, Kent, TN15 9JB. Details submitted pursuant to Conditions 3 (materials), 4 (levels) and 8 (surface water drainage) of planning permission TM/16/00933/FL (Conversion and extension to Barn 6 to part use as self-contained restaurant/cafe (A3) and part office (B1); erection of Barn 3 abutting Barn 2 as part-additional self-contained Gym (D2) and part office (B1); New sub-station and bin store to rear of Barn 4 (amendment to planning permission TM/14/00182/FL).

TM/16/03269/TNCA Crown House, High Cross Road, Ivy Hatch, Sevenoaks, TN15 0NR. T1 Golden Lawson Cypress, fell to near ground level, low amenity value and T2 Silver Birch, reduce height by approximately 2 m and prune remainder to shape. "No objection."

TM/16/03213/PDVLR Peel House, 9 Tebbs Way, Ightham, Sevenoaks, Kent TN15 9BJ. Prior Notification for Residential Extension: 8m rear extension off original rear elevation of property (Part 1 Class A). Applicant: Mr Hugh Giltrow.

TM/16/03291/FL Oakhill, The Street, Ightham, Sevenoaks, Kent TN15 9HE. Demolition of garage and link. Erection of two bay oak framed garage and associated hard standing. Applicant: Mr & Mrs J Beaven, Oakhill, The Street, Ightham. "No objection."

TM/16/03292/FL Three Birches, Common Road, Ightham, Sevenoaks, Kent TN15 9DY. Demolition of pillar and erection of side porch/utility extension, installation of 2 first floor and 1 ground floor window to the west elevation, 1 first floor window to east elevation and sky light to north roof slope. Cllr Holden took this application to review.

Planning Applications Approved

TM/16/02529/FL Conservatory to rear. 2 Ramblers, Oldbury Lane, Ightham, Sevenoaks, Kent TN15 9DF.

TM/16/02712/LB & TM/16/02702/FL Listed building application: Demolition of glazed link and larder, construction of a kitchen extension and covered link and internal alterations. The Old Forge, Sevenoaks Road, Ightham, Sevenoaks, Kent, TN15 9AA.

TM/16/02670/FL Installation of way finder lighting along existing footpath. Ightham Recreation Ground, Sevenoaks Road, Ightham, Sevenoaks, Kent.

TM/16/02661/FL Change of design to roof structure of first floor front extension (previously approved under TM/07/01634/FL). Farnehill, The Street, Ightham, Sevenoaks, Kent, TN15 9HE.

An enforcement matter was also discussed..

4. MINUTES. The Minutes of the meeting held on 18 October 2016 were signed by Cllr Holden as an accurate record.

5. MATTERS ARISING

Kent Highways – items to be reported.

Road Closure – Rectory Lane on 5 December for 15 Days for Gas Works. Temporary Road Closure – Sevenoaks Road, Ightham – from 3 January 2017 for up to 1 month. Leaf clearing – TMBC doing on Thursday. Flailing Old Lane – Parish Clerk to call Broads. Flooding opposite Fir Tree House, blocked drain on Common Road by building works, works sign on Back Lane needs to be removed – Parish Clerk to report. Styants Bottom Road was being closed to sort out the drainage issue. Cllr Betts is liaising with Kent Highways about the Bollards on the Oldbury Lane Junction, only one is lit at the moment.

Draft letter on Gulley Clearing – The Parish Clerk had drafted a letter that can be circulated to residents and to go in the Parish Magazine.

Proposed new Scout Hut/Pavilion– Update – Cllr Chartres met with Carol and James who are waiting for the revised planning application to be accepted. Work on the lease to be delayed pending some investigation into the VAT position following new legislation as this will obviously affect the overall cost.

Busty Stream – Update – Flood Investigation 7 November - Kent Highways have been doing CCTV surveys of the culvert, we are expecting the report in the New Year. Following initial investigation and photographs from Kent Highways, they advised that the stream bed does not need to be dug out, the entrance to the culvert is clear. There is still no definitive answer to the question of ownership of the footpath so we will continue to pursue PROW and/or cut back.

Lease for Tennis Club - Update – Nothing to report.

Play Ground - Update – Repairs to the wetpour have been carried out by Wicksteed and we now just need additional wetpour by the second gate. Parish Clerk to get quotes. The fence along the back of the playground needs fixing, Cllr Willingham to organise. Cllr Edge-McKenna and The Parish Clerk to organise a regular check.

Car Park Extension in Recreation Ground – Update – Quote for new hedges & new signage. The car park surface was breaking up on the new section and Marsh have been back to roller it. Cllr Chartres had sent an email to school requesting people not to use power assisted steering. Parish Clerk to order signage for the park and the car park. We had received a quote for Beech hedges to be planted along the bund to screen off the car park, it was agreed that we would go ahead. It was also agreed that we would have 3 wooden posts with reflectors by the seating area to stop people from parking on the grass. It was also suggested that we had some sleepers running along the road side of the car park to stop people from reversing onto the mud. Cllr Edge-McKenna to get a price.

Cllr Holden asked about lorries parked in the layby, Cllr Chartres said that they were able to park there legitimately.

Broadband – Update - Nothing to report.

Ightham Cricket Club – Update – We are awaiting a formal update and planning decision. The Cricket Club are in the process of obtaining some funding.

Oldbury Lane Junction with A25 – Update - Cllr Chartres reported that Kent Highways are carrying out a feasibility study for a roundabout.

Fen Pond Road – Progress report – Highways are currently carrying out a traffic survey.

Bates Hill/ Tonbridge Road Traffic calming – Update –SIDS – The Parish Clerk was asked to go back and ask Kent Highways for suggestions for a SID, IPC initial suggestions included corner Mill Lane/A227 and the end of Ismays Road.

Proposed 20mph speed limit in Oldbury Lane – Update – In progress.

Proposed Public Footpath Diversions at Longstead Cottage, Old Lane MR418 – Update – Nothing to report.

Repositioning of Post Box on Back Lane – Cllrs Chartres and Edge-McKenna to discuss.

Tree Cutting Village Hall Lower Car Park – 22nd November – Cllr Willingham to speak to James Hayward about signage.

Proposal for Car Park – Spring Lane – The Parish Council has been approached by a landowner about creating off road parking on Spring Lane/Oldbury Lane. It was agreed that this would be a good idea if it's well designed.

Telephone Kiosk A25 Spring Lane – There is a 42 day notice to remove the telephone box. This hasn't been used for a while, Cllr Chartres to instruct BT to go ahead.

Salt Bins – The bin on the junction Mill Lane needs replacing and the one on Common Road has graffiti. Parish Clerk asked to report and also chase up the new bin on Fen Pond Road.

Permissive Footpath between the George & Dragon and Village Hall – Cllr Chartres to go ahead to progress the footpath which would run through the fir trees and improve access to the Church and Village Centre.

Complaints Policy – the NALC draft wording was circulated and subject to agreement will be adopted at the next meeting.

Local Plan – Borough Green Garden proposal & Dark Hill Site – The proposals for Borough Green Gardens were circulated. Borough Green PC and the Parish Alliance (made up of Borough Green, Ightham, Wrotham, Platt) are opposing it and Cllr Chartres recommended that we should endorse their objections. The development will more than double the number of houses in the locality and spans from Celcon to Wrotham Heath. It is believed that TMBC are considering some of the proposals which will include c. 1000 houses in Phase 1.

Subsequent to what the Parish Council submitted in May 2014 as part of the "Call for Sites", the site at Darkhill/Gracelands was considered by TMBC, but then excluded from the Local Plan. The Chairman reported that he had received from prospective developers an initial draft of a proposal to include housing, a new 2 form entry school (paid for by the housing), a village green, and sheltered accommodation. The Chairman considered the proposals to be unacceptable and an over-development of the site. Cllr Cracknell asked how long discussions had been going on between the Chairman and the Developers and the Chairman said, "two years". Cllr Mitchem asked in what capacity such discussions had been carried on and the Chairman said he had provided advice as to Ightham Parish Council's position. Cllr Mitchem indicated that she had spoken to Mr Ian Bailey at a TMBC consultation meeting recently and he said that TMBC would not be permitting applications in an AONB. Cllr Chartres asked whether the Parish Council wanted to pursue the development of this site. Whilst the majority of the PC appeared to be receptive to some form of development for this site, involving the relocation of the local primary school, it was agreed that no decision should be made and that no recommendation to TMBC on any proposals should be made by IPC without further information and formal discussions.

6. CORRESPONDENCE

The Pensions Regulator – Change in law on Workplace Pensions – For discussion at the December meeting.

TMBC Funding Arrangements with Parish Councils 2017/8 – We have been send the paperwork to put forward budget requirements for 2017. Cllrs Chartres and Holden and the Parish Clerk to meet in December to put forward proposals for final sign off in the January meeting. Parish Councillors were asked to consider any spending for 2017.

KALC Draft Budget Consultation – Parish Clerk to circulate.

KALC Community Awards Scheme - Parish Clerk to circulate and invite suggestions.

Donation request from Relate – It was agreed that we would donate the same as last time.

Request to pitch for Website maintenance – Parish Clerk was asked to write back and say that we were happy with our existing service.

Policing in Kent Survey 2016 – Parish Clerk to respond.

HGV's Ismays Road – Cllr Chartres had received an email about HGV's and whether we could pursue signage. Cllr Chartres to correspond with Cllr Hall and the resident. Parish Clerk to contact KCC.

Quote for Grounds Maintenance – We have received 2 quotes and it was agreed that we would accept the quote from James Hayward as it included leaf clearing.

7. FINANCE

The following accounts were submitted for payment:

Parish Clerk Salary	£ 594.99
Gel Creative - Website	£35.00
Anthony Edwards – Maintenance to Church Grounds	£825.90
Anthony Edwards – Maintenance to Parish Council Land	£358.60
Williams Hayward – Clearing Busty Stream & Tree Work	£850.00
Royal British Legion – Poppy Wreath	£17.00
Easily – Domain Name Renewal (inc VAT)	£25.47
Village Hall – Rental	£240.00
UK Power Networks – Electrical works for Pathway Lighting	£1849.20
Sarah Huseyin - Parish Lap Top – KnowHow Renewal	£30.00
All Polished – Training	£50.00
Total	£4,876.16

Financial position at 31 October 2016: Current account: £2124.87 (including unpresented cheques £70)
Deposit account: £168,520.68

8. **AOB** – The Parish Council had received a letter from The Hon Anthony Monckton, Great Nephew of Captain Riversdale Colyer-Fergusson asking whether the Parish Council would be commemorating 100 years since his death. Captain Riversdale Colyer-Fergusson won the VC and later died in 1917. St Peters Church and Ightham Mote have already proposed to hold a Service. It was agreed that we should write back supporting their plans.

The meeting went into a closed session to discuss a car parking incident in the recreation ground and finished at 10.15pm.

10/16

**MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD
ON TUESDAY 18th OCTOBER 2016 AT IGHTHAM VILAGE HALL AT 7.45pm**

Present: Cllr Holden (Stand in Chair), Cllr Brierley, Cllr Cracknell, Cllr Edge-McKenna, Cllr Edwards, Cllr Mitchem, Cllr Willingham, Borough Cllr Betts, The Parish Clerk, and 1 member of the public

14. APOLOGIES FOR ABSENCE

Cllr Chartres, Cllr Hall

15. DECLARATION OF INTERESTS

None

16. PLANNING APPLICATIONS

TM/16/02720/FL - The Pavilion, Ightham Recreation Ground, Sevenoaks Road, Ightham, Sevenoaks, Kent. Demolition of existing sports changing pavilion and construction of new single storey scout and football changing pavilion. Applicant: Ightham Scouts, Mr James Reid, c/o Ightham Parish Council, Gable Cottage, Ismays Road, Ightham, Sevenoaks, Kent TN15 9BE. Agent: Latitude Architects, Mr Andrew Gilbert, 15 Weller Street, London, SE1 1QU. "Support."

TM/16/03082/TNCA – 5 Oldbury Cottages, Oldbury Lane, Ightham, Sevenoaks, TN15 9DE – Fell 1 Norway Spruce to stump level. "No objection providing Liz Guthrie is content."

Planning Applications Approved

TM/16/02182/FL - Change of use of private equestrian yard to livery (retrospective); extension to existing storage barn to provide open storage and wash room facilities for livery Land Rear Of 3 New Cottages, Ismays Road, Ivy Hatch, Ightham, Kent.

TM/16/02620/FL - 2m High and 3m long boundary wall to Fen Pond Road, Fen Pond Cottage, Fen Pond Road Ightham, Sevenoaks, Kent, TN15 9JF.

TM/16/02676/TPOC T1 Oak to be heavily reduced to give clearance and reduce weight, T2 Beech to be reduced to give 2 - 3m clearance, T4, 5, 6, 7 Beech/Oaks to be reduced by 20% to reduce height and raise the crown, T8 to be pollard to previous points and T10 to reduce the overhang. Morewell, Spring Lane, Ightham, Sevenoaks, Kent TN15 9DR.

TM/15/01025/FL Change of use from retail shop selling tack, riding gear and animal feed to the public, to a retail restaurant serving the public. Former Garden Centre, North of Udimore Farm, Ightham Bypass.

Planning Applications Refused

TM/16/00776/FL Part demolition and re-use of existing riding arena building as a dwelling with removal of sand school and associated external alterations to the building, engineering works, access, parking and residential curtilage. Barnfield Cottage, Stone Street Road, Ivy Hatch, Sevenoaks, Kent TN15 0NH.

Cllr Betts reported that Council Tax Fairer Charging Scheme had been approved at Cabinet level and would go to full Council for approval in November.

The Local Plan Consultation is underway and Cllr Betts encouraged the Parish Council to send any comments to TMBC by the deadline, 25th November 2016. It was agreed that this would be discussed in more detail at the next Parish Council Meeting. Neither of the 4 sites put forward by Ightham Parish Council have been outlined as potential sites for development. The site at Dark Hill roundabout was not included in the Local Plan as it is Greenbelt.

Cllr Betts reported that he had sent a letter to Robert Styles about litter around Coach Road.

The lighting issue in the Village Hall car park has now been resolved.

Cllr Betts left the meeting at 8.30pm.

4. MINUTES The Minutes of the Meeting held on 20 September 2016 were approved and signed as an accurate record of that meeting.

5. MATTERS ARISING

Kent Highways – items to be reported.

Styants Bottom Road - Closure for drainage works 9th November for 1 Day

Ismays Road Road - Closure for electric cabling works 17th October for 5 Days

The yellow lines around The Square need refreshing.

There was a head on collision on Bates Hill outside The Cricket Club last Saturday and another accident on Tonbridge Road near the turning into Plaxtol on the previous Saturday. Parish Clerk to chase up the SIDs from Kent Highways. Cllr Cracknell asked whether there was standard form letter that could be sent to residents asking them to keep the gullies clear outside their properties. The Parish Clerk said that she would look on the KCC website for a template and circulate.

Proposed Scout Hut/Pavilion– Update – The Planning Application has just gone in with the scaled back plans.

Busty Stream – Update - Debrief from Flooding Meeting & Follow-up – The Minutes are ready to be circulated to residents. The Community Payback Scheme and Williams Hayward have cleared the pathways and verges and dug out some of the river bed. We need to get further clarification/direction from KCC on what is the best way of looking after the stream, ie whether or not it is prudent to dig out the river bed further. This is necessary before the Parish Council can start to co-ordinate action by residents. Parish Clerk to contact Max Tant.

Lease for Tennis Club - Update – Nothing to report.

Play Ground - Update - Official Opening Ceremony, repairs – The repairs highlighted in the ROSPA report were sent to Wicksteed who have responded to say that none of them are their responsibility. Parish Clerk was asked to pursue this in relation to the wet pour which is in a particularly poor state. It was decided that the time had passed to hold an opening ceremony as the playground was already being well used. Cllr Willingham reported that a new noticeboard was being made to go in the recreation ground to stop people pinning notices to the trees and thereby causing damage to them. The Parish Clerk had been in touch with the Football Club about repainting the football goal posts. It was decided that this could be done next Spring.

Car Park Extension in Recreation Ground – Update – Cllr Chartres had asked the Parish Clerk to thank Councillors for their prompt response in relation to the appointment of the Contractor. Work is now well underway and the surface is due to be completed over half term. Cllr Edge McKenna reported that we are looking into Beech hedging to go along the bund to delineate the car parking spaces and to prevent people from parking on the bund. They would be spaced in a way that would still allow people to walk through them and across the recreation ground. The hedging would also provide a screen from the recreation ground to the car park. In addition, we are looking to plant a tree for each class. Cllr Brierley reported that she still has a Rowan tree which is ready for planting, this can be planted at the same time.

Broadband – Update - We have been passed an Email from Matt Boughton to say that KCC had been in discussions with BDUK about deploying a cabinet in Plaxtol 3 (which would serve some parts of Ivy Hatch). It had not originally been within KCC's plan with BT as Gigaclear had said that they would supply this area. Now that they have pulled out, KCC will amend their plans and review the public procurement processes in accordance with Government requirements to include Plaxtol 3.

Ightham Cricket Club – Update – Nothing to report.

Oldbury Lane Junction with A25 – Update - Cllr Chartres has passed on information to the Parish Clerk to say that Kent Highways are looking into the possible engineering implications and costings of a roundabout at the junction. It will not be possible to put an extra turning lane at the entrance to the recreation ground car park but there is a possibility of queuing signage.

Fen Pond Road – Progress report – We are awaiting notices for the moving of the signage.

Bates Hill/ Tonbridge Road Traffic calming – Update –SIDS – Parish Clerk ordered a SID but had heard nothing further so will chase it up.

Proposed 20mph speed limit in Oldbury Lane – Update – We are awaiting information on the power points.

Proposed Public Footpath Diversions at Longstead Cottage, Old Lane MR418 & Manor Farm MR230 – Update – The Parish Council had written to PROW with their objections to the repositioning of pathway MR418. We have also received a copy of a letter sent from the Ramblers Association outlining their objections. We have received the Order from KCC about the diversion of MR230 which has now been approved.

Repositioning of Post Box on Back Lane – Cllr Chartres to meet with Cllr Edge-McKenna to find a suitable place for the postbox to be repositioned at the entrance to Planet Plants.

George & Dragon Community Event 6pm Wednesday 9th November – Cllr Cracknell had received an email from Robert Brown at the George & Dragon about a meet your neighbour community event on 9th November. Members of the Parish Council were encouraged to attend.

December Meeting – It was decided that we should ask the George & Dragon whether we could host our December meeting in their upstairs room.

Wreath – The Parish Clerk was asked to organise the Wreath for Remembrance Sunday.

Tree Survey – The Parish Clerk will organise a Tree Survey for the Village and was given names of some local Tree Surgeons.

Internal Auditor Appointment 2017 – The Parish Clerk reported that we need to formally appoint an Internal Auditor for 2017. This was agreed.

6. CORRESPONDENCE

Local Plan - Update - See above.

The Pensions Regulator – Change in law on Workplace Pensions – Parish Clerk to pass details to Cllr Holden, this will be discussed at the next meeting.

PKF Littlejohn LLP - Completion of Annual Review – The Annual Review has been completed and is available for inspection on the website and on the noticeboard by The Harrow.

KALC AGM 19th November 2016 – Nobody was available to attend.

Email from Resident regarding Highways – Cllr Chartres had responded to say that he would arrange a meeting to discuss the points raised in the email.

Request from Williams Hayward to quote for Recreation Ground Maintenance Contract – We are waiting for a quote from Williams Hayward. It was decided that we should obtain other quotes as well.

Fireworks – the Parish Clerk is to put a notice on the website, Parish Magazine and noticeboards about Fireworks and reminding people to be mindful of animals at this time of year.

7. FINANCE

The following accounts are submitted for payment: Proposed and seconded by Cllr Willingham and Cllr Brierley.

Parish Clerk Salary	£506.40
Gel Creative - Website	£35.00
A Waghorne – Decoration of the Ightham Village Hall (Paid)	£600.00
Air Control Systems – Dehumidifier for Village Hall (inc VAT £93.17) (paid)	£559.00
KALC – Finance Conference October 2016	£72.00
Latitude – Professional Fees (against Credit for £600 not banked 2015) (inc VAT £100)	£600.00
Latitude – Professional Fees Car Park Phase 2 (inc VAT £300)	£1,995.39
Latitude – Professional Fees Scout Hut (inc VAT £300)	£1,800.00
PKF Littlejohn LLP – Professional Services Review of Annual Return (inc VAT £80)	£480.00
William Hayward – Grass Cutting and Tidying Bus Stop by Back Lane	£90.00
Deco-Rite – External decoration of the Village Hall	£1,500.00
Bob Lee Amies – Work at Rec and War Memorial & Village Hall	£725.33
Rodney Chartres – George & Dragon Drinks Bill Flooding Meeting	£13.50
American Express – MacAfee Security Renewal for Parish Laptop	£89.99
Total	£9,066.61

Income

Precept	£54,036.00
Interest	£6.61

Financial position at 30 September 2016: Current account: £5,670.73 (including unrepresented cheques £110)

Deposit account: £173,520.68

8. AOB

Cllr Edwards asked whether speed limits could go onto the next Agenda and asked for further explanation as to why there couldn't be a 30mph speed limit on the narrow country lanes.

Cllr Mitchem asked whether we could replace the dead Oak Tree on Fen Pond Road. It was agreed.

Cllr Cracknell asked about signage for the defibrillator – Parish Clerk to get some and also look into servicing as it is now over 2 years old.

Cllr Willingham said that there were some overhanging trees in the Village Hall car park and would ask James Hayward to cut them back. The car park lights will be painted next spring and we will need a cherry picker.

The Parish Clerk said that she would organise some signage for the park and would contact Sevenoaks District Council to find out where they got theirs from.

The meeting closed at 10.05pm.

IGHTHAM PARISH COUNCIL**MINUTES OF THE MEETING HELD
ON TUESDAY 20th SEPTEMBER 2016 AT IGHTHAM VILAGE HALL AT 7.45pm**

Present: Cllr Chartres, Cllr Brierley, Cllr Cracknell, Cllr Edge-McKenna, Cllr Edwards, Cllr Holden, Cllr Mitchem, Cllr Willingham, Borough Cllr Betts, The Parish Clerk, Mr Mark Thomas PCSO and 3 members of the public.

PCSO Mark Thomas attended the meeting to give a brief update on recent crimes committed in Ightham. There was a recent crime wave in Wrotham which seems to be tricking down to Ightham. In addition, there was an abandoned car on the Borough Green Road which was in the way during the Kent Fire and Rescue operation during the flooding in June. This has since been removed. Mark explained that when a car appears to have been abandoned, if it is taxed and MOT'd and not parked illegally, there is not much that the Police can do. If it is not taxed or MOT'd then it gets logged with TMBC and will then be removed within 7 days by the County Council (unless it has been involved in an accident in which case it will be removed sooner).

With regard to crimes in Ightham, 12 have been logged since 1st May 2016: 4 house burglaries (2 of which were linked), 3 burglaries of garages and sheds, an attempted theft of a landrover, 3 thefts from motor vehicles, and the removal of a hedge. If there is a spate of burglaries over a few days they can usually be traced.

Crimes are often committed by gangs from outside the area who often use false number plates making it difficult to identify them. If it is possible to get the chassis number which is printed onto the windscreen of most modern cars, it is a far more effective means of identifying the car owner.

Cllr Edge McKenna reported that she had witnessed fly tipping on Back Lane although upon realising that he was been watched, the perpetrator later picked up the rubbish. Mark advised anyone who witnesses fly tipping to try and get a car number plate and report to TMBC Environmental Waste.

There is an App which is free to download which allows you to photograph litter/flytipping and automatically log with TMBC, its called "Littergram".

Marks details are: mark.thomas2@kent.pnn.police.uk or via 101

Cllr Betts reported that the Consultation on The Local Plan would run for 8 weeks from the end of September, he advised people to look on the TMBC website and comment. There will be a display of potential sites that will be travelling around, details on the website. A document called "The Way Forward" is in circulation.

There are proposals for a fairer charging of Council Tax within TMBC. This will go to Cabinet in October and full Council in November.

Cllr Betts has been pursuing the drainage problem at Styants Bottom.

Regarding the A25 Petition, we are waiting for KCC to do a survey of the junction, it may then be referred to the Joint Transportation Board depending on the outcome.

Cllr Chartres reported that there would be a likely capping of Precepts to £250K, whilst this wouldn't affect us, the concerns is that once a cap is in place it would then be possible for the threshold level to be reduced. He will respond to the proposals accordingly.

Cllr Willingham reported that the lights were out in the Village Hall Car Park and that a lady had fallen and had been badly injured. A TMBC contractor had been to fix the lights and but they are still not working. Cllr Betts to chase up TMBC.

Simon Northridge and Bob Hawkey from Fen Pond Road attended to ask questions about Broadband and speeding. In Fen Pond Road, the closest BT cabinet is on Borough Green Road, those living further up Fen Pond Road are still experiencing poor speeds. Cllr Chartres suggested that they wrote to the local MP, Tom Tugendhat and also got as many residents as possible to send letters to give greater weight to the complaint. With regard to Speeding, Mr Northridge said that the vegetation in Fen Pond Road is very overgrown which makes visibility poor and it has obliterated the signage. Cllr Chartres said that the moving of the signage had been approved

by the Joint Transportation Board. The 30mph limit and sign would be extended to the Motorway Bridge and was due to be in force by the end of the year. The Parish Clerk will report overgrown vegetation to KCC and Cllr Chartres also suggested direct action by residents.

17. APOLOGIES FOR ABSENCE

Cllr Hall

18. DECLARATION OF INTERESTS

Cllr Willingham in relation to the Peel House Application although this has been refused.

19. PLANNING APPLICATIONS

TM/16/02143/FL 51 Fen Pond Road, Ightham, Sevenoaks Kent, TN15 9JE. Extension and modernisation works to create a four bedroom family dwelling. "No objection."

TM/16/01977/FL Glebe Cottage, Oldbury Lane, Ightham, Sevenoaks, TN15 9DG. Two storey rear extension. "No objection."

TM/16/02256/FL Peel House, 9 Tebbs Way, Ightham, Sevenoaks, TN15 9BJ. Amendment to Planning Permission TM/15/03669/FL to include enlarged single side extension including habitable room in the roof space, ground floor single storey rear extension and first floor terrace infill extension. "No objection."

TM/16/01752/FL Redwell House, Redwell Lane, Ightham, Sevenoaks, Kent TN15 9EE. Single storey rear extension. Single storey side extension to provide link to existing outbuilding. "No objection."

TM/16/02182/ Land Rear Of 3 New Cottages, Ismays Road, Ivy Hatch, Ightham Kent. Change of use of private equestrian yard to livery (retrospective); Extension to existing storage barn to provide open storage and wash room facilities for livery. "We support this sensible and well argued application."

TM/16/02334/RD Cricketts Farm, Borough Green Road, Ightham, Sevenoaks Kent TN15 9JB. Details Submitted pursuant to Conditions 4 (Landscaping) and 14(a) (Lands Contamination Desk Study) of Planning Permission TM/14/00182/FL: (Retention and replacement of existing buildings to create a small business centre, comprising 6 buildings (10 separate units) and a works storage facility including 2 replacement sheds and open storage area. Associated works include removal of the existing weighbridge, rubble bund, landscaping works and alteration of internal site access arrangements).

TM/16/02335/RD Cricketts Farm, Borough Green Road, Ightham, Sevenoaks, Kent TN15 9JB. Details submitted pursuant to condition 9 (a) (Land Contamination Desk Study) of Planning Permission TM/16/00933/FL (Conversion and extension to Barn 6 to part use as self-contained restaurant/cafe (A3) and part office (B1); erection of Barn 3 abutting Barn 2 as part additional self-contained Gym (D2) and part office (B1); New sub-station, and bin store to rear of Barn 4 (amendment to planning permission TM/14/00182/FL).

TM/16/02412/TPOC Lime Tree Cottage, Stone Street Road, Ivy Hatch, Sevenoaks, Kent TN15 0PQ. Reduce by approx 30% to vicinity of previous cut points to reduce excessive shading and prudent tree management. "No objection."

TM/16/02469/TNCA Copthall, Ismays Road. 3 x larch adjacent to drive – section fell. Trees are in decline and poorly situated. Copper Beech – crown lift to approx 5m to allow more light to shrubbery beneath and reduce lateral stress on low branches. "No objection."

TM/16/02458/LDP – 13 Durlings Orchard, Ightham, Sevenoaks, TN15 9HW. Lawful Development Certificate. Proposed loft conversion with dormers.

TM/16/0262/FL – Fen Pond Cottage, Fen Pond Road, Ightham, TN15 9JF. 2m high and 3m long boundary wall to Fen Pond Road. "No objection."

TM/16/02525/FL – Ightham Cricket Ground, Tonbridge Road, Ightham, Kent. Demolition of existing mower store and erect new side extension to Cricket Pavilion to provide changing rooms and larger mower store. "No objection."

TM/16/02676/TPOC – Morewell, Spring Lane, Ightham, Sevenoaks, TN15 9DR. T1 Oak to be heavily reduced to give clearance and reduce weight, T2 Beech to be reduced to give 2-3m clearance, T4, 5, 6, 7 Beech/Oaks to be reduced by 30% to reduce height and raise crown, T8 to re pollard to existing previous points and T10 to reduce overhang. “No objection.”

TM/16/02670/FL –Ightham Recreation Ground. Installation of way finder lighting along existing footpath. (Information only).

TM/16/02702/FL – The Old Forge, Sevenoaks Road, Ightham, Sevenoaks, Kent TN15 9AA. Reconstruction of glazed link, larder and internal alterations. “No objection.”

TM/16/02529/FL – 2 Ramblers, Oldbury Lane, Ightham, Kent, TN15 9DF. Conservatory to rear. “No objection.”

TM/16/02661/FL – Farnehill, The Street, Ightham, Sevenoaks, Kent, TN15 9HE. Change of design to roof structure of first floor front extension (previously approved under TM/07/01634/FL). “No objection.”

Planning Applications Approved

TM/16/02335/RD Cricketts Farm, Borough Green Road, Ightham, Sevenoaks, Kent TN15 9JB. Details submitted pursuant to condition 9 (a) (Land Contamination Desk Study) Of Planning Permission TM/16/00933/FL (Conversion and extension to Barn 6 to part use as self-contained restaurant/cafe (A3) and part office (B1); erection of Barn 3 abutting Barn 2 as part additional self-contained Gym (D2) and part office (B1); New sub-station, and bin store to rear of Barn 4 (amendment to planning permission TM/14/00182/FL)

TM/16/02072/FL 1 Copt Hall Cottages, Ismays Road, Ightham, Sevenoaks, Kent TN15 9BB. Erection of garden room/store.

TM/16/02075/TEN Land to The North of Sevenoaks Road, Ightham, Sevenoaks, Kent. Prior Telecommunications Notification: 800 RFC cabinet to be installed, 3 antennas swapped on like for like basis.

TM/16/01888/FL Chance Cottage, Bates Hill, Ightham, Sevenoaks, Kent, TN15 9HB. Replace timber/leaded light windows with the same style of windows in UPVC.

TM/16/01881/TPOC Long Ridge, Common Road, Ightham, Sevenoaks, Kent TN15 9AX. Mature triple stemmed Sweet Chestnut - Coppice. Reduce adjoining Sweet Chestnut tree.

TM/16/01841/FL Spring Bank, 7 Spring Lane, Ightham, Sevenoaks, Kent, TN15 9DN. Proposed loft conversion and single storey rear extension.

TM/16/01822/FL Half Acre, Coach Road, Ivy Hatch, Sevenoaks, Kent, TN15 0PF. Demolition of existing bungalow and replacement dwelling.

TM/16/02561/NMA Edgefield, Common Road, Ightham, Sevenoaks, Kent TN15 9DY. Non material amendment of planning permission TM/16/01293/FL (Front, side and rear extensions, together with first floor addition and amendments to the roof) being: Addition of 3 roof windows to the rear elevation.

TM/16/02334/RD Cricketts Farm, Borough Green Road, Ightham, Sevenoaks, Kent, TN15 9JB. Details Submitted pursuant to Conditions 4 (Landscaping) and 14(a) (Land contamination desk study) of Planning Permission TM/14/00182/FL: (Retention and replacement of existing buildings to create a small business centre, comprising 6 buildings (10 separate units) and a works storage facility including 2 replacement sheds and open storage area. Associated works include removal of the existing weighbridge, rubble bund, landscaping works and alteration of internal site access arrangements).

TM/16/02243/RD Edgefield, Common Road, Ightham, Sevenoaks, Kent, TN15 9DY. Details of condition 2 (materials) pursuant to planning permission TM/16/01293/FL (Front, side and rear extensions, together with first floor addition and amendments to the roof).

TM/16/02143/FL 51 Fen Pond Road, Ightham, Sevenoaks, Kent, TN15 9JE. Extension and modernisation works to create a four bedroom family dwelling.

TM/ 16/02074/RD Cricketts Farm, Borough Green Road, Ightham, Sevenoaks, Kent, TN15 9JB. Details submitted pursuant to Condition 6 (levels) of planning permission TM/14/00182/FL (Retention and replacement of existing buildings to create a small business centre, comprising 6 buildings (10 separate units) and a works storage facility including 2 replacement sheds and open storage area. Associated works include removal of the existing weighbridge, rubble bund, landscaping works and alteration of internal site access arrangements).

TM/16/02469/TNCA Copthall, Ismays Road, Ightham, Sevenoaks, Kent TN15 9BB. 3 x larch trees adjacent to drive - section fell. Trees are in decline and poorly situated. Copper Beech- crown lift to approximately 5m to allow for more light to shrubbery beneath and reduce lateral stress on low branches. Sweet Chestnut at entrance - remove 4 small lateral branches showing signs of damage.

TM/16/02412/TPOC Lime Tree Cottage, Stone Street Road, Ivy Hatch, Sevenoaks, Kent TN15 0PQ. Reduce by approx 20-25 % to vicinity of previous cut points to reduce excessive shading and prudent tree management.

Planning Applications Refused

16/02256/FL Peel House. 9 Tebbs Way. Ightham. Sevenoaks. Kent TN15 9BJ. Amendment to planning permission TM/15/03669/FL to include enlarged single storey side extension including habitable room in the roof space, ground floor single storey rear extension and first floor terrace infill extension.

TM/16/01977/FL Glebe Cottage, Oldbury Lane, Ightham, Sevenoaks, Kent, TN15 9DG. Two storey rear extension.

Planning Enforcement

TM/16/00329 Fir Tree House, Ismays Road. Enforcement Investigation.

4. MINUTES The Minutes of the Meeting held on 19 July 2016 were approved and signed as a correct record of that meeting.

5. MATTERS ARISING

Kent Highways – items to be reported.

Overgrown vegetation along Fen pond Road and particularly near to Ightham Court and also between White Post and Spring Lane, junction Sandy Lane and Copt Hall Road and towards Tonbridge Road.

High Cross Road - Resurfacing 21 September. We have also asked for Ismays Road, Common Road and Sevenoaks Road to go onto the schedule.

Proposed new scout/football building – Update. Cllr Holden attended the Scout AGM. The Scouts now have new impetus for fundraising initiatives now that there is an achievable cost proposal. The new planning application has been submitted. A recent ruling, which has gone to appeal may mean that VAT will be payable on the build, this would potentially add another £100k to the cost.

Busty Stream – Update & Residents Meeting on 27th September – The Chairman and Parish Clerk met with Max Tant, Flood and Water Manager, KCC in advance of the meeting to be held on 27th September. We have also had a letter from Matthew Balfour, Cabinet Member for Environment and Transport, to say that KCC have Investigative Duties but responsibility for the Busty Stream is with the landowners under Common Law. Where there are houses either side, the homeowners both have responsibility to the middle of the watercourse. If there is a homeowner on one side only, they are responsible for the entire width of the watercourse. The Parish Council has no responsibility for the Stream but have been regularly organising local contractors to clear the stream bed and footpath. We have been informed that individual grants of upto £5,500 are available for homeowners to put in resilience measures.

Approximately 20 properties are affected. We are awaiting clarification on who is responsible for the footpath, bridge and pipes. The pipework underneath the houses are the responsibility of the homeowners. Flood Re is a re-insurance scheme that will cover homeowners in a flood risk area. TMBC and KCC have permissive powers only but will work with the community to explore some options. One suggestion is the possibility of putting in flood defence measures near to Chapel Farm. This will require consent of the landowner and will depend on the cost involved. Another suggestion is that the Residents set up a Residents Association where they have collective responsibility and where the Parish Council should have a representative.

Lease for Tennis Club - Update – We are hoping to have a decision by the AGM.

Play Ground - Update - Official Opening Ceremony, suggested improvements and repairs. The Parish Clerk has been in touch with Wicksteed about repairs to the equipment and wetpour which were highlighted in the Rospa report. A resident has suggested an addition to the play equipment, this will be considered at the next phase of development. Cllr Edge-McKenna is chasing up a suitable person to open the playground, now likely to be in conjunction with the opening of the car park extension.

Car Park Extension in Recreation Ground – Update – The Chairman and Parish Clerk are meeting with the Architect and one of the potential Contractors tomorrow. Out of a list of 6 Contractors, 4 declined to tender, 1 was overpriced and one was reasonably priced at around £40k. The work would be done over one of the school holidays. Cllr Willingham suggested that we get an alternative surface to limestone as its very chalky.

Recreation Ground – Railings to footpath steps below Skips and additional dog posts - works now complete. A number of parents have been parking on the recreation Ground at school drop off and pick up. Cllr Chartres to speak to David Sherhod to put a notice in ParentMail for parents not to do this. It was suggested that we get some wooden stakes put around the perimeter the the car park as a barrier.

Broadband – Update - See above

Ightham Cricket Club – Proposals for Pavilion refurbishment and extension and update. See above Planning Application. Cllr Mitchem asked about the footpath at the Cricket Club which had been fenced off. It was reported that the footpath wasn't a public right of way. The Parish Clerk was asked to contact the Club to ask whether we could have a permissive footpath.

Oldbury Lane Junction with A25 – Update - We received a letter from Matthew Balfour to say that KCC would be investigating the site to see whether engineering solutions could reduce the risk.

Fen Pond Road – Progress report – See above

Bates Hill/ Tonbridge Road Traffic calming – Update – Cost of SIDS – Cllr Chartres wrote to KCC about putting a chicane at the top of The Street but this was declined on the basis that it is an A Road. The cost of a mobile SID is £3,800. The Parish Clerk was asked to go ahead and order one.

Proposed 20mph speed limit in Oldbury Lane – Update – No further update.

Proposed Public Footpath Diversions at Longstead Cottage, Old Lane MR418 & Manor Farm MR230 – Update. The Parish Clerk was asked to complete the form from KCC with our comments on the proposal. The Parish Council would not support the diversion as the residents bought the house knowing that it had the footpath. Residents can submit their comments to KCC by 5th October.

Pest Control – Oldbury Lane – We had received notification that there was a problem with rodents. Pest Control have been to put bait down and the offending source shed at SKIPS has since been removed.

Repositioning of Post Box on Back Lane. Cllr Edge-McKenna said that Planet Plants would be happy to have the postbox on their entrance and would come up with a drawing of the location.

The Parish Clerk was asked to get the vegetation around the bus stop on Back Lane cut back.

6. CORRESPONDENCE

Alan Ball Awards – Ightham History Book – The Book has now been submitted for the Award and judging will be at the end of November 2016. Cllr Willingham attended a meeting with the Ightham History Project on Saturday, all bidders on the book have now been paid, an amount totalling £4000. There is a residual left over which will be donated to the Parish Council. The book has now sold out but is available online for £10. The Parish Council will use the money to pay for a dehumidifier in the lower Village Hall.

Local Plan - The Public Consultation starts on 30th September and will run for 8 weeks

PROW – Rules & Legislation, Parishes to take on more responsibilities – The Parish Clerk was asked to circulate a summary of the PROW Rules.

Transport Consultation – A couple of transport concerns were raised: The last school buses from Tonbridge leave only a few minutes after the school day finishes and some of the buses from Ightham are very crowded in the mornings, sometimes not stopping. The bus from Sevenoaks Station has recently had a timetable change and now trains arrive after the bus has already left. Parish Clerk was asked to raise this at the JPCTCG meeting on Wednesday 21st as this means further isolation for rural commuters.

Letter from Matthew Balfour about Potholes - We have been asked to report all potholes as KCC are having a major push to get them all filled. Ightham Parish Council already regularly report potholes.

KCC Highways Tracker Survey – Parish Clerk to complete

Salt Bin – We have had notification that KCC have applied for another salt bin at the end of Fen Pond Road if there is enough funding in 2017. The Parish Clerk was asked to order additional salt.

Modifications to Footpath MR614 – We have had official notification that the pathway at Oldbury Lane is now a PROW.

Barnfield Cottage – The plans have been referred to Area 2 Planning.

Litter on Coach Road – We have had an email from a resident complaining about the litter on Coach Road. Cllr Betts agreed to pursue the matter with TMBC.

7. FINANCE

The following accounts are submitted for payment

:	
Parish Clerk Salary August (Paid)	£506.40
Gel Creative - Website (Paid)	£35.00
Robert Lee-Amies – Work at Rec and War Memorial (Paid)	£456.00
Rospa Inspection – Post installation and safety Inspection at Ightham Playground (Paid)	£270.00
Ightham Village Hall – Lettings (Paid)	£290.00
Commercial Services Trading Limited – Grounds Maintenance (Paid)	£887.74
Anthony Edwards – Maintenance to Churchyard (Paid)	£785.90
Anthony Edwards – Maintenance to Parish Land (Paid)	£359.10
MRW Design – Ightham Cricket Club Drawings and Planning Application Fee (Paid)	£1,230.00
Williams Hayward – Ground Works (Paid)	£40.00
G A Willingham – Installation of last section of handrail and new dog posts (Paid)	£680.88
Huskisson Brown – Professional Services in relation to Ightham Scout Hut (Paid)	£1020.00
Information Commissioner – Data Protection Registration Renewal	£35.00
South East Water – Water at Pavilion	£23.80
EDF – Electricity at Pavilion	£39.00
Laddingford Engineering Ltd – Additional handrail for footpath in Recreation Ground	£870.00
Williams Hayward – Grass Cutting at Churchyard	£40.00
TMBC – Planning Application for Scout Hut	£770.00
Parish Clerk Salary & Expenses	£583.25
Gel Creative – Website	£35.00
Income	
Football Club Fees	£100.00
Allotment Fees – Ransom	£100.00
VAT Rebate	£21,171.80

Financial position at 31 August 2016: Current account: £1,382.53 (including un-presented cheques of £1,421.00)
Deposit account: £124,472.43

AOB

Cllr Mitchem reported that one of the new Oak Trees recently planted along Fen Pond Road looked to be dying. The Parish Clerk had written to the residents in the new houses asking them to water the new trees.

Cllr Holden asked whether work had started on the Mast at Oldbury to improve mobile reception. Nobody knew.

Cllr Cracknell reported that the Village Fayre would be held on 15th July 2017. Also that she would put another article into the Parish Magazine reminding people to cut back their hedges and clear drains.

Cllr Brierley asked whether we had received a quote for a noticeboard in the recreation ground yet. Cllr Willingham is chasing it up.

Cllr Willingham will speak to James Hayward about various jobs. Cllr Willingham also reported that the external decoration of the Village Hall will be starting this week.

A member of public reported that the footpath along the Busty Stream was full of rubbish and that there had been a leak at the sewerage pumping station. He also queried whether the 20mph limit would be in force for the whole length of Oldbury Lane and Spring Lane. Cllr Chartres said that it would only be in the vicinity of the school but would speak to Mr Sherhod to remind parents about parking outside the school and dropping off.

The meeting closed at 10.15pm

IGHTHAM PARISH COUNCIL

**MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD
ON TUESDAY 19th JULY 2016 AT IGHAM VILAGE HALL AT 7.45pm**

Present: Cllr Chartres, Cllr Brierley, Cllr Cracknell, Cllr Edwards, Cllr Holden, Cllr Willingham, The Parish Clerk and 1 member of the Public.

20. APOLOGIES FOR ABSENCE

Cllr Mitchem, Cllr Edge-McKenna, Cllr Hall and Borough Cllr Betts

21. DECLARATION OF ACCEPTANCE OF OFFICE

Forms were circulated and signed.

22. DECLARATION OF INTERESTS

None.

Gill Averill, who organised the Ightham Open Gardens, July 2016, attended to report back on the event. Cllr Chartres formally thanked Gill for all her efforts and Cllr Cracknell for opening her field for parking on the day. Gill gave thanks to the Parish Council for their support and reported that £7,113 had been raised including £1,400 on teas, £500 on the raffle, £500 on plant sales and over £1000 in the collection boxes distributed to each of the hosts. Gill will take a break next year as she has had 2 very successful events with good weather and would be looking for new gardens in 2018.

Gill asked whether the Parish Council would be prepared to contribute to some new flower tubs at the Tennis Club. It was agreed that the Parish Council would be prepared to donate up to £200 if the Tennis Club agreed to go halves.

Gill also reported that Old Lane was in a state following recent flooding and is waterlogged towards the A25 end, Parish Clerk to report to KCC.

23. PLANNING APPLICATIONS

TM/16/01881/TPOC – Long Ridge, Common Road – Rear of property, triple stemmed mature sweet chestnut with dead dying stems, reduce 3 stems by 50% to try and encourage regrowth. Applicant: Leafmatters Ltd. “No objection providing Liz Guthrie is content.”

TM/16/01841/FL – Spring Bank, 7 Spring Lane – Proposed loft conversion and single storey rear extension. Applicant: Janette Shaw. “No objection, most of the houses in Spring Lane have extended and this rear extension is modest.”

TM/16/01822/FL – Half Acre, Coach Road, Ivy Hatch – Demolition of existing bungalow and replacement dwelling. Applicant: Mr D Smith. “We are not opposed to it as a development but feel that the appearance of it is not in keeping with the street scene or adjacent to a conservation area.”

TM/16/01411/TNCA – The Old House, Redwell Lane – 2 Conifers and 1 Norway Spruce – Fell. Cobnut coppice, Yew fell, 2 Yews – Crown raise to 5 and 6 meters. Group Sycamore and Silver Birch fell. Applicant RWE Rural Services Ltd. “No objection providing Liz Guthrie is content.”

TM/16/02044/RD – Ightham Place, The Street – Details of conditions 2 (materials) 3 (joinery) submitted pursuant to planning permission TM/16/00238/LB (proposed works include alteration to one rear door and two windows, new side facing dormer window and south east roof modification with new conservation roof light. Replacement half-hip roof for existing garage with four conservation roof lights and cantilevered rear balcony. New single storey glass link structure). Applicant Mr & Mrs Johnson. “No objection.”

TM/16/02072/FL – 1 Copt Hall Cottages, Ismays Road, Ightham – Erection of garden room store. Applicant Mr & Mrs Rugg. “No objection.”

TM/16/02075/TEN – Land to the North of Sevenoaks Road, Ightham, Sevenoaks. Prior Telecommunications Notification: 800 RFC cabinet to be installed, 3 antennas swapped on like for like basis. Applicant: Mobile Broadband Network Ltd. “No objection.”

TM/16/01888/FL – Chance Cottage, Bates Hill, Ightham, Sevenoaks. Replace timber/leaded windows with the same style in UPVC. Applicant: Mrs Carol Robinson. “No objection.”

Planning Applications Approved

TM/16/01411/TNCA 2 Conifers and 1 Norway Spruce- Fell.- Cobnut-Coppice- Yew -Fell (Damaging wall) , 2 Yews - Crown raise to 5 and 6 meters. Group Sycamore and Silver Birch - Norway Spruce on frontage - Fell . The Old House, Redwell Lane, Ightham, Sevenoaks, Kent, TN15 9EE.

TM/16/01293/FL Front, side and rear extensions, together with first floor addition and amendments to the roof . Edgefield, Common Road, Ightham, Sevenoaks, Kent, TN15 9DY.

TM/16/01520/RD Joinery details pursuant to condition 2 of application TM/15/03357/LB for single storey rear extension and internal/external alterations. Meadlands, Tonbridge Road, Ightham, Sevenoaks, Kent TN15 9AN.

TM/16/01684/NMA - Non material amendment: Changes to the access road alignment; relocation and fenestration changes to shed 1; relocation of the main office building; Barn 4 front wall extended out relating to planning permission TM/14/00182/FL (Retention and replacement of existing buildings to create a small business centre, comprising 6 buildings (10 separate units) and a works storage facility including 2 replacement sheds and open storage area. Associated works include removal of the existing weighbridge, rubble bund, landscaping works and alteration of internal site access arrangements). Cricketts Farm, Borough Green Road, Ightham, Sevenoaks, Kent, TN15 9JB.

4. MINUTES Minutes of the Meeting held on 21 June 2016 were approved and signed as a true record of that meeting.

5. MATTERS ARISING

Kent Highways – items to be reported. Pine Tree Lane and Coach Road have been resurfaced. Common Road, Ismays Road and Sevenoaks Road also need doing. Cllr Chartres had met with Tom Williams at KCC to ask him to include them in the 2017 program of works and also to discuss other highways matters including: Ightham Recreation Ground entrance on A25 – Cllr Dagger has agreed to fund widening of the carriageway to allow a turning refuge following many minor shunts. Hopefully this will be completed by December 2016. Oldbury Lane 20mph Zone – The work to determine power supply and signage positioning has been completed and we are waiting for a date. Hopefully this will be fully funded by KCC. A traffic order won't be necessary as it will be an advisory limit. A25/Oldbury Lane Petition – We had 539 signatures and it has now been submitted to KCC. An engineer has estimated that a roundabout would cost in the region of £1m and we are unlikely to receive funding. There was another accident last week involving 2 non-Ightham residents. A227 Bates Hill Speed Indication Devices (SIDS) – We can buy a pair of SIDS for £3800, they do not require a traffic order as they can be placed at a “temporary” location indefinitely. They are battery operated so will require a small maintenance charge. Fen Pond Road 30mph limit – Automatic traffic recorders will be installed this week. Site work will be completed by the end of the year and will be entirely funded by Cllr Dagger. The Street – Chicane – A small chicane at the top end of The Street will hopefully slow traffic and improve site lines. KCC will look into this and hopefully provide funding. Back Lane Post Box– It was agreed that this should be moved and the Parish Council would contribute to the cost. Parish Clerk to ask Planet Plants if they would mind having it at the end of their drive. Other Highways matters: Potholes opposite Thrupps Farm, trees still need cutting back opposite the Chequers. The Parish Clerk was asked to write to Cllr Dagger to thank her for the funding. Proposed new scout/football building – Update – The Scouts now have lawyers on a pro-bono basis, Parish Clerk to pass on details of Warners to Jason Murray. There will be a fund raising article in the summer edition of the Parish Magazine. Busty Stream – Update on flooding & proposed residents meeting – The Busty stream flooded during recent rainfall flooding several houses along the Borough Green Road. Some residents have still not been able to move back into their homes. This hasn't happened since 1968 when the whole village flooded. In addition to the Busty flooding, run off from fields at Gracelands caused flooding to a property on the other side of the Borough Green Road. The Parish Council were due to have a meeting last Saturday but has had to be postponed until late September. Max Tant from KCC has emailed the Clerk to say that KCC would be doing an investigation into the cause of the flooding. There are lots of contributory factors which need to be looked at. We have received many emails from residents including an email from Setters Cottage which was badly affected, Cllr Chartres to reply. The Parish Clerk was asked to reply to the Wardropes, copying in Kent Highways. An article will go into the Parish Magazine reminding residents about their Riparian obligations to keep their section of the stream clear, the Parish Clerk was asked to get some booklets from

the Environment Agency. The Parish Clerk was asked to set up a new meeting in September which should include the following: Tom Tugendhat MP (and/or his Secretary), Andy Edwards, TMBC, Max Tant, KCC, Valerie Dagger, Robin Betts/Martin Coffin, EA Representatives and a representative from Flood Re and as many Parish Councillors as possible. The meeting will be advertised on noticeboards, the website and affected residents will be leafleted. On the evening of the flood, Emergency Services used our emergency report to contact the various agencies including the Red Cross and Cllr Willingham to open the Village Hall.

Lease for Tennis Club - Update – We are still waiting for comments from Tennis Club Lawyers. We have been asked to provide a statement to the Land Registry to say that there is no mortgage over the land.

Play Ground - Update - Official Opening Ceremony – The post installation inspection has been done and there are some minor things that need to be put right. Parish Clerk to forward to Wicksteed in relation to equipment and to pass to Cllr Willingham for remaining items.

Car Park Extension in Recreation Ground – Update – We are still waiting for a couple of quotes, a couple of contractors have declined and one was too expensive. The contract has been broken down into various works. If we don't receive a good price soon it may be better to defer the works until the Autumn when it may be cheaper. We understand that the existing car park would remain open whilst expansion works are carried out.

Recreation Ground – Railings to footpath steps below Skips and additional dog posts – Additional railing required – Some of the railings were installed in the wrong place so we have had to order a couple of additional railings, however they are still well placed so will be kept in situ as additional aids. It was decided that the railings should not be painted. Cllr Willingham asked about the football posts which now need replacing. Parish Clerk to email the football club.

Broadband – Update - The Clerk had received a numbers of emails from residents with their speeds including one from a resident to say that their TV and mobile signals had been adversely affected by the upgrade. Parish Clerk to respond to say that this sounded like an internal matter. Cllr Edwards said that the mobile signal was very poor in Back Lane. The mast in Oldbury is in the process of being upgraded and hopefully this should improve things. Cllr Willingham is getting a price for the new noticeboard in the Recreation Ground.

Ightham Cricket Club – Proposals for Pavilion refurbishment and extension and update –Nothing to report.

Proposed Public Footpath Diversions at Longstead Cottage, Old Lane MR418 & Manor Farm MR230 – Update – Nothing to report

6. CORRESPONDENCE

Alan Ball Awards – Ightham History Book – Parish Clerk is waiting to be contacted by David Williams.

Local Plan – Parish Alliance submission of local issues to PTAB – Cllr Chartres attended a meeting at Kings Hill to discuss the background to the Local Plan. Some sites have now been taken off the plan. An alliance between Ightham, Borough Green and 2 other local councils has been formed and Cllr Taylor from Borough Green Parish Council has drafted a Supplementary Report which will provide evidence at the Issues and Options Consultation in September, he has urged other Parishes to submit the report on their own behalf.

National Star Councils Awards – The Parish Clerk has sent in our submission for Outstanding Project of the Year.

Litter – The Parish Clerk has written again to TMBC about the litter in the Recreation Ground and inadequate bins, also to check whether the Pizza Van has an obligation to take away the pizza boxes on a Friday night.

Adoption of Kent Waste & Minerals Local Plan – The Plan has now been adopted and documentation is available to view online.

Kent Waste Disposal Strategy Consultation – The Consultation will end on 2 October. Ightham Parish would like to see kerbside plastics collections and for white vans (building contractors) to be able to use household waste sites for disposing of rubbish rather than flytipping as costs for recovering fly tipped waste are far greater.

Bus Stop Grant – We have no requirements at the moment.

7. FINANCE

The following accounts are submitted for payment:

Parish Clerk Salary & Expenses	£639.20
Jane Haselden – Website	£35.00
Robert Lee-Amies – Work at Rec and War Memorial	£370.81
Laddingford Engineering Ltd – Galvanised Tube Rails (inc VAT £450)	£2,700.00
GA Willingham & Sons – Installation of Railings (inc VAT £391.20)	£2,347.20
Anthony Edwards – Work to Churchyard and Parish Owned Land	£1,572.32
Total Expenses	£7,665.13

Income

SKIPS	£587.50
Interest	£12.69

Total Income**£600.19**

Financial position at 30 June 2016: Current account: £6,863.08 (less unrepresented cheques of £635)

Deposit account: £113,296.18

AOB

Cllr Willingham asked whether the Parish Council could cover the Village Hall Hire cost for the Open Gardens as it had done last year. This was agreed.

Cllr Brierley said that the hedge outside Nutlands was now encroaching the drain and that now MR614 was open as a footpath that it needed cutting back. No signage is up yet.

Cllr Holden said that James Reid had asked him to attend the Annual Day on behalf of the Parish Council. He also mentioned that the site lines from Chapel Row were very poor and it was dangerous to turn out onto A25.

Cllr Edwards mentioned that the footpath from Back Lane to Ismays had been cut back destroying some new plants that had been planted by Mandy Stell. He had passed details of PROW to her so that she could claim compensation.

The meeting closed at 9.30pm

**MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD
ON TUESDAY 21st JUNE 2016 AT IGHTHAM VILAGE HALL AT 7.45pm**

Present: Cllr Chartres, Cllr Cracknell, Cllr Edge-McKenna, Cllr Edwards, Cllr Holden, Cllr Mitchem, Cllr Willingham, Borough Councillor Betts, The Parish Clerk and 6 members of the Public.

24. APOLOGIES FOR ABSENCE

Cllr Brierley, Cllr Hall

25. DECLARATION OF ACCEPTANCE OF OFFICE

Forms circulated for Councillors to complete.

26. DECLARATION OF INTERESTS

None.

Gill Averill attended the meeting to give a briefing on the arrangements for the Open Gardens Event on 3rd July. Colin Mitchem was also in attendance as he has agreed to help with the parking. All money raised will go to Hospice in the Weald who have provided 500 maps. Cllr Chartres and Colin Mitchem will meet separately to discuss logistics of parking and signage.

Borough Councillor Betts reported that there would be a Call for Sites Briefing meeting on 28th June at TMBC Offices. The Technical Assessment has been completed which will give an indication of what is likely to happen and identify suitable sites that meet all criteria. Ightham has 2 sites that have been deemed suitable to go to the next stage. All information is now available on the TMBC website www.tmbc.gov.uk.

Cllr Betts was going to bring the petition for A25 road improvements onto the Agenda for one of the Joint Transportation Board meetings to get some support behind it.

Cllr Betts reported that 3 local businesses have got through to the finals for the Kent Excellence and Business Awards.

Cllr Betts urged the Parish Council to respond to the Consultation for Fairer Charging. The Parish Clerk was asked to email our support.

Cllr Betts said that following Cllr Chartres emails to KCC, he had also received no response in relation to the Fen Pond Road traffic calming measures. We understand now that there are plans underway to make the necessary improvements.

Finally, in relation to drainage, there has been an ongoing issue with a house at Styants Bottom flooding during heavy rainfall. It was suggested that there should be a new drainage pit to take the excess water flow. Kent Drainage is responsible and this is a matter that needs pursuing.

27. PLANNING APPLICATIONS

TM/16/01298/FL Jubilee Cottage, Jubilee Crescent, Ightham. Construct new conservatory to the front of the property. Applicant: Mr & Mrs Edwards, Jubilee Cottage, Jubilee Crescent, Ightham Sevenoaks Kent TN15 9AE. **“No objection.”**

TM/16/01327/FL Oldbury Close, Ightham. Conversion of the existing garage to breakfast room, new patio door in front elevation replacing the existing garage door. Applicant: Mrs Clem Henricson. **“No objection.”**

TM/16/01356/FL Elmhurst, Bates Hill. Erection of garden studio. **“We are surprised that this does not come under “permitted Development” maybe its because it’s because its in a Conservation Area? “No Comment”.**

TM/16/01293/FL – Edgefield, Common Road – **“Generally we are happy to support the plan for a replacement dwelling. Concerns have been raised with the overall height. The roof height is not out of line with other properties apart from the one immediately to the right which has a much lower roof than other surrounding**

properties. The external materials, proposed half timber cladding is not in keeping with the general appearance of properties in that part of Common Road, We propose no objection, subject to revisiting the proposed exterior to use more sympathetic materials.”

TM/16/01495/TPOC Ightham Cricket Ground, Tonbridge Road, Ightham, Sevenoaks, Kent. T1 Oak crown reduce the whole crown by 1.5-2m. T5 Holly cut back overhanging branches on road edge and crown reduce the remaining trees by 2-3m approx. 30% Applicant: Ightham Cricket Club Geoff Preston Ightham Cricket Ground Tonbridge Road Ightham Sevenoaks Kent. **“Support.”**

TM/16/00835/FC Land Adjacent to Chapel Farm, Ightham Bypass, Ightham. Additional information received in respect of location of trees and application form to fell growing trees. **“No objection.”**

TM/16/01520/RD Meadlands, Tonbridge Road, Ightham Sevenoaks Kent TN15 9AN. Joinery details pursuant to Condition 2 of application TM/15/03357/LB for single storey rear extension and internal/external alterations.

TM/16/01762/TNCA Charters, Tonbridge Road, Ightham, Sevenoaks, Kent, TN15 9AP. T1 and T2 Pine to be felled and T3 Sycamore to be felled. **“Strongly support, this will improved the section of A227 which is very overgrown.”**

Planning Applications Approved:

TM/16/01132/FL Boundary Oast, Fen Pond Road, Ightham. Erection of porch, part single, part two storey infill extension, conversion of garage and interior alterations.

TM/16/01136/RD Fir Tree House, Ismays Road, Ivy Hatch. Details of joinery and materials pursuant to conditions, 2 and 3 of planning permission TM/15/00130/LB (Proposed alterations and extension of listed dwelling including demolition of existing extension and existing garages and sun room).

TM/ 16/01356/FL Elmhurst, Bates Hill, Ightham, Sevenoaks, Kent TN15 9HB. Erection of garden studio.

TM/ 16/01298/FL Jubilee Cottage, Jubilee Crescent, Ightham, Sevenoaks, Kent TN15 9AE. Construct new conservatory to the front of the property.

TM/ 16/01249/TPOC Little Knoll, Common Road.. T1 Silver Birch - Fell (in decline) T2 Silver Birch - Fell (Growing into crown of Beech G1 Various conifers (not protected by TPO) - remove or reduce.

TM/00835/FL - Land Adjacent To Chapel Farm, Ightham Bypass, Ightham, Sevenoaks, Kent TN15 9AF. Consultation on Felling licence including thinning of Poplars, and removal of Norway Spruce, and replanting.

4. MINUTES Approval of the Meeting held on 17 May 2016. The minutes of the meeting were signed as a true record of the meeting.

5. MATTERS ARISING

Kent Highways – items to be reported: Overgrown hedges, reminder to residents of their responsibilities to go out in the Parish Magazine.

Road Closures: High Cross Road – 7th July for 2 days & Pine Tree Lane – 8th July for 1 day.

Vegetation opposite the Chequers and on Borough Green Road by the village sign need cutting back –Report to KCC
Beech Hedge next to Thicketts on Copt Hall Road and hedges opposite the Cricket Ground - Report to KCC.

Proposed new scout/football building – Update – The Scouts have had a meeting with TMBC last Friday to discuss the new Planning Application. There are plans to start a fundraising campaign. The Ightham Music Festival was a successful fundraising event. Any new planning permission will provide an additional 3 years for the start of the build. Cllrs Chartres and Holden will meet separately and an article will go into the next Parish Magazine to outline the proposals and new plans.

Busty Stream – Update – James Hayward has cleared the riverbed and trimmed the verges and removed 2 Ash Trees which were encroaching the roof of Elim Bungalow. The new Riparian owner has been reminded of their responsibility to keep their section of the stream clear.

Lease for Tennis Club - Update – We are still waiting for Tennis Club Lawyers to finalise the lease. We have established with our lawyers that the lease can be signed before the land is registered.

Play Ground - Update - Official Opening Ceremony – All of the new equipment is now in and the fencing has been completed. We were able to reuse all of the old fencing. The slide and climbing wall from the smaller play area have been removed. The new facilities have been well received. The Parish Clerk was asked to arrange for a safety surface to be put in by the yellow gate. Cllr Willingham was asked to put a steel barrel into the ground by the wooden gates which are to provide mower/plant access only. The Rospa check will be in July where the new equipment will be checked and the Parish Clerk will attend too in order to carry out routine checks throughout the year. It was suggested that we hold an official opening in September. Cllr Edge-McKenna will contact Kelly Holmes office to see whether she would be available.

Car Park Extension in Recreation Ground – Update – People have been parking along the bund and on the grass. When the extension is complete it was decided that we should plant some trees or something to delineate the car park from the Recreation Ground. Latitude are in the process of contacting the 4 original tenderers for Phase 2 of the Car Park. The contracts will be split up into separate elements such as the pathways and lighting and the car park surface. We aim to have it completed by the second week of September. We are now able to link into the power source outside the Recreation Ground for the footpath lighting which would only come on during school term time and will go off after school clubs have finished.

Recreation Ground – Railings to footpath steps below Skips and additional dog posts - The railings for the pathway upto Skips have been ordered and are currently being galvanised. They are due to be installed before the end of term.

Broadband – Update - Tom Tugendhat MP has written to BT about the lack of broadband in rural areas. A final advertisement will go into the Parish Magazine requesting people to come forward if they are still receiving poor speeds.

Ightham Cricket Club – Proposals for Pavilion refurbishment and extension and update – Nothing to report. The plans include a new equipment store and new toilets and showers.

Oldbury Lane Junction with A25 – Petition – We now have around 300 signatures, the petition will close at the beginning of July.

Speeding vehicles in Fen Pond Road – Progress – We understand that the new signage is in hand.

Bates Hill/ Tonbridge Road Traffic calming – Update – We are awaiting an update from KCC.

A25 Resurfacing – Porous Asphalt – Update – There are no current plans for resurfacing but the Parish Council has written to KCC to request that when it is resurfaced it will be in porous asphalt.

Proposed 20mph speed limit in Oldbury Lane – Update – In hand, Highways are looking for a power source to illuminate the signage.

Proposed Public Footpath Diversions at Longstead Cottage, Old Lane MR418 & Manor Farm MR230 – Update – We have received nothing further but a resident reported that the signage on MR418 had still not been reinstated.

August Parish Meeting Meeting – It was decided that we would not have a meeting in August as it is often very quiet and many other Parishes don't hold a meeting in August.

Traffic Management during The Antiques Roadshow – The signage was removed by the AA this morning. The traffic management measures put in place were very well organised and worked well. The Roadshow will be televised in the Autumn.

Approval Annual Governance Statement – A copy of the Annual Governance Statement was circulated to all Councillors and agreed by resolution. The statement was signed off.

6. CORRESPONDENCE

Alan Ball Awards – Ightham History Book – The Parish Clerk had been in contact with Jean Stirk and David Williams and will arrange to collect a copy of the book so that we can put it forward for the Award.

Footpath MR614 Modification – We have received notification from KCC about a new path MR614 which starts on Oldbury Lane between Longcroft and West Nutlands and joins MR230. This is with immediate effect.

Local Plan – List of Potential Sites and next steps – See above

National Star Councils Awards – It was agreed that the new park should be put forward as Local Council Outstanding Project of the Year and the Parish Clerk was put forward as Clerk of the Year.

Update to National Salary Awards – NALC have issued new pay scales for 2016-8. It was agreed that the Parish Clerk salary would go up by 2 spinal points to SCP 25 which is £11.66 per hour.

Byelaws – We currently have no Byelaws but we should look into it once the extension to the car park is completed, at the very least we will need some signage.

Correspondence to residents – We have received a couple of emails from residents. Cllr Chartres and the Parish Clerk to respond.

7. FINANCE

Approval of Parish Accounts 2015/6 by Resolution – The internal Auditor has checked the accounts and was happy that rules were adhered to and had no comments. The Accounting statement was approved by Resolution. The forms have been signed and dated and will be sent to the External Auditors. The notice for inspection will go onto the noticeboard outside the Village Hall.

The following accounts are submitted for payment: Approved by Cllr Willingham and seconded by Cllr Edwards.

Parish Clerk Salary & Expenses	£535.17
Jane Haselden – Website	£35.00
Joanne Tawse - Fee for Internal Audit	£250.00
Wicksteed – New Play Equipment (inc VAT £4,130.39)	£24,782.38
Wicksteed – Wetpour (inc VAT £1,047.26)	£6,283.54
EDF - Electricity at Pavilion	£39.00
Clerks Conference	£72.00
Robert Lee Amies – Work at Rec and War Memorial	£497.00
PO & CE Jones – Fencing and Bench relocation (inc VAT £666.00)	£3,996.00
Total Expenses	£36,490.09
Income	
TMBC Grant	£2,868.50

Financial position at 31 May 2016: Current account: £3,857.93 Deposit account: £153,283.49

8. AOB

Cllr Edge-McKenna asked about the new noticeboard in the Recreation Ground. Cllr Willingham is getting a price. Cllr Cracknell reported that the Church Fete will be on Saturday and will be held inside the Church if the weather is bad.

Cllr Willingham to repair the bench outside the Village Hall. He also proposed a new lock for the lower entrance to the Hall. Cllr Willingham also reported flytipping on Exdown Road, this has been reported.

Another tree is down on Old Lane – James Hayward has been asked to remove it.

8. PUBLIC

A member of Public raised concern over the speed of traffic throughout the Village, particularly along The Street. Site lines are impaired by parked cars towards the top of the Street. The suggestion was put forward of putting a chicane at the top.

A resident complained about ongoing drainage issues outside Gracelands. Parish Clerk to re report.

The meeting closed at 9.45pm.

**IGHTHAM PARISH COUNCIL
MINUTES**

**ANNUAL GENERAL MEETING OF THE PARISH COUNCIL HELD
ON TUESDAY 17TH MAY 2016 AT IGHTHAM VILAGE HALL AT 7.45pm**

Present: Cllr Chartres, Cllr Brierley, Cllr Cracknell, Cllr Edge-McKenna, Cllr Edwards, Cllr Holden, Cllr Mitchem, The Parish Clerk

Election of Chairman - Cllr Cracknell proposed Cllr Chartres, seconded by Cllr Edwards. Agreed unanimously.

Election of Vice Chairman – Cllr Chartres proposed Cllr Holden, seconded by Cllr Mitchem. Agreed unanimously.

Election of Working Groups and Representatives: Cllr Chartres suggested that we add extra groups. The following Councillors were elected to take responsibility for the following areas:

Playground - Cllrs Edge-McKenna, Cllr Mitchem and the Parish Clerk
Footpaths – Cllr Brierley and Cllr Edwards
Ightham Tennis Club – Cllr Holden
Scouts Representative – Cllr Holden
Village Hall Representative – Cllr Willingham
Ightham Primary School - Cllr Chartres
Tree Warden – Cllr Brierley
St Peter's Church - Cllr Cracknell
National Trust, Ightham Mote – Cllr Cracknell and Cllr Edwards
Open Gardens – Cllr Hall
Archive – Cllr Willingham
Finance – Cllr Holden and The Parish Clerk
KCC Highways – The Parish Clerk
TMBC – Borough Cllr Betts

MONTHLY MEETING

28. APOLOGIES FOR ABSENCE

Cllr Hall, Cllr Willingham and Borough Cllr Betts

29. DECLARATION OF INTERESTS

30. PLANNING APPLICATIONS

TM/16/00739/FL TM/16/00740/LB Bank House, Trycewell Lane, Ightham, Sevenoaks, Kent, TN15 9HL. Amended First floor extension and internal alterations. Applicant: Mr & Mrs Smith. **“This is gross over development. There is a huge demand for small properties in Ightham. This is not a house suitable for major redevelopment and should be reserved for future “first time buyers” and not turned into a 4 bedroomed family home. Refuse”**

TM/16/00775/FL Orchard Hill Farm, Borough Green Road, Ightham, Sevenoaks, Kent, TN15 9BF. Retention of log cabin for key agricultural worker. Applicant: Mr Nick Connell, Orchard Hill Farm, Borough Green Road, Ightham Sevenoaks, Kent, TN15 9BF. **“No objection, we would like to support local enterprises.”**

TM/16/01132/ Boundary Oast, Fen Pond Road, Ightham, Sevenoaks, Kent TN15 9JF. Erection of porch, part single, part two storey infill extension, conversion of garage and internal alterations. Applicant: Mr Rob Reynolds. **“No objection.”**

TM/16/01249/TPOC Little Knoll, Common Road, Ightham. Sevenoaks, TN15 9DY. T1 Silver Birch – Fell, T2 Silver Birch – Fell, G1 Various Conifers – remove or reduce. Applicant: Nick Winram. **“No objection providing Liz Guthrie is content.”**

TM/16/01411/TNCA The Old House, Redwell Lane, Ightham, Sevenoaks, TN15 9EE. T1 – 2 no. Dwarf Conifers and 1 no. Norway Spruce to fell to ground level. T2 – Cobnut to fell to ground level. T3 Yew to fell to ground level. G1 Group of Sycamore and Silver Birch stems to fell. **“No objection providing Liz Guthrie is content.”**

TM/16/01298/FL Jubilee Cottage, Jubilee Crescent, Ightham, Sevenoaks, Kent, TN15 9AE. Construct new conservatory to the front of the property. Applicant: Mr & Mrs Edwards, Jubilee Cottage, Jubilee Crescent, Ightham Sevenoaks Kent TN15 9AE. **“No comment.”**

TM/15/01025/FL Former Garden Centre North Of Udimore Farm, Ightham Bypass, Ightham, Sevenoaks, Kent Change of use from retail shop selling tack, riding gear and animal feed to the public, to a retail restaurant serving the public. Applicant: Ms Martine Kay-Jenkins, Udimore Farm, Chapel Row, Ightham, Sevenoaks, Kent TN15 9AQ. (Not yet received). **“No objection.”**

Planning Applications Approved:

TM/16/00941/TPOC The Copse, Common Road, Ightham, Sevenoaks, Kent TN15 9DY. Group of 3 Beech trees: reduce branches to give 2m clearance to house.

TM/16/00886/TPOC Larchfield, Copt Hall Road, Ightham, Sevenoaks, Kent, TN15 9DT. T2 Silver Birch - Dismantle to near ground level, T3 Beech - Crown reduce by approx.30%.

TM/16/00870/FL Felgarth, Coach Road, Ivy Hatch, Sevenoaks, Kent, TN15 0HD. Demolition of single storey rear extension, conservatory and outbuilding. Erection of single storey rear extension, raised patio and front porch.

TM/16/00875/FL 6 Oldbury Close, Ightham, Sevenoaks, Kent, TN15 9DJ. Single storey rear extension.

4. MINUTES The Minutes of the Meeting held on 19 April 2016 were signed as a true record of the meeting with one minor typo amendment.

5. MATTERS ARISING

Kent Highways – items to be reported:

No visibility turning left from Back Lane to A227 as post box is obscuring sight line

Missing Sign at the bottom, village centre, end of Old Lane

Overgrown verge on junction Spring Lane and A25

Potholes on Ismays Road outside White House Farm and High Cross Road

Overgrown tree covering the telephone box on A25

The Chairman reported that there was a new KCC Highways Steward responsible for Ightham. Her name is Helen Cobbly.

Proposed new scout/football building – Update – The Scouts have received a draft lease from the Scout Association. A lease would need to be in place before building works commence. A discussion was had about the Scouts using our lawyers to do their drafting. There are complications with this and it was agreed that Cllr Chartres and Cllr Holden would meet to discuss the Parish Council legal requirements before making a decision on how a mutually beneficial lease could be achieved whilst minimising legal costs by both sides.

Ightham FC Pitch Levelling - Update – Nothing to report, this can come off the Agenda.

Busty Stream – Update - The Busty stream burst its banks during heavy rainfall last week. We have heard nothing back from the Community Payback scheme. The Parish Clerk was asked to chase up the Environment Officer contact at KCC.

Lease for Tennis Club - Update – The draft lease is with Walkers for amending. Warners have sent the declaration to the Land Registry to register the land. We are also waiting for a valuation of the land from Sheffords.

Play Ground - Update - The play equipment is now installed and the pirate ship has been repaired. Works to the fencing will start on 25th May. Parish Clerk and Cllr Edge-McKenna to meet with Paul Jones before commencement of works. The Parish Clerk was also asked to look into safety signage for the park. The annual Rospa inspection will be in the summer.

Car Park Extension in Recreation Ground – Update – The work is about to go to Tender and will hopefully take place over the summer holidays.

Recreation Ground – Railings to footpath steps below Skips and additional dog posts – Railings have now been ordered. Railings at the village hall have now been painted. Parish Clerk to ask Cllr Willingham about painting the Village Hall car park lamp posts.

Broadband – Update - Email on behalf of Ightham residents to Tom Tugendhat MP. It now appears that everyone in the village has access to super fast broadband, with varying degrees of available download speed. An article is to go into the parish magazine asking for details of any continuing issues so that we can feed them through to Tom Tugendhat MP. We will keep on the agenda until September.

Ightham Cricket Club – Proposals for Pavilion refurbishment and extension and update – Nothing to report. The entrance sign has gone back up. For the Open Gardens that Club has agreed that the club can be opened for parking although we will need to organise Stewards to be available on Bates Hill in high viz jackets. It was suggested that Cllr Cracknell's field may be a safer option. Cllr Chartres to let Gill Averill know.

Oldbury Lane Junction with A25 – Petition – The online petition has 92 signatures and there are several hard copies in circulation. Hard copies were circulated amongst Councillors. Parish Clerk has asked whether the deadline can be extended until July.

Speeding vehicles in Fen Pond Road – Progress – County Cllr Dagger is funding the works.

Bates Hill/ Tonbridge Road Traffic calming – Update – Signage is being looked into by Kent Highways.

A25 Resurfacing – Porous Asphalt – Update – the Parish Clerk was asked to write to thank Kent Highways for the surfacing work between Dark Hill and Borough Green and remind them about resurfacing with porous asphalt on the Ightham Bypass.

Proposed 20mph speed limit in Oldbury Lane – Update – Cllr Chartres met with Kent Highways who are supportive of the speed reduction as it is also being implemented outside Borough Green and Wrotham schools.

Proposed Public Footpath Diversions at Longstead Cottage, Old Lane MR418 & Manor Farm MR230 – Update – Nothing to report.

Insurance Renewal – We have received the renewal papers and as we had agreed a preferential rate with Aon for a 3 year tie-in it was agreed that we would renew with them.

Queen's 90th Birthday Beacon Cllr Chartres asked whether we could formally give thanks to Cllr Cracknell and her husband for hosting the Jubilee Beacon and to record our thanks to our Rector, Tim Hatwell for arranging and leading the thanksgiving.

Allotment Boundary – The Parish Clerk was asked to check who owned and was responsible for maintaining the boundary with each of the neighbouring properties.

Annual Parish Meeting – Cllr Chartres recorded thanks to Tom Tugendhat's presentation at the meeting.

6. CORRESPONDENCE

Alan Ball Awards – Ightham History Book – It was agreed that we would propose the Ightham History Project for the Award. Parish Clerk to contact David Williams as we need to submit a hard copy of the book.

Request for donation towards TMBC Youth Crew Activities – it was agreed that we would not contribute on this occasion.

Draft Letter from Mike Taylor regarding KCC A25 and A227 Route Study to support other parishes in saying that a new consultation for the Route Study could cause undue delay and was not required. It was agreed that Cllr Chartres would send this letter on behalf of Ightham Parish Council.

Clerks Conference – 14th June – The Parish Clerk asked whether she could go to the Conference and it was agreed.

TMBC – Proposed withdrawal of CTF Grants & Introduction of Local Charge, proposed withdrawal of FAPC Grant – Cllr Chartres to write a summary for the Parish Magazine to explain the implications although it is understood that TMBC will be leafletting all households.

Letter from Hugh Stirk (Chair of Governors, Ightham Primary School) to Tom Tugendhat, MP regarding Government White Paper - Report – Hugh Stirk sent a letter against the introduction of converting all Primary schools to Academies. The White Paper has since been withdrawn.

Public Footpath MR244 (Part) Crickets Farm – Confirmed Order – The diversion has now been confirmed.

7. FINANCE

The following accounts are submitted for payment: Proposer Cllr Mitchem, Seconded by Cllr Brierley.

Parish Clerk Salary & Expenses (Clerical Business Use)	£538.49
Jane Haselden – Website	£35.00
Bob Lee-Amies - Work and rec and war memorial	£320.70
St Peters Churchyard – Access Path Resurfacing	£2,500.00
Grass Cutting – Williams Hayward	£40.00
St Peters Church – Printing Annual Parish Meeting Agendas	£10.50
AON – Parish Insurance Premium	£1,530.43
Village Hall Lettings	£270.00

Decorite – Painting railings outside the Village Hall	£420.00
Total	£5,665.12

Income

TMBC First Installment of Precept	£54,036.00
TMBC Grant	£2,868.50
Interest	£11.04
Allotment Fee	£160.00
Total	£57,075.54

Financial position at 30 April 2016: Current account: £2,687.79 (including unrepresented cheques of £1,835.26) Deposit account: £155,414.99

8. AOB

Cllr Mitchem said that the litter in the recreation ground was really bad and the recycling bins in the lower village hall car park are often overflowing. Parish Clerk to report to TMBC and request more bins and more frequent emptying.

Cllr Cracknell had received a query about the number of operatives at the Ightham Car Wash and whether it was being operated in accordance with the planning permission. Cllr Chartres to investigate.

Cllr Cracknell asked whether Hillier Reynolds could put up some boards advertising the village fete. It was agreed that a couple could go up at the Recreation Ground.

Cllr Brierley asked whether there could be a noticeboard put up in the Recreation Ground to stop notices being posted on trees. It was agreed that this could be done when the car park is extended. Parish Clerk to ask Cllr Willingham.

The Rowan tree and a non-fruiting mulberry will be planted in the autumn.

Cllr Edge-McKenna said that she has spoken to Dame Kelly Holmes about officially opening the playground. We need to propose some dates and this should go onto the Agenda for next month.

Cllr Edge-McKenna also asked for an update on having a turning refuge at the Common Road, A25 junction, Cllr Chartres to chase up and also chase up the turning into the Recreation Ground car park.

The meeting closed at 9.50pm

**IGHTHAM PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD
ON TUESDAY 19TH APRIL 2016 AT IGHAM VILAGE HALL AT 7.45pm**

Present: Cllr Chartres, Cllr Brierley, Cllr Cracknell, Cllr Edge-McKenna, Cllr Edwards, Cllr Holden, Cllr Mitchem, Cllr Willingham, Borough Cllr Betts, Borough Cllr Coffin, The Parish Clerk and 13 members of the public.

1. APOLOGIES FOR ABSENCE

Cllr Hall

2. DECLARATION OF INTERESTS

None

3. PLANNING APPLICATIONS

TM/16/00835/TPOC – Chapel Farm, Ightham Bypass, Ightham, Sevenoaks, TN15 9AF. Consultation on Felling Licence Application including felling of 54 Poplars and windblown Norway Spruce. Applicant: Forestry Commission.

9 members of the public were present to discuss this application. The Chairman invited each person to speak for 3 minutes: Mr Williams said that his concerns about felling the trees were that they provided a screen between the village and the A25 Ightham bypass. He accepted that a number of the trees were in a poor state and was concerned that the healthy ones should be saved. He offered strong support for replanting. Cllr Chartres added that under the Felling Licence, the trees must be replaced with broadleaved native species. The plan is not to take the trees down to the boundary. A further couple of poplars would need to be felled to give safe access for the removal of the Norway Spruce trees.

The residents in Tilers Rest asked why so many trees needed to be removed when not all were deemed to be in a dangerous condition. Cllr Chartres responded that in forestry terms, removing some trees in densely planted areas leaves the remaining trees exposed and thus at greater risk of falling, especially in adverse weather.

Cllr Cracknell then gave some further background information. The first application should have been made by the Forestry Commission due to the large number of trees involved. Cllr Cracknell had done an initial site visit and has now spoken to the Arboreal Consultant who has been liaising with Rebecca Riches (the landowner) on the revised Application. As regards the Norway Spruce, in forestry terms, it is not possible just to remove fallen trees as it will affect the viability of the remaining healthy ones, exposing them to the impact of further gale damage. Felled spruce will be replanted with broadleaved native trees. There is no value in the spruce wood so the landowner will have to pay for their removal; we should acknowledge that the applicant is keen to improve the area. The spruce work is dangerous and will need adequate access, thus as previously indicated by Cllr Chartres, a couple of poplar trees will require to be moved for this purpose.

As regards the Poplars, some are dead and the rest are mature. They healthy trees can be reduced or pruned but this would render them invisible so the work would be counter productive, as the resulting trees would no longer provide a visual barrier. In addition, reducing or topping the trees can introduce disease via the exposed trunks. The overriding reason for felling the trees is because they have a chance of falling and are hazardous to Hub employees at Chapel Farm. A number of additional trees toppled in the recent storm. A suggested compromise would be for the front row of trees only to be removed, leaving the rest in situ thus retaining the profile. Cllr Willingham added that the spruce had originally been planted for commercial use as Christmas Trees, so the area was never a natural woodland but a cash crop.

Applicant Rebecca Riches said that she lives in the village and employs 20 people, contributing to the local economy. The tree application was intended to maintain the amenity. In its current state the area is an eyesore, and is not a natural woodland. Not all of the work would be carried out at once and would be phased due to the cost. She had hoped that the community would come together and help to improve the area so that it would benefit the wider Parish.

Cllr Chartres addressed concerns that removal of the trees would impact residents with additional noise from the A25, He said that the increase would be negligible. The traffic noise, however, would be significantly reduced if the road were to be resurfaced using porous asphalt. He has already written to Kent Highways requesting this should be done as the road is already overdue for resurfacing.

The Parish Council took a vote with 7 in favour and 1 abstention with the proviso that Liz Guthrie, Tree Officer at TMBC, is content, based on the suggested compromise of a reduced volume of poplar felling. The Parish Council felt that resident's opposing views had been aired, heard and acted upon.

TM/16/00739/FL TM/16/00740/LB Bank House, Trycewell Lane, Ightham, Sevenoaks, Kent, TN15 9HL. First floor extension and internal alterations. Applicant: Mr & Mrs Smith. "Object on the basis that the house is in a prominent position in the village, it is not in keeping with the street scene and is gross overdevelopment."

TM/16/00870/FL Felgarth, Coach Road, Ivy Hatch, Sevenoaks, Kent TN15 0HD. Single storey rear extension, to include raised patio and new porch. Applicant: Mr G Beamish. "No objection."

TM/16/00875/FL 6 Oldbury Close, Ightham, Sevenoaks, Kent TN15 9DJ. Single story rear extension. Applicant: Mr & Mrs Chalklin. "No objection."

TM/16/00886/TPOC Larchfield. Copt Hall Road. Ightham. Sevenoaks. Kent TN15 9DT. T2 Silver Birch - Dismantle to near ground level, T3 Beech - Crown reduce by approx. 30%. Applicant: Sarah Young. "No objection providing Liz Guthrie is content."

TM/16/00941/TPOC The Copse. Common Road. Ightham. Sevenoaks. Kent TN15 9DY. Group of 3 Beech trees: reduce branches to give 2m clearance to house. Applicant: Mrs Emma Daws. "No objection providing Liz Guthrie is content."

TM/16/00762/FL – North Lodge, Tonbridge Road, Ightham, Sevenoaks, Kent. TN15 9AP. Single storey side and rear extension. "No objection on the assumption that materials used for the extension match existing walls and roof."

TM/16/00776/FL – Barnfield Cottage, Stone Street Road, Ivy Hatch. Sevenoaks, Kent, TN15 0NH. Conversion of existing riding arena building to a dwelling with associated access, parking and residential curtilage. Applicant: Mr & Mrs McElroy. Cllr Edge-McKenna looked at the application and said that she felt that it was a good application and saw no issues with it. Mr Champion, who lives in a neighbouring property expressed concerns. He felt that the property was in an AONB with a resultant duty to preserve the area; that it would disturb the wildlife and that the development constituted "urban creep". The Parish Council also received a letter of objection from a second neighbour, Mrs Moore, who outlined some concerns although they were not felt to be entirely relevant as planning matters.

Mr McElroy, owner of Barnfield Cottage, in response, said that the riding arena building had not been used for 15 years and that he would like to do something positive with the dilapidated structure. The options were either to convert it into a riding centre but this would have its own complications or to convert it into a house, which Mr Champion viewed as the preferred option. The building has been there for 35 years and the proposed residential design is more akin to an agricultural as opposed to an industrial building. The proposal is for a smaller structure than the current footprint, and to be as unobtrusive as possible. Cllr Willingham said that the access would remain the same and that the building would only be visible from the public footpath. Cllr Chartres said that there is a Government nationwide push to turn redundant rural buildings into housing. The current Application, with its smaller footprint, would seem to be a great improvement on what currently exists. The Parish Council unanimously voted in support of the Application.

TM/16/00773/FL – Lambtons. High Cross Road, Ivy Hatch. Sevenoaks, Kent, TN15 0NN. Relocation of existing access and driveway serving Lambtons and Two Trees. Applicant: Mr Paul Sadler. "No objection providing Liz Guthrie is content."

TM/16/01138/TPOC – Coppice a small area of woodland edge behind 42 and 43 Nutfields, Sevenoaks, Kent TN15 9EA. Applicant: Gateway Property Management Ltd. "No objection providing Liz Guthrie is content."

TM/16/01029/TPOC – Remove various trees (Too large or poor form - replace as appropriate). Highbanks, 65 Nutfields, TN15 9EA. "No objection providing Liz Guthrie is content."

Planning Applications Approved

TM/16/00238/LB - Ightham Place, The Street, Ightham, Sevenoaks, Kent TN15 9HJ. Proposed works include alteration to one rear door and two windows, new side facing dormer window and south east roof modification with new conservation roof light. Replacement of half-hip roof for existing garage with four conservation roof lights and cantilevered rear balcony. New rear single storey glass link structure.

TM/15/01900/FL 15/01901/LB - Cricketts Farm House, Borough Green Road, Ightham, Sevenoaks, Kent. The retention, refurbishment and conversion of Cricketts Farmhouse into 5 apartments with access, parking and landscaping works, and extensions to create a garden room and lobby/entrance area.

TM/16/00511/TNCA Fir Cottage, Ismays Road, Ightham, Sevenoaks, Kent TN15 9BD .T1. Pine - front boundary (Ightham Rd) reduce in height by no more than 20%. T2. Spruce Pine- right hand boundary, reduce in height by no more than 20%. T3. Oak rear of garden, reduce crown by 20%. T4. Oak rear boundary (Ismays Rd) left of back gate, reduce crown by 20%. T5. Oak rear boundary (Ismays Rd) right of back gate, reduce crown by 20%. T6. Oak rear boundary (Ismays Rd) second Oak along from back gate, reduce crown by 20%. T7. Oak rear boundary (Ismays Rd) third Oak along from back gate, reduce crown by 20%.

TM/15/03439/FL Treetops, Ismays Road, Ivy Hatch, Ightham, Kent TN15 0PA. Installation of a childrens' play area (as per plan) to include self-supporting raised platform around mature chestnut trees with playhouse, various accessories and zip-wire.

TM/15/03269/FL Ightham Recreation Ground, Sevenoaks Road, Ightham, Sevenoaks, Kent. Extension of existing public car park (onto land currently used as a play area).

TM/16/00910/NMA Longstead Common Road Ightham Sevenoaks Kent TN15 9ED Non material amendment: Change the flat roof on the orangery rooflight to a shallow pitched lead roof of planning permission TM/15/03536/FL (Demolition of conservatory and erection of orangery)

TM/16/00456/FL Squirrels Herne Copt Hall Road Ightham Sevenoaks Kent TN15 9DT Demolition of conservatory and erection of replacement conservatory.

TM/ 16/00201/FL - Demolition of existing bungalow and erection of replacement two storey dwelling, 51 Fen Pond Road, Ightham, Sevenoaks, Kent, TN15 9JE.

4. MINUTES The Minutes were approved as a true record of the Meeting on 15th March.

5. MATTERS ARISING

Kent Highways – items to be reported: The Parish Clerk was asked to thank Kent Highways for their work to repair Common Road, Back Lane, Bates Hill and outside Raspitt Hill. Cllr Chartres is meeting with KCC to discuss the introduction of a 20mph speed limit on Oldbury Lane w/c 25th April.

Proposed new scout/football building – Update – Mr Murray is working closely with the Quantity Surveyor to come up with a scaled down design that still meets the needs of the Scouts. We are now looking at £500k excluding demolition costs. They are finalising the amended planning application and the work will need to go out to tender. There is a meeting later this week to discuss funding initiatives and to launch a fundraising campaign. The Scout Association is reported have some funding available. The Parish Council now need to decide to what extent they financially support the project and at what stage can allow building works to start on its land.

Ightham FC Pitch Levelling - Update – Nothing to report.

Busty Stream – Update - Nothing to report.

Lease for Tennis Club - Update – the Parish Clerk had heard from Warners who were in agreement with the Tennis Club proposed amendments to the lease. Parish Clerk to notify the Tennis Club to instruct their lawyers to amend the drafting.

Play Ground - Update - The platform on the Pirate Ship has broken and Wicksteed have been to assess the damage and fence it off until it is fixed. The new basket swing and climbing net has now been installed and is very popular. The Parish Clerk has been in touch with Wicksteed about the fixings to the climbing net and the wet pour which is finished just inside, rather than outside the basket swing. We had received a call from a resident who raised concerns about their security as their property backs onto the play area. Cllr Chartres attended the site and established that there is no view of the property from the climbing net as there are high holly bushes directly behind the net which provides an effective screen. The Parish Council had obtained TMBC Planning Permission for the equipment, despite it being Permitted Development and the Parish Council feels that there is no additional threat to security or privacy from the 2

new pieces of equipment. The new area will be fenced in, enabling the 2 properties along the boundary to retain access to the recreation ground. It is intended that 2 new trees will be planted to replace the lime tree that had to be taken down, one being the Rowan Tree being looked after by Cllr Brierley and the other being an ornamental non-fruiting Mulberry, suggested by Cllr Edge-McKenna. The Parish Clerk was asked to write to the adjacent owner to let them know. We had received a quote to remove the tree stump but it was agreed that it should be levelled off so that it could be used as a seat.

Car Park Extension in Recreation Ground – Update – We have now received TMBC Planning Permission and are going to tender.

Recreation Ground – Estimate for railings to footpath steps below Skips and additional dog posts – Cllr Chartres had calculated that we needed 22.5 m railings, Cllr Willingham to go ahead and place an order. The estimate was £75/ metre plus installation. Cllr Chartres thanked Cllr Willingham for organising replacement railings for those damaged outside the village hall.

Broadband – Update - BT Infinity is now up and running from the Cabinet in Back Lane. Parishioners have emailed the Parish Clerk and most seem to be getting download speeds of up to 40mpbs.

Ightham Cricket Club – Proposals for Pavilion refurbishment and extension – the Cricket Club are getting their plans together. They now have a new fence and gate following the AONB Grant for undergrounding of overhead lines.

Oldbury Lane Junction with A25 – Petition – This is now up and running and a hard copy was passed to Cllr Brierley. This will be launched at the Annual Parish Meeting.

Speeding vehicles in Fen Pond Road – Petition – The petition has over 100 signatures. Cllr Chartres said that Cllr Dagger was unable to fund the signage. Cllr Chartres was waiting to hear from KCC about the Traffic Order, the Parish Council could fund the moving of the signs.

Bates Hill/ Tonbridge Road Traffic calming – Cllr Chartres is waiting to hear from KCC.

A25 Resurfacing – Porous Asphalt – Cllr Chartres has written to KCC asking them to ensure that porous asphalt is used when the road is resurfaced.

St. Peters Church access path to the public graveyard surfacing – Update - this has now been completed.

Proposed Public Footpath Diversions at Longstead Cottage, Old Lane MR418 & Manor Farm MR230 – We are still waiting for the Consultation papers. Cllr Brierley had received a letter from KCC to say that they were going to recommend that part of the route MR230 be reinstated from Oldbury Lane.

Queen’s 90th Birthday Beacon – Cllr Chartres has organised fireworks. The Beacon will be lit at 8.30pm.

Annual Parish Meeting – Parish Clerk to liaise with Cllr Cracknell about getting the papers printed for the meeting.

School Donation – It was agreed that the third tranche would be signed off towards the building works.

6. CORRESPONDENCE

Request for donation towards TMBC Youth Crew Activities – this will be raised at the next meeting.

Draft Letter from Mike Taylor regarding KCC A25 and A227 Route Study – Cllr Taylor had drafted a letter to be signed by neighbouring Parishes. Parish Clerk to circulate.

Review of TMBC Funding Arrangements with Parish Councils – Borough Councillor Martin Coffin attended the meeting and outlined the proposals for future financial arrangements with TMBC. Currently the Borough Council gives £226k via the Funding with Parish Councils Scheme (FAPC) and £175k via the Council Tax Reduction Scheme (CTRS) to Parish Councils to provide local services such as street lighting and maintenance of cemeteries “concurrent functions”. In the unparished area, Tonbridge, the Borough automatically provides these services. The Borough Council is required to make savings and one way of doing this is to scrap the FAPC and CTRS. The concern is that this will cause inequity as Parishes will have to either raise their precept to cover the cost of providing these concurrent services themselves or not provide the services at all whilst the unparished area will still benefit from the services being provided by the Borough. The costs have been calculated and the fairest way to deal with the inequity is to introduce a

“Special Expenses Account” whereby the basic level of Council Tax for general expenses is reduced throughout the Borough, this will amount to £20 per household. Each Parish can then decide on an appropriate amount to charge per household for these services and increase their Parish Precept accordingly. The reduction in basic rate Council Tax will offset this increase. The unparished areas will see a greater increase in Council Tax as the burden of costs is evened out, but it will be more equitable. This has to go to Consultation and Parishes will be expected to respond. If approved, it will result in a £400k saving for the Borough but will allow services to continue to be provided without making substantial cuts.

Cllr Chartres said that Ightham Parish had pre-empted this and raised our Parish Precept accordingly.

Cllr Holden raise the question of responsibility and liability. Borough Cllr Coffin said that the responsibility for providing the services had always been with the Parishes, the Borough had merely provided the Grant to enable them to carry out those responsibilities. The Borough are continually looking at ways of working smarter rather than putting taxes up. For example, currently grass cutting is undertaken by the County, Borough and Parishes, this cannot be cost effective. We also need to encourage Parishioners to take more responsibility for their property frontages.

In November 2016, it will become clear what the implications are for financing next year. A leaflet will be available and it will be the responsibility of Parishes to distribute. It is a non-political move.

Kent Men of Trees Competition – Cllr Brierley said that as we haven’t planted any trees this year, we shouldn’t partake in the competition.

Kent County Playing Fields Association – 90th Anniversary Appeal – Parish Clerk to circulate details and to go onto next months agenda.

7. FINANCE

The following accounts are submitted for payment: Propsoed by Cllr Edwards and seconded by Cllr Mitchem.

Parish Clerk Salary & Expenses	£534.25
Jane Haselden – Website	£35.00
Ightham Primary School - Donation towards new classrooms	£10,000.00
KALC Membership (inc VAT £137.88)	£827.26
JH Gardening – Tree Cutting	£380.00
Anthony Edwards – Maintenance to Ightham Church Grounds	£968.75
Anthony Edwards – Maintenance to Parish Council Grounds	£268.60
JPCTCG Membership 2016/7	£50.00
Phoenix – Fireworks for Queens Birthday Celebrations (inc VAT £50)	£300.00
Easily – Domain Name renewal (inc VAT £5.00)	£29.99
Kent County Playing Fields Association – Subscription	£20.00
Laddingford Engineering Ltd – Repair of railings outside Vilage Hall (inc VAT £30)	£180.00
RBS Electrical Contractors – Repair thermostat in Village Hall (inc VAT £7.93)	£47.59
GA Willingham & Sons – Railings, Shelving Village Hall, remove seat in rec (inc VAT £133.40)	£800.40
Decorite –Painting in Lower Village Hall	£1,240.00
Sue Chesson – Reimbursement – Overpayment	£187.20
Ron Williams	£108.00
Sub Total	£2,913.18
Total	£15,977.04
Total	£13,063.86
Income	
Allotment Rent – Mr Fonseca	£160.00
Skips – Rent	£587.50

Total **£747.50**

Financial position at 31 March 2016: Current account: £3,317.63 (including unrepresented cheques of £635) Deposit account: £116,367.95

AOB

Cllr Willingham asked the Parish Clerk to check who owned the boundaries with the allotment.

Cllr Cracknell said that St Peters’ Fayre was on 26th June. In the May Magazine she will do a report on the Beacon and the Annual Parish Meeting.

Cllr Holden said that the Cricket Club had agreed to run junior cricket starting 14 May. He also asked for the Parish Clerk to pursue moving the post box on Back Lane which is a hazard as it blocks the site lines for pulling out onto A227.

Cllr Brierley said that a seat was damaged in the Recreation Ground. Cllr Willingham to have a look at it.
Cllr Mitchem said that the litter was bad in Fen Pond Road. Cllr Chartres has already written to Kent Highways.
The meeting closed at 22.25pm.

**IGHTHAM PARISH COUNCIL
MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD
ON TUESDAY 15TH MARCH 2016 AT IGHTHAM VILAGE HALL AT 7.45pm**

Present: Cllr Chartres, Cllr Brierley, Cllr Edge-McKenna, Cllr Edwards, Cllr Hall, Cllr Holden, Cllr Mitchem, Cllr Willingham, The Parish Clerk and one member of the Public.

1. APOLOGIES FOR ABSENCE

Cllr Cracknell, TMBC Borough Cllr Betts

2. DECLARATION OF INTERESTS

None

3. PLANNING APPLICATIONS

TM/16/00201/FL 51 Fen Pond Road, Ightham, Sevenoaks, Kent TN15 9JE. Demolition of existing bungalow and erection of replacement two storey dwelling. Applicant: Miss Christina White, 6 Gravesend Road, Strood. Kent ME2 3PJ. "Agree to the replacement building but we have concerns about the proposal for a stucco finish as the majority of buildings in the lower part of Fen Pond Road, including the new housing development, are brick built. A stucco finish would therefore be incongruous with the street scene. **No objection**"

TM/16/00456/FL Squirrels Herne, Copt Hall Road, Ightham, Sevenoaks, Kent, TN15 9DT. Demolition of conservatory and erection of replacement conservatory. Applicant: Mr & Mrs F Rugg-Gunn. "**No objection.**"

TM/16/00807/TNCA – Mr Steve Spendlove, Singlewell, Jubilee Crescent, Ightham, TN15 9AE
H1 Beech & Sycamore hedge: reduce lapsed hedge down to previous cuts by removal of approx. 5m growth resulting in hedge height 4 meters. "**No comment** providing Liz Gutherie is content."

Planning Applications Approved

TM/16/00563/NMA Kelen Croft, Mill Lane, Ightham, Sevenoaks, Kent, TN15 9BH. Non Material Amendment to planning permission TM/15/01351/FL (Extension to existing house, enlargement of existing garage, relocation of outdoor swimming pool and the widening of driveway access (resubmission of TM/15/00035/FL)): Revisions to south and west elevations.

TM/16/00344/NMA 6 Fen Meadow, Ightham, Sevenoaks, Kent, TN15 9HT. Non Material Amendment: To increase the length of the approved proposal by 0.90m and reduce the roof pitch from 45 degrees to 42.5, for planning permission 15/03843/FL (Single storey extension).

TM//00202/AGN Orchard Hill Farm, Borough Green Road, Ightham, Sevenoaks, Kent TN15 9BF. Prior Agricultural Notification: A metal frame barn with timber sides replacing existing barn.

TM/16/00006/FL Bewley Farmhouse, Tonbridge Road, Ightham, Sevenoaks, Kent TN15 9AP. Proposed 1st floor extension to create dressing room and en-suite bathroom.

TM/15/04080/TNCA The Old Forge, Sevenoaks Road, Ightham, Sevenoaks, Kent TN15 9AA. T1 - Reduce crown of large Willow by 50%. T2 - Reduce and cut back inner side of Leyland Cypress screen on left hand boundary. T3 - Reduce and cut back Hawthorns overhanging tennis court.

TM/15/03542/FL 4 Spring Lane, Ightham, Sevenoaks, Kent, TN15 9DN. Single storey rear extension and side porch.

TM/15/01900/FL & TM/15/01901/LB Crickets Farm House, Borough Green Road, Ightham, Sevenoaks, Kent. The retention, refurbishment and conversion of Crickets Farmhouse into 5 apartments with access, parking and landscaping works, and extensions to create a garden room and lobby/entrance area.

4. MINUTES The Minutes of the Meeting held on 16 February 2016 were signed and approved as a true record of the meeting.

5. MATTERS ARISING

Kent Highways – items to be reported: The recent Coach Road diversions had caused some confusion and we have received an apology from Kent Highways. The drainage works outside Raspitt Hill have now been completed. Some potholes not filled during works to repair Ismays Road. Blocked drains on Oldbury Lane, outside Gracelands and along Back Lane. Parish Clerk to follow up request to have road built up along Back Lane to alleviate the continuing surface water flooding.

Proposed new scout/football building – Update – The project is now being taken forward by the new Chairman of the Scouts, Jason Murray. He has suggested a scaled back building that can be achieved for a more realistic price and that we work towards a budget (**of £450k**). Charlier, the Contractors who did the recent Ightham Primary School classroom building are to undertake a Value Engineering exercise.

Ightham FC Pitch Levelling - Update – Nothing to report.

Busty Stream – Update - The Parish Clerk had met with a representative from the Community Payback Scheme who could provide manpower to clear the debris from the Stream once it is dry. We are waiting to hear when this will go ahead. In the meantime the Parish Clerk was asked to persevere with Max Tant at TMBC to find a more permanent solution to keeping the stream bed free from debris and to prevent the stream from flooding in the future.

Lease for Ightham Tennis Club - Update – It was decided that we should keep the rental for the Tennis Club at £50 per annum as they are providing a service to the local Ightham village community.

Play Ground - Update - Works to install the new playground equipment started today. In order to put in the equipment the lime tree will need to be removed, the Parish Clerk has been in contact with Liz Guthrie, Tree Officer at TMBC, who has agreed to this. It was agreed that we would plant 2 trees in its place and Cllr Brierley suggested that we plant the Rowan Tree which she has been looking after on behalf of Ightham Parish Council. Cllr Edge-McKenna to research another suitable tree. We need to decide where they will be best placed. Parish Clerk to contact James Hayward to remove and dispose of the lime tree. The Contractors will need to remove some soil to install the equipment and to save on cost of removal from site, it was agreed that this should be used as infill along the edge of the carpark nearest to the A25 railings.

Car Park Extension in Recreation Ground – Update – No Planning Application decision has been reached by TMBC.

Recreation Ground – Estimate for railings to footpath steps below Skips and additional dog posts – Cllr Willingham has received a quote of £75 per metre for railings up towards Skips. Cllr Chartres to sketch out a plan of where they should go. Cllr Mitchem to get costings for the dog posts.

Broadband – Update - The BT cabinet on Tonbridge Road has finally been commissioned although not everyone seems to have benefitted from the increased speed and reliability in their broadband yet. Cllr Edge-McKenna had received an email from a prospective house buyer into the area to enquire about the progress on BT Infinity in IvyHatch. It was suggested that we forward the email to Tom Tugendhat MP, to respond.

Ightham Cricket Club – Proposals for Pavilion refurbishment and extension – Cllr Chartres had met with the Cricket Club Chairman, the Cricket Club are putting together a proposal to erect in the same style an equipment store on one end and a toilet block on the other end of the existing Pavilion. They are looking to get some funding from the Parish Council, works are estimated to be in the region of £28k. Cllr Mitchem reported that the Cricket Club had been approached about parking for the Open Gardens Scheme in July. Cllr Holden said that if they allowed parking that it was essential that there should be someone with a hi-viz jacket on Bates Hill.

Oldbury Lane Junction with A25 – Petition – The petition is now up and running and can be signed online via the KCC website, [petition Improve Satefy at A25 Junction at Ightham](#). The petition will run until June and will be promoted at the Annual Parish meeting. The School, Skips and local clubs to be notified. Parish Clerk to enquire whether a paper petition can go alongside it for those that don't have access to a computer. Cllr Brierley offered to take it around to residents in Oldbury.

Speeding vehicles in Fen Pond Road – Petition – Cllr Chartres has been in contact with County Cllr Valerie Dagger and we will be applying for a Traffic Order to move the 30mph signs to the Ightham village sign beyond Fen Meadow. County Cllr Dagger has indicated that she may be able to use her funding. This will take a few months to go through. Cllr Hall asked again whether we could have a blanket 30mph limit throughout the village, Cllr Chartres proposed that we do this and would consult with KCC Highways.

Bates Hill/ Tonbridge Road Traffic calming – Cllr Chartres to discuss with County Cllr Dagger to take forward. **A25 Resurfacing – Porous Asphalt** – Cllr Chartres to write to KCC to make the request.

St. Peters Church access path surfacing to the public graveyard – Update - Nothing to report. Cllr Chartres reported that Rev. Tim Hatwell had been appointed as Shoreham Rural Dean.

Proposed Public Footpath Diversions at Longstead Cottage, Old Lane MR418 & Manor Farm MR230 – Nothing to report.

Annual Review & Risk Assessment – The Parish Clerk had circulated the amended Annual Risk Assessment and Annual Review. Cllr Holden had a few amendments and with these it was agreed that they be signed off and that the Parish Council is satisfied that they have dealt with financial and other risks and have adequate financial controls and procedures in place.

Old Lane – Fallen Tree removal – A resident had complained about a fallen tree and debris from cuttings from another resident, blocking the pathway. James Hayward has since removed the tree and cleared the cuttings. The Parish Clerk was asked to report to KCC Highways to keep clear in future.

Meeting re Borough Green Scheme – Cllr Chartres has been invited to a meeting on 22nd March with the surrounding Parishes of Borough Green to discuss prospective traffic management schemes in the area which he will attend.

Litter – Community Payback/"Clean for a Queen" Scheme - The Parish Council gave thanks to Keith Todd, a local resident who had cleared all the litter from the verges along Fen Pond and Borough Green Road. Cllr Chartres had written a letter of thanks and had received an appreciative response.

Fen Pond Road tree planting – update – the 4 trees have now been planted outside the new houses.

Queen's 90th Birthday Beacon – Cllr Cracknell is hosting the Birthday Beacon which will be lit at 8.30pm. Rev. Tim Hatwell will then give a short thanksgiving service which will be followed by a fireworks display.

Annual Parish Meeting – This will be on 28th April at 7.30pm. for 8.00pm.

6. CORRESPONDENCE

Online petition to give Parish Councils the right to appeal planning decisions by the Planning Inspectorate – It was decided that we would not sign the petition as it was felt that the Parish Council should remain impartial and that we have adequate opportunity to comment earlier on in the process.

Review of TMBC funding arrangements with Parish Councils – The review has been delayed, we will have to wait and see what happens.

7. FINANCE

The following cheque was signed prior to the meeting as agreed during the last meeting:

Mogo Direct – Chairs for the Village Hall (inc VAT £451.74) £2,710.44

The following accounts are submitted for payment: Proposed by Cllr Hall and Seconded by Cllr Mitchem

Parish Clerk Salary & Expenses	£473.44
Jane Haselden – Website	£35.00
P Jones – Tree Planting on Fen Pond Road (inc VAT £73)	£438.00
EDF – Electricity in the Pavilion	£39.00
South East Water – Water Bill Pavilion	£29.49
Anthony Edwards – Maintenance of Churchyard Grounds	£692.25
Heart of Kent Hospice – Donation	£100.00
Citizens Advice Tonbridge & Malling – Donation	£100.00
RBS Electrical Contractors – work in the village hall (VAT £199.14)	£1,194.86
GA Willingham – various work in the village hall (VAT £171.56)	£1,029.36
JH Gardening Services – Tree Cutting, Busty Stream Clearance, Old Lane	£790.00
Big Dug – Shelving in the Village Hall	£302.40
Total	£7,934.24

Financial position at 28 February 2016: Current account: £5,645.62 (including unrepresented cheques of £1,271)
Deposit account: £121,367.95

8. AOB

Cllr Hall asked whether we could provide a report of financial activities in the 2016/17 overview of the budget at the Annual Parish meeting.

Cllr Edge-McKenna asked whether the seat on one of the swings could be replaced as it is broken.

Cllr Willingham said that Jean Stirk has raised £500 from the book sale and would be donating it to the Parish Council. She has also requested that we purchase a dehumidifier for the archives in the lower hall. It was agreed that this was necessary.

Cllr Willingham also asked whether the Village Hall hiring rates could come off the website and that all letting enquires could be directed to Jenny Elliott, the Hall Letting Secretary. Cllr Willingham reported that the basement kitchenette had been removed and that the room is ready for decoration and shelving to be installed, he had received a quote for shelving of £302, it was agreed that we go ahead and purchase it. He also reported that the damaged hall main entrance railings had been taken away for repair. It was noted that the Village Hall would be required for the forthcoming elections for the Police Commissioner and the EU Referendum.

The meeting closed at 9.35pm.

**IGHTHAM PARISH COUNCIL
MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD
ON TUESDAY 16TH FEBRUARY 2016 AT IGHAM VILAGE HALL AT 7.45pm**

Present: Cllr Chartres, Cllr Brierley, Cllr Edge-McKenna, Cllr Edwards, Cllr Hall, Cllr Willingham & The Parish Clerk

31. APOLOGIES

Cllr Cracknell, Cllr Holden, Cllr Mitchem.

32. DECLARATION OF INTERESTS

None.

33. PLANNING APPLICATIONS

TM/16/00185/LB TM/16/00237/FL TM/16/00238/LB - Ightham Place, The Street, Ightham, Sevenoaks, Kent, TN15 9HJ. Listed Building Application: Proposed works include alteration to one rear door and two windows, new side facing dormer window and south east roof modification with new conservation roof light. Replacement half-hip roof for existing garage with four conservation roof lights and cantilevered rear balcony. New rear single storey glass link structure. Applicant: Mr & Mrs Johnson, Ightham Place, The Street, Ightham, Sevenoaks, Kent TN15 9HJ. "The property is a Grade II listed building. The proposals are both out of character and the materials definitely are not in the vernacular. The extensions proposed will make Busty Lane into an overhung passageway. This is overdevelopment, will change the street scene viewed from The Square and is unacceptable. **Refuse.**"

TM/16/00202/AGN - Orchard Hill Farm, Borough Green Road, Ightham, Sevenoaks, Kent, TN15 9BF. Prior Agricultural Notification: A metal frame barn with timber sides replacing existing barn. Applicant: Mr Nick Connell, Orchard Hill Farm, Borough Green Road, Ightham Kent TN15 9BF. **Noted.**

TM/15/03439/FL Treetops, Ismays Road, Ivy Hatch, Ightham, Kent, TN15 0PA. Installation of a childrens' play area (as per plan) to include self-supporting raised platform around mature chestnut trees with playhouse, various accessories and zip-wire. Applicant: Mrs Kym Walker, Herregods, Treetops, Ismays Road, Ivy Hatch, Ightham, Kent, TN15 0PA. "This has been very carefully prepared particularly in relation to the impact on the nearby trees. It is not visible from Ismays Road. **No objection.**"

TM/16/00201/FL 51 Fen Pond Road, Ightham, Sevenoaks, Kent TN15 9JE. Demolition of existing bungalow and erection of replacement two storey dwelling. Applicant: Miss Christina White, 6 Gravesend Road, Strood Kent ME2 3PJ. We will await comments from Cllr Mitchem before responding.

Planning Applications Approved

TM/ 15/03963/TNCA - Ightham Mote, Mote Road, Ivy Hatch, Sevenoaks, Kent, TN15 0NT. Various tree removal and pruning as detailed on application form.

TM/ 15/03843/FL - 6 Fen Meadow, Ightham, Sevenoaks, Kent, TN15 9HT. Single storey extension.

TM/ 15/03759/TPOC - Three Birches, Common Road, Ightham, Sevenoaks, Kent, TN15 9DY. (T1) Sycamore - remove young tree that is less than 1m away from mature Oak. (T2 & T3) Birch - remove (unstable).

TM/15/03665/FL - Ramblers, Sandy Lane, Ivy Hatch, Sevenoaks, Kent, TN15 0PB. Extension of existing dwelling, demolition of existing conservatory, demolition of existing garden studio and erection of single storey garage.

TM/ 15/03356/FL & TM/15/03357/LB - Meadlands, Tonbridge Road, Ightham, Sevenoaks, Kent, TN15 9AN. Single storey rear extension and external alterations.

TM/15/02819/FL - West Yaldham Farm, Kemsing Road, Kemsing, Sevenoaks, Kent TN15 6NN -Hybrid Planning Application: Full Planning Permission for change of use and alterations of existing agricultural building (building A) to light industrial and storage, demolition of existing agricultural buildings and replacement with an office building. Outline Planning Permission (with details of appearance, landscaping and scale reserved) for demolition of agricultural

buildings and replacement with 3 terraced cottages and 2 detached houses. Associated development including roadways, parking and access changes.) *For information only.*

4. MINUTES The Minutes of the meeting held on 19 January 2016 were signed and approved as a true record of that meeting.

5. MATTERS ARISING

Kent Highways – items to be reported: Flooding outside Oaklands & overgrown hedges; blocked drains outside Longcroft & The Cottage.

Proposed new scout/football building – Update – Cllrs Chartres and Holden are meeting with the Scout Chairman and Scout Leaders within the next couple of weeks. Cllr Edge-McKenna asked the Chairman to clarify the position on financing and whether the building was to serve as a Scout Hut only or a community building? Cllr Chartres explained that the only viable place to build the Scout Hut was on the Parish Council owned Recreation Ground and that the Parish Council had agreed to pay all of the preliminary expenses leading up to the Tender stage. The Scouts were raising the money for the building although the Parish Council would be contributing a proportion which would have gone towards replacing the Pavilion which is no longer up to modern standards. The new Scout Hut will therefore also serve as a Community Facility which will also be used by the Football Club. To get the necessary funding the building will essentially be a “Scout Hut”. The planning conditions stipulate that the building should be sunk into the hillside.

Ightham FC Pitch Levelling - Update – Nothing to report.

Busty Stream – Update - James Hayward has cut back and cleared the vegetation and we have received thanks from a local resident.

Lease for Ightham Tennis Club - Update – The Tennis Club has requested that we remove the Break Clause as it would preclude the Tennis Club from being eligible for funding, having taken legal advice, we would be happy with this. They have also requested that the rent reviews should be index linked. There was a discussion about a rent increase and Cllr Willingham agreed to ask Trottiscliffe what they charge before making a final decision. The Parish Clerk had been to Warners Solicitors to drop off the SR3 forms to register the land at the Recreation Ground. In addition, we are trying to register the triangle of land between Stone Street Road and Coach Road but have no documentation so have been advised by our Solicitor that we will have to apply for Adverse Possession.

Play Ground - Update - We have received a quote from P Jones for fencing and removal of the play equipment from the smaller playground for £3,750. This was considerably cheaper than Wicksteed so it was agreed that we would accept the quote and co-ordinate Mr Jones and Wicksteed. We are still waiting for an installation date from Wicksteed. Cllr Edge –McKenna had been on a safety inspection course organised by Hildenborough Parish Council and will now be able to carry out regular checks in addition to our annual Rospa Safety Inspection. The Parish Clerk agreed to do the initial check with Cllr Edge-McKenna. Cllr Edge-McKenna also reported that there was algae on the wetpour surfacing. Cllr Willingham suggested that Bob Lee-Amies could remove it.

Car Park Extension – Update – The Application is still with TMBC. Cllr Chartres had been in contact with Andrew at Latitude Architects about the eastern boundary footpath lighting as it will be cheaper to install at the same time as the extension works are being carried out.

Recreation Ground – Path Lighting, railings to Skips and additional dog posts – Path Lighting see above. Cllr Willingham to install additional dog hitching posts in the vicinity but at a suitable distance from the existing ones. Cllr Willingham also getting prices for galvanised metal railings for the path slope down from Skips.

Broadband – Update – Cllr Chartres confirmed that Gigaclear has pulled out of Ightham. Fibre Optic works are still being carried out by BT in Back Lane but we are unable to establish a date for commission of superfast broadband from the cabinet on Tonbridge Road.

Ightham Cricket Club – Fundraising – Nothing to report. The Chairman

Oldbury Lane Junction with A25 – It was agreed that the wording for the petition should be as follows: *“We, the undersigned, support Ightham Parish Council who would like to have an appropriate roundabout and traffic measures to improve the safety of the junction at Sevenoaks Road on A25 and Oldbury Lane. The junction is very close to the local primary school, nursery and recreation facilities used daily by local children, sports and scout groups, resulting in a high volume of vehicle activity. We would like to reduce risk of accidents occurring at this accident blackspot before a fatality occurs.”*. The Parish Clerk was asked to set up the petition online. Cllr Chartres had been in contact with County Cllr Dagger about it.

Speeding vehicles in Fen Pond Road – Cllr Chartres and Cllr Mitchem had met with residents in Fen Pond Road about vehicle speeding along Fen Pond Road. They had suggested a petition to ask for a reduction in the speed limit to 30mph up to the Bridge. Most local residents had signed the petition. Cllr Hall asked whether Kent Highways would consider a blanket 30mph limit throughout the whole village, Cllr Chartres to pursue this suggestion with County Cllr Dagger.

A25 Resurfacing – Porous Asphalt – Cllr Chartres to send letter to Kent Highways.

St Peters Church public graveyard access path surfacing – Update - Nothing to report.

Footpath Diversions near Longstead Cottage, Old Lane MR418 & Manor Farm MR230 – The Parish Council are still awaiting details of the MR418 proposed diversion. Cllr Chartres met with the Ramblers Association at Manor Farm to walk the proposed new route of MR230. Apart from a small amendment to the proposal between points A and B the Ramblers Association representative agreed that the new route is better than the existing one. The land owner farmer, Andrew Chesson, has undertaken to keep the proposed diversion route cleared for walkers.

Annual Review & Risk Assessment – Parish Clerk to circulate papers so that we can make any necessary changes and agree them at the next meeting.

Chairs in the Village Hall – Cllr Willingham has received a price for 66 new chairs, trolley and truck for £2,250. It was agreed that we should go ahead with the order. We will keep some of the old chairs for larger events.

Annual Parish Meeting – Confirmation & Invitation – The Annual Parish meeting is confirmed for 28th April at 8pm. There will be a champagne reception at 7.30pm and Tom Tugendhat MBE MP will speak. Invitation to go into the March Parish Magazine.

6. CORRESPONDENCE

TMBC Local Plan – Parish Clerk to circulate email from Steve Humphrey, Director of Planning, on the process. The TMBC Planning & Transportation Board will be meeting in June and July 2016 to consider potential options and these will be given consideration in time for the Issues and Options Consultation in September 2016.

Ightham Music Festival – Saturday 18th June 2016. Please note revised date. It was also mentioned that the TV programme, Antiques Roadshow will be hosted at NT Ightham Mote on 16th June 2016.

Queens 90th Birthday Beacons -21st April 2016 – Cllr Cracknell is happy to have the celebratory beacon in her field and Rev. Tim Hatwell will lead a Service of Thanksgiving beforehand. It was agreed that the Parish Council would spend £300 on fireworks to mark the occasion. Note to go in the Parish Magazine.

Community Payback Nominations – It was agreed that we should apply for litter picking under the scheme as we did last year.

Request for donation from Heart of Kent Hospice – It was agreed that we would donate £100.

Letter from Tom Tugendhat re the Maidstone East Line – The Parish Clerk had received a copy of a letter sent from Tom Tugendhat to Claire Perry MP at the Department of Transport, requesting that the number of train carriages are increased to 12 on the Maidstone East Line to London at peak times, to alleviate overcrowding.

Request for donation from Citizens Advice - It was agreed that we would donate £100.

KCC Electoral Divisions Review – Ightham will remain the same under the proposed boundary changes.

7. FINANCE

The following accounts were submitted for payment: Proposed by Cllr Edwards and seconded by Cllr Hall.

Parish Clerk Salary & Expenses	£509.19	
Jane Haselden – Website	£35.00	
Wicksteed Leisure Ltd – New Playground Equipment (inc VAT £8,370)	£50,220.00	
Ightham Village Hall - Rental	£240.00	
Robert Lee-Amies – Recreation Ground & War Memorial	£396.00	Parish Council –
Playground Safety Training	£75.00	
Norris & Fisher - Village Hall Annual Insurance Premium renewal	£2,236.80	
GA Willingham – Removal, repairs/ replacement of the village noticeboard (inc VAT £38)	£238.00	
RG Willingham – Reimbursement cash payment for Kitchen works at Village Hall	£170.00	

Total **£54,119.99**

Financial position at 31 January 2016: Current account: £9,765.61 (including unrepresented cheques of £981.14)
Deposit account: £171,361.49.

AOB

Cllr Hall suggested that we outline our expenditure to date on projects and forthcoming projects for the Annual Parish Meeting,

Cllr Brierley suggested that we put a noticeboard in the recreation Ground for third party use as there are several notices pinned to trees. It was agreed that this would be a good idea.

Cllr Willingham reported that some work had started on the Lower Village Hall; removal of the small redundant kitchenette and repair works to the basin. Additional heaters are to be installed and some minor electrical works. Cllr Willingham had received a quote to redecorate and rehang the door for £1,240. He is awaiting a price for shelving which will go into the new village archive room where the kitchen was located formerly. He also suggested an external light above the steps to the back entrance. It was agreed that all works should go ahead and then the Parish Council would be able to hold Parish Council Meetings in the Lower Hall in the future. This would save on heating costs and

allow the Upper Main Hall to be available to rent. The rebuilding cost of the Hall was discussed in relation to the Insurance policy and it was agreed that it should remain at the revised value until next year when works had been completed.

The meeting closed at 9.25pm.

**IGHTHAM PARISH COUNCIL
MINUTES FO THE MONTHLY MEETING OF THE PARISH COUNCIL HELD
ON TUESDAY 19TH JANUARY 2016 AT IGHTHAM VILAGE HALL AT 7.45pm**

Present: Cllr Chartres (Chairman), Cllr Brierley, Cllr Cracknell, Cllr Edge-McKenna, Cllr Edwards, Cllr Holden, Cllr Mitchem, Cllr Willingman, Cllr Betts (who arrived later on during the meeting).

34. APOLOGIES

Cllr Hall

35. DECLARATION OF INTERESTS

None

36. PLANNING APPLICATIONS

TM/15/03843/FL 6 Fen Meadow, Ightham, Sevenoaks, Kent, TN15 9HT. Single storey extension.
Applicant: Mr & Mrs M Coyne, 6 Fen Meadow, Ightham, Kent, TN15 9HT. "No objection."

TM/15/03963/TNCA Ightham Mote, Mote Road, Ivy Hatch, Sevenoaks, Kent, TN15 0NT. Various tree removal and pruning as detailed on application form. Applicant: National Trust - Ightham Mote, Mr Richard Burton . "No objection."

TM/15/04080/TNCA The Old Forge, Sevenoaks Road, Ightham, Sevenoaks, Kent, TN15 9AA – T1 – Reduce crown of large willow by 50%, T2 reduce and cut back inner side of Leyland Cypress screen on left hand boundary. T3 – Reduce and cut back Hawthorns overhanging tennis court. "No objection."

TM/15/03542/FL 4 Spring Lane, Ightham, Sevenoaks, Kent, TN15 9DN. Single storey rear extension and side porch.
Applicant: Mr B Watson, 4 Spring Lane, Ightham, Sevenoaks, Kent, TN15 9DN. "No objection."

TM/16/00006/FL Bewley Farmhouse, Tonbridge Road, Ightham, Sevenoaks, Kent TN15 9AP. Proposed first floor extension to create dressing room and ensuite bathroom. Applicant: Mr Anthony Theaker, Bewley Farmhouse, Tonbridge Road, Ightham, Kent TN15 9AP. "No objection."

Planning Applications Approved

TM/15/03810/NMA Non Material Amendment to planning permission TM/15/01412 (Extension and alteration to existing dwelling) for proposed 700mm increase in the height of the ridge (roof) of the existing garage structure. Crown House, High Cross Road, Ivy Hatch, Sevenoaks, Kent, TN15 0NR.

TM/15/03536/FL Demolition of conservatory and erection of orangery, Longstead, Common Road, Ightham, Sevenoaks, Kent, TN15 9ED.

TM/15/03824/TNCA Old Park House, Ismays Road, Ightham, Sevenoaks, Kent TN15 9BB, (T1) Beech tree fell to ground level. (T2) Beech tree on roadside of the fence line. (T3-T7) Group of 5 Beech trees - remove the thinnest to ground level, remove to ground level leaning Beech, crown reduce the remaining trees by 20% and raise lower crowns to 4m. (T8) Leylandi - fell to ground level. (T9) Beech Tree - Remove back to main trunk leaning bow towards the house. Crown reduce by 20% and raise lower crown to 4m. (T10 -T12) Leylandis x3 dismantle to ground level. (T13) Beech tree fell to ground level due to inclusion and significant lean towards property - Crown reduce remaining tree by 20% and raise lower crown by 4m. (T14-T17) Leylandis - dismantle to ground level. (T18) Beech Tree beside garage - dismantle to ground level.

TM/15/03669/FL Peel House, 9 Tebbs Way, Ightham, Sevenoaks, Kent TN15 9BJ. Single storey side and rear extensions, ground floor and first floor terrace infill extensions.

TM/15/03509/FL Gateways, The Street, Ightham, Sevenoaks, Kent, TN15 9HE. Single storey side extension to form bathroom for the ground floor bedroom.

5. MINUTES - The Minutes of the meeting held on 17 December 2015 were approved and signed as an accurate record of the meeting.

6. MATTERS ARISING

Kent Highways – items to be reported:

Cllr Chartres asked that we give thanks to KCC for the white road lining that has recently been done. The line markings also need refreshing throughout Oldbury.

Cllr Brierley asked whether we could ask KCC about introducing a 20mph speed limit in Oldbury Lane. It is currently national speed limit. Cllr Chartres to speak to Cllr Dagger, Tom Tugendhat and KCC. Cllr Chartres also reported that the Air Pollution In Oldbury Lane had been significantly reduced since school traffic stopped using the Lane during the recent Ightham Primary School building works.

Blocked drains that need jet washing: outside Elmhurst, by the layby in Fen Pond Road, outside The Cottage and opposite The Cottage on Oldbury Lane.

Multiple potholes on Ismays Road between Common Road and The Plough PH.

Leaking manhole cover on Bates Hill which is causing black ice.

New Salt bin at the entrance to St. Peter's Church – Parish Clerk to request a Green Bin from KCC.

Coach Road is being closed in February to deal with the flooding issue at Raspit Hill

Some bollards out at junctions of Coach Road, Common Road and Oldbury Lane with A25.

Proposed new scout/football building – Update – Nothing to report.

School Building Project – Update – Project is now complete and can come off the Agenda.

Ightham FC Pitch Levelling - Update – Nothing to report.

Busty Stream – Update - The Parish Clerk has emailed Max Tant at KCC about a specialist to clear the stream bed but hasn't had a response. Cllr Willingham to ask James Hayward to cut back/tidy the banks.

Lease for Tennis Club - Update – The Tennis Club have now had comments from their Solicitor and are discussing amongst members before sending a response. Parish Clerk is completing the form SR2 to register the Land.

Play Ground - Update - The Planning Application has gone in and we have placed the order for the new equipment. We are waiting for a start date. Cllr Edge –McKenna has arranged for an alternative quote for the fencing as Wicksteed's quote was felt to be too high. We hope to reuse most of the existing fencing. The new equipment is being well used. There is a lot of mud due to excess rainfall and we discussed having parts reseeded in the spring. We will have an official opening ceremony when the second phase is complete.

Car Park Extension – Update – The Planning Application went in last Friday. Parish Clerk to ask Latitude to approach Contractors on the original tender list.

Recreation Ground – Path Lighting, railings to Skips and additional dog hitching posts. - Cllr Chartres said that we should deal with pathway lighting at the same time as the Car Park extension as it would be more efficient. Cllr Willingham to find contractor to quote for railings up to SKIPS. Cllrs Willingham and Mitchem to get materials for 2 additional dog posts in the recreation ground near to the existing two.

Broadband / Gigaclear – Update - BT Openreach has been installing cables in Back Lane. Gigaclear have officially pulled out of Ightham, possibly because BT are close to being able to provide a service and they couldn't compete costwise.

Ightham Cricket Club – Fundraising – Nothing to report.

Oldbury Lane Junction with A25 – Parish Clerk to set up an online petition to request traffic measures, such as a roundabout to improve safety at the Sevenoaks Road/ Oldbury Lane junction. Parish Clerk to circulate appropriate wording to Councillors. The logistics of getting Parishioners email details was discussed so that we can keep them informed of such local activities and events.

A25 Resurfacing – Porous Asphalt – Cllr Chartres had received a letter from a resident requesting that when the A25 was resurfaced that it should be resurfaced with porous asphalt to reduce noise from traffic. Cllr Chartres to pursue with KCC.

St Peters Church – Update - Nothing to report

Proposed footpath diversion near Longstead Cottage, Old Lane (MR418) – A number of residents have complained that the signage has been removed from the footpath and have objected to its possible diversion. The Parish Clerk was asked to contact KCC PROW to get an update before we respond formally.

Damaged fencing at Allotment – Mr & Mrs Davies had contacted the Parish Clerk to say that the fence had collapsed. Cllr Willingham to get a price for replacement fencing.

Review of Standing Orders & Emergency Report – We are waiting for some standard wording from NALC regarding the new financial limits. The Parish Clerk has updated the Emergency report and is waiting for further feedback. Add in the defibrillator, new village hall facilities and confirm the Doctors names on the list. Once finalised, this will be circulated to nearby Parishes and TMBC.

Parish Precept 2016/7 – A draft budget was circulated and it was agreed that we would increase the precept by 10.2% to build up capital reserves for projects such as the new Scout Pavilion on the basis that, on advice from

Borough Cllr Robin Betts, it is likely that there will be significant cuts or removal of TMBC Grants now or in the near future. Parish Clerk to submit the breakdown to TMBC by 20th January.

7. CORRESPONDENCE

Ightham Mote - Further emails have been received from residents complaining of the new playground structures and environmental and noise pollution. This is with Enforcement at TMBC.

Local Plan – Nothing to report.

KALC - Kent Community Awards Scheme 2016 – The application has been submitted and the Award will be presented to the candidate at the Annual Parish Meeting.

New Year 2017 Honours – Request for Nominations – No nominations were made.

KCC – Proposed diversion of Public Footpath MR230 – Request for Views – We have received information from KCC about diverting the public footpath around the poly tunnels at Manor Farm. We have received 2 formal objections from The Ramblers Society but none from local residents. However, The Parish Council felt that there was reasonable justification for the diversion and support the views expressed by KCC and are also keen to support local farming.

Fireworks & Horses – Petition received from Mandy Stell – The petition was signed by various residents. Parish Clerk to write to Mandy Stell to ask her to notify local residents near to Bonfire Night/New Years Eve asking them to notify local stable owners if they are proposing a firework display so that they can make necessary arrangements for the horses. We will also put something in the Parish Magazine reminding residents and animal owners to be mindful on such occasions.

Ightham Music Festival – Saturday 11th June 2016 (this date has now changed to 18th June) – This annual event will be held at the Car Park to the Village Hall and will be a fundraising event for the Scouts and School.

KALC – Invitation for comments on East Facing Slips on M25 – Borough Green have drafted a paper outlining reasons for having east facing slips. Cllr Chartres to reply to KALC using their paper as a basis for our response.

Samaritans - Request for donation – It was agreed that we would donate £150 to this worthwhile cause.

TPO – The Ramblers, Sandy Lane – We have been notified by TMBC that a TPO has been placed on a group of 5 Beech trees at Ramblers.

Lorry Park M20 – Cllr Chartres to respond.

8. FINANCE

The following accounts are submitted for payment: Proposed by Cllr Willingham and seconded by Cllr Mitchem.

Parish Clerk Salary & Expenses	£473.44
Jane Haselden – Website	£35.00
Anthony Edwards – Maintenance to Parish Council	£346.40
All Polished – Payroll Services 2015/16	£105.00
The Samaritans	£150.00
Total	£1109.84

Income

SKIPS Rental	£587.50
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Financial position at 31 December 2015: Current account: £10,825.45 (including unrepresented cheques of £861)

Deposit account: £171,347.18

9. PUBLIC

There were no members of public present.

10. AOB

London Paramount had sent a letter to Cllr Edwards regarding the Consultation for London Paramount Entertainment Resort (www.londomparamount.info).

Cllr Cracknell had been asked whether the surface of the Recreation Ground car park would be looked at when the extension is done. It will be.

Cllr Cracknell had received a request from Borough Green Football Club about using our pitch for their juniors.

Unfortunately, it is already heavily used and the pitch won't sustain additional users.

Cllr Holden reported that the 4G mast works at Manor Farm were starting in February. This should improve the mobile reception in the area.

Cllr Willingham had received a quote for Insuring the Village Hall for £2051.88 and asked about adding the defibrillator on, it was agreed that we should.

The meeting closed at 10.30pm

