

12/18

**MEETING OF THE PARISH COUNCIL TO BE HELD
ON TUESDAY 18th DECEMBER 2018 IGHTHAM VILLAGE HALL AT 7.30pm**

AGENDA

- 1. APOLOGIES FOR ABSENCE** – Cllr Rayner
- 2. DECLARATION OF INTERESTS**
- 3. MINUTES** - Approval of the Minutes of the Meeting held on 20 November 2018
- 4. UPDATE FROM BOROUGH COUNCILLOR, COUNTY COUNCILLOR, PCSO**
- 5. PUBLIC**

A maximum of 15 Minutes will be allocated for Members of the Public to make representations in respect of business on the agenda. The Chairman shall determine when during the meeting the Public can speak. No person shall speak for more than 3 minutes unless the Chairman agrees. This is in accordance with Ightham Parish Council Standing Orders, January 2015.

6. PLANNING

TM/18/02818/FL -7 Oldbury Close, Ightham, Sevenoaks, Kent, TN15 9DJ.
Garage conversion and single storey rear extension.

TM/18/02834/FL - The Barn, Ightham Court, Fen Pond Road, Ightham, Sevenoaks, Kent TN15 9JF.
Proposed replacement single storey extension.

TM/18/02839/TNCA - 3 Elim Cottages, Busty Lane, Ightham, Sevenoaks, Kent TN15 9HP.
Cobnut Tree- to reduce crown by 30%.

TM/18/02715/FL - Selected Plants Nursery, Ismays Road, Ivy Hatch, Sevenoaks, Kent.
Demolition of existing.

Planning Decisions – Approved

17/03020/TNCA - T1 Silver Birch - Remove stem growing against Horse Chestnut adjacent. A long stump (1ft) will be left to prevent decay into main trunk - 4 Old Cottages, Spring Lane, Ightham.

17/02979/TPOC - G1 Poplar x 3 - fell to 1 metre from ground level, bevel edges of stump and T2 Turkey Oak - crown lift to 5 metres and reduce back lateral growth from properties (numbers 3 and 4) by approximately 2 metres - 1 Fen Meadow, Ightham, Sevenoaks Kent TN15 9HT.

17/02961/TNCA - T1 Horse Chestnut - fell and G2 Sycamores x4 - fell – Charters, Tonbridge Road, Ightham Sevenoaks Kent TN15 9AP.

7. LOCAL PLAN – Borough Green Gardens - Update

8. MATTERS ARISING

Highways Matters –

Radar survey results/ Speed calming measures/ Speed monitoring Borough Green Road/Speedwatch.

Parking in The Street

Scout Hut/Pavilion – Update

Tennis Club Lights

Ightham Cricket Club – Update

Busty Stream/ Flooding – Update - Flood Action Group

Recreation Ground –ROSPA repairs/ Dog fouling

Broadband – Update

School - Winter maintenance

Defibrillator – Taining 2019

Allotment Leases

Bus Stop Back Lane

Christmas Tree

Recycling Area

9. FINANCE & POLICY

Online banking
Budget – Due 18 January 2019
Financial Regulations

The following accounts are submitted for payment:

Parish Clerk Salary & Expenses December (tbc)	£646.00
HMRC – Employer Tax (nil to pay as credit on account)	£9.40
Gel Creative - December (inc Overpayment from last month)	£30.00
Leybourne Grange – Donation	£20.00
Darby & Joan – Donation	£20.00
A Edwards – Maintenance to Parish land	£459.20
A Edwards – Maintenance to churchyard (August – September)	£1,406.40
Latitude – Ightham Scout Hut RIBA Stage 5	£2,500.00
EDF Energy – Electricity at the pavilion	£53.03
JH Estate & Gardening – Cutting recreation ground and verges	£192.00
Ightham Village Hall – Rental	£240.00

Current Account: £tbc Deposit Account £235,823.36

10. CORRESPONDENCE

KALC Community Awards Scheme 2019 – Nominations due 31 January 2019.

Highways England consultation on its updated proposals for the Lower Thames Crossing. On the south side of the Thames, the proposed new road will link to the A2 and M2. On the north side, it will link the A13 and the M25. **The deadline is 20 December 2018.** Further details on the consultation and supporting documents can be accessed via the following weblink:

<https://highwaysengland.citizenspace.com/ltc/consultation/>.

KCC – Library Consultation

KCC – Bus consultation re changes to 404/405

KCC – Brexit Preparedness

Signed: SR Huseyin

11/18

**MEETING OF THE PARISH COUNCIL TO BE HELD
ON TUESDAY 20th NOVEMBER 2018 IGHTHAM VILLAGE HALL AT 7.30pm**

AGENDA

6. APOLOGIES FOR ABSENCE

7. DECLARATION OF INTERESTS

8. MINUTES - Approval of the Minutes of the Meeting held on 16 October 2018

9. UPDATE FROM BOROUGH COUNCILLOR, COUNTY COUNCILLOR, PCSO

10. PUBLIC

A maximum of 15 Minutes will be allocated for Members of the Public to make representations in respect of business on the agenda. The Chairman shall determine when during the meeting the Public can speak. No person shall speak for more than 3 minutes unless the Chairman agrees. This is in accordance with Ightham Parish Council Standing Orders, January 2015.

6. PLANNING

TM/18/02420/FL - 37 Nutfields, Ightham, Sevenoaks, Kent, TN15 9EA. Bespoke single storey rear lean-to extension. "No objection."

TM/18/02491/FL - Fresh Fields, Copt Hall Road, Ightham, Sevenoaks, Kent TN15 9DT. Single storey rear extension and additional bedrooms within loft conversion. "No objection."

TM/18/02502/FL - Land Opposite Rose Wood, Ismays Road, Ivy Hatch, Sevenoaks, Kent. Conversion/reconstruction of redundant agricultural barn into single dwelling and demolition of existing building and construction of new garage. Due to a conflict of interest, we leave it to TMBC to determine."

TM/18/02540/TNCA – Charters, Tonbridge Road, Ightham, Sevenoaks Kent TN15 9AP.

T1 Lime to reduce/pollard by 40%; T2 Acacia to fell, and T3 group of Pines to deadwood, remove Ivy and any damaged limbs within the canopy. "No objection providing Liz Guthrie is content."

TM/18/02478/TPOC – Sycamores, Bates Hill, Ightham, Sevenoaks, Kent TN15 9BG. Reduce 24 lime trees to 4m in height (trees situated adjacent to the Limes on Bates Hill).

Planning Decisions – Approved

18/02043/FL - Proposed single storey extensions to side and rear of existing house - 1 Oldbury Villas, Spring Lane.

18/01602/MIN - Request for prior approval to import silica (industrial) sand pursuant to condition 21 of planning permission TM/87/346 (KCC ref:KCC/TM/0414/2018) - Celcon Blocks Limited, The Ightham Sandpits.

Planning Decisions – Refused

18/02047/OA - Outline Application: Erection of a detached dwelling - Land At Rose Wood, Sandy Lane, Ivy Hatch, Sevenoaks Kent.

18/01869/FL - Demolition of dwelling and garage and erection of dwelling - Stone Acre, Copt Hall, Road, Ightham, Sevenoaks, Kent TN15 9DT.

10. LOCAL PLAN – Borough Green Gardens

11. MATTERS ARISING

Highways Matters –

Radar survey results/ Speed calming measures/ Speed monitoring Borough Green Road/Speedwatch.

Parking in The Street

Scout Hut/Pavilion– Update – Alteration of drains at the Tennis Club/Emptying cess pit

Footpath MR614 – Proposed diversion

Ightham Cricket Club – Update

Busty Stream/ Flooding – Update - Flood Action Group

Recreation Ground –ROSPA repairs

Broadband – Update

School - Winter maintenance of car park/access routes – cost of snow plough/gritter

Defibrillator – Taining 2019

Allotment Leases

Bus Stop Back Lane

Christmas Tree

12. FINANCE & POLICY

Online banking
Data Protection
Financial Regulations

The following accounts are submitted for payment:

Parish Clerk Salary & Expenses November	£662.75
HMRC – Employer Tax	£9.40
Gel Creative - November	£50.00
Royal British Legion – Wreath + Donation	£17.00 +
Lucas Electrical – Repair of lights in recreation ground	£750.00
Sevenoaks District Council - Scout Hut Inspection Fee	£1,326.00
JH Estate & Gardening	£336.00

10. CORRESPONDENCE

KALC - Chairmanship Conference 2018: 13th December

KALC Community Awards Scheme 2019 – Nominations due 31 January 2019.

Highways England consultation on its updated proposals for the Lower Thames Crossing. On the south side of the Thames, the proposed new road will link to the A2 and M2. On the north side, it will link the A13 and the M25. **The deadline is 20 December 2018.** Further details on the consultation and supporting documents can be accessed via the following weblink:

<https://highwaysengland.citizenspace.com/ltc/consultation/>.

Kent County Council Consultation on its proposed budget for 2019/2020. **The consultation closes on 21 November 2018.** www.kent.gov.uk/budget.

TMBC - New Waste and Recycling Collection Service 2019 – Offer of 20 minute presentation at Parish Meetings 29th February 2019 to 26th July 2019.

KALC - HGV Pilot Area – Suggestions for suitable site

Kent Highways - New procedure for Road Closure Public Events – Will only require a Traffic Management Plan

Ightham PSA - Request to serve alcohol at School Fete

Leybourne Grange – Donation

Darby & Joan – Donation

Signed: SR Huseyin

10/18

**MEETING OF THE PARISH COUNCIL TO BE HELD
ON TUESDAY 16th OCTOBER 2018 IGHTHAM VILLAGE HALL AT 7.30pm**

AGENDA

11. APOLOGIES FOR ABSENCE

12. DECLARATION OF INTERESTS

13. MINUTES - Approval of the Minutes of the Meeting held on 18 September 2018

14. RESIGNATION OF CLLR EDWARDS

15. UPDATE FROM BOROUGH COUNCILLOR, COUNTY COUNCILLOR, PCSO

16. PUBLIC

A maximum of 15 Minutes will be allocated for Members of the Public to make representations in respect of business on the agenda. The Chairman shall determine when during the meeting the Public can speak. No person shall speak for more than 3 minutes unless the Chairman agrees. This is in accordance with Ightham Parish Council Standing Orders, January 2015.

6. PLANNING

TM/18/02170/FL – Ladywood, Coach Road, Ivy Hatch, Sevenoaks, Kent TN15 0HD.

Demolition of existing conservatory and erection of a single storey side extension; new windows and doors to the dwelling. “No objection but leave this to TMBC to determine”

TM/18/02191/TNCA - 6 Oldbury Close, Ightham Sevenoaks Kent TN15 9DJ

G1 trees at rear overhanging No. 5 & 6 - cut back to boundary. “ No objection providing Liz Guthrie is content.”

TM/18/02212/TPOC – Woodlands, Bates Hill, Ightham, Sevenoaks, Kent, TN15 9BG.

Remove Sycamore and Silver Birch. No objection providing Liz Guthrie is content.”

Planning Decisions – Approved

TM/18/02148/TNCA - T1 Conifer- remove tree. T2 Swamp Cypress- remove tree. Ashwell

TM/18/01630/LRD - Details of conditions 4 (drawings and supporting documents) pursuant to Listed Building planning permission TM/17/01355/LB (Listed Building Application: Construction of a two storey rear extension and restoration of the listed cottage comprising internal and external alterations) - Harrow Cottage

TM/18/01166/FL - Demolition of existing house and erection of a replacement dwelling with detached car port and stable. Change of use of agricultural land to residential use - Beaconsmount

TM/18/01947/RD - Details of conditions 2 (materials) and 3 (levels) submitted pursuant to planning permission TM/17/02420/FL (Demolition of existing dwelling and garage and construction of new two storey dwelling and detached garage) - Little Rosewood

13. LOCAL PLAN – Borough Green Gardens

Workshop on how to respond to Reg 19 - Wednesday 17th October 2018 2-5pm

Reg 19 Consultation period 1 October – 19th November www.tmbc.gov.uk/localplanreg19

Parish Alliance – Leaflet drop

14. MATTERS ARISING

Highways Matters – Update - Tonbridge Road/Back Lane patching – 90 days. Footpaths behind Chapel Farm and Old Lane

MR418 – Notification of Order to vary route of MR418

Radar survey results/ Speed calming measures/ Speed monitoring Borough Green Road.

Parking in The Street

Scout Hut/Pavilion– Update

Ightham Cricket Club – Request for funding / Registration as an asset – Update

Busty Stream/ Flooding – Update - Flood Action Group Update

Recreation Ground – Lights and ROSPA Inspection - Repairs

Broadband – Update

School – Email from Governors re line refresh and 20mph zone. New entrance.

Tennis Club – Water rates - letter

15. FINANCE & POLICY

Online banking

External Auditors Report & Certificate – Completion of Review

Data Protection

Standing Orders

The following accounts are submitted for payment:

Parish Clerk Salary & Expenses September	£674.59
HMRC – Tax	£9.40
Gel Creative - October	£50.00
E-on – Electricity Unmetered Supply Agreement	£45.70
PKF Littlejohn LLP – Annual Return Audit Fee	£480.00
Abstract – Engineering Fees	£1,200.00
Kent County Playing Fields Association	£20.00
JH Estates and Gardening Services Limited	£384.00
Castle Water – Water at Pavilion	£25.89
JPCTCG – Membership Fees	£50.00
Warners – Legal Fees in connection with Scout Lease	£5,766.00

Awaiting bank statements

10. CORRESPONDENCE

KALC - Chairmanship Conference 2018: 13th December

KALC - The Dynamic Councillor (C101/C111), 22 October 2018

M20 J3-5 Smart Motorway Scheme Weekend Closure M20 J4 Leybourne to J6 Maidstone Friday 9

November (evening) to Monday 12 November (morning)

Kent County Council's 'Household Waste Recycling Centre (HWRC)

www.kent.gov.uk/wasteconsultation

KALC Community Awards Scheme 2019 – Nominations due 31 January 2019.

Decision sheet for Joint Transportation Board, Monday, 24th September, 2018 [Decision sheet details](#)

Request for defibrillator training

TMBC - Notice of Review and details of the current polling stations at www.tmbc.gov.uk/PDR

KALC AGM – 17TH Novemer – Ditton Community Centre

Signed: SR Huseyin

8&9/18

**MEETING OF THE PARISH COUNCIL TO BE HELD
ON TUESDAY 18th SEPTEMBER 2018 IGHTHAM VILLAGE HALL AT 7.30pm**

AGENDA

17. APOLOGIES FOR ABSENCE - Cllr Edwards, Cllr Brierley, Cllr Brewer

18. DECLARATION OF INTERESTS

19. MINUTES - Approval of the Minutes of the Meeting held on 17 July 2018

20. UPDATE FROM BOROUGH COUNCILLOR, COUNTY COUNCILLOR, PCSO

21. PUBLIC

A maximum of 15 Minutes will be allocated for Members of the Public to make representations in respect of business on the agenda. The Chairman shall determine when during the meeting the Public can speak. No person shall speak for more than 3 minutes unless the Chairman agrees. This is in accordance with Ightham Parish Council Standing Orders, January 2015.

6. PLANNING

TM/18/01627/TNCA - Removal of 18 Beech; 1 Pine; 5 Hornbeam; 6 Acacia; 1 Oak 2 Holly and 1 Silver Birch trees from garden to be replaced with various different species. Land Adjacent To Oldbury Hatch Oldbury Lane Ightham Sevenoaks Kent TN15 9DG. "We are concerned that removal of these trees, especially the Beech, will affect the visual amenity of the area. We would therefore like to see TPO's on them although as a compromise would suggest some judicious pruning, especially of branches overhanging the road." *(TPOs have since been applied)*

TM/18/01654/LDE - Lawful Development Certificate Existing: Building and area of hardstanding used as a domestic garden store incidental to the enjoyment of the main dwellinghouse for an uninterrupted period since at least August 2006. Hope Farm, Sandy Lane Ightham, Sevenoaks, Kent, TN15 9BA. "No objection."

TM/18/01869/FL - Demolition of dwelling and garage and erection of dwelling. Stone Acre Copt Hall Road Ightham Sevenoaks Kent TN15 9DT. "No objection."

TM/18/02047/OA - Land At Rose Wood, Sandy Lane, Ivy Hatch, Sevenoaks, Kent, Outline Application: Erection of a detached dwelling.

TM/18/02086/FL - Church Of St Peter, Fen Pond Road, Ightham, Sevenoaks, Kent, Single storey extension of the existing church centre to provide an enlarged hall and kitchen, a new office and an additional WC. New double doors leading to an enlarged external paved area. "No objection"

TM/18/02043/FL - 1 Oldbury Villas, Spring Lane, Ightham, Sevenoaks, Kent TN15 9DH. Proposed single storey extensions to side and rear of existing house.

TM/18/01947/RD - Little Rosewood, Common Road, Ightham, Sevenoaks, Kent TN15 9AX. Details of conditions 2 (materials), 3 (levels) and 8 (tree protection) submitted pursuant to planning permission TM/17/02420/FL (Demolition of existing dwelling and garage and construction of new two storey dwelling and detached garage).

TM/18/01240/FL – Woodford Old Lane. Ightham. Sevenoaks, TN15 9AH. Section 73 application for the variation of conditions 1 (time limited and personal condition), 2 (restore site when temporary consent expires) and 4 (number of caravans) pursuant to planning permission TM/11/01444/FL (variation of conditions 1 and 2 on TM/07/01238/FL: change of use for stationing two caravans for residential use, fencing and sheds for occupation by a single gypsy family).

TM/18/02148/TNCA – The Olde House, Mote Road, Ivy Hatch, TN15 0PG. T1 Conifer – remove tree. T2 Swamp Cypress – remove tree.

Planning Decisions – Approved

TM/18/01776/NMA - Non Material Amendment to planning permission TM/18/00482/FL: Adding barn hips to gabled roof, amending external door and window arrangement - Two Trees House.

TM/18/01589/TNCA - Horse Chestnut - Reduce crown overall by 30% - 2 Elim Cottages.

TM/18/01559/TNCA - T1 Magnolia - Crown reduce to previous pruning points and T2 Prunus - Crown reduce whole crown by approximately 2m - Stone House.

TM/18/01556/TPOC - T1 Acer - clear lower branches 1m from roof tiles, T2 and T3 Oak - remove 3 lowest limbs over hanging roof and T4 Oak - remove 1st lowest limb over hanging roof – Acorns.

TM/18/01483/FL - Extension of the garden boundary wall by 10m adjacent to Ismays Road, to match existing - Fir Tree House.

TM/18/01440/FL - 'Construction of single storey extension and some internal alterations to existing house to provide residential annex' - Applegarth Farm.

TM/18/00668/FL - Demolition of existing bungalow, garage, stables, greenhouse and out buildings and the erection of 2 no. four bedroom houses and detached garages - Longcroft Lodge.

TM/18/02134/NMA - Non Material Amendment to planning permission TM/17/02420/FL (Demolition of existing dwelling and garage and construction of new two storey dwelling and detached garage): Revision to rear two storey gable element and design of windows and rear dormer and raising of roof and eaves of west side element - Little Rosewood.

TM/18/01730/RD - Details of conditions 2 (materials), 3 (landscaping) and 7 (levels) submitted pursuant to planning permission TM/16/02720/FL (Demolition of existing sports changing pavilion and construction of new single storey scout and football changing pavilion) - The Pavilion.

TM/18/01561/FL - Demolition of existing timber framed and weatherboarded stable block, construction of a single storey self contained habitable annexe with ancillary areas (Resubmission of TM/17/02453/FL) - South View.

TM/18/00894/FL - Single storey side extension - 19 Nutfields.

TM/18/01222/FL - Demolition of existing conservatory and adjoining extension; erection of new single storey rear extension; new bathroom window in existing gable - The Spinney.

TM/18/01478/TNCA - T1 Norway Maple - fell and G2 Leylandii x3 - to fell – Towan.

TM/18/01484/TNCA - 2x Silver Birch- crown lift to a height of 4 meters - The Olde House.

Refused

TM/18/01937/NMA - Non Material Amendment to planning permission TM/17/02420/FL (Demolition of existing dwelling and garage and construction of new two storey dwelling and detached garage): Revisions to window design and position of roof light, raising of roofs and eaves of the main dwelling and side elements and revisions to front and rear two storey gable elements - Little Rosewood.

TM/18/01420/FL - Extension to existing annexe approved under application ref TM/17/01416/FL adding one extra bedroom - Midsummer Meadow.

16. LOCAL PLAN – Borough Green Gardens

Workshop on how to respond to Reg 19 - Wednesday 17th October 2018

17. MATTERS ARISING

Highways Matters – Update - Tonbridge Road/Back Lane patching – 90 days. Footpaths behind Chapel Farm and Old Lane

Radar survey results/ Speed calming measures/ Speed monitoring Borough Green Road.

Speed Limit on Oldbury Lane/Spring Lane

Parking in The Street

Scout Hut/Pavilion– Update

Ightham Cricket Club – Request for funding / Registration as an asset – Update
 Busty Stream/ Flooding – Update - Flood Action Group Update
 Recreation Ground – Painting of football posts/ Access during works
 ROSPA Inspection - Repairs
 Broadband – Update
 Multi Skills Court – Update
 Ightham PSA request to use the recreation ground for fireworks display and a summer Fayre

18. FINANCE & POLICY

Online banking
 Data Protection
 Standing Orders

The following accounts are submitted for payment:

Parish Clerk Salary & Expenses September	£615.20 (+exp)
Gel Creative - Website August & September	£80.00
EDF – Electricity at The Pavilion	£55.37
Robert Lee-Amies – Work at the Village Hall and Recreation Ground	£605.95
JH Estate & Garden Services Limited – Cutting verges & recreation Ground (July & Aug)	£336.00
Rospa Annual Inspection	£100.80
KALC - Annual Clerks Conference	£72.00
Ightham Village Hall - Rental	£340.00
Information Commissioners Office – Data Protection Fee	£40.00
Anthony Edwards – Maintenance of Churchyard June & July	£1,119.66
Anthony Edwards – Maintenance to Parish Council Land	£458.24

Income:

Precept:	£61,680.00
Allotment Fee	£100.00

Financial position at 31 August 2018: Current account: £tbc (excluding unrepresented cheques)
 Deposit account: £212,585.96

10. CORRESPONDENCE

KALC - Chairmanship Conference 2018: 13th December
 KALC - The Dynamic Councillor (C101/C111), 22 October 2018
 M20 J3-5 Smart Motorway Scheme Weekend Closure M20 J4 Leybourne to J6 Maidstone Friday 14 September 10pm to Monday 17 September 6am & Friday 9 November (evening) to Monday 12 November (morning)
 Kent County Council's 'Household Waste Recycling Centre (HWRC) Consultation' **The consultation runs from 6 September to 1 November 2018.** www.kent.gov.uk/wasteconsultation
 TMBC - National Recycle Week w/c 24 September. Kent Resource Partnership (KRP) will be sending out a plastics recycling leaflet to all households
 Textile recycling company – Lower Village Hall Car Park

Signed: *SR Hussein*

**MEETING OF THE PARISH COUNCIL TO BE HELD
ON TUESDAY 17th JULY 2018 IGHTHAM VILLAGE HALL AT 7.30pm**

AGENDA

22. APOLOGIES FOR ABSENCE - Cllr Cracknell & Cllr Hall

23. DECLARATION OF INTERESTS

24. MINUTES - Approval of the Minutes of the Meeting held on 18 June 2018

25. UPDATE FROM BOROUGH COUNCILLOR, COUNTY COUNCILLOR, PCSO

26. PUBLIC

A maximum of 15 Minutes will be allocated for Members of the Public to make representations in respect of business on the agenda. The Chairman shall determine when during the meeting the Public can speak. No person shall speak for more than 3 minutes unless the Chairman agrees. This is in accordance with Ightham Parish Council Standing Orders, January 2015.

6. PLANNING

TM/18/01478/TNCA – Towan, Mote Road, Ivy Hatch, Sevenoaks, Kent, TN15 0PG.T1 Norway Maple - fell and G2 Leylandii x3 - to fell. "No objection providing Liz Guthrie is content."

TM/18/01483/FL - Fir Tree House, Ismays Road, Ivy Hatch, Sevenoaks, Kent TN15 0NX. Extension of the garden boundary wall by 10m adjacent to Ismays Road, to match existing.

TM/18/01484/TNCA - The Olde House, Mote Road, Ivy Hatch, Sevenoaks, Kent TN15 0PG. 2x Silver Birch- crown lift to a height of 4 meters.

TM/18/01556/TPOC – Acorns, Copt Hall Road, Ightham, Sevenoaks, TN15 9DT. T1 Acer – clear lower branches 1m from roof tiles, T2 and T3 Oak – remove 3 lowest limbs over hanging roof and T4 Oak – remove 1st lowest limb over hanging roof. "No objection providing Liz Guthrie is content."

TM/18.01440/FL – Applegarth Farm. High Cross Road, Ivy Hatch, Sevenoaks, Kent TN15 0NN. Construction of single storey extension and some internal alterations to existing house. Demolition of existing building.

TM/18/01420/FL – Midsummer Meadow, Sevenoaks Road, Ightham, Kent TN15 9AD. Extension to existing annexe approved under application ref TN/17/01416/FL adding one extra bedroom.

TM/18/01561/FL – South View, Fen Pond Road, Ightham, Kent, TN15 9JF. Demolition of exterior timber framed and weatherboarded stable block, construction of a single storey self contained habitable annexe with ancillary areas (resubmission of TM/17/02453/FL)

TM/87/346/R21 – Ightham Works & Quarry, Sevenoaks Road, Ightham, Kent TN15 9HZ. Request for prior approval to import silica (industrial) sand pursuant to condition 21 of planning permission TM/87/346.

TM/18/01589/TNCA – 2 Elim Cottages, Busty Lane, Ightham, TN15 9HP. Horse chestnut – needs cutting back to top and sides are very overgrown.

Planning Decisions - Approved

TM/18/01055/TPOC - 2 Beech trees - fell due to structural damage to adjoining building - The Ightham Club.

TM/18/01103/FL - Single storey WC addition beneath existing eaves - 14 Fen Pond Road.

TM/18/01105/NMA - Non Material Amendment to planning permission TM 14/00182/FL (Retention and replacement of existing buildings to create a small business centre, comprising 6 buildings (10 separate units) and a works storage facility including 2 replacement sheds and open storage area. Associated works include removal of the existing weighbridge, rubble bund, landscaping works and

alteration of internal site access arrangements): Addition to first floor office space and associated fenestration changes to main shed - Cricketts Farm.

TM/18/00992/FL - Demolition of existing outbuilding and erection of replacement outbuilding to provide ancillary gymnasium, workshop and garden store – Brackenwood, Pine Tree .

TM/18/00925/LB - Listed Building Application: Replacement of the existing rear extension eaves gutter with a new lead lined valley gutter, cast aluminium hopper head and down pipe on the line of the party wall between Church Cottage and Hillview. Removal of vertical tile hanging to the side elevation of the first floor rear extension to accommodate the abutment of the proposed first floor rear extension to Hillview - Church Cottage, Fen Pond Road.

19. LOCAL PLAN – Borough Green Gardens – Parish View

Borough Green Garden City Group Meeting – 21st September

Keep Boroughs Green – KBG – Parish Funding

Cllr Bate Meeting to discuss effective ways of responding

20. MATTERS ARISING

Highways Matters – Update - Radar survey results/ Speed calming measures/ Speed monitoring Borough Green Road.

Speed Limit on Oldbury Lane/Spring Lane

Proposed new Scout Hut/Pavilion– Lease. Payment of funds. Football Licence

Ightham Cricket Club – Request for funding / Registration as an asset – Update from Warners

Busty Stream/ Flooding – Update - Letter to KCC

Recreation Ground – Painting of football posts/ ROSPA Inspection

Broadband – Update

Multi Skills Court

21. FINANCE & POLICY

Online banking

Data Protection

Standing Orders

The following accounts are submitted for payment:

Parish Clerk Salary & Expenses July	£647.22
Parish Clerk Salary August (post dated)	£615.20
Gel Creative - Website June	£40.00
JH Estate & Garden Services Limited – Verges and Recreation Ground Grass cutting June	£456.00
TreeAbility – Treeswork in lower village hall car park	£1,008.00
St Peter's Church – Printing of Local Plan Leaflet & July Parish Magazine	£71.75
E-on – Electricity Bill	£44.72
EDF – Electricity Bill at Pavilion (to be queried)	£363.52
Latitude – Professional Fees re Scout Hut	£2,400.00
Warners – legal Fees for the Tennis Lease	£756.00
Income: Allotment Fees	£100.00

Financial position at 30 June 2018: Current account: £tbc (excluding unrepresented cheques) Deposit account: £212,567.61

10. CORRESPONDENCE

The Big Conversation – Public Consultation on Rural Transport 13th June – 7th August

www.kent.gov.uk/bigconversation

Request to use the football pitch for an Ightham u14's girls team in a Sunday league

Remembrance Day Silhouette Installation Grants grant funding for silhouettes to support

Remembrance Day activities for the centenary of the First World War. (Sent to Tim Hatwell)

Highways England - Operation Stack Listening Exercise - deadline 22 July

<https://highwaysengland.citizenspace.com/he/solutions-to-operation-stack/>

Castle Water 1 July 2018 – Letter to say that our water service to Pavilion is now provided by Castle Water

PPP 2018/9 Schedule of meetings and Service Directory

KCC Rights of Way Improvement Plan – Consultation, ends 12th September 2018.

Signed: *SR Hussein*

**MEETING OF THE PARISH COUNCIL TO BE HELD
ON TUESDAY 18th JUNE 2018 IGHTHAM VILLAGE HALL AT 7.30pm**

AGENDA

22. APOLOGIES FOR ABSENCE - Cllr Willingham

23. DECLARATION OF INTERESTS

24. **MINUTES** - Approval of the Minutes of the Meeting held on 15 May 2018

25. UPDATE FROM BOROUGH COUNCILLOR, COUNTY COUNCILLOR, PCSO

26. PUBLIC

A maximum of 15 Minutes will be allocated for Members of the Public to make representations in respect of business on the agenda. The Chairman shall determine when during the meeting the Public can speak. No person shall speak for more than 3 minutes unless the Chairman agrees. This is in accordance with Ightham Parish Council Standing Orders, January 2015.

6. PLANNING

Planning Applications

TM/18/01166/FL – Beaconsmount Close, Pine Tree Lane, Ivy Hatch. Demolition of existing house and erection of replacement dwelling with detached car port and stable.

TM/18/01055/TPOC – The Ightham Club, Sevenoaks Road, Ightham. Fell both trees in sections to near ground level due to structural damage. “No objection.”

TM/18/01103/FL – 14 Fen Pond Road, Ightham, Sevenoaks. Single storey WC addition beneath existing eaves. “No objection.”

TM/18/01222/FL - The Spinney, Common Road, Ightham, Sevenoaks, Kent TN15 9AX. Demolition of existing conservatory and adjoining extension; erection of new single storey rear extension; new bathroom window in existing gable. “No objection.”

TM/18/01240/FL - Woodford Old Lane Ightham Sevenoaks Kent TN15 9AH. Section 73 application for the variation of conditions 1 (time limited and personal condition), 2 (restore site when temporary consent expires) and 4 (number of caravans) pursuant to planning permission TM/11/01444/FL (Variation of conditions 1 and 2 on TM/07/01238/FL: Change of use for stationing of two caravans for residential use, fencing and sheds for occupation by a single gypsy family)

Planning Decisions

Approved

TM/18/00771/NMA - Non material amendment to planning permission TM/14/00182/FL (Retention and replacement of existing buildings to create a small business centre, comprising 6 buildings (10 separate units) and a works storage facility including 2 replacement sheds and open storage area. Associated works include removal of the existing weighbridge, rubble bund, landscaping works and alteration of internal site access arrangements): Revisions to office building comprising fenestration changes and internal layout, provision of external steps for means of escape, additional retaining to bank at rear of the building and separation of retaining wall from the building - Cricketts Farm, Borough Green Road.

TM/18/00639/FL - Two storey front and side extension - The Cottage, Redwell Lane.

TM/18/00482/FL - Replacement pool building - Two Trees House, High Cross Road.

TM/18/00396/FL 17/01268/FL - Re-development of the site comprising of demolition of existing indoor riding arena, removal of an external sand school and the erection of a new two storey dwelling with associated engineering works, access, parking, landscaping and ecological enhancement works - Barnfield Cottage, Stone Street Road.

TM/18/00880/TPOC - T1 Horse Chestnut - Pollard at 15 feet, G1 Ash, Beech x2, Cherry - Crown reduce whole crowns by approximately 2m - The Barn, Ightham Court.

TM/18/00851/TNCA - T2 Oak - Fell to ground level due to the impact the tree and tree roots are having on the existing feature lawn and surrounding wall. Client will plant a new established tree elsewhere in the grounds - Ightham Warren, Tonbridge Road.

TM/18/00776/FL - Construction of external staircase - 7 Walker Place, Ightham.

TM/18/00631/FL - Proposed single storey side extension - Hemmings Bank, Oldbury Lane.

TM/18/00560/FL - Extension to rear courtyard/beer garden and provision of seating and planter boxes with attached lantern style lighting - George And Dragon.

17/01598/RD - Details submitted pursuant to conditions 7 (archaeology) and 9 (b) and (c) (site investigation) of planning permission TM/16/00933/FL (Conversion and extension to Barn 6 to part use as self-contained restaurant/cafe (A3) and part office (B1); erection of Barn 3 abutting Barn 2 as part additional self-contained Gym (D2) and part office (B1); New sub-station, and bin store to rear of Barn 4 (amendment to planning permission TM/14/00182/FL)) - Cricketts Farm.

17/01597/RD - Details submitted pursuant to condition 14b and 14c (Site Investigation) pursuant to planning permission TM/14/00182/FL (Retention and replacement of existing buildings to create a small business centre, comprising 6 buildings (10 separate units) and a works storage facility including 2 replacement sheds and open storage area. Associated works include removal of the existing weighbridge, rubble bund, landscaping works and alteration of internal site access arrangements) - Cricketts Farm.

Refused

TM/18/00425/FL - Extension to existing annexe approved under application TM/17/01416/FL adding two bedrooms - Midsummer Meadow, Sevenoaks Road.

Withdrawn

TM/18/00892/LDP - Lawful Development Certificate Proposed: Single storey side extension under overhanging eaves of existing porch area - 14 Fen Pond Road.

27. LOCAL PLAN

28. MATTERS ARISING

Kent Highways: Road closures:

Exedown Road, Ightham between Terrys Lodge Road and Kemsing Road. Road surface improvement works are programmed to start on the 25th June 2018 from 7am to 7pm.

Fen Pond Road, Ightham between Boundary House and Kemsing Road. Road surface improvement on the 20th June 2018 for 3 days between the hours of 7am and 7pm.

Highways Matters – Update - Radar survey results/ Speed calming measures.

Speed Limit on Oldbury Lane/Spring Lane

MR418 –New proposed diversion

Proposed new Scout Hut/Pavilion– Lease. Payment of funds. Football Licence

Ightham Cricket Club – Request for funding / Registration as an asset – Update from Warners

Busty Stream/ Flooding – Update - Letter to KCC

Recreation Ground – Painting of football posts

Broadband – Update

Litter – Initiatives to tidy the village

Ightham Open Gardens 2018

Ightham Music Festival 2018

Multi Skills Court

Meeting with O’Keefe

9. FINANCE & POLICY

Online banking

Data Protection - Parishes are exempt from appointing DP Officer

Standing Orders

The following accounts are submitted for payment:

Parish Clerk Salary & Expenses	£687.81 tbc
Gel Creative - Website May	£40.00
Anthony Edwards – Maintenance to Parish Council	£446.40
Anthony Edwards – Maintenance to churchyard	£688.00
Deco-Rite – External decoration of noticeboards	£125.00
EDF Energy – Electricity at pavilion	£30.64
BHIB Insurance Brokers – Insurance Policy renewal	£1,359.11
Oaks Plant Hire – Portaloo for Ightham Circus Event	£220.80
JH Estate & Gardening – Grass cutting	£816.00
Bob Lee-Amies – Work at recreation ground and war memorial	£710.72
RBS Rialtas - New Financial Management Package	£639.00

Income: Allotment Fees £50.00

Financial position at 31 May 2018: Current account: £23,283.39 (excluding unrepresented cheques)
Deposit account: £212,559.17

10. Approval of the Annual Governance Statement

11. Approval of the Accounting Statements

12. CORRESPONDENCE

Annual Councillors' Conference 2018, 10 July 2018 – Faversham

The Big Conversation – Public Consultation on Rural Transport 13th June – 7th August

www.kent.gov.uk/bigconversation and public meeting on Thursday 5th July, Borough Green Village Hall 7-9pm

NHS West Kent Commissioning Group - The out-of-hours GP-led service will relocate from Sevenoaks

Community Hospital to Pembury from 1 June 2018, however, it will continue to operate from Tonbridge Cottage Hospital until 1 September 2018.

Request to use the football pitch for an Ightham girls team, possibly an under 14s side in a Sunday league

Remembrance Day Silhouette Installation Grants grants can fund up to 10 silhouettes to support Remembrance Day activities for the centenary of the First World War. (Sent to Tim Hatwell)

GDPR Seminar - Kent County Council on 28th June 2018. There are two sessions to choose from – one in the morning and then a repeat in the afternoon. The sessions are being held at County Hall in the Lecture Theatre.

Highways England - Operation Stack Listening Exercise - deadline 22 July

<https://highwaysengland.citizenspace.com/he/solutions-to-operation-stack/>

Signed: *SR Hussein*

**MEETING OF THE PARISH COUNCIL TO BE HELD
ON TUESDAY 15th MAY 2018 IGHTHAM VILLAGE HALL AT 7.30pm**

AGENDA

ANNUAL GENERAL MEETING

Election of Chairman & Vice Chairman

Election of Working Groups and Representatives:

Playground
Footpaths
Ightham Tennis Club
Scouts Representative
Village Hall Representative
Ightham Primary School
Tree Warden
St Peter's Church
National Trust, Ightham Mote
Archive
KCC Highways

29. APOLOGIES FOR ABSENCE

30. DECLARATION OF INTERESTS

31. **MINUTES** - Approval of the Minutes of the Meeting held on 17 April 2018

32. UPDATE FROM BOROUGH COUNCILLOR

33. UPDATE FROM COUNTY COUNCILLOR

34. UPDATE FROM POLICE

35. PUBLIC

A maximum of 15 Minutes will be allocated for Members of the Public to make representations in respect of business on the agenda. The Chairman shall determine when during the meeting the Public can speak. No person shall speak for more than 3 minutes unless the Chairman agrees. This is in accordance with Ightham Parish Council Standing Orders, January 2015.

7. PLANNING APPLICATIONS

Planning Applications

TM/18/01055/TPOC - Beech Tree - fell in sections to near ground level due to structural damage - The Ightham Club, Sevenoaks Road, Ightham, Sevenoaks, Kent, TN15 9HA.

TM/18/00992/FL - Demolition of existing outbuilding and erection of replacement outbuilding to provide ancillary gymnasium, workshop and garden store – Brackenwood, Pine Tree Lane, Ivy Hatch Sevenoaks, Kent, TN15 0NJ.

TM/18/00925/LB - Listed Building Application: Replacement of the existing rear extension eaves gutter with a new lead lined valley gutter, cast aluminium hopper head and down pipe on the line of the party wall between Church Cottage and Hillview. Removal of vertical tile hanging to the side elevation of the first floor rear extension to accommodate the abutment of the proposed first floor rear extension to Hillview - Church Cottage, Fen Pond Road, Ightham, Sevenoaks, Kent TN15 9JD.

TM/18/00892/LDP - Lawful Development Certificate Proposed: Single storey side extension under overhanging eaves of existing porch area - 14 Fen Pond Road, Ightham, Sevenoaks, Kent TN15 9JE.

TM/18/00894/FL - Single storey side extension - 19 Nutfields, Ightham, Sevenoaks, Kent, TN15 9EA.

TM/18/00776/FL - Construction of external staircase - 7 Walker Place, Ightham, Sevenoaks, Kent, TN15 9AW.
"No objection."

TM/18/00880/TPOC - T1 Horse Chestnut - Pollard at 15 feet, G1 Ash, Beech x2, Cherry - Crown reduce whole crowns by approximately 2m - The Barn, Ightham Court, Fen Pond Road, Ightham, Sevenoaks, Kent, TN15 9JF. "No objection"

Planning Decisions

Approved

TM/18/00631/FL - Proposed single storey side extension - Hemmings Bank, Oldbury Lane.

TM/18/00460/FL - Erection of timber, tiled and double glazed garden room - 18 Nutfields.

TM/18/00382/FL - Subdivision of plot to separate Old Rectory Cottage from The Old Rectory. Construction of a new single storey orangery, internal modifications to create four bedroom dwelling including removal of one chimney and hipped dormer, the addition of five new dormers, three conservation roof lights and alterations to the fenestration - Old Rectory Cottage, Rectory Lane.

TM/18/00309/FL - Erection of chimney - TM/18/00310/LB - Listed Building Application: Internal alterations including new door opening at ground floor, provision of opening at first floor to create en-suite, removal of wooden shop floor and replacement of missing rail to staircase balustrade. External alterations and repairs, including erection of chimney and installation of soil vent pipe - Stone Cottage, The Street, Ightham, Sevenoaks, Kent TN15 9HH.

TM/18/00440/FL - Amendment to planning permission TM/17/01191/FL (turn the oak-framed garages and bedsit into 3 bed house) to include new Velux rooflight, infill of existing garage and new windows - Trycewell House.

Refused

TM/18/00496/LDP - Lawful Development Certificate Proposed: The siting of a caravan/mobile home -

TM/18/00445/FL - Erection of timber pre-fabricated accommodation for elderly relative ancillary to residential dwelling - 1 Nutfields.

1. MATTERS ARISING

Kent Highways: Road closures: Exedown Road 25 June. Fen Pond Road from Boundary House 20-23 June.

Highways Matters – Update - Radar survey results/ Speed calming measures.

Speed Limit on Oldbury Lane/Spring Lane

MR418 – Update

Proposed new Scout Hut/Pavilion– Lease/Licence

Ightham Cricket Club – Request for funding / Registration as an asset

Busty Stream/ Flooding – Update

Recreation Ground – Football posts – potholes in car park

Broadband – Update

Local Plan - Update

Litter – Initiatives to tidy the village

Ightham Open Gardens 2018

Ightham Music Festival

9. FINANCE & POLICY

Online banking – Unity Trust Bank

Data Protection - New Regulations due May 2018

Standing Orders

Risk Assessment

Accounts – Review

The following accounts are submitted for payment:

Parish Clerk Salary & Expenses	£733.51
Gel Creative - Website April	£40.00
40Seven – Underground utility mapping (payable James Reid)	£2406.00
Ightham Village Hall – Hire	£270.00
Asbestos Services – Survey of pavilion	£420.00
Robert Lee Amies – Work at rec and war memorial	£359.53
KALC – Balance of Planning Seminar	£18.00
KALC – Cilca Training & Encryption Seminar	£138.00
JH Gardening Services - Recreation Ground	£336.00
Citizens Advice Bureau – Donation	£100.00

Income:

Financial position at 30 April 2018: Current account: £10,883.80 (excluding unpresented cheques)
Deposit account: £232,549.58

10. REPORTS FROM MEETINGS: Parish Alliance/ KALC/PPP/JPCTCG

11. CORRESPONDENCE

- Harpwood Care Home – Plans for demolition and replacement of care home with new 80 room state of the art home.
- New NALC Pay scales

Signed: *SR Huseyin*

**MEETING OF THE PARISH COUNCIL TO BE HELD
ON TUESDAY 17th APRIL 2018 IGHTHAM VILLAGE HALL AT 7.30pm**

AGENDA

36. APOLOGIES FOR ABSENCE

37. DECLARATION OF INTERESTS

38. **MINUTES** - Approval of the Minutes of the Meeting held on 20 March 2018

39. **UPDATE FROM BOROUGH COUNCILLOR**

40. **UPDATE FROM COUNTY COUNCILLOR**

41. **UPDATE FROM POLICE**

42. **PUBLIC**

A maximum of 15 Minutes will be allocated for Members of the Public to make representations in respect of business on the agenda. The Chairman shall determine when during the meeting the Public can speak. No person shall speak for more than 3 minutes unless the Chairman agrees. This is in accordance with Ightham Parish Council Standing Orders, January 2015.

7. PLANNING APPLICATIONS

Planning Applications

TM/18/00668/FL – Longcroft Lodge, Oldbury Lane, Ightham, TN15 9DE. Demolition of existing bungalow, stables and garages and erection of 2 no. four bedroom houses and detached garages.

TM/18/00631/FL – Hemmings Bank, Oldbury Lane, Ightham, TN15 9DD. Proposed single storey side extension.

TM/18/00639/FL – The Cottage, Redwell Lane, Ightham, TN15 9EH. Two storey front and side extension.

2. MATTERS ARISING

Kent Highways: Road closures: Exedown Road 25th June. Fen Pond Road from Boundary House 20-

23 June. Damage to Coach Road - construct the corners as permanent road surface

Highways Matters – Update - Radar survey results/ Speed calming measures.

Speed Limit on Oldbury Lane/Spring Lane – Request to Kent Highways for 20mph limit

MR418 – Update

Skips Rent review - 1st April

Proposed new Scout Hut/Pavilion– Lease/Licence comments & site plan. Asbestos survey.

Ightham Cricket Club – Request for funding / Registration as an asset

Busty Stream/ Flooding – Update

Recreation Ground – Football posts – Salting pathways – potholes in car park - Quote for lights

Broadband – Update

Local Plan – Ightham Sandpit - Update

Litter – Initiatives to tidy the village

Annual General Meeting – 26th April 2018

Ightham Open Gardens 2018

Ightham Music Festival

9. FINANCE & POLICY

Online banking – Unity Trust Bank

Data Protection - New Regulations due May 2018

Risk Assessment

Accounts – Review/ New Accounts Package – RBS Alpha cost

The following accounts are submitted for payment:

Parish Clerk Salary & Expenses	£685.66
Gel Creative - Website March	£40.00
KALC – Planning Conference (50% shared with Shipbourne PC)	£18.00

e-on – Electricity at recreation ground £39.33

Income:

Precept TMBC £61,880
Allotment Rental £200

Financial position at 31 March 2018: Current account: £13,305.44 (excluding unpresented cheques)
Deposit account: £170,860.52

10. REPORTS FROM MEETINGS: Parish Alliance/ KALC/PPP/JPCTCG

11. CORRESPONDENCE

- Harpwood Care Home – Plans for demolition and replacement of care home with new 80 room state of the art home.
- Thank you letters received from The Samaritans and The Counselling Centre for the donations.
- Local Government ethical standards - Stakeholder Consultation - deadline 5pm on 18 May <https://www.gov.uk/government/consultations/local-government-ethical-standards-stakeholder-consultation>.
- Local Plan - Contamination and Stability/ Landfill Gas/ Traffic Survey – Email from Mike Taylor
- Government consultations on the National Planning Policy Framework & Developer Contribution:
The 2 consultations can be accessed via the following link
<https://www.gov.uk/government/collections/national-planning-policy-framework-and-developer-contribution-consultations>.
- The Government have recently issued a consultation on powers for dealing with unauthorised developments and encampments. The consultation document can be found here:
https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/697354/Consultation_-_unauthorised_encampments.pdf.
- KALC meeting on 10th of May 2018 at the new venue of Platt Community Centre, 7.45pm
- Request from Citizens Advice for donation
- KALC - increase in Section 137 Expenditure for 2018/2019 to £7.86 per elector.

Signed: *SR Hussein*

**MEETING OF THE PARISH COUNCIL TO BE HELD
ON TUESDAY 20th MARCH 2018 IGHTHAM VILLAGE HALL AT 7.30pm**

AGENDA

43. APOLOGIES FOR ABSENCE –

44. DECLARATION OF INTERESTS

45. **MINUTES** - Approval of the Minutes of the Meeting held on 20 February 2018

46. UPDATE FROM BOROUGH COUNCILLOR

47. UPDATE FROM COUNTY COUNCILLOR

48. UPDATE FROM POLICE

49. PUBLIC

A maximum of 15 Minutes will be allocated for Members of the Public to make representations in respect of business on the agenda. The Chairman shall determine when during the meeting the Public can speak. No person shall speak for more than 3 minutes unless the Chairman agrees. This is in accordance with Ightham Parish Council Standing Orders, January 2015.

7. PLANNING APPLICATIONS

Planning Applications

TM/18/00383/FL - The Old Rectory, Rectory Lane, Ightham, Sevenoaks, Kent TN15 9AL. Removal of conservatory and restoration of facade with two new windows. Construction of single storey orangery, detached garage and internal modifications which include two new dormer windows

TM/18/00396/FL - Barnfield Cottage, Stone Street Road, Ivy Hatch, Sevenoaks, Kent, TN15 0NH. Re-development of the site comprising of; demolition of existing indoor riding arena; removal of an external sand school and the erection of a vernacular dwelling with associated engineering works; access; parking; landscaping and ecological enhancement works.

TM/18/00346/TNCA – 10 Oldbury Close, Ightham, Sevenoaks, Kent, TN15 9DJ. T2 Cedar – crown reduce height by 5m and 2m, prune back to boundary with Glenwood. “No objection.”

TM/18/00440/FL - Trycewell House, Trycewell Lane, Ightham, Sevenoaks, Kent, TN15 9H. Amendment to planning permission TM/17/01191/FL (turn the oak framed garages and bedsit into 3 bed house) to include new Velux rooflight, infill of existing garage and new windows.

TM/18/00445/FL - 1 Nutfields, Ightham, Sevenoaks, Kent, TN15 9EA. Erection of timber pre-fabricated accommodation for elderly relative ancillary to residential dwelling.

TM/18/00460/FL - 18 Nutfields, Ightham, Sevenoaks, Kent, TN15 9EA. Erection of timber, tiled and double glazed garden room.

TM/18/00382/FL - Old Rectory Cottage, Rectory Lane, Ightham, Sevenoaks, Kent TN15 9AJ. Subdivision of plot to separate Old Rectory Cottage from The Old Rectory. Construction of a new single storey orangery, internal modifications to create four bedroom dwelling including removal of one chimney and hipped dormer, the addition of five new dormers, three conservation roof lights and alterations to the fenestration.

TM/18/00425/FL - Midsummer Meadow, Sevenoaks Road, Ightham, Sevenoaks, Kent, TN15 9AD. Extension to existing annexe approved under application TM/17/01416/FL adding two bedrooms.

TM/18/00482/FL - Two Trees House, High Cross Road, Ivy Hatch, Sevenoaks, Kent, TN15 0NN. Replacement pool building.

TM/18/00496/LDP - 1 Nutfields, Ightham, Sevenoaks, Kent TN15 9EA. Lawful Development Certificate Proposed: The siting of a caravan/mobile home.

Planning Applications approved

TM/18/00319/NMA - Two Willows, Jubilee Crescent, Ightham, Sevenoaks, Kent. Non Material Amendment to planning permission TM/17/01840/FL: Revised 2nd floor layout and new pitched rooflight to ensuite shower room.

TM/18/00129/AT - New signage to replace the existing - Crown Point Inn, Sevenoaks Road, Ightham, Sevenoaks Kent TN15 0HB.

TM/18/00199/NMA - Non material amendment to planning permission TM/17/01416/FL(Erection of front and rear dormer windows to provide first floor accommodation and conversion of outbuilding to provide annex (Resubmission of TM/15/02656/FL)): Front dormer redesign - Midsummer Meadow, Sevenoaks Road, Ightham, Sevenoaks, Kent TN15 9AD.

TM/18/00101/FL - Rear single storey extension, alterations to rear windows and doors on rear elevation, replace existing rear dormer with new revised dormer and install first floor windows in north side elevation - Little Oldbury, Spring Lane, Ightham, Sevenoaks, Kent, TN15 9DN.

17/03374/FL - Garage conversion - Little Cobs, Cobs Close, Ightham, Sevenoaks, Kent, TN15 9DB.

17/00888/FL & 17/00889/LB - Listed Building Application - Installation of new sewage treatment plant and WC welfare facilities - Mote Farm, Mote Road, Ivy Hatch, Sevenoaks, Kent, TN15 0NT.

3. MATTERS ARISING

Kent Highways: Road closures: Exedown Road 25th June. Fen Pond Road from Boundary House 20-23 June. Exedown Road 7th April 6am-6pm – Spartan Race.

Highways Matters – Update - Radar survey results/ Speed calming measures.

MR418 – Update

Proposed new Scout Hut/Pavilion– Lease/Licence comments & site plan. Asbestos survey.

Ightham Cricket Club – Request for funding / Registration as an asset

Busty Stream/ Flooding – Update

Lease for Tennis Club - Signing of the lease

Recreation Ground – Football posts/ vandalised lights – Salting pathways – potholes in car park

Broadband – Update

Local Plan –Update

Litter – Initiatives to tidy the village

Ightham Open Gardens 2018

Ightham Music Festival

Multiskills Court

Village Hall lower car park

9. FINANCE & POLICY

Online banking – Unity Bank

E-on – Changes to prices for unmetered supply agreement

Data Protection - New Regulations due May 2018

Equal Opportunities Policy

Risk Assessment

Accounts – Review/ New Accounts Package

The following accounts are submitted for payment:

Parish Clerk Salary & Expenses	£536.70
Gel Creative - Website March	£40.00
Donation Samaritans	£100.00
Donation The Counselling Centre	£100.00
EDF Energy – Electricity Pavilion	£29.94
Action with Ciommunities in Rural Kent?	£50.00
Ground and Environmental Services Limited - Soil Test Scouts	£510.00
Anthony Edwards – Maintenance to Churchyard	£597.62
Anthony Edwards – Maintenance to Parish Council	£462.25
Clerks & Councils Direct – Subscription	£12.00

Financial position at 28 February 2018: Current account: £15,262.89 (excluding unrepresented cheques) Deposit account: £170,853.70

10. REPORTS FROM MEETINGS: Parish Alliance/ KALC/PPP/JPCTCG

11. CORRESPONDENCE

Kent Downs Area of Outstanding Natural beauty Management plan consultation - deadline 30th April 2018
<https://www.surveymonkey.co.uk/r/RCJVRDC> www.kentdowns.org.uk

Kent Mineral Sites Plan Options – Consultation - Early Partial Review of Kent Minerals and Waste Local Plan – Consultation <http://consult.kent.gov.uk/portal/>. the consultation closes on 29 March 2018.

Local Government ethical standards - Stakeholder Consultation - deadline 5pm on 18 May
<https://www.gov.uk/government/consultations/local-government-ethical-standards-stakeholder-consultation>.

Government's Guidance on Local Government investments, It is compulsory to those parish councils having investments (as defined in the guidance) of £100,000 and is recommended for all parish councils having investments of between £10,000 and £100,000...[\Finances\Guidance on local government investments.pdf](#)

Local Plan - Contamination and Stability/ Landfill Gas/ Traffic Survey – Email from Mike Taylor
Government consultations on the National Planning Policy Framework & Developer Contribution:
The 2 consultations can be accessed via the following link

<https://www.gov.uk/government/collections/national-planning-policy-framework-and-developer-contribution-consultations>.

Signed: *SR Hussein*

**MEETING OF THE PARISH COUNCIL TO BE HELD
ON TUESDAY 20th FEBRUARY 2018 IGHTHAM VILLAGE HALL AT 7.30pm**

AGENDA

50. **APOLOGIES FOR ABSENCE** – County Cllr Rayner

51. **DECLARATION OF INTERESTS**

52. **MINUTES** - Approval of the Minutes of the Meeting held on 16 January 2018

53. **UPDATE FROM BOROUGH COUNCILLOR**

54. **UPDATE FROM COUNTY COUNCILLOR**

55. **UPDATE FROM POLICE**

56. **PUBLIC**

A maximum of 15 Minutes will be allocated for Members of the Public to make representations in respect of business on the agenda. The Chairman shall determine when during the meeting the Public can speak. No person shall speak for more than 3 minutes unless the Chairman agrees. This is in accordance with Ightham Parish Council Standing Orders, January 2015.

7. PLANNING APPLICATIONS

Planning Applications

TM/18/00101/FL - Little Oldbury, Spring Lane, Ightham, Sevenoaks, Kent, TN15 9DN. Rear extension, alteration of windows on rear elevation and alteration to rear dormer. "No objection."

TM/18/00087/FL – Dimber, Mote Road, Ivy Hatch, Sevenoaks, Kent, TN15 0PG. Creation of gable extensions to extend bedroom and produce en-suite and juliet balcony to first floor, enclosure of undercroft and canopy area to ground floor.

TM/18/00129/AT - Crown Point Inn, Sevenoaks Road, Ightham, Sevenoaks, Kent, TN15 0HB. New signage to replace the existing. "No objection."

TM/18/00346/TNCA – 10 Oldbury Close, Ightham, Sevenoaks, Kent, TN15 9DJ. T1 Beech, twin stemmed – crown reduce whole tree to previous pruning points removing 2-3m height, 1-2m sides and T2 Cedar – prune back to boundary with Glenwood.

Planning Applications approved

TM/17/03337/FL - Conversion of half of integral garage to living accommodation and external alterations to the dwelling - 10 Durlings Orchard, Ightham, Sevenoaks, Kent TN15 9HW.

TM/17/02935/FL - Demolition of existing dwelling and outbuildings and replacement with new dwelling with double garage, guest accommodation, pool house and replacement swimming pool - Woodlands Coach Road, Ivy Hatch, Sevenoaks, Kent, TN15 0HD.

TM/17/02420/FL - Demolition of existing dwelling and garage and construction of new two storey dwelling and detached garage - Little Rosewood, Common Road, Ightham, Sevenoaks, Kent TN15 9AX.

4. MATTERS ARISING

Kent Highways

Highways Matters – Update - Radar survey results.

MR418 – New diversion proposals

Proposed new Scout Hut/Pavilion– Lease/Licence

Ightham Cricket Club – Request for funding / Registration as an asset

Busty Stream/ Flooding – Update

Lease for Tennis Club - Update - Land Registry compliant plan required

Recreation Ground – Football posts/ vandalised lights – salt for Skips pathway – potholes in car park

Broadband – Update – Superfast broadband now available in Oldbury Lane

Local Plan –Update

Buses – Update

Litter – Initiatives to tidy the village

Ightham Open Gardens 2018

9. FINANCE & POLICY

Online banking
Data Protection - New Regulations due May 2018
Equal Opportunities Policy
Risk Assessment
Accounts – Review/ New Accounts Package
The following accounts are submitted for payment:

Parish Clerk Salary & Expenses	£560.15
Gel Creative - Website November	£40.00
Bob Lee Amies – Work at Rec and Village Hall (Sept-Jan)	£882.44
Ightham Village Hall – Rental	£240.00
South East Water – Water rates at the pavilion	£24.44
Village Hall – Insurance Policy Renewal	£2,436.68

Financial position at 30 January 2018: Current account: £13,514.16 (excluding unrepresented cheques) Deposit account: £175,846.96

10. REPORTS FROM MEETINGS: Parish Alliance/ KALC/PPP/JPCTCG

11. CORRESPONDENCE

Refurbishment of the War Memorial for the centenary
Request for donation from Samaritans
Request for donation from The Counselling Centre
Kent Downs Area of Outstanding Natural beauty Management plan consultation - deadline 30th April 2018
<https://www.surveymonkey.co.uk/r/RCJVRDC> www.kentdowns.org.uk
Kent Mineral Sites Plan Options – Consultation - Early Partial Review of Kent Minerals and Waste Local Plan – Consultation <http://consult.kent.gov.uk/portal/>. the consultation closes on 29 March 2018.

Signed: *SR Hussein*

**MEETING OF THE PARISH COUNCIL TO BE HELD
ON TUESDAY 16th JANUARY 2018 IGHTHAM VILLAGE HALL AT 7.30pm**

AGENDA

57. APOLOGIES FOR ABSENCE –

58. DECLARATION OF INTERESTS

59. **MINUTES** Approval of the Minutes of the Meeting held on 20 December 2017.

60. UPDATE FROM BOROUGH COUNCILLOR

61. UPDATE FROM COUNTY COUNCILLOR

62. PUBLIC

A maximum of 15 Minutes will be allocated for Members of the Public to make representations in respect of business on the agenda. The Chairman shall determine when during the meeting the Public can speak. No person shall speak for more than 3 minutes unless the Chairman agrees. This is in accordance with Ightham Parish Council Standing Orders, January 2015.

7. PLANNING APPLICATIONS

Planning Applications

TM/17/03337/FL - 10 Durlings Orchard Ightham Sevenoaks Kent TN15 9HW

Conversion of half of integral garage to living accommodation. Applicant: Mr M Strang. "No objection."
1AN

TM/17/03374/FL - Little Cobs Cobs Close Ightham Sevenoaks Kent TN15 9DB

Garage conversion. Applicant: Mr James Clear.

TM/17/03451/LDE - Petham Cottage Rectory Lane Ightham Sevenoaks Kent TN15 9AJ. Lawful

Development Certificate Existing: use of the land south west of Petham Cottage as residential curtilage (use Class C3).

Planning Applications approved

TM/17/03265/FL - Demolition of existing conservatory and construction of single storey rear extension and first floor side extension with new roof and alterations to fenestration. Springfields 7 Tebbs Way, Ightham, Sevenoaks, Kent, TN15 9BJ.

Planning Applications refused

TM/17/02453/FL - Demolition of existing timber framed and weatherboarded stable block, construction of a single storey self-contained habitable annexe with ancillary areas and change of use of agricultural land to domestic curtilage. South View, Fen Pond Road, Ightham, Sevenoaks, Kent, TN15 9JF.

5. MATTERS ARISING

Kent Highways – items to be reported: **Temporary Prohibit Westbound Traffic – Dark Hill Road, Borough Green – from 8 February 2018 for up to 1 day.** The alternative route is via Quarry Hill Road, A25 Sevenoaks Road/Borough Green Road. The closure is to enable vegetation clearance to be carried out by M. Padgett Tree Care.

Highways Matters – Update - Radar survey results.

MR418 – New Proposals

Proposed new Scout Hut/Pavilion–

Ightham Cricket Club – Request for funding

Busty Stream/ Flooding – Update

Lease for Tennis Club - Update

Recreation Ground – Football posts/ vandalised lights

Broadband – Update

Local Plan –Update

9. FINANCE

Online banking

Budget 2018/9 Sign off and approval of budget for 2018/9

The following accounts are submitted for payment:

Parish Clerk Salary & Expenses	£519.20
Gel Creative - Website November	£40.00
e-on – Electricity in recreation ground	£120-18
KALC – Data Protection Training (50% share with Shipbourne)	£36.00
JH Estate & Garden Services Ltd (Nov & Dec)	£350.00*
* less overpayment from April 2017	
Dillon Projects Limited - VAT	£3097.50

Financial position at 31 December 2017: Current account: £8,010 (excluding unrepresented cheques)
Deposit account: £185,838.72

10. REPORTS FROM MEETINGS: Parish Alliance/ KALC/PPP

Parish Alliance Meeting – 4th January 2.30pm Potters Meade

KALC Meeting – 4th January 7.30pm TMBC Offices

11. CORRESPONDENCE

TMBC – Changes to off street parking charges

Update to KCC Household Waste Recycling Centre Policies

The Department for Transport is currently consulting on proposals for the creation of a Major Road Network (see <https://www.gov.uk/government/consultations/proposals-for-the-creation-of-a-major-road-network>).

The deadline for comments is 19 March 2018.

The Highways Agency are current considering their next 5 year spend of over £5 billion on infrastructure and Tom Tugendhat MP has written in support of the provision of a slip road at Junction 5 of M.25. (J. 5 Slips) He has asked that parishes and individuals write to the Agency in support of the new road. Tim Shaw has forwarded a template.

Signed: *SR Hussein*